

AGENDA

10:00 am, Thursday, July 24, 2025

Hybrid Meeting

In-Person: 3217 Terminal Drive, Santa Maria, 93455

Call in: Zoom Meeting ID: 397 274 1396

Passcode: gJhZ5J

PART 1

1. Introductions:
 - A. Martin Pehl: General Manager, SMPAD
 - B. Ric Tokoph: Operations and Maintenance Manager, SMPAD
 - C. Bill Noble: Maintenance Supervisor, SMPAD
 - D. Rollo Luck: Operations, SMPAD
 - E. Brett Dolan: Tartaglia Engineering
 - F. Michael Arms: Tartaglia Engineering
 - G. Jason Hargreaves: Tartaglia Engineering
 - H. Noli Gamiao: Tartaglia Engineering
 - I. Sydney Johnson: Earth Systems Pacific
 - J. Eric Wildhagen: Granite Construction
 - K. Subcontractors
 - L. Airport users and tenants
2. Brief Project Description:
 - A. Rehabilitate Runway 12-30 from the Runway 30 threshold to Taxiway Alpha 4 (3,500 linear feet), including asphalt surface course, new pavement markings & electrical elements.
3. Major Work Elements:
 - A. Airfield safety and security.
 - B. Site preparation including clearing, grubbing, demolition and removals.
 - C. Variable grind of the existing pavement surface.
 - D. Crack fill and seal paving lane joints.
 - E. Construct an asphalt pavement overlay of the runway, including shoulder widening to 25'.
 - F. Groove the runway surface.
 - G. Application of pavement markings.
 - H. Adjust (raise) runway edge and threshold lights.
 - I. Replace runway edge lights with new LED fixtures.
 - J. Removal and disposal of guidance signs and concrete foundations.
 - K. Construct new concrete sign foundations. Install new LED guidance signs.
 - L. Temporary electrical jumpers.
 - M. Temporary transition paving and subsequent removals in support of periodic runway openings.
4. Extent of Project:
 - A. 3,500 linear feet of Runway 12-30.
 - B. Portions of each connecting taxiway to Runway 12-30 within the project limits.
 - C. Airfield electrical – edge and threshold lights: within the RSA around the runway.
 - D. Airfield electrical – guidance sign upgrades: within the RSA and beyond – within the TSA of several taxiways throughout the airfield.
 - E. Grindings disposal area – south of the airfield, outside the secured perimeter fence, on airport property.
 - F. The site is not in proximity to the commercial terminal security area (SIDA area).

5. Phasing:
 - A. All work will be done in one phase.
6. Work Window Limitations:
 - A. This is intended to be a high intensity, short duration effort.
 - B. 28 calendar days of extended runway closures: 24-hour extended closure of Runway 12-30, with the exception of re-opening for two each, 6-hour windows each week. Contractor can work multiple shifts.
 - C. 12 calendar days of night closures: 8:00 pm – 6:00 am.
 - D. While the focus of this discussion is Runway 12-30, these work window closures apply to all airfield taxiways connecting to Runway 12-30 beside Taxiway Alpha 2 and Taxiway Bravo 2 to facilitate airfield access to Runway 2-20.
7. Impacts to Commercial Service:
 - A. No impact to commercial aircraft service or access to the terminal apron.
8. Impacts to Tenants and Airfield:
 - A. Extended, 24-hour closures of Runway 12-30.
 - B. Nightly closures of Runway 12-30 beyond the extended closure periods.
 - C. Periodic closures of taxiways, concurrent with extended closures or within night closure periods.
 - D. The following Taxiway connectors will be closed for the entire 28 calendar day extended closure period:
 - a. Taxiways Alpha 7, Alpha 6, Alpha 5, Alpha 4, Alpha 3
 - b. Taxiways Bravo 5, Bravo 3
 - E. Runway 2-20 will remain open. It is not a substitute for Runway 12-30.
 - a. Limited in design weight and length.
 - b. Unlighted.
9. Impacts on Air Attack Operations:
 - A. No specific impact to air-attack aircraft access to the jet center.
 - B. Runway 12-30 Closures.
 - C. Some light air attack could use Runway 2-20.
10. Impacts on Air Freight:
 - A. Airfreight has been relocated to the south side of the airfield.
 - B. Runway 12-30 Closures.
 - C. Small aircraft can use Runway 2-20.
11. Construction Schedule:
 - A. Presented by Granite Construction.
12. Contract Dates:
 - A. 40 calendar day contract.
 - B. Day 1: Monday, August 18, 2025.
 - C. Contract suspension to be issued while asphalt is curing and no other work can occur. Runway 12-30 will be open during this period.
 - D. Federal Holiday(s): Monday, Sept. 01 - Labor Day.
 - E. Weather and other unanticipated issues could impact schedule.

13. Project Funding:
 - A. The project is funded in part by grants from the federal government. As the grant sponsor, the Santa Maria Public Airport District is bound by numerous grant obligations and assurances regarding how the improvements are constructed. In addition, these assurances include obligations for preservation and maintenance of the improvements for their intended life.
14. Airfield Safety, Security, Access, Closures:
 - A. All work on this project is inside the secured fence.
 - B. Work areas will have low profile barricades.
 - C. Runway closure crosses to be installed and maintained for the duration of each runway closure.
 - D. Contractor and RPR will be diligent with Foreign Object Debris (FOD). Airfield pavement and haul roads will be inspected before opening back up to traffic.
 - E. Granite Employees and subcontractors to be badged or escorted by badged personnel.
 - F. Airport staff, engineer, or inspector are not available / cannot serve as escorts.
15. Contractor Yard / Material and Equipment Storage:
 - A. One anticipated contractor yard, located inside the fence near the Mitchell Rd access gate.
 - B. Can store equipment and materials.
 - C. Kept neat and tidy.
16. Public Questions:
 - A. Questions, concerns, issues that develop during construction should be directed to Ric Tokoph, Manager of Operations and Maintenance. Other than items or issues of immediate life-safety in nature, direct all questions and concerns to the airport, not the contractor.

BREAK IN MEETING. THOSE WHO WISH TO LEAVE MAY DO SO.

PART 2

17. Contract Award:
 - A. \$5,592,934.00.
 - B. Project includes one bid schedule: Base Bid Schedule.
 - C. Final compensation to reflect acceptably installed quantities, documented in the field.
18. Liquidated Damages:
 - A. \$1,200.00 for each and every calendar day for first 30 days beyond date established for completion.
 - B. \$2,000.00 for each and every calendar day beyond the 30th day.
 - C. Separate and distinct liquidated damages for failure to reopen runway and taxiways at the end of each nightly closure period or extended runway closure period:
 - a. \$500.00 per minute or portion thereof for first 10 minutes.
 - b. \$1,000.00 per minute for all subsequent minutes (\$55,000 for first hour, \$60,000 for each hour thereafter).
19. Proceed with Construction:
 - A. Bid in June.
 - B. Contract executed on July 16, 2025.
 - C. Revised plans were issued for construction on July 18, 2025.
 - D. Notice to Proceed to be issued tomorrow, July 25, 2025.
 - E. Day 1 of Construction: Monday, August 18, 2025.
 - F. Central Coast Air Fest – October 18 & 19. Airfield impacts from Thursday to Monday.
20. Contractor Quality Control Plan (CQCP):
 - A. A CQCP is required for this project.
 - B. Requirements outlined in Section C-100.
 - C. Submitted and reviewed by Tartaglia.
 - D. Implemented for the duration of the project.
21. Contractor Entrance:
 - A. One single point of access: a manual gate on the south side.
 - B. The gate shall remain closed and locked when not in use.
 - C. During mass-material import / export operations, contractor to maintain airport gate sentry, capable of denying access to anyone unauthorized.
22. Quality Assurance Materials Testing:
 - A. To be performed by Earth Systems Pacific, as a representative of and at the expense of the Owner.
 - B. Materials testing will be coordinated by the on-site Inspector (RPR).
23. Night Lighting Requirements:
 - A. Required for all night work areas, and for the access gates.
 - B. To be pointing down and away from hotel at all times.
 - C. To be fully lowered and moved back to the yard before the end of each night shift.
 - D. Refer to the CSPP for specific lighting and illumination requirements.

24. Construction Surveying / Layout:
 - A. Engineer to provide survey control.
 - B. Construction staking and layout to be performed by the contractor. Provide cut sheets to the engineer for review.
 - C. Several specification sections for material acceptance require survey verifications to be accomplished by a licensed surveyor.
 - D. Drawings have been prepared in Autocad, for the purposes of presenting the construction of improvements in a paper format (plans). They were not developed with the sole intent of being distributed to the contractor.
25. Airfield Electrical Impacts:
 - A. Project includes raising and replacing elevated and flush runway edge and threshold lights. Also includes installation of new flush lights where none currently exist.
 - B. Installation of conductor.
 - C. Edge lights and hold position signs to be fully functional when runway (and taxiways) are open.
 - D. Work areas to be “dark” when closed for construction.
 - E. Each circuit to be functional at the end of each shift and during the short duration runway / taxiway opening for commercial service.
 - F. Temporary jumpers and temporary edge lights may be required, depending on the contractor’s approach to the work. Existing lights can be used in temporary configuration.
 - G. Lighted hold position signs must be installed and functional at each connecting taxiway hold position, before the connecting taxiway can be re-opened.
 - H. Contractor to become familiar with all airfield lighting circuits and systems and shall work with airport maintenance on establishing and implementing a Lock-Out / Tag-Out protocol.
 - I. Guidance signs being replaced are to be on new concrete foundations. New signs are to be installed 15 feet off edge of pavement. Most existing signs are at 10 feet of edge of pavement.
26. Construction Water:
 - A. At Contractor expense.
 - B. One possible source is the City of Santa Maria. The City owns and serves several hydrants in close proximity to the project.
27. Material Disposal:
 - A. Ground asphalt pavement can be blended with stockpiled P-207 and re-used on this project or hauled to the on airport disposal area.
 - B. Minor / miscellaneous removals shall be loaded into legal-weight trucks, hauled and legally disposed of off airport property.
28. Notable Bid Items:
 - A. Bid Item A3 and A12 are allowances.
 - B. RPR will provide verbal and written communication to activate these bid items.
29. Coordination With Utilities:
 - A. Contractor to make USA calls and pothole existing utilities.
 - B. Contractor to inform engineer immediately if a utility is discovered and not shown on the project plans.

30. Prevailing Wage Requirements:
- A. Compensation to workers on this project shall be in accordance with the general prevailing wage rates for the Santa Maria locality as determined by the Director of Industrial Relations, State of California, or in accordance with the Davis Bacon wage rates for northern Santa Barbara County, whichever is higher.
 - B. Certified payroll statements required to Airport District and to state via the web-site upload.
31. Project Engineer Responsibility / Authority:
- A. Act on behalf of the owner in coordinating the Contractor's construction operations.
 - B. Maintain daily inspection log. Record daily activities, weather, men and equipment on the project, working conditions, document problems or unresolved issues, etc.
 - C. Submit weekly inspection reports to the Owner.
 - D. Prepare and process pay requests on behalf of the Contractor.
 - E. Prepare and submit a Final Engineer's Report, As-Built Plans, and final construction quantities.
 - F. Perform random employee interviews of general and subcontractor employees to verify full compliance with Davis Bacon.
 - G. Schedule and coordinate materials testing.
 - H. Many of these functions are performed by the RPR under the direction of the Engineer.
32. Contractor Responsibilities:
- A. Submit a construction schedule and keep the schedule current.
 - B. Provide submittals for all materials brought on the site.
 - C. A representative shall attend the periodic construction progress meetings.
 - D. Provide weekly certified payroll statements and benefit statements with up-dates and upload documentation to DIR's Electronic Certified Payroll Reporting (eCPR) database.
 - E. Post FAA-provided EEO posters and a copy of the wage rates at the place of employee gathering for this project. Maintain for the duration of the project.
 - F. Maintain constant and open communication with the Inspector and the Engineer.
 - G. Mark-up and keep a current set of as-built plans.
33. Security / Badging:
- A. All employees working inside the airport (inside the fence) must pass through an airport security background check and receive a badge, or work under the direct supervision and control of an escort.
 - B. All badged employees are considered escorts, responsible for themselves and for anyone in their charge.
 - C. Badged workers shall go through a Santa Maria Public Airport District Safety and Security Training Program.
 - D. Non-badged workers shall be working under the direct control of an escort. This means close enough to hear and respond to verbal commands, and no further than 50 feet separation.
 - E. Escort responsibilities apply to material delivery drivers, equipment mechanics and fuelers, sanitation and solid waste service providers, rental equipment delivery drivers, etc.

34. Miscellaneous:

- A. Material delivery to the airport. Engineer, Inspector, and Airport Staff cannot receive or sign for material on your behalf.
- B. No on-site burning of material.
- C. Monthly pay requests. The contractor can establish the monthly pay cut-off date.
- D. Retention (5%) is held from each progress payment.
- E. Retention (5%) is withheld from the final payment statement for a period of 35 days after the date of recording the project complete with the County Recorder.
- F. Change orders will be prepared by the Engineer based on need and receipt of written cost and time proposals from the Contractor.
- G. Material storage areas and contractor haul routes are shown on the plans.
- H. Contractor communication shall be directly to the Inspector and the Engineer.

35. Public Information:

- A. The Public Information Representative for this Project is Martin Pehl, General Manager, or Ric Tokoph, Manager of Operations and Maintenance.
- B. Martin and Ric will be the public's primary point of contact.
- C. Always keep public discussion about this project to a minimum, and positive.
- D. Airport tenants are not to engage or interact with the contractor forces.
- E. Contractor forces to avoid interaction with tenants, and passengers.
- F. In case of emergency, call 911 immediately.
 - a. Your location is the Santa Maria Airport.
 - b. Identify if the incident is inside or outside the fence.
 - c. If inside, be prepared to meet responding vehicles at the appropriate gate.
 - d. Use caution when approaching an accident. Aircraft have fuel and internal systems that can present a hazard to the unskilled responders.
 - e. Temporarily suspend operations if continuing to work would create more hazard or interfere with responders.

36. Thanks:

- A. Thank you to the FAA for your support of this most important improvement project.
- B. Thank you to tenants and users for your understanding while we proceed through the construction process.