



6. **DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)**
7. **PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.**
8. **The Consent Calendar is approved by ROLL CALL VOTE on one Motion. These items are read only on request of Board members.**

**The following items are presented for Board approval without discussion as a single agenda item in order to expedite the meeting. SHOULD ANYONE WISH TO DISCUSS OR DISAPPROVE ANY ITEM, it must be dropped from the blanket Motion of approval and be considered as a separate item.**

**It is the recommendation of staff that the Board receives, and file and/or approve the following leases and agreements or other routine items and authorize the President and Secretary to execute them:**

- a) **AUTHORIZATION FOR TUITION REIMBURSEMENT FOR CARLA OSBORN, OPERATIONS OFFICER.**
- b) **AUTHORIZATION FOR TWO STAFF MEMBERS TO ATTEND THE ANNUAL MEAD AND HUNT AIR SERVICE DEVELOPMENT CONFERENCE TO BE HELD MARCH 3-5, 2020 IN PHOENIX, AZ.**
9. **DISCUSSION AND DIRECTION TO STAFF REGARDING REQUEST TO EXTEND JOKELA AND MCGRAY LEASE.**
10. **DISCUSSION AND DIRECTION TO STAFF REGARDING RENT CREDIT FOR THE TAXILANE PROJECT.**
11. **DISCUSSION AND DIRECTION TO STAFF REGARDING TEMPORARY USE OF THE BUILDING LOCATED AT 3820 S. BLOSSER ROAD.**
12. **CLOSED SESSION. The Board will hold a Closed Session to discuss the following item(s):**
  - a) **Conference with Real Property Negotiations (Chris Hastert, Kerry Fenton and District Counsel) Re: 3249 Terminal Drive, Suite 104 (Gov. Code Section 54956.8)**
13. **DIRECTORS' COMMENTS.**
14. **ADJOURNMENT.**



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d) Budget Deviation. Director Baskett made a Motion to approve. Director Adams Seconded and it was carried by a 3-0 vote.

5. DISTRICT COUNSEL'S REPORT. Nothing to report.

6. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board has established a five-minute time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.

Dave Baskett requested to speak. Please see attached remarks.

7. AirFest Update presented by Chris Hastert. Mr. Hastert updated the Board on everything that has been done in preparation for the upcoming show.

8. Discussion and direction to staff regarding Hangar Use Policy. Discussion was held and direction was given to staff to convene at the committee level to discuss further.

9. The Consent Calendar is approved by ROLL CALL VOTE on one Motion. These items are read only on request of Board members.

The following items are presented for Board approval without discussion as a single agenda item in order to expedite the meeting. SHOULD ANYONE WISH TO DISCUSS OR DISAPPROVE ANY ITEM, it must be dropped from the blanket Motion of approval and be considered as a separate item.

It is the recommendation of staff that the Board receives, and file and/or approve the following leases and agreements or other routine items and authorize the President and Secretary to execute them:

(a) Authorization for the General Manager and two air show committee members to attend the International Council of Air Shows to be held December 9-12, 2019 in Las Vegas, NV.

(b) Authorization for the General Manager, one Director and District Counsel to attend the Role of the Airport Attorney Workshop to be held January 25, 2020 in Monterey, CA.

(c) Authorization for three staff members and one Director to attend the 2020 S.W.A.A.E. Winter Conference to be held January 26-29, 2020 in Monterey, CA.

(d) Authorization for two staff members and two community members to attend an Alaska Airlines Headquarters meeting to be held in Seattle, WA.

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- (e) Authorization for the President and Secretary to execute the Fifteenth Amendment of Service Agreement between the District and Raymond Heath for consulting services.
- (f) Authorization for the President and Secretary to execute the Fourth Amendment of Lease between the District and the City of Santa Maria regarding Pioneer Park.
- (g) Authorization for the President and Secretary to execute the Fourth Amendment of Service Agreement between the District and Architect's Consulting Service for the design and construction administration for roof repairs at the Santa Maria Public Airport District.
- (h) Authorization for the President and Secretary to execute the First Amendment of Consulting Services Agreement between the District and Tartaglia Engineering for the Terminal Apron Rehabilitation, Phase 2.
- (i) Authorization for the President and Secretary to execute the First Amendment of Service Agreement between the District and Tartaglia Engineering for the Taxilane Pavement Rehabilitation.

Director Baskett made a Motion to approve Consent Calendar Items 9(a) through 9(i) as presented. Director Adams Seconded and it was carried by a 3-0 vote. Directors Rafferty, Adams and Baskett voted "Yes".

- 10. Authorization for the General Manager to execute the Third Amendment of Service Agreement between the District and PathPoint for janitorial services. Director Adams made a Motion to approve. Director Baskett Seconded and it was carried by a 3-0 vote.
- 11. Authorization for the President and Secretary to execute Change Order No. 1 & 2 for the Terminal Apron Phase 2 project between the District and CalPortland Construction. Director Adams made a Motion to approve. Director Baskett Seconded and it was carried by a 3-0 vote.
- 12. Discussion and direction to staff regarding request by Santa Maria Museum of Flight. Esmeralda Mendoza, Interim CEO of the Museum of Flight, requested to speak. She requested a donation from the District to address concerns with the Museum's operation. Staff recommended we approve a fee waiver for rent and provide up to a \$3,000 sponsorship if deemed appropriate. Director Adams made a Motion to approve. Director Baskett Seconded and it was carried by a 3-0 vote.

RECESS: At 7:39 p.m.

Return to OPEN SESSION: At 7:50 p.m. The Board and staff reconvened to Open Session.

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13. CLOSED SESSION. At 7:50 p.m. the Board went into Closed Session to discuss the following item(s):

- a) Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to Government Code Section 54956.9(b): (One Case).
- b) Pursuant to California Government Code Section 54956.8 with Real Property Negotiators (Chris Hastert and District Counsel) between the District and Carina de Jesus Garcia regarding 4000 S. Blosser Road, Unit 83, Santa Maria, CA.

At 7:55 p.m., the Board and staff reconvened to Open Public Session.

There were no reportable actions.

14. DIRECTORS' COMMENTS: Director Rafferty is looking forward to AirFest.

Director Adams stated that he met with a constituent who voiced some questions regarding MRO's and Director Baskett's debt to the District. Mr. Adams weighed in on whether or not to settle with Mr. Baskett is a benefit to his constituents or if it is a benefit to the District. He doesn't see a way where it benefits either and doesn't want to incur any civil and or criminal penalties for a gift of public funds. He won't be taking any further actions as he sees this as a gift of public funds. He thanked Mr. Baskett for his entrepreneurship but would like to move forward on this matter.

Director Baskett enjoyed the lease software presentation. He then rebutted the comments made by Director Adams stating it was not a gift of funds for his personal use. He was given the money to start an airline. He stated he could file for bankruptcy but has chosen not to. He has negotiated away his debt with other entities including with the City. He understands the concerns of Director Adams, but he feels this was a public service and a public airline bringing additional service to the airport at the communities' request. He would like clarification from District Counsel on whether or not this would be considered a gift of public funds.

15. ADJOURNMENT. President Rafferty asked for a Motion to adjourn to a Regular Meeting to be held on October 10, 2019 at 7:00 p.m. at the regular meeting place. Director Adams made that Motion, Director Baskett Seconded and the Motion was carried by a 3-0 vote.

ORDER OF ADJOURNMENT

This Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 8:03 p.m. on September 26, 2019.

\_\_\_\_\_  
Hugh Rafferty, President

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Carl Engel, Secretary

1 Statement by Dave Baskett

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3 Public session 26 September 2019

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6 **Fellow board members:**

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8 a. According to available airport records the  
9 airline I owned and me have paid to the airport  
10 more than \$92,000.

11 b. I request that tonight, you appoint Josh to  
12 represent you and sit down with me to negotiate  
13 a closure to the \$110K note used to support  
14 requested airline service to this airport.

15 c. FYI, 5 airlines went down in 2001. - Dave





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ORDER OF ADJOURNMENT

This Special Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 1:08 p.m. on October 21, 2019.

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Hugh Rafferty, President

\_\_\_\_\_  
Carl Engel, Secretary





**Santa Maria Public Airport District**

**Demand Register**

<b>Check Number</b>	<b>Check Date</b>	<b>Vendor Name</b>	<b>Check Amount</b>	<b>Description</b>	<b>AIP Reimbursement</b>
* 067082	9/26/2019	Advantage Answering Plus	\$ 316.19	Answering Service	
* 067083	9/26/2019	American Industrial Supply	\$ 105.86	Lighting & Nav Aid Maint.	
* 067084	9/26/2019	Architect's Consulting Service	\$ 2,006.00	Architect Services	
* 067085	9/26/2019	AT&T	\$ 192.63	Phone Service	
* 067086	9/26/2019	Avsurance Corporation	\$ 6,484.00	Insurance - Airshow	
* 067087	9/26/2019	Big Red Marketing	\$ 2,500.00	Airshow Event	
* 067088	9/26/2019	Blueglobes, Inc.	\$ 634.75	Lighting & Nav Aid Maint.	
* 067089	9/26/2019	Bob's Printing & Rubber Stamps	\$ 65.30	Office Supplies	
* 067090	9/26/2019	Bomar Security & Investigation	\$ 961.00	Security Service	
* 067091	9/26/2019	Central City Tool Supply, Inc.	\$ 178.30	Small Tools	
* 067092	9/26/2019	Boyer's Diesel	\$ 90.00	Heavy Equipment Maint.	
* 067093	9/26/2019	CARR'S BOOT SHOP	\$ 194.65	Safety Equipment	
* 067094	9/26/2019	City of Santa Maria	\$ 809.13	Water Invoice	
* 067095	9/26/2019	City of Santa Maria-Util Div	\$ 6,190.17	Water Invoices	
* 067096	9/26/2019	Clark Pest Control	\$ 660.00	Pest Control - Terminal & Adm.	
* 067097	9/26/2019	Comcast	\$ 1,104.99	Cable/Internet /Digital Voice	
* 067098	9/26/2019	Costco Wholesale Membership	\$ 180.00	Membership Renewal	
* 067099	9/26/2019	Emergency Repair Door Service	\$ 250.00	Door Repairs - Terminal	
* 067100	9/26/2019	Fastenal Company	\$ 58.71	Shop Supplies	
* 067101	9/26/2019	Federal Express	\$ 27.12	Freight & Common Carrier	
* 067102	9/26/2019	Frontier Communications	\$ 676.03	Telephone Service	
* 067103	9/26/2019	Home Depot	\$ 1,154.32	Building Maintenance	
* 067104	9/26/2019	J B Dewar, Inc	\$ 530.58	Fuel Expense - Gas/Diesel	
* 067105	9/26/2019	McMasters and Carr	\$ 472.36	Building Maint. - Terminal	
* 067106	9/26/2019	Mead & Hunt, Inc.	\$ 6,872.35	Air Service Consulting	
* 067107	9/26/2019	Mission Uniform Service	\$ 586.30	Uniform Service	
* 067108	9/26/2019	Mail Finance	\$ 362.90	Postage Meter Lease	
* 067109	9/26/2019	Next Day Signs	\$ 38.28	Signs	
* 067110	9/26/2019	PAPE KENWORTH	\$ 1,049.05	Equipment Maintenance	
* 067111	9/26/2019	Principal Financial Group	\$ 2,996.45	Dental, Life, Disability, Visi	
* 067112	9/26/2019	VERONEKA READE	\$ 380.00	Medical Reimbursement	
* 067113	9/26/2019	Safety-Kleen	\$ 195.00	Solvent	
* 067114	9/26/2019	SCS Engineers	\$ 2,275.00	Workplan for Assesment of PFAS	
* 067115	9/26/2019	Smoke N Thunder Jet Shows	\$ 2,000.00	Airshow Performer	
* 067116	9/26/2019	Tartaglia Engineering	\$ 51,715.00	AIP 36	\$ 46,884.82
* 067117	9/26/2019	Tri-Counties Plant Service	\$ 275.00	Interior Plants Maint.	
* 067118	9/26/2019	United States Postal Service	\$ 106.00	Replenish Postage Meter	
* 067119	9/26/2019	Western Propane Service	\$ 87.05	Maintenance Suupplies	
* 067120	9/26/2019	Michael Whitford	\$ 40.24	Airfest Advertising	
* 067121	9/26/2019	Fence Factory	\$ 6,526.93	Fencing & Gates	
067122-0€		Void			
* 067128	10/4/2019	J.F. Will Company, Inc.	\$ 106,569.24	Fence Repair Project	
* 067129	10/4/2019	Pacific Gas & Electric Company	\$ 9,282.50	Terminal/Admin./Main Hangar	
* 067130	10/8/2019	Ignite Fire Dance	\$ 600.00	AIRSHOW	
* 067131	10/8/2019	Ace Maker Airshows	\$ 3,000.00	AIRSHOW	
* 067132	10/8/2019	ADEPT EVENTS, LLC	\$ 550.00	AIRSHOW	
* 067133	10/8/2019	Bill Gaines Audio Inc.	\$ 7,389.42	AIRSHOW	
* 067134	10/8/2019	Bill Stein Alrshows	\$ 6,230.00	AIRSHOW	
* 067135	10/8/2019	Blue Echo, Inc.	\$ 4,500.00	AIRSHOW	
* 067136	10/8/2019	CNAGY	\$ 1,185.00	AIRSHOW	
* 067137	10/8/2019	Cool Hand Luke's	\$ 7,177.50	AIRSHOW	
* 067138	10/8/2019	Danny Clisham	\$ 4,000.00	AIRSHOW	
* 067139	10/8/2019	Firewalkers International	\$ 6,500.00	AIRSHOW	
* 067140	10/8/2019	Gina's Piece of Cake	\$ 224.70	AIRSHOW	
* 067141	10/8/2019	Mach 1 Productions	\$ 8,000.00	AIRSHOW	
* 067142	10/8/2019	Mixed Events	\$ 771.10	AIRSHOW	

* 067143	10/8/2019 Red Bull Aviation	\$	4,500.00	AIRSHOW
* 067144	10/8/2019 Rob Holland Ultimate Airshows, LLC	\$	6,230.00	AIRSHOW
* 067145	10/8/2019 Smoke N Thunder Jet Shows	\$	7,500.00	AIRSHOW
* 067146	10/8/2019 Taco Works, Inc	\$	300.00	AIRSHOW
* 067147	10/8/2019 Taylor Rental Party Plus	\$	14,924.71	AIRSHOW
* 067148	10/8/2019 Testa Catering	\$	11,820.69	AIRSHOW
* 067149	10/8/2019 Elizabeth Hay	\$	375.00	AIRSHOW
* 067150	10/8/2019 The Manhattan Dolls	\$	1,350.00	AIRSHOW
067151-0€ Void				
* 067157	10/9/2019 Pacific Gas & Electric Company	\$	11,239.95	Terminal/Admin./Main Hangar
* 067158	10/9/2019 Taylor Rental Party Plus	\$	37.62	AIRSHOW
* 067159	10/9/2019 Costa De Oro, LLC	\$	920.00	AIRSHOW
* 067160	10/9/2019 Coffee a la Cart	\$	2,400.00	AIRSHOW
* 067161	10/9/2019 Ca' Del Grevino	\$	1,939.50	AIRSHOW
* 067162	10/9/2019 Bill Gaines Audio Inc.	\$	700.00	AIRSHOW
* 067163	10/10/2019 Testa Catering	\$	668.49	AIRSHOW
* 067164	10/10/2019 Tolman & Walker Ins. Services LLC	\$	12,950.00	Insurance - Annual
* 067170	10/21/2019 Chuck Adams	\$	200.00	Directors Fees
* 067171	10/21/2019 Aflac	\$	374.70	Voluntary Ins. - Employee
* 067172	10/21/2019 Hugh Rafferty	\$	400.00	Directors Fees
* 067173	10/21/2019 Hugh Rafferty - Reimbursement	\$	34.80	Expense Reimbursement
* 067174	10/21/2019 Carl Engel, Jr.	\$	100.00	Directors Fees
* 067175	10/21/2019 Richard Tokoph	\$	265.01	Reimbursement
* 067176	10/21/2019 Lori Anaya	\$	32.48	Sundries Reimbursement
* 067177	10/21/2019 Kerry Fenton	\$	5,949.42	Travel Expense
* 067178	10/21/2019 Ray Heath	\$	3,575.20	Consulting Service
* 067179	10/21/2019 Nick Juren	\$	188.84	Return of Deposit
* 067180	10/21/2019 Verizon Wireless	\$	4,098.09	Cell Phones
* 067181	10/21/2019 Santa Maria Ford Lincoln	\$	27,159.05	Purchase - Maint Truck
067182	10/22/2019 American Assn of Airport Exec	\$	275.00	Renew AAAE - Affiliate Dues
067183	10/22/2019 Adamski Moroski	\$	8,296.50	Legal Service
067184	10/22/2019 Advantage Answering Plus	\$	304.39	Answering Service
067185	10/22/2019 AECOM Inc.	\$	14,288.48	Engineering Runway 30 ILS
067186	10/22/2019 Air Boss One	\$	2,750.00	AIRSHOW
067187	10/22/2019 Allan Hancock College Foundation	\$	477.81	Advertising
067188	10/22/2019 American Industrial Supply	\$	338.13	Lighting & Nav Aid Maint.
067189	10/22/2019 Armstrong's Lock and Key	\$	75.00	Maintenance
067190	10/22/2019 AT&T	\$	485.32	Phone Service
067191	10/22/2019 Bagby Plumbing Service & Repair	\$	119.10	Building Maint. - Terminal
067192	10/22/2019 Bartlett, Pringle & Wolf	\$	235.00	Computer Support
067193	10/22/2019 Bomar Security & Investigation	\$	6,816.99	Security Service
067194	10/22/2019 Central City Tool Supply, Inc.	\$	130.49	Small Tools
067195	10/22/2019 Consolidated Electrical Distributors, Inc.	\$	1,007.45	Lighting Maintenance
067196	10/22/2019 Central Coast Shuttle	\$	1,560.00	AIRSHOW
067197	10/22/2019 City of Santa Maria	\$	188,445.00	Quarterly ARFF Services
067198	10/22/2019 Clark Pest Control	\$	1,461.00	Pest Control - Terminal & Adm.
067199	10/22/2019 Coastline Equipment Company	\$	1,104.33	Heavy Equipment Maint.- Mech.
067200	10/22/2019 Comcast	\$	1,187.20	Cable/Internet /Digital Voice
067201	10/22/2019 Calif. Special Districts Assoc	\$	7,302.00	Dues - Special District Assoc.
067202	10/22/2019 De Lage Landen	\$	102.18	Lease/Maint. - Copier
067203	10/22/2019 Earthbound Electric, Inc	\$	265.00	Airfield Regulator Investigation
067204	10/22/2019 Fastenal Company	\$	66.21	Shop Supplies
067205	10/22/2019 Frontier Communications	\$	1,505.70	Telephone Service
067206	10/22/2019 The Gas Company	\$	181.14	Utilities
067207	10/22/2019 Hayward Lumber Company	\$	613.26	Maintenance
067208	10/22/2019 Home Depot	\$	1,314.38	Building Maintenance
067209	10/22/2019 J.D. Humann Landscape Contr.	\$	4,778.75	Landscape Maintenance
067210	10/22/2019 MarTeeny Designs	\$	275.00	Web Page Maint.
067211	10/22/2019 Mead & Hunt, Inc.	\$	15,975.45	Air Service Consulting
067212	10/22/2019 Fedak & Brown LLP	\$	8,968.00	Annual Audit
067213	10/22/2019 Mission Uniform Service	\$	573.32	Uniform Service
067214	10/22/2019 Mixed Events	\$	125.00	AIRSHOW
067215	10/22/2019 Napa Auto Parts	\$	6.42	Auto parts
067216	10/22/2019 Next Day Signs	\$	565.50	Signs

067217	10/22/2019 Pacific Telemanagement Services	\$	227.92	Pay Phone Service
067218	10/22/2019 PATHPOINT	\$	1,132.32	Airport Maintenance Service
067219	10/22/2019 Playnetwork, Inc.	\$	89.85	Radio Service - Terminal
067220	10/22/2019 Quinn Company	\$	69.11	Equipment Rental
067221	10/22/2019 ReadyRefresh by Nestle	\$	55.59	Water Delivery
067222	10/22/2019 Special Dist. Risk Mgmt. Authority	\$	686.23	Property/Liabilty Insurance
067223	10/22/2019 Service Star	\$	11,192.33	Janitorial Service
067224	10/22/2019 S Lombardi & Assoc., Inc.	\$	3,868.00	Airport Advertising
067225	10/22/2019 Statewide Safety & Signs, Inc	\$	2,913.97	Signs
067226	10/22/2019 Sy Tech Solutions	\$	3,800.00	Computer Support Services
067227	10/22/2019 Tartaglia Engineering	\$	42,333.09	Airfield and Taxi Lane Striping
067228	10/22/2019 Taylor Rental Party Plus	\$	152.03	AIRSHOW
067229	10/22/2019 Toshiba Financial Services	\$	501.43	Copier Lease
067230	10/22/2019 Ultrex Business Solutions	\$	3.02	Office Supplies
067231	10/22/2019 U.S. Dept. of Agriculture	\$	442.06	Wild Life Abatement
067232	10/22/2019 VTC Enterprises	\$	70.00	Trash - Paper Recycling
067233	10/22/2019 Your People Professionals	\$	83.33	Employee Recruitment
067234	10/22/2019 J B Dewar, Inc	\$	1,782.10	Fuel Expense - Gas/Diesel
067235	10/22/2019 Central Coast Party Factory	\$	6,000.00	AIRSHOW

**Total Checks Written:** \$ **734,937.53** \$ 46,884.82

**Electronic Payments**

9/25/2019	CalPers	\$	5,612.41	Retirement
9/25/2019	Mass Mutual	\$	3,509.78	Retirement
10/2/2019	Bank Fees for Credit Card	\$	1,025.96	Bank Fees
10/2/2019	CalPERS	\$	17,009.79	Health Insurance
10/3/2019	Paychex	\$	28,487.93	Payroll
10/3/2019	Paychex - Taxes	\$	5,734.11	Taxes
10/8/2019	Mass Mutual	\$	4,069.42	Retirement
10/17/2019	Paychex	\$	27,694.59	Payroll
10/18/2019	Paychex	\$	5,623.45	Taxes
10/22/2019	Mass Mutual	\$	4,069.42	Retirement
10/23/2019	PG&E	\$	534.31	Utilities

**Total Electronic Funds Payments:** \$ **103,371.17**

Net Dispersed Funds **\$ 838,308.70**



**Santa Maria Public Airport District**

**Budget Report**

**YTD Expense August 31, 2019**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual Expenses Year to Date</b>	<b>Budgeted Expenses for Twelve Months</b>	<b>Over/(Under Budget)</b>
64420-117	Corporate Hangar FBO 3117 Liberator	6,078	6,078	-
64420-119	Corporate Hangar FBO 3119 Liberator	1,434	1,434	0
64420-121	Corporate Hangar FBO 3121 Liberator	1,372	1,372	(0)
64420-125	Corporate Hangar FBO 3125 Liberator	8,975	8,972	3
64420-409	Corporate Hangar FBO 3409 Corsair	11,196	11,196	-
64420-410	U.S. Forest - Land Use Revenue	1,373	6,667	(5,293)
64420-438	Corporate Hangar FBO - CALSTAR	2,050	2,050	-
64420-439	Corporate Hangar FBO CC Jet Center	8,518	8,518	-
64420-440	Corporate Hangar FBO 3950 Mitchell	3,408	3,408	0
64420-442	Corporate Hangar FBO 3944 Mitchell	3,042	3,042	0
64420-443	Corporate Hangar FBO 3940 Mitchell	6,546	6,546	(0)
64420-444	Corporate Hangar FBO Arctic Air	7,432	7,432	-
64420-445	CC Jet Center Self Serve	386	350	36
64420-447	Rotocraft Leasing - Parking Lot	2,280	2,280	0
64420-448	MOF 3015/3025 Airpark Drive	418	418	-
64420-449	CC Jet Center-Los Padres Disp	654	653	1
64420-450	CCJC (GA Terminal)	1,104	1,916	(812)
64459-203	Utility Reimbursement - Main Hangar	6,792	5,161	1,631
65000-100	Vehicle Access Fee - Uber	2,010		2,010
65510-251	Terminal - TSA Lease	15,617	15,617	-
65510-252	Terminal - Restaurant	5,134	6,305	(1,171)
65510-255	Terminal - Allegiant Air, Inc.	368	368	-
65510-256	Terminal -Central Coast Shuttle	4,276	4,277	(1)
65510-257	PFC Revenue	20,122	17,831	2,291
65510-262	ARINC	310	308	2
65520-265	Terminal Concessions - Avis	25,892	17,646	8,246
65520-266	Terminal Concessions - Budget	( 1,297 )	5,016	(6,312)
65520-267	Terminal Concessions - Hertz	11,336	11,995	(659)
65520-274	Terminal Vending Machines	326	260	66
65530-217	Other Building - Administrative Board Room	100	187	(87)
65530-307	Other Building - Avis Service Center	1,936	1,937	(1)
65559-249	Utility Reimbursements - Terminal	391	628	(237)
65559-336	TSA - LEO Reimbursement	2,100	1,827	273
66120-080	Vehicle Training Area/Special Events	550		550
66120-083	Santa Maria Karting	1,100	1,100	-
66610-361	Farm Land - Castellanos	22,346	22,617	(271)
66610-362	Grazing Land - R. Michel	364	358	6
66610-363	Grazing Land - Mc Gray & Jokela	240		240
66610-364	Master Lease - Mahoney Brothers - CJJ	5,463	6,769	(1,306)
66610-365	Farm Land - Gresser	87,818	89,815	(1,997)
66610-366	Grazing Land - Verlade	537	537	-
66620-201	Airport Business Park	23,200	23,200	-
66620-320	Pioneer Park	322	322	-
66620-455	Commercial Land - Hotel	36,011	29,155	6,856
66620-500	Verizon Land Lease	4,000		4,000
66630-381	Village Mobile Home Park	107,116	75,215	31,901
67910-900	Misc. Income Operations	150		150
67910-910	Misc. Income - Plans & Specs	6		6



**Santa Maria Public Airport District**

**Budget Report**

**YTD Expense August 31, 2019**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual Expenses Year to Date</b>	<b>Budgeted Expenses for Twelve Months</b>	<b>Over/(Under Budget)</b>
67910-921	Misc. Income - Late Charges	699		699
67910-924	Misc. Income - Copy Fees	1		1
67910-951	Misc. Income - Airport Access Card	1,425	2,413	(988)
68100-001	Air Show Revenues	36,450	82,750	(46,300)
69010-951	Interest Income	14,554	32,598	(18,044)
69110-934	AIP 34 - Airport Master Plan	8,014		8,014
69110-935	AIP 35 Rehabilitate Apron			-
69110-936	AIP 36 Reimbursement	2,743,092	574,908	2,168,184
69310-965	Tax Revenues		285,650	(285,650)
69510-980	Principal Dividends	57		57
	<b>Total Revenue</b>	<b>3,405,674</b>	<b>1,555,411</b>	<b>2,015,763</b>

**Santa Maria Public Airport District**

**Budget Report**

**YTD Expense August 31, 2019**

<b>Account Number</b>	<b>Account Description</b>	<b>Actual Expenses Year to Date</b>	<b>Budgeted Expenses Year to Date</b>	<b>Over/(Under Budget)</b>
71110-100	Electricity - Landing Area	6,586	3,215	3,371
71110-455	Electricity - Hotel Ramp	214	198	16
71120-150	ARFF Services		125,630	(125,630)
71220-100	Signs	462	267	196
71310-100	Lighting & Nav Aid Maintenance	4,430	1,854	2,576
71323-100	Runway Generator Maintenance	175	660	(485)
71330-100	Pavement - Runways & Taxiways		1,367	(1,367)
71331-100	Pavement - Ramps & Tiedowns		1,808	(1,808)
71345-100	Weed/Wildlife Abatement	15,944	7,812	8,132
71350-100	Fencing & Gates		717	(717)
72100-200	Electricity - Hangars	39		39
72110-200	Electricity - Hangars	3,923	3,531	392
72130-200	Water/Sewer - Hangar	405	635	(230)
72150-200	Emergency Phones - Hangars	399	273	126
72260-200	Landscaping Hangar Area	1,130	1,152	(23)
72290-200	Miscellaneous Hangar Supplies		233	(233)
72300-200	Building Maintenance - Hangar Area	491	3,150	(2,659)
72310-200	Lighting Maintenance - Hangars		1,167	(1,167)
72311-200	Janitorial Sv Hangar Area	2,310	2,345	(35)
72328-200	Fire Extinguisher Service - Hangar		250	(250)
72331-200	Pavement - Ramp - Hangars		1,875	(1,875)
72350-200	Fencing & Gates	773	508	264
72445-200	Fire Alarm Service - Hangars	900	543	357
72480-200	Waste Oil Removal - Hangars	95	292	(197)
73700-721	Owner Build - Water/Sewer	146	146	0
73700-722	Owner Build - Electricity	33	36	(3)
73700-723	Owner Build - Restroom Janitorial	420	426	(6)
73700-724	Owner Build - Maintenance		167	(167)
74110-203	Electricity - Main Hangar	6,412	5,604	808
74110-204	Utilities - 3940 Mitchell Rd.	56	46	10
74120-203	Gas- Main Hangar	112	223	(111)
74130-125	Water/Refuse - Paint Hangar	813	809	4
74130-203	Water/Refuse - Main Hangar	921	1,056	(136)
74150-125	Emergency Phone Lines - Paint Hangar	184	354	(171)
74150-203	Emergency Phone Lines - Main Hangar	177	99	78
74260-400	Landscaping - FBO	1,412	186	1,226
74300-400	Building Maintenance - FBO	200	2,208	(2,008)
74311-203	Janitorial Sv Main Hangar & FBOs	420	426	(6)
74311-218	Customs - Water/Refuse/Sewer	292	521	(229)
74315-400	Fire Sprinkler Maintenance		417	(417)
74331-400	Pavement - Ramps & Tiedowns	114	333	(219)
74340-400	Drainage Maintenance		250	(250)
74350-400	Fencing & Gates	1,634	3,800	(2,166)
74445-125	Fire Alarm Service - Paint Hangar	495	70	425
74445-203	Fire Alarm Service - Main Hangar	495	70	425

**Santa Maria Public Airport District**

**Budget Report**

**YTD Expense August 31, 2019**

75110-249	Electricity - Terminal	26,771	17,176	9,595
75120-249	Gas - Terminal	266	522	(256)
75130-249	Water/Refuse/Sewer - Terminal	3,668	3,417	251
75150-249	Emergency Phone Lines - Terminal	1,493	1,102	390
75150-250	Pay Phone Service - Terminal	228	456	(228)
75150-300	Audio & Video Monthly Charges	487	571	(84)
75220-250	Signs	482	333	149
75255-250	Janitorial Sv Terminal Area	15,952	15,379	573
75260-250	Landscaping - Terminal	4,959	5,058	(99)
75300-249	Building Maint. - Terminal	3,509	5,950	(2,441)
75300-339	Building Maintenance - Fire Station	512	955	(443)
75310-240	Lighting Maintenance - Terminal Area Streets		167	(167)
75310-249	Lighting Maintenance - Terminal	691	667	25
75310-339	Lighting Maintenance - Fire Station		17	(17)
75323-249	Emergency Generator Maintenance - Terminal		333	(333)
75323-339	Emergency Generator Maintenance - Fire Station		250	(250)
75333-250	Pavement - Roads - Terminal Area	3,405	1,667	1,738
75350-250	Fencing & Gates - Terminal	428	333	94
75465-249	Automatic Door Maintenance		1,000	(1,000)
75475-249	Interior Plant Service - Terminal	550	550	-
75700-740	Terminal Accessories		2,227	(2,227)
75700-761	Fire Fighting Equipment		1,958	(1,958)
76110-300	Electric - Street Lights	338	336	2
76110-310	Electric - Retention Dam Pumps	399	641	(241)
76140-300	Recycled Water		375	(375)
76220-250	Signs		167	(167)
76260-300	Landscaping - RGL	1,626	1,659	(33)
76290-300	South Well Repairs		83	(83)
76310-300	Street Light Maintenance		83	(83)
76340-300	Drainage Maintenance		1,000	(1,000)
76345-300	North Well Repairs		250	(250)
76350-300	Fencing & Gates		417	(417)
76360-300	Stormwater Retention Facilities	4,236	567	3,669
76700-750	MHP - Salaries/ Related Expenses	15,720	15,473	248
76700-752	MHP - Maintenance	5,038	5,132	(93)
76700-753	MHP - MHP Liability Insurance	283	963	(679)
76700-754	MHP - Utilities	38,549	26,597	11,953
76700-755	MHP - Property Management	4,700	4,700	-
76700-757	MHP - General and Admin. Expense	2,117	2,651	(534)
87010-451	General Manager	22,561	26,672	(4,111)
87010-452	Manager of Operations and Maintenance	13,318	16,576	(3,259)
87010-453	Manager of Finance and Administration	11,559	15,787	(4,228)
87010-454	Operations Officer	7,607	9,468	(1,861)
87010-455	Administrative Assistant	7,915	10,145	(2,231)
87010-456	Maintenance Foreman	10,144	12,579	(2,435)
87010-457	Maintenance Workers III		19,571	(19,571)
87010-458	Maintenance Worker I	9,884	12,517	(2,634)
87010-459	Maintenance Worker II	6,615		6,615
87010-460	Accounting Clerk	11,498	15,523	(4,025)

## Santa Maria Public Airport District

### Budget Report

#### YTD Expense August 31, 2019

87010-462	Receptionist	3,549	7,100	(3,551)
87020-473	Longevity Pay	4,156	4,974	(819)
87030-481	Medicare Tax	2,088	2,208	(120)
87030-482	Medical Insurance	40,184	42,788	(2,604)
87030-483	Dental Insurance	2,250	1,940	310
87030-484	Auto Allowance	1,892	2,300	(408)
87030-485	Life Insurance	673	712	(39)
87030-486	Disability Insurance	1,168	1,226	(59)
87030-487	PERS Retirement	132,901	39,001	93,901
87030-488	Worker's Compensation		3,528	(3,528)
87030-489	Employee Vision Coverage	312	254	57
87110-150	Electricity - Shop	434	598	(164)
87110-217	Electricity - Administration Building	2,283	2,013	271
87120-150	Gas - Shop	40	43	(2)
87120-217	Gas - Administration Building	41	33	8
87130-150	Water/Refuse - Shop	541	744	(203)
87130-217	Water/Sewer - Administrative Building	239	306	(67)
87130-500	Water - Landscaping	5,523	5,510	13
87140-500	Trash - Paper Recycling	250	245	5
87160-501	Cellular Phone	2,543	2,458	85
87160-502	Security Phone Lines	241	177	64
87160-504	Administration Office - Monthly Service	1,514	980	534
87160-505	Administration Office - Toll Calls	307	320	(13)
87160-507	Administration Office - Fax Line	380	242	138
87160-509	Tower & Fire Station	714	522	191
87160-510	Shop Phone	625	397	228
87160-511	Answering Service	565	556	9
87210-500	Security Supplies		567	(567)
87230-500	Janitorial Supplies	1,992	1,543	449
87240-500	Small Tools	1,518	1,507	11
87260-150	Shop Supplies		758	(758)
87270-531	Fuel Expense - Gas/Oil	1,940	1,665	275
87270-532	Fuel Expense - Diesel Fuel/Oil	3,079	2,248	831
87275-500	Solvent	174	320	(147)
87280-546	First Aid	477	93	383
87280-547	Safety Equipment	1,155	608	547
87280-548	Training Supplies		100	(100)
87286-500	Uniform Service	1,222	1,290	(69)
87290-500	Sundries	1,040	744	296
87300-150	Building Maintenance - Shop	295	608	(313)
87300-217	Building Maintenance - Administrative Building	1,466	1,320	146
87321-150	Equipment Maintenance - Shop	9	125	(116)
87322-500	Radio Maintenance		509	(509)
87324-521	Copier	1,309	1,348	(39)
87324-523	Maintenance - Postage Machine	363	241	122
87328-500	Fire Extinguisher Service		508	(508)
87360-536	Automotive Maintenance - Mechanical	1,012	1,333	(321)
87360-537	Automotive Maintenance - Tires	1,547	667	880
87370-541	Heavy Equipment Maint. - Mechanical	628	2,750	(2,122)

**Santa Maria Public Airport District**

**Budget Report**

**YTD Expense August 31, 2019**

87370-542	Heavy Equipment - Tires	957	1,667	(710)
87370-543	ARFF Vehicle Maintenance	726	3,500	(2,774)
87380-554	Fuel System - Fire Alarm Service		167	(167)
87400-500	Directors Fees	3,500	3,500	-
87412-500	Payroll Processing Fees	799	935	(136)
87414-500	Annual Audit	1,813	4,881	(3,068)
87420-500	Legal Counsel Services	9,557	12,733	(3,176)
87422-500	Legal Services Contingencies	89		89
87440-500	Security Service	30,675	65,532	(34,856)
87443-500	Security Sys Maint & Repairs	3,526	1,167	2,360
87450-500	Janitorial Service - Admin	1,890	1,918	(28)
87470-500	Landscaping Services	735	749	(15)
87472-500	Landscaping Contingencies	282	833	(551)
87475-500	Internet/Web Page Maintenance	3,634	3,136	498
87510-562	Bank Charges - Service Charges	1,790	2,219	(429)
87520-566	Freight & Common Carrier	171	124	48
87520-567	Postage	200	267	(67)
87520-568	Printing & Stationery		172	(172)
87520-570	Misc Office Supplies	1,671	2,512	(841)
87520-572	Books & Publications		300	(300)
87530-581	Computer Supplies	1,976	3,048	(1,072)
87530-583	Computer Support Services	5,040	16,878	(11,838)
87540-600	Dues and Memberships	118	820	(701)
87540-601	Dues -AAAE	3,425	833	2,592
87540-603	Dues - SWAAAE	190	95	95
87540-605	Dues - Chamber of Commerce	8,050	1,333	6,717
87540-606	Dues - National Notary Association		25	(25)
87540-607	Dues - CA Special Districts Association		1,129	(1,129)
87540-608	Dues - AA AE ARDF CA Airport Storm		825	(825)
87540-610	Costco Membership		28	(28)
87540-618	Santa Maria Times		25	(25)
87540-628	Pro-rata Share of LAFCO Budget	2,869	478	2,391
87600-596	Advertising - Legal		500	(500)
87600-597	Advertising - General	250		250
87600-599	Advertising - Airport Advertising		9,417	(9,417)
87610-100	Depreciation - Landing Area		222,048	(222,048)
87610-200	Depreciation - Hangar Area		24,158	(24,158)
87610-250	Depreciation - Terminal Area		59,420	(59,420)
87610-300	Depreciation - Revenue Generating Land		39,432	(39,432)
87610-400	Depreciation - Main Hangar & FBO		8,934	(8,934)
87610-500	Depreciation - Administration		29,909	(29,909)
87620-692	Emergency Exercises		83	(83)
87630-591	Insurance - Airport Liability		2,482	(2,482)
87630-592	Insurance - Auto, Fire, Property		15,528	(15,528)
87630-595	Insurance - General Liability		6,301	(6,301)
87650-641	Taxes - Sales	80		80
87650-643	Permits	169	817	(648)
87650-646	Storm Water Permits	4,950	321	4,629
87660-500	Education	680	2,667	(1,986)

**Santa Maria Public Airport District**

**Budget Report**

**YTD Expense August 31, 2019**

87670-500	Business Travel & Entertainment	1,628	12,047	(10,419)
87670-501	AAAE Annual Conference	5,912		5,912
87679-500	Employee Recognition	239	633	(395)
87700-791	Training Live Burn		4,000	(4,000)
88680-681	SM Chamber Economic Development		6,050	(6,050)
88680-685	Museum of Flight	39,467	56,599	(17,131)
88680-691	Planning & Marketing	1,234	5,833	(4,599)
88680-692	Consulting Services - Aviation Related	3,476	13,081	(9,605)
88680-693	Consulting Services - Contingencies	13,666	22,963	(9,296)
88680-702	Rent Credit - Operations		1,667	(1,667)
	Total	<u>670,194</u>	<u>1,255,496</u>	<u>(585,302)</u>

**Santa Maria Public Airport District**  
**Statement of Net Position**  
**For the Nine Months Ending March 31, 2019**

**Current assets:**

Cash and cash equivalents	4,430,685
Restricted - cash and cash equivalents	1,004,832
Certificate-of-deposit	45,809
Accounts receivable - customers and tenants, net	2,309,799
Prepaid expenses and deposits	297,043

<b>Total current assets</b>	<b>8,088,169</b>
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**Non-current assets:**

Note receivable	26,454
Interest Receivable	(3,635)
Capital assets, not being depreciated	6,866,900
Depreciable capital assets	27,490,516
Deferred other post-employment benefits outflows	471,849
Deferred pension outflows	(2,324,518)

Total non-current assets	<b>32,527,565</b>
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<b>Total assets</b>	<b>40,615,734</b>
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**Current liabilities:**

Accounts payable and accrued expenses	438,110
Accrued wages and related payables	1,721
Unearned Revenue (customer prepaid)	-
Hangar and other deposits	118,649
Long-term liabilities - due in one year:	
Compensated absences	25,543
Land improvements payable	3,722

Total current liabilities	<b>587,744</b>
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**Long-term liabilities - due in more than one year**

Compensated absences	76,628
Land improvements payable	3,729
Total other post-employment benefits liability	247,795
Net pension liability	1,746,160
Deferred pension inflows	173,556

Total long term liabilities	<b>2,247,868</b>
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<b>Total liabilities</b>	<b>2,835,612</b>
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**Net position:**

Retained Earnings	35,922,500
Change in Net Position	1,857,623

<b>Total net position</b>	<b>37,780,122</b>
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<b>Total liabilities and net position</b>	<b>40,615,734</b>
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**Santa Maria Public Airport District**  
**Statement of Revenues, Expenses and Changes in Net Position**  
**Month Ending August 31, 2019**

	<b>Months Ending</b>		
	07/31/18	08/31/18	YTD
Revenues from Operations:			
Landing area			
Landing fees and tiedowns	6,209	5,263	11,472
Fuel flowage fees	2,361	3,338	5,699
Subtotal	8,570	8,601	17,171
Hangar area			
T- Hangar	31,343	31,520	62,863
Corporate T-Hangars	21,248	21,248	42,496
T-Hangar Storage Units	2,396	2,396	4,792
Owner Build Hangars	1,649	1,649	3,298
Subtotal	56,636	56,813	113,449
Main hangar and F.B.O. area			
Main Hangar	15,001	15,745	30,745
Commercial Hangars	27,803	26,421	54,224
Land Leases	7,975	7,975	15,950
Subtotal	50,779	50,140	100,919
Terminal area			
Car Rental and Ground Transportation	20,010	18,650	38,660
Terminal Space Lease	14,088	14,043	28,131
TSA LEO Reimbursement	2,100		2,100
Subtotal	36,198	32,693	68,891
Revenue generating land			
Land Lease Recreational	2,711	3,261	5,972
Agricultural Leases	58,384	58,384	116,768
Airport Business Park	11,600	11,600	23,200
Airport Hotel	18,593	17,418	36,011
Airport Mobile Home Park	36,008	71,108	107,116
Subtotal	127,296	161,771	289,067
Administrative			
Badging Income	460	965	1,425
Miscellaneous Income	764	148	912
Air Show Revenue		36,450	36,450
Subtotal	1,224	37,563	38,787
Total revenues from operations	280,703	347,581	628,284



**Santa Maria Public Airport District**  
**Statement of Revenues, Expenses and Changes in Net Position**  
**Month Ending August 31, 2019**

**Months Ending**

Operating Expenses:

Landing area	5,769	22,042	27,811
Hangar area	5,670	5,394	11,064
Main hangar and F.B.O.	6,866	16,155	23,021
Terminal area	24,234	29,883	54,117
Revenue generating land	25,417	47,591	73,008
Payroll and Benefits	182,610	107,664	290,274
Utilities	7,602	8,638	16,240
Supplies	4,592	8,004	12,596
Maintenance and Repairs	4,202	4,111	8,312
Contractual Services	26,585	24,445	51,030
Security Services	22,826	7,849	30,675
Office Supplies/Postage/Printing and Stationery	2,344	1,675	4,018
Dues and Subscriptions	14,652		14,652
Advertising	250		250
Business Travel and Entertainment	6,578	963	7,540
Air Show Expense	34,963	31,982	66,944
Other Miscellaneous Expense	354	5,764	6,118
Total Expenses	<u>375,512</u>	<u>322,160</u>	<u>697,671</u>
Operating income (loss)	<u>(94,809)</u>	<u>25,421</u>	<u>(69,388)</u>

Non-Operating Revenues (Expenses):

PFC Revenue	9,478	10,644	20,122
Interest income	7,254	7,300	14,554
AIP grant	324,031	709,531	1,033,562
Miscellaneous income	340,763	727,475	1,068,238
Total non-operating rev (exp)	<u>1,199,535</u>	<u>727,475</u>	<u>1,927,010</u>
Net Income	<u><u>1,104,726</u></u>	<u><u>752,896</u></u>	<u><u>1,857,623</u></u>



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## PUBLIC AIRPORT DISTRICT

October 24, 2019

Agenda Item  
8a  
10/24/19

Board of Directors  
Santa Maria Public Airport District  
3217 Terminal Drive  
Santa Maria, CA 93455

**Subject:** Authorization for tuition reimbursement for Carla Osborn, Operations Officer.

### Summary

Based upon section 10.5 of the Personnel Manual (See Attached). I am requesting reimbursement for Carla Osborn. Mrs. Osborn has completed and passed this course at Embry-Riddle Aeronautical University.

### Budget

Course	Tuition				
Basic Algebra & Trigonometry	\$1,239.00				
<b>Total:</b>	<b>\$1,239.00</b>				<b>\$1,239.00</b>

### Overall Impact

Approved 2019-2020 Budget for Education	\$16,000.00
Previously Approved for Education	\$680.34
Current Balance for Education	\$15,319.66
Amount of this Request	\$1,239.00
Balance Remaining if Approved	\$14,080.66

### Recommendation

I recommend we repay Mrs. Osborn as the District will benefit as a result of additional training and these classes will assist the Operations Officer's pursuit of her Bachelor's Degree.

Sincerely,

A handwritten signature in blue ink, appearing to read "Veroneka Reade".

Veroneka Reade  
Manager of Finance & Administration

Carla Osborn

**Account No:** 2513380  
**Statement Print Date:** 10/10/2019 18:53 PM  
**Statement From/To Date:** 8/1/2019 To 10/10/2019

Charges				
Date Posted	Term	Item Description	Amount	Currency
09/24/2019	Worldwide 2019-10 October	WW Tuition Undergrad	1,239.00	USD
<b>Total Charges:</b>			<b>1,239.00</b>	

Payments				
Date Posted	Term	Item Description	Amount	Currency
10/07/2019	Student Financials CR	Payment by PayPath	-1,239.00	USD
<b>Total Payments:</b>			<b>-1,239.00</b>	

Refunds				
Date Posted	Term	Item Description	Amount	Currency
<b>Total Refunds:</b>			<b>.00</b>	

Financial Aid				
Date Posted	Term	Item Description	Amount	Currency
<b>Total Financial Aid:</b>			<b>.00</b>	

**Net Total for Statement Date Range: .00**

Daytona Beach Campus:  
600 S. Clyde Morris Blvd.  
Daytona Beach, FL 32114  
386-226-6285

Prescott Campus:  
3700 Willow Creek Rd.  
Prescott, AZ 86301  
928-777-3726

Worldwide Campus:  
Campus of Attendance  
386-226-6280

# EMBRY-RIDDLE

## Aeronautical University

**Name:** Osborn,Carla

**ID:** 2513380

**Term:** Worldwide 2019-08 August

**Cumulative GPA:** 4.000

<b>Class</b>	<b>Course Title</b>	<b>Units</b>	<b>Grade</b>
MATH 106	Basic Algebra & Trigonometry	3.00	A



**SANTA MARIA  
PUBLIC AIRPORT DISTRICT**

10/21/19

Agenda Item  
8b  
10/21/19

Board of Directors  
Santa Maria Public Airport District  
3217 Terminal Drive  
Santa Maria, CA 93455

**Subject: Authorization for two staff members to attend the Mead and Hunt Air Service Conference to be held March 3-5, 2020 in Phoenix, AZ.**

**Summary**

Pursuant to our ongoing efforts to regain air service with a major hub carrier, and upon the recommendation of our Air Service Consultant, we request approval to attend the Mead and Hunt Air Service Conference. Several Airlines will be available to meet and confer with District staff.

**Budget**

	Attendees	Days	Rate	Total
Hotel stay	2	2	\$272.50	\$1,090.00
Meals	2	3	\$60.00	\$360.00
Airfare	2		\$339.00	\$678.00
Transportation			\$25.00	\$50.00
Registration	2		\$999.00	\$1,998.00
<b>Total:</b>				<b>\$4,176.00</b>

**Overall Impact:**

Approved 2019-2020 Budget for Business Travel	\$72,283.00
Previously Approved Business Travel	\$33,823.95
Current Balance for Business Travel	\$38,459.05
Amount of this Request	\$4,176.00
Balance Remaining if Approved	\$34,283.05

**Recommendation**

Staff recommends the board authorize this travel in an attempt to improve air service.

Please let me know if you have any questions:

Sincerely,

Chris Hastert, CM  
General Manager

Chris,

As you are aware, our Jokela grazing lease currently has a termination date of October 31<sup>st</sup>. I am contacting you to request an immensely needed extension to this termination date. We currently have been able to remove and cleanup approximately 80% from the property but are running out of time now. I am still working on a couple leads for a new lease to move the animals and equipment to, but the process is still in the works and has not been completely worked out yet. Without having another lease nailed down we are having difficulty being able to transfer the animals and equipment to another location. Another hurdle that is coming up is my dad is scheduled to have surgery this week which is going to be another setback for us. I am not trying to extend this long term or keep pushing this back by any means, but it would be very helpful if it was at all possible to get this termination date moved to the end of the year. If the date was extended to the end of the year, we are still going to be shooting for being out as soon as another lease gets worked out, which could very well be before even the end of November. Like I mentioned before, a lot of progress has already been made on removal and we are not trying to look for anything to keep stretching this lease out long term. Ideally for us would be the end of the year date but for us to still shoot for being out before the end of November. Even if you had to setup a rate increase for December if not out by the end of November to make sure we are moving along on this process as quick as possible. Not sure what you can do but it would GREATLY be appreciated if we could work something out along these lines.

Jared Jokela

# R U N W A Y

Abel Maldonado  
5964 Oak Hill Drive  
Santa Maria, CA 93454  
(805) 689-0001  
Abel@runwayfarms.com  
October 21, 2019

Santa Maria Public Airport  
3249 Terminal Dr.  
Santa Maria, CA 93455

Dear Mr. President and members of the board:

I write you to ask for approval to store in our hanger on a temporary basis some of our industrial hemp. Our product from our farm is stored in white super sacks with a certificate of analysis, which states the product is compliant with the 2018 Farm Bill. Our request is for 120 days as our current storage facility is under construction.

Thank you,



Abel Maldonado