



SANTA MARIA

PUBLIC AIRPORT DISTRICT

**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

Thursday
September 26, 2019

Administration Building
Airport Boardroom
7:00 P.M.

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Rafferty, Adams, Engel, Brown, Baskett

- 1. MINUTES OF THE REGULAR MEETING HELD AUGUST 22, 2019.**
- 2. COMMITTEE REPORT(S):**
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc)
 - d) CITY & COUNTY LIAISON
 - e) STATE & FEDERAL LIAISON
 - f) VANDENBERG LIAISON
 - g) BUSINESS PARK COMMITTEE (Ad Hoc)
- 3. GENERAL MANAGER'S REPORT**
 - a) Monthly Activity Report
 - b) Lease Software Overview
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT**
 - a) Demand Register
 - b) Budget to Actual
 - c) Financial Statements
 - d) Budget Deviation

5. **DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)**
6. **PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
7. **AIRFEST UPDATE PRESENTED BY CHRIS KUNKLE.**
8. **DISCUSSION AND DIRECTION TO STAFF REGARDING HANGAR USE POLICY**
9. **The Consent Calendar is approved by ROLL CALL VOTE on one Motion. These items are read only on request of Board members.**

The following items are presented for Board approval without discussion as a single agenda item in order to expedite the meeting. SHOULD ANYONE WISH TO DISCUSS OR DISAPPROVE ANY ITEM, it must be dropped from the blanket Motion of approval and be considered as a separate item.

It is the recommendation of staff that the Board receives, and file and/or approve the following leases and agreements or other routine items and authorize the President and Secretary to execute them:

- (a) AUTHORIZATION FOR THE GENERAL MANAGER AND TWO AIR SHOW COMMITTEE MEMBERS TO ATTEND THE INTERNATIONAL COUNCIL OF AIR SHOWS TO BE HELD DECEMBER 9-12, 2019 IN LAS VEGAS, NV.**
- (b) AUTHORIZATION FOR THE GENERAL MANAGER, ONE DIRECTOR AND DISTRICT COUNSEL TO ATTEND THE ROLE OF THE AIRPORT ATTORNEY WORKSHOP TO BE HELD JANUARY 25, 2020 IN MONTEREY, CA.**
- (c) AUTHORIZATION FOR THREE STAFF MEMBERS AND ONE DIRECTOR TO ATTEND THE 2020 S.W.A.A.E. WINTER CONFERENCE TO BE HELD JANUARY 26-29, 2020 IN MONTEREY, CA.**
- (d) AUTHORIZATION FOR THE TWO STAFF MEMBERS AND TWO COMMUNITY MEMBERS TO ATTEND AN ALASKA AIRLINES HEADQUARTERS MEETING TO BE HELD IN SEATTLE, WA.**
- (e) AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE FIFTEENTH AMENDMENT OF SERVICE AGREEMENT BETWEEN THE DISTRICT AND RAYMOND HEATH FOR CONSULTING SERVICES.**
- (f) AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE FOURTH AMENDMENT OF LEASE BETWEEN THE DISTRICT AND THE CITY OF SANTA MARIA REGARDING PIONEER PARK.**

- (g) AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE FOURTH AMENDMENT OF SERVICE AGREEMENT BETWEEN THE DISTRICT AND ARCHITECT'S CONSULTING SERVICE FOR THE DESIGN AND CONSTRUCTION ADMINISTRATION FOR ROOF REPAIRS AT THE SANTA MARIA PUBLIC AIRPORT DISTRICT.**
 - (h) AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE FIRST AMENDMENT OF CONSULTING SERVICES AGREEMENT BETWEEN THE DISTRICT AND TARTAGLIA ENGINEERING FOR THE TERMINAL APRON REHABILITATION, PHASE 2.**
 - (i) AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE FIRST AMENDMENT OF SERVICE AGREEMENT BETWEEN THE DISTRICT AND TARTAGLIA ENGINEERING FOR THE TAXILANE PAVEMENT REHABILITATION.**
- 10. AUTHORIZATION FOR THE GENERAL MANAGER TO EXECUTE THE THIRD AMENDMENT OF SERVICE AGREEMENT BETWEEN THE DISTRICT AND PATHPOINT FOR JANITORIAL SERVICES.**
- 11. AUTHORIZATION FOR THE PRESIDENT AND GENERAL MANAGER TO EXECUTE CHANGE ORDER NO. 1 & 2 FOR THE TERMINAL APRON PHASE 2 PROJECT BETWEEN THE DISTRICT AND CALPORTLAND CONSTRUCTION.**
- 12. DISCUSSION AND DIRECTION TO STAFF REGARDING REQUEST BY SANTA MARIA MUSEUM OF FLIGHT.**
- 13. CLOSED SESSION. The Board will hold a Closed Session to discuss the following item(s):**
 - a) Conference with Legal Counsel-Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(b): (One Case)**
 - b) Pursuant to California Government Code Section 54956.8 with Real Property Negotiators (Chris Hastert and District Counsel) between the District and Carina de Jesus Garcia regarding 4000 S. Blosser Road, Unit 83, Santa Maria, CA.**
- 14. DIRECTORS' COMMENTS.**
- 15. ADJOURNMENT.**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD AUGUST 22, 2019

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular place at 7:00 p.m. Present were Directors Rafferty, Adams, Engel, Brown and Baskett. General Manager Hastert, Manager of Finance & Administration Reade and District Counsel Frye Laacke.

1. MINUTES OF THE REGULAR MEETING HELD August 8, 2019. Director Brown made a Motion to approve the minutes of the regular meeting held August 8, 2019. Director Baskett Seconded and it was carried by a 5-0 vote.
2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) – The committee met and discussed various topics related to personnel.
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) – No meeting scheduled.
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) – No meeting scheduled.
 - d) CITY & COUNTY LIAISON – No meeting scheduled.
 - e) STATE & FEDERAL LIAISON – No meeting scheduled.
 - f) VANDENBERG LIAISON – No meeting scheduled.
 - g) BUSINESS PARK COMMITTEE (Ad Hoc) – No meeting scheduled.
3. GENERAL MANAGER'S REPORT. Mr. Hastert notified the Board that the area of concern for Director Engel was cleaned up. He gave updates from various meetings he has attended including AirFest, ExpoFest, SBCAG and an appraiser. He also gave construction updates for all current projects.
4. MANAGER OF FINANCE & ADMINISTRATION REPORT.

The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.

 - a) Demand Register. The Demand Register, covering warrants 066937 through 066980 in the amount of \$772,151.67 was recommended for approval as presented. Director Baskett made a Motion to accept the Demand Register as presented. Director Brown Seconded and it was carried by a 5-0 vote.
5. DISTRICT COUNSEL'S REPORT. Nothing to report.

- 1 6. PUBLIC SESSION: Statements from the floor will be heard during public session.
2 Request to Speak forms are provided for those wishing to address the board. After
3 completing the form, please give it to the Clerk. Requests requiring board action
4 will be referred to staff and brought on the next appropriate agenda. Members of
5 the public are cordially invited to speak on agenda items as they occur. Staff
6 reports covering agenda items are available for review in the offices of the General
7 Manager on the Tuesday prior to each meeting. The Board has established a five-
8 minute time limit for receipt of testimony. The board reserves the right to establish
9 further time limits for receipt of testimony.

10
11 Dave Baskett requested to speak. See attached for his statement.
12

- 13 7. Authorization for the President and Secretary to execute a contract between the
14 District and Tartaglia Engineering for the Airfield Pavement Marking Project.
15 Director Adams made a Motion to approve. Director Baskett Seconded and it was
16 carried by a 5-0 vote.
17

- 18 8. CLOSED SESSION. At 7:12 p.m. the Board went into Closed Session to discuss
19 the following item(s):
20

- 21 a) Conference with Legal Counsel-Anticipated Litigation: Initiation of litigation
22 pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One Case.
23

24 At 7:24 p.m., the Board and staff reconvened to Open Public Session.
25

26 There was one reportable action. The hanging aircraft in the subject hangar must
27 be removed within 24 hours beginning now or a notice of eviction will be issued.
28

- 29 1. DIRECTORS' COMMENTS: Director Engel was happy to hear the area on
30 Mitchell was cleaned up.
31

32 Director Adams stated that JF Will is doing a great job with the Taxilane Project.
33 The pavement and FOD should be good for years.
34

35 Director Baskett stated he will be in compliance with all regulations. He also
36 wants certain hangars to be updated to show how many aircraft can be stored in
37 each hangar.
38

39 Director Brown thanked Mr. Hastert for removing the non-airworthy aircraft.
40

41 Director Rafferty is excited for AirFest and happy to hear about all the
42 sponsorships.
43

- 44 14. ADJOURNMENT. President Rafferty asked for a Motion to adjourn to a Regular
45 Meeting to be held on September 12, 2019 at 7:00 p.m. at the regular meeting
46 place. Director Baskett made that Motion, Director Adams Seconded and the
47 Motion was carried by a 5-0 vote.
48
49
50
51

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49

ORDER OF ADJOURNMENT

This Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 7:26 p.m. on August 22, 2019.

Hugh Rafferty, President

Carl Engel, Secretary

1 Board meeting 25 August 2019

2
3 I am David E. Baskett

4
5 1. A reminder: all of you (except for
6 Director Brown who was not involved) have
7 stated in sworn testimony that I have never
8 provided false or misleading information.

9
10 2. Mr. Engle., I am still. waiting for you to
11 bring the "embarrassing, very embarrassing
12 information" that you said you had on me
13 and lay it out here, **in public**, for all to see.

14
15 For inclusion in the minutes.

16 Thank you
17
18

Monthly Activity Report

August 2019



AGENDA ITEM

3a

9/26/2019

Aviation Building Information

	Inventory	Occupied	Available	Occupancy Rate
T Hangars	140	140	0	100%
Corporate T Hangars	8	8	0	100%
Corporate Hangars	28	28	0	100%
Storage Units	26	26	0	100%
Owner Build	23	23	0	100%
Commercial Aviation Hangar Space (SqFt)	107,782	103,360	4,422	96%
Commercial Aviation Office Space (SqFt)	28,800	19,449	9,351	68%

Hangar Waiting List

T-Hangars	15
Corporate/Corporate T-Hangar	24

Monthly Activity

	Aug-18	Jul-19	Aug-19	%Change
Operations	3,491	3,203	3,343	-4%
Noise/Nuisance Complaints	4	1	2	
Jet\100LL Fuel (Gallons)	87,197	39,347	55,633	-36%

Enplanments

	Aug-18	Jul-19	Aug-19	%Change
Allegiant	1,967	2,414	2,267	15%
Central Coast Shuttle	1,013	1,058	925	-9%

Airline Load Factor

	# of Flights	Load Factor Actual flights	Load Factor SCHED flights
Allegiant	17	85%	85%

Land Lease Information (Acres)

	Inventory	Occupied	Available
Business Park	224	0	224
Agriculture	592.29	592.29	0
Grazing	511	511	0
Non Aviation Land Leases	TBD	48.42	
Aviation Land Leases	TBD	12.22	
Total Airport Acreage	2,550		

Mobile Home Park

	Spaces Rented	Units Sold
Mobile Home Park	78	

2019-2020

**DEMAND REGISTER
SANTA MARIA PUBLIC AIRPORT DISTRICT**

Full consideration has been received by the Santa Maria Public Airport District for each demand, numbers 066981 to 067081, and electronic payments on Pacific Premier Bank and in the total amount of \$466,034.80.

CHRIS HASTERT
GENERAL MANAGER

DATE

The undersigned certifies that the attached register of audited demands of the Santa Maria Public Airport District for each demand, numbers 066981 to 067081, and electronic payments on Pacific Premier Bank in the total amount of \$466,034.80 has been approved as being in conformity with the budget approved by the Santa Maria Public Airport District and funds are available for their payment.

VERONEKA READE
MANAGER OF FINANCE & ADMINISTRATION

DATE

THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVED PAYMENT OF THE ATTACHED WARRANTS AT THE MEETING OF SEPTEMBER 26, 2019.

CARL ENGEL JR.
SECRETARY

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description	AIP Reimbursement
* 066981	9/3/2019	Adamski Moroski	\$ 5,085.61	Legal Service	
* 066982	9/3/2019	American Industrial Supply	\$ 20.61	Lighting & Nav Aid Maint.	
* 066983	9/3/2019	Amerigreen Technology, Inc.	\$ 25,127.59	Burrow Blocker Machine	
* 066984	9/3/2019	AT&T	\$ 42.77	Phone Service	
* 066985	9/3/2019	Bomar Security & Investigation	\$ 961.00	Security Service	
* 066986	9/3/2019	California Electric Supply	\$ 1,628.62	Lighting Maintenance	
* 066987	9/3/2019	Central City Tool Supply, Inc.	\$ 228.30	Small Tools	
* 066988	9/3/2019	Consolidated Electrical Distributors, Inc.	\$ 473.17	Lighting Maintenance	
* 066989	9/3/2019	City of Guadalupe	\$ 48,352.35	Security Service	
* 066990	9/3/2019	City of Santa Maria-Util Div	\$ 6,575.23	Water Invoices	
* 066991	9/3/2019	Clark Pest Control	\$ 660.00	Pest Control - Terminal & Adm.	
* 066992	9/3/2019	Comcast	\$ 1,750.53	Cable/Internet /Digital Voice	
* 066993	9/3/2019	De Lage Landen	\$ 31.40	Lease/Maint. - Copier	
* 066994	9/3/2019	ECO-T Tire and Retreading	\$ 747.02	Auto Maintenance	
* 066995	9/3/2019	Edley Imagineering, Inc.	\$ 2,030.00	Airshow Expense	
* 066996	9/3/2019	Federal Express	\$ 84.94	Freight & Common Carrier	
* 066997	9/3/2019	Frontier Communications	\$ 675.07	Telephone Service	
* 066998	9/3/2019	Home Depot	\$ 174.04	Building Maintenance	
* 066999	9/3/2019	J B Dewar, Inc	\$ 702.69	Fuel Expense - Gas/Diesel	
* 067000	9/3/2019	Limotta Internet Technologies	\$ 805.00	Computer Support Services	
* 067001	9/3/2019	McMasters and Carr	\$ 249.79	Building Maint. - Terminal	
* 067002	9/3/2019	J.D. Humann Landscape Contr.	\$ 1,230.00	Landscape Maintenance	
* 067003	9/3/2019	Mead & Hunt, Inc.	\$ 307.50	Air Service Consulting	
* 067004	9/3/2019	Mission Uniform Service	\$ 243.44	Uniform Service	
* 067005	9/3/2019	Mr. Backflow	\$ 725.00	Maint. - Backflow Valve	
* 067006	9/3/2019	Napa Auto Parts	\$ 296.12	Auto parts	
* 067007	9/3/2019	Neopost USA, Inc.	\$ 200.00	Postage	
* 067008	9/3/2019	Next Day Signs	\$ 54.38	Signs	
* 067009	9/3/2019	Principal Financial Group	\$ 3,057.07	Dental, Life, Disability, Visi	
* 067010	9/3/2019	Roberts & Connell LLP	\$ 88.50	Legal Service	
* 067011	9/3/2019	Safety-Kleen	\$ 173.71	Solvent	
* 067012	9/3/2019	Sherwin-Williams	\$ 148.70	Painting Supplies	
* 067013	9/3/2019	Paul Van Alstyne	\$ 253.00	Tenant - Return of Deposit	
* 067014	9/3/2019	Verizon Wireless	\$ 1,354.67	Cell Phones	
* 067015	9/3/2019	South Coast Emergency Vehicle Services	\$ 245.57	Heavy Equip.Maint.- Mechanical	
* 067016	9/3/2019	Michael Whitford	\$ 94.96	Reimbursement - Airshow	
* 067017	9/3/2019	Your People Professionals	\$ 911.25	Employee Recruitment	
* 067018	9/3/2019	Blue Echo, Inc.	\$ 1,500.00	Airshow Expense	
* 067019	9/3/2019	CLARK EQUIPMENT CO. d//b/a BobCat Company	\$ 4,635.00	Equipment	
* 067020	9/3/2019	CSI Fullmer	\$ 776.00	Office Furniture	
* 067021	9/3/2019	Firewalkers International	\$ 16,000.00	Airshow Expense	
* 067022	9/3/2019	Mach 1 Productions	\$ 2,000.00	Airshow Expense	
* 067023	9/3/2019	The Manhattan Dolls	\$ 450.00	Airshow Expense	
* 067024	9/3/2019	Ross Reality	\$ 1,233.85	Brokerage Services	
* 067025	9/3/2019	Western Tree Service	\$ 1,955.00	Tree Removal	
* 067026	9/18/2019	Chuck Adams	\$ 500.00	Directors Fees	
* 067027	9/18/2019	Adamski Moroski	\$ 4,471.00	Legal Service	
* 067028	9/18/2019	Aflac	\$ 562.05	Voluntary Ins. - Employee	
* 067029	9/18/2019	Allan Hancock College Foundation	\$ 240.50	Airfest Advertising	
* 067030	9/18/2019	AT&T	\$ 423.49	Phone Service	
* 067031	9/18/2019	Barnes & Thornburg	\$ 4,950.00	AAAE Storm Water Progam	

* 067032	9/18/2019	Bedford Enterprises, Inc.	\$	230.00	Trash Removal		
* 067033	9/18/2019	Blueglobes, Inc.	\$	394.79	Lighting & Nav Aid Maint.		
* 067034	9/18/2019	Bob's Printing & Rubber Stamps	\$	564.79	Office Supplies		
* 067035	9/18/2019	Bomar Security & Investigation	\$	5,927.22	Security Service		
* 067036	9/18/2019	Brayton's Power Wash & Sweep	\$	1,550.00	Street Sweeping		
* 067037	9/18/2019	CalPortland Construction	\$	83,574.30	Terminal Apron Reconstruction	\$	75,768.46
* 067038	9/18/2019	Coast Networx	\$	210.00	Computer Support		
* 067039	9/18/2019	City of Santa Maria	\$	3,426.61	Water Invoice		
* 067040	9/18/2019	Clark Pest Control	\$	330.00	Pest Control - Terminal & Adm.		
* 067041	9/18/2019	De Lage Landen	\$	102.18	Lease/Maint. - Copier		
* 067042	9/18/2019	Carl Engel, Jr.	\$	300.00	Directors Fees		
* 067043	9/18/2019	Fastenal Company	\$	177.52	Shop Supplies		
* 067044	9/18/2019	Fedak & Brown LLP	\$	813.00	Annual Audit		
* 067045	9/18/2019	Fence Factory	\$	699.44	Fencing & Gates		
* 067046	9/18/2019	Frontier Communications	\$	1,395.82	Telephone Service		
* 067047	9/18/2019	The Gas Company	\$	211.03	Utilities		
* 067048	9/18/2019	Hayward Lumber Company	\$	103.99	MHP - Maintenance		
* 067049	9/18/2019	Ray Heath	\$	3,575.20	Consulting Service		
* 067050	9/18/2019	Ignite Fire Dance	\$	600.00	Airshow Expense		
* 067051	9/18/2019	Industrial Medical Group	\$	155.00	Employee Recruitment		
* 067052	9/18/2019	J B Dewar, Inc	\$	3,367.73	Fuel Expense - Gas/Diesel		
* 067053	9/18/2019	J.D. Humann Landscape Contr.	\$	4,315.50	Landscape Maintenance		
* 067054	9/18/2019	Keys 2 The Coast	\$	1,800.00	Airfest Advertising		
* 067055	9/18/2019	Letters, Inc.	\$	52.00	Auto Maintenance		
* 067056	9/18/2019	Next Day Signs	\$	508.95	Signs		
* 067057	9/18/2019	Dale Norton	\$	250.00	Tenant - Return of Deposit		
* 067058	9/18/2019	Pacific Telemanagement Services	\$	227.92	Pay Phone Service		
* 067059	9/18/2019	PATHPOINT	\$	1,273.86	Airport Maintenance Service		
* 067060	9/18/2019	MarTeeny Designs	\$	275.00	Web Page Maint.		
* 067061	9/18/2019	McMasters and Carr	\$	281.10	Building Maint. - Terminal		
* 067062	9/18/2019	Mission Uniform Service	\$	117.09	Uniform Service		
* 067063	9/18/2019	Quinn Company	\$	16,207.68	Equipment Rental		
* 067064	9/18/2019	Hugh Rafferty	\$	600.00	Directors Fees		
* 067065	9/18/2019	Hugh Rafferty - Reimbursement	\$	110.20	Expense Reimbursement		
* 067066	9/18/2019	ReadyRefresh by Nestle	\$	88.22	Water Delivery		
* 067067	9/18/2019	SBCCSDA	\$	80.00	Monthly Chapter Dinner		
* 067068	9/18/2019	Special Dist. Risk Mgmt. Authority	\$	1,022.85	Workers Comp Insurance		
* 067069	9/18/2019	Service Star	\$	11,266.70	Janitorial Service		
* 067070	9/18/2019	S Lombardi & Assoc., Inc.	\$	5,605.00	Airshow Advertising		
* 067071	9/18/2019	Santa Maria Ford Lincoln	\$	46.37	Vehicle Maintenance		
* 067072	9/18/2019	Sousa Tire Service, LLC	\$	957.15	ARFF Vehicle Maint.		
* 067073	9/18/2019	The Top Shop	\$	1,857.10	Airshow Expense		
* 067074	9/18/2019	Toshiba Financial Services	\$	501.43	Copier Lease		
* 067075	9/18/2019	VTC Enterprises	\$	70.00	Trash - Paper Recycling		
* 067076	9/18/2019	WageWorks	\$	100.00	Cafeteria Plan - Admin. Fee		
* 067077	9/18/2019	Your People Professionals	\$	923.58	Employee Recruitment		
* 067078	9/18/2019	Zee Medical Service Company	\$	66.50	First Aid		
* 067079	9/18/2019	Zoom Imaging Solutions, Inc.	\$	8.09	Lease/Maint.- Copier Machine		
* 067080	9/18/2019	Kerry Fenton	\$	943.00	Travel Expense		
* 067081	9/18/2019	Petty Cash Fund	\$	189.03	Reimburse Petty Cash Fund		

Total Checks Written:	\$	302,939.43	\$	75,768.46
------------------------------	-----------	-------------------	-----------	------------------

Electronic Payments

8/22/2019	Payroll	\$	27,378.70	Payroll
-----------	---------	----	-----------	---------

8/22/2019	Mass Mutual	\$	3,509.78	Retirement
8/23/2019	Payroll Taxes	\$	5,751.34	Taxes
8/27/2019	CalPERS	\$	5,525.71	Retirement
9/4/2019	CalPERS	\$	15,153.96	Health Insurance
9/5/2019	CalPERS	\$	125.67	Peptra
9/5/2019	Payroll	\$	27,191.89	Payroll
9/5/2019	Mass Mutual	\$	3,509.78	Retirement
9/6/2019	PG&E	\$	22,402.80	Utilities
9/6/2019	Payroll Taxes	\$	5,682.05	Taxes
9/6/2019	CalPERS	\$	700.00	Actuarial Report
9/9/2019	CalPERS	\$	5,512.31	Retirement
9/19/2019	Payroll	\$	27,172.62	Payroll
9/19/2019	Bankcard	\$	7,781.79	Credit Card - Business & Travel
9/20/2019	Payroll Taxes	\$	5,696.97	Taxes

Total Electronic Funds Payments: \$ 163,095.37

Net Dispersed Funds

\$ 466,034.80

Santa Maria Public Airport District

Budget Report

YTD Income June 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
61100-052	Landing Fees - Ameriflight	7,282	10,767	(3,485)
61100-053	Landing Fees - U.S. Forest Service	9,294	41,000	(31,706)
61100-054	Landing Fees - Federal Express - WestAir	5,942	6,835	(893)
61100-055	Landing Fees - Allegiant Air	24,610	23,157	1,453
61110-052	Tiedowns - Ameriflight	3,166	1,272	1,894
61110-054	Tiedowns - Federal Express - WestAir in	4,661	3,828	833
61110-059	FBO Tiedowns	108		108
61130-093	Comm Veh Access - Federal Express	11,052	11,052	-
61130-094	Comm Veh Access - UPS	4,176	4,173	3
61140-152	Fuel Flowage Fees - Self Serve	2,164	6,982	(4,819)
61140-154	Fuel Flowage Fees - CC Jet Center, LLC	47,436	85,367	(37,931)
62210-005	T-Hangar 3005 Airpark	42,542	43,052	(510)
62210-009	T-Hangar 3009 Airpark	27,422	27,690	(268)
62210-011	T-Hangar 3011 Airpark	23,976	26,625	(2,649)
62210-019	T-Hangar 3019 Airpark	26,640	26,625	15
62210-023	T-Hangar 3023 Airpark	27,720	27,690	30
62210-027	T-Hangar 3027 Airpark	27,373	27,317	57
62210-031	T-Hangar 3031 Airpark	27,360	27,317	43
62210-039	T-Hangar 3039 Airpark	39,823	39,697	126
62210-103	T-Hangar 3103 Airpark	44,352	44,431	(79)
62210-107	T-Hangar 3107 Airpark	29,967	32,429	(2,462)
62210-109	T-Hangar 3109 Airpark	24,891	25,027	(136)
62210-111	T-Hangar 3111 Airpark	23,112	25,639	(2,527)
62220-035	Corporate T-Hangar 3035 Airpark	39,026	39,551	(525)
62230-005	T-Hangar Storage 3005 Airpark	5,832	5,854	(22)
62230-009	T-Hangar Storage 3009 Airpark	1,968	1,951	17
62230-011	T-Hangar Storage 3011 Airpark	2,095	2,056	39
62230-019	T-Hangar Storage 3019 Airpark	1,032	1,028	4
62230-023	T-Hangar Storage 3023 Airpark	984	976	8
62230-027	T-Hangar Storage 3027 Airpark	1,920	1,925	(5)
62230-031	T-Hangar Storage 3031 Airpark	1,920	1,925	(5)
62230-035	T-Hangar Storage 3035 Airpark	1,980	1,977	3
62230-039	T-Hangar Storage 3039 Airpark	5,832	5,854	(22)
62230-107	T-Hangar Storage 3107 Airpark	1,716	1,951	(235)
62230-109	T-Hangar Storage 3109 Airpark	709	846	(137)
62230-111	T-Hangar Storage 3111 Airpark	1,920	1,925	(5)
62240-001	Corporate Hangars 3001 Airpark	44,328	44,325	3
62240-029	Corporate Hangars 3029 Airpark	48,840	48,872	(32)
62240-105	Corporate Hangars 3105 Airpark	57,731	58,055	(324)
62240-118	Corporate Hangar 3043 Airpark	56,616	56,657	(41)
63310-100	Owner Build Hangar - Land (Sm)	6,705	6,748	(44)
63310-101	Owner Build Hangars - Land (Lg)	11,603	11,697	(94)
64410-177	Main Hangar - Artcraft Paints	47,597	47,600	(4)
64410-178	Main Hangar - Tricor Calif	2,220	2,217	3
64410-180	Main Hangar - J Bourdony Photo	3,492	3,492	-
64410-183	Main Hangar - S B Cellular	27,163	27,163	0
64410-184	Main Hangar - Plenaire	13,344	13,340	4
64410-185	Main Hangar - Art-Craft Suites 119-128	46,653	46,655	(2)
64420-115	Corporate Hangar FBO 3115 Airpark	10,915	25,152	(14,238)
64420-117	Corporate Hangar FBO 3117 Liberator	34,696	35,511	(815)
64420-119	Corporate Hangar FBO 3119 Liberator	8,376	8,370	6
64420-121	Corporate Hangar FBO 3121 Liberator	8,016	8,022	(6)

Santa Maria Public Airport District

Budget Report

YTD Income June 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
64420-125	Corporate Hangar FBO 3125 Liberator	52,426	52,426	(0)
64420-409	Corporate Hangar FBO 3409 Corsair	67,176	67,176	-
64420-410	U.S. Forest - Land Use Revenue	9,766	40,000	(30,234)
64420-438	Corporate Hangar FBO - CALSTAR	11,976	11,983	(7)
64420-439	Corporate Hangar FBO CC Jet Center	51,108	51,108	-
64420-440	Corporate Hangar FBO 3950 Mitchell	19,908	19,905	3
64420-442	Corporate Hangar FBO 3944 Mitchell	17,772	17,775	(3)
64420-443	Corporate Hangar FBO 3940 Mitchell	38,244	38,249	(5)
64420-444	Corporate Hangar FBO Arctic Air	44,592	44,592	-
64420-445	CC Jet Center Self Serve	2,528	2,100	428
64420-447	Rotocraft Leasing - Parking Lot	13,320	13,322	(2)
64420-448	MOF 3015/3025 Airpark Drive	2,544	2,508	36
64420-449	CC Jet Center-Los Padres Disp	3,816	3,816	(0)
64420-450	CCJC (GA Terminal)	8,248	11,496	(3,248)
64459-203	Utility Reimbursement - Main Hangar	30,739	27,166	3,573
65000-100	Vehicle Access Fee - Uber	9,875		9,875
65000-200	Vehicle Access Fee - LYFT	680		680
65510-251	Terminal - TSA Lease	93,700	93,700	-
65510-252	Terminal - Restaurant	30,804	37,830	(7,026)
65510-255	Terminal - Allegiant Air, Inc.	2,208	2,208	-
65510-256	Terminal -Central Coast Shuttle	24,987	24,987	-
65510-257	PFC Revenue	108,984	81,667	27,318
65510-262	ARINC	1,800	1,805	(5)
65520-265	Terminal Concessions - Avis	87,321	96,998	(9,677)
65520-266	Terminal Concessions - Budget	34,066	26,944	7,123
65520-267	Terminal Concessions - Hertz	64,202	64,848	(646)
65520-268	Terminal Concessions - Enterprise	14,252	67,504	(53,252)
65520-274	Terminal Vending Machines	1,513	1,876	(363)
65530-217	Administrative Board Room	530	1,120	(590)
65530-307	Avis Service Center	11,316	11,310	6
65559-249	Utility Reimbursements - Terminal	3,596	2,669	927
65559-336	TSA - LEO Reimbursement	9,840	28,800	(18,960)
66120-080	Vehicle Training Area/Special Events	12,175		12,175
66120-083	Santa Maria Karting	6,600	6,600	-
66610-361	Farm Land - Castellanos	143,868	141,332	2,536
66610-362	Grazing Land - R. Michel	2,222	2,148	74
66610-363	Grazing Land - Mc Gray & Jokela	1,404	1,407	(3)
66610-364	Master Lease - Mahoney Brothers - CJJ	20,475	32,465	(11,990)
66610-365	Farm Land - Gresser	523,689	523,692	(3)
66610-366	Grazing Land - Verlade	3,223	3,223	-
66620-201	Airport Business Park	139,200	139,200	-
66620-320	Pioneer Park	1,933	1,933	-
66620-455	Commercial Land - Hotel	178,141	184,349	(6,207)
66620-500	Verizon Land Lease	24,000		24,000
66630-381	Village Mobile Home Park	431,101	442,934	(11,833)
67210-910	Use Permits - Special Events	150		150
67910-900	Misc.Income Operations	686		686
67910-910	Misc Income - Plans & Specs	50		50
67910-921	Misc Income - Late Charges	946	7,000	(6,054)
67910-924	Misc Income - Copy Charges/Postage/Keys	32		32
67910-931	Misc Income - Rebates - PG&E		6,000	(6,000)
67910-934	Misc Income - Insurance Reimbursements -HN	904		904
67910-940	Misc Income	10		10

Santa Maria Public Airport District

Budget Report

YTD Income June 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
67910-941	Misc Income - Damage Reimbursement	95		95
67910-951	Misc Income - Airport Access Card	13,105	8,000	5,105
67910-970	Misc Income - PY Expense	(195)		(195)
68100-001	Air Show Sponsorships	89,500		89,500
68100-002	Airfest Ticket Sales	99,728		99,728
68100-003	Airfest Vendor Revenue	10,334		10,334
68100-004	District Support	120,000		120,000
69010-950	Unrealized Gain on Investment	(7,876)		(7,876)
69010-951	Interest Income	120,318	40,846	79,472
69110-934	AIP 34 - Airport Master Plan	14,266		14,266
69110-935	AIP 35 Rehabilitate Apron	58,776		58,776
69110-936	AIP 36 Reimbursement	858,772	6,162,798	(5,304,026)
69310-965	Tax Revenues	1,713,791	1,525,247	188,544
69410-975	Gain on Land Sales	2,611,263		2,611,263
69510-980	Ordinary Dividends - Principal Financial Group	169		169
	Total Revenue	9,046,989	11,256,727	(2,209,738)

Santa Maria Public Airport District

Budget Report

YTD Expense June 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
71110-100	Electricity - Landing Area	17,958	17,070	888
71110-455	Electricity - Hotel Ramp	1,183	1,088	94
71120-150	ARFF Services	720,449	720,330	119
71220-100	Signs	888	1,600	(712)
71310-100	Lighting & Nav Aid Maintenance	8,358	11,125	(2,767)
71323-100	Runway Generator Maintenance	3,427	3,250	177
71330-100	Pavement - Runways & Taxiways	999	8,200	(7,201)
71331-100	Pavement - Ramps & Tiedowns	1,893	10,850	(8,957)
71331-150	Tree Removal	13,239		13,239
71340-100	Drainage Maintenance	884		884
71345-100	Weed/Wildlife Abatement	49,308	39,875	9,433
71350-100	Fencing & Gates	853	4,300	(3,447)
71700-701	Tree Removal AOA	96,810	96,810	-
72100-200	Electricity - Hangars	105		105
72110-200	Electricity - Hangars	21,124	21,374	(250)
72130-200	Water/Sewer - Hangar	2,616	4,606	(1,990)
72150-200	Emergency Phones - Hangars	2,027	1,296	731
72260-200	Landscaping Hangar Area	6,645	6,528	117
72290-200	Miscellaneous Hangar Supplies	872	700	172
72300-200	Building Maintenance - Hangar Area	4,672	8,900	(4,228)
72310-200	Lighting Maintenance - Hangars	1,047	7,000	(5,953)
72311-200	Janitorial Sv Hangar Area	15,036	13,860	1,176
72328-200	Fire Extinguisher Service - Hangar	402	1,500	(1,098)
72331-200	Pavement - Ramp - Hangars	4,000	11,250	(7,250)
72350-200	Fencing & Gates	305	3,050	(2,745)
72445-200	Fire Alarm Service - Hangars	2,674	3,260	(586)
72480-200	Waste Oil Removal - Hangars	1,497	1,500	(3)
73700-721	Owner Build - Water/Sewer	886	713	173
73700-722	Owner Build - Electricity	217	229	(12)
73700-723	Owner Build - Restroom Janitorial	2,520	2,520	-
73700-724	Owner Build - Maintenance		1,000	(1,000)
74110-203	Electricity - Main Hangar	33,387	29,581	3,805
74110-204	Utilities - 3940 Mitchell Rd.	282	316	(34)
74120-203	Gas- Main Hangar	1,415	495	919
74130-125	Water/Refuse - Paint Hangar	4,848	4,863	(15)
74130-203	Water/Refuse - Main Hangar	5,631	6,857	(1,226)
74150-125	Emergency Phone Lines - Paint Hangar	2,128	2,096	32
74150-203	Emergency Phone Lines - Main Hangar	620	655	(35)
74260-400	Landscaping - FBO	1,063	996	67
74300-400	Building Maintenance - FBO Hangar Area	11,294	10,350	944
74311-203	Janitorial Sv Main Hangar & FBOs	2,520	2,520	-
74311-218	FBO Water/Refuse/Sewer	1,995	3,758	(1,764)
74315-400	Fire Sprinkler Maintenance	750	2,500	(1,750)
74331-400	Pavement - Ramps & Tiedowns		2,000	(2,000)
74340-400	Drainage Maintenance	29	1,500	(1,471)

Santa Maria Public Airport District

Budget Report

YTD Expense June 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
74350-400	Fencing & Gates	4,549	22,800	(18,251)
74445-125	Fire Alarm Service - Paint Hangar	420	420	-
74445-203	Fire Alarm Service - Main Hangar	420	420	-
75110-249	Electricity - Terminal	87,096	97,330	(10,234)
75120-249	Gas - Terminal	3,330	5,847	(2,517)
75130-249	Water/Refuse/Sewer - Terminal	14,190	22,839	(8,649)
75150-249	Emergency Phone Lines - Terminal	6,922	7,421	(499)
75150-250	Pay Phone Service - Terminal	2,963	2,735	228
75150-300	Audio & Video Monthly Charges	2,754	2,280	474
75220-250	Signs	1,441	2,000	(559)
75255-250	Janitorial Sv Terminal Area	95,712	95,712	-
75260-250	Landscaping - Terminal	29,279	28,644	635
75300-249	Building Maint. - Terminal	43,103	35,700	7,403
75300-339	Building Maintenance - Fire Station	5,393	5,730	(337)
75310-240	Lighting Maintenance - Terminal Area Streets	379	500	(121)
75310-249	Lighting Maintenance - Terminal	3,089	4,000	(911)
75310-339	Lighting Maintenance - Fire Station		100	(100)
75320-249	Equipment Maintenance - Terminal	31		31
75323-249	Generator Maintenance - Terminal	2,028	1,500	528
75323-339	Generator Maintenance - Fire Station	3,189	2,000	1,189
75333-250	Pavement - Roads - Terminal Area	9,821	10,000	(179)
75350-250	Fencing & Gates - Terminal	596	2,000	(1,404)
75465-249	Automatic Door Maintenance	4,235	3,000	1,235
75475-249	Interior Plant Service - Terminal	3,300	3,300	-
75700-740	Sig Items - Terminal Accessories	10,443	10,443	(0)
75700-761	Firefighting Equipment		11,750	(11,750)
76110-300	Electric - Street Lights	2,012	3,049	(1,038)
76110-310	Electric - Retention Dam Pumps	6,279	4,834	1,445
76140-300	Recycled Water	147	2,250	(2,103)
76220-250	Signs	135	1,000	(865)
76260-300	Landscaping - Revenue Generating Land	9,589	9,476	113
76290-300	South Well Repairs		500	(500)
76310-300	Street Light Maintenance		500	(500)
76340-300	Drainage Maintenance	2,532	3,000	(468)
76345-300	North Well Repairs		1,500	(1,500)
76350-300	Fencing & Gates		2,500	(2,500)
76360-300	Stormwater Retention Facilities	2,899	3,400	(501)
76438-300	Permits - Retention Dams	275		275
76700-750	MHP - Salaries	91,207	92,799	(1,592)
76700-752	MHP - Maintenance	18,106	33,955	(15,849)
76700-753	MHP - MHP Liability Insurance	6,311	6,350	(39)
76700-754	MHP - Utilities	149,323	162,840	(13,517)
76700-755	MHP - Property Management	28,200	30,000	(1,800)
76700-757	MHP - General and Admin. Expense	18,578	15,500	3,078
87010-451	General Manager	154,108	161,661	(7,553)

Santa Maria Public Airport District

Budget Report

YTD Expense June 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
87010-452	Manager of Operations and Maintenance	92,057	92,234	(177)
87010-453	Manager of Finance and Administration	89,053	92,234	(3,182)
87010-454	Operations Officer	52,707	52,681	27
87010-455	Administrative Assistant	56,366	56,445	(78)
87010-456	Maintenance Foreman	73,317	73,494	(177)
87010-457	Maintenance Workers III	65,438	65,959	(521)
87010-458	Maintenance Worker I	70,582	69,642	940
87010-459	Maintenance Worker II	45,761	45,379	382
87010-460	Accounting Clerk	109,424	110,040	(616)
87010-462	Receptionist	39,751	39,187	564
87020-473	Longevity Pay	21,528	18,736	2,792
87020-474	On Call Pay		8,000	(8,000)
87020-480	Vacation/Sick/Comp Time Annual Expense	5,167		5,167
87030-481	Medicare Tax	13,995	12,536	1,459
87030-482	Medical Insurance	268,290	251,492	16,799
87030-483	Dental Insurance	12,841	11,641	1,200
87030-484	Auto Allowance	12,069	12,000	69
87030-485	Life Insurance	3,859	3,960	(101)
87030-486	Disability Insurance	6,674	7,113	(438)
87030-487	PERS Retirement	215,272	213,787	1,485
87030-488	Worker's Compensation	17,365	16,231	1,135
87030-489	Employee Vision Coverage	1,674	1,526	148
87030-495	Unemployment Claims	1,955		1,955
87110-150	Electricity - Shop	3,255	2,906	349
87110-217	Electricity - Administration Building	12,180	14,510	(2,330)
87120-150	Gas - Shop	252	252	(0)
87120-217	Gas - Administration Building	702	803	(101)
87130-150	Water/Refuse - Shop	3,322	3,230	92
87130-217	Water/Sewer - Administrative Building	1,388	1,508	(120)
87130-500	Water - Landscaping	23,577	26,824	(3,248)
87140-500	Trash - Paper Recycling	1,381	720	661
87160-501	Cellular Phone	8,590	14,510	(5,920)
87160-502	Security Phone Lines	1,025	1,032	(7)
87160-504	Administration Office - Monthly Service	5,414	6,670	(1,256)
87160-505	Administration Office - Toll Calls	1,448	2,172	(725)
87160-507	Administration Office - Fax Line	1,341	1,431	(90)
87160-509	Tower & Fire Station	3,074	2,871	203
87160-510	Shop Phone	2,410	2,351	58
87160-511	Answering Service	3,315	3,413	(98)
87210-500	Security Supplies	3,510	3,400	110
87230-500	Janitorial Supplies	8,225	8,622	(397)
87240-500	Small Tools	5,341	9,042	(3,701)
87260-150	Shop Supplies	3,163	4,550	(1,387)
87270-531	Fuel Expense - Gas/Oil	11,305	10,031	1,275
87270-532	Fuel Expense - Diesel Fuel/Oil	16,806	13,254	3,552

Santa Maria Public Airport District

Budget Report

YTD Expense June 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
87275-500	Solvent	1,923	549	1,374
87280-546	First Aid	770	549	221
87280-547	Safety Equipment	2,140	3,506	(1,366)
87280-548	Training Supplies	450	600	(150)
87286-500	Uniform Service	8,287	5,962	2,325
87290-500	Sundries	4,784	4,700	84
87300-150	Building Maintenance - Shop	2,109	3,650	(1,541)
87300-217	Building Maint - Admin Building	6,511	7,920	(1,409)
87321-150	Equipment Maintenance - Shop	306	750	(444)
87322-500	Radio Maintenance	845	3,053	(2,208)
87324-521	Copier	7,980	7,931	49
87324-523	Maintenance - Postage Machine	1,083	1,448	(365)
87328-500	Fire Extinguisher Service	1,205	1,400	(195)
87360-536	Automotive Maintenance - Mechanical	4,063	8,000	(3,937)
87360-537	Automotive Maintenance - Tires	1,903	4,000	(2,097)
87370-541	Heavy Equipment Maintenance - Mechanical	13,698	14,415	(717)
87370-542	Heavy Equipment Maintenance - Tires	2,293	2,500	(207)
87370-543	ARFF Vehicle Maintenance	24,287	24,252	35
87380-554	Fuel System - Fire Alarm Service	420	540	(120)
87400-500	Directors Fees	14,800	21,000	(6,200)
87412-500	Payroll Processing Fees	5,506	4,773	734
87414-500	Annual Audit	29,101	27,750	1,351
87420-500	Legal Counsel Services	71,346	74,976	(3,631)
87422-500	Legal Services Contingencies	30,000	30,000	-
87440-500	Security Service	344,888	448,503	(103,614)
87443-500	Security Sys Maint & Repairs	19,601	16,000	3,601
87450-500	Janitorial Service - Admin	11,340	11,567	(227)
87470-500	Landscaping Services	4,366	4,488	(122)
87472-500	Landscaping Contingencies	7,921	5,000	2,921
87475-500	Internet/Web Page Maintenance	25,156	20,497	4,658
87510-562	Bank Charges - Service Charges	13,119	11,500	1,619
87520-566	Freight & Common Carrier	510	473	38
87520-567	Postage	899	1,800	(901)
87520-568	Printing & Stationery	547	1,200	(653)
87520-570	Misc. Office Supplies	10,690	15,071	(4,381)
87520-572	Books & Publications	2,357	500	1,857
87530-581	Computer Supplies	11,660	18,220	(6,560)
87530-583	Computer Support Services	74,567	67,270	7,297
87540-600	Dues and Memberships	5,524	4,822	702
87540-601	Dues -AAAE	4,250	4,600	(350)
87540-603	Dues - SWAAAE	285	475	(190)
87540-605	Dues - Chamber of Commerce	8,045	8,000	45
87540-606	Dues - National Notary Association		150	(150)
87540-607	Dues - CSDA	6,965	6,388	577
87540-608	Dues - AAEE ARDF CA Airport Storm	4,950	4,950	-

Santa Maria Public Airport District

Budget Report

YTD Expense June 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
87540-610	Costco Membership	180	165	15
87540-618	Santa Maria Times		150	(150)
87540-625	SBCCSDA	300		300
87540-628	Pro-rata Share of LAFCO Budget	4,391	4,391	(0)
87600-599	Advertising - Airport Advertising	56,438	56,500	(62)
87610-100	Depreciation - Landing Area	1,133,558	1,530,508	(396,950)
87610-200	Depreciation - Hangar Area	144,947	145,853	(906)
87610-250	Depreciation - Terminal Area	356,519	360,107	(3,588)
87610-300	Depreciation - Revenue Generating Land	236,595	242,685	(6,090)
87610-400	Depreciation - Main Hangar & FBO	53,604	56,683	(3,079)
87610-500	Depreciation - Administration	177,304	147,029	30,275
87618-500	Election Expense	25,645	25,645	(0)
87620-692	Emergency Exercises	282	500	(218)
87630-591	Insurance - Airport Liability	12,950	20,000	(7,050)
87630-592	Insurance - Auto, Fire, Property	74,861	74,643	218
87630-595	Insurance - General Liability	31,883	31,883	0
87650-641	Taxes - Sales	275		275
87650-643	Permits	4,277	2,993	1,284
87650-646	Storm Water Permits	1,400	1,283	117
87660-500	Education	4,012	9,000	(4,988)
87670-500	Business Travel & Entertainment	29,367	56,618	(27,250)
87670-501	AAAE Annual Conference	33,108		33,108
87679-500	Employee Recognition	2,295	3,500	(1,205)
87700-791	Sig Items - Training Live Burn	32,407	24,000	8,407
88680-681	SM Chamber Economic Development	36,300	36,300	-
88680-685	Air Show Expense	135,000	15,000	120,000
88680-691	Planning & Marketing	9,000	25,000	(16,000)
88680-692	Consulting Services - Aviation Related	27,420	64,830	(37,410)
88680-693	Consulting Services - Contingencies	97,200	102,550	(5,350)
88680-697	Prior Period Landing Fee Refund	2,123	-	2,123
88700-701	Airfest Expenses- Nonprofit Donation	5,450.00	-	5,450
88700-702	Airfest Expenses- Gala/VIP Tent	103,159.01	-	103,159
88700-703	Airfest Expenses- Performers	62,033.79	-	62,034
88700-704	Airfest Expense - Insurance	6,399.00	-	6,399
88700-705	Airfest Expenses- Miscellaneous	227.00	-	227
88700-706	Airfest Expenses- Advertising	105,428.36	-	105,428
88700-707	Airfest Expenses- Rental Cars	7,338.14	-	7,338
88700-708	Airfest Expenses- Lodging	44,623.76	-	44,624
88700-709	Airfest Expenses- Safety & Security	60,009.46	-	60,009
	Total	7,181,166	7,317,786	(136,621)

Santa Maria Public Airport District
Statement of Net Position
For the Nine Months Ending March 31, 2019

Current assets:

Cash and cash equivalents	2,501,131
Restricted - cash and cash equivalents	5,567,435
Certificate-of-deposit	8,000
Accounts receivable - customers and tenants, net	102,757
Prepaid expenses and deposits	156,864

Total current assets	8,336,187
-----------------------------	------------------

Non-current assets:

Note receivable	140,579
Interest Receivable	26,454
Capital assets, not being depreciated	9,269,879
Depreciable capital assets	21,872,501
Deferred other post-employment benefits outflows	6,264
Deferred pension outflows	471,849

Total non-current assets	31,787,526
--------------------------	------------

Total assets	40,123,713
---------------------	-------------------

Current liabilities:

Accounts payable and accrued expenses	1,637,931
Accrued wages and related payables	21,560
Unearned Revenue (customer prepaid)	141,542
Hangar and other deposits	114,687
Long-term liabilities - due in one year:	
Compensated absences	27,578
Land improvements payable	3,943

Total current liabilities	1,947,241
---------------------------	-----------

Long-term liabilities - due in more than one year

Compensated absences	82,731
Land improvements payable	3,729
Total other post-employment benefits liability	247,795
Net pension liability	1,746,160
Deferred pension inflows	173,556

Total long term liabilities	2,253,971
-----------------------------	-----------

Total liabilities	4,201,211
--------------------------	------------------

Net position:

Retained Earnings	34,056,676
Change in Net Position	1,865,826

Total net position	35,922,502
---------------------------	-------------------

Total liabilities and net position	40,123,713
---	-------------------

**SANTA MARIA PUBLIC AIRPORT DISTRICT
PROFIT AND LOSS STATEMENT
YEAR TO DATE JUNE 30, 2019**

	Average	Month Ending 06/30/19	Percentage Change	Year To Date
Revenues from Operations:				
Landing area				
Landing fees and tiedowns	5,905	5,340	111%	70,290
Fuel flowage fees	4,248	2,872	148%	49,601
Subtotal	<u>10,153</u>	<u>8,212</u>	<u>124%</u>	<u>119,891</u>
Hangar area				
T- Hangar	30,204	32,936	92%	365,178
Corporate T-Hangars	20,737	18,439	112%	246,541
T-Hangar Storage Units	2,322	2,365	98%	27,908
Owner Build Hangars	1,514	1,649	92%	18,307
Subtotal	<u>54,777</u>	<u>55,389</u>	<u>99%</u>	<u>657,934</u>
Main hangar and F.B.O. area				
Main Hangar	14,258	14,364	99%	171,208
Commercial Hangars	25,866	25,198	103%	309,727
Land Leases	7,975	7,975	100%	95,700
Subtotal	<u>48,100</u>	<u>47,537</u>	<u>101%</u>	<u>576,634</u>
Terminal area				
Car Rental and Ground Transportation	17,663	17,616	100%	211,909
Terminal Space Lease	14,084	14,012	101%	168,941
TSA LEO Reimbursement	984			9,840
Subtotal	<u>32,642</u>	<u>31,628</u>	<u>103%</u>	<u>390,690</u>
Revenue generating land				
Land Lease Recreational	3,768	3,261	116%	44,708
Agricultural Leases	57,874	58,270	99%	694,880
Airport Business Park	11,600	11,600	100%	139,200
Airport Hotel	14,644	17,052	86%	178,141
Airport Mobile Home Park	35,742	37,936	94%	431,101
Subtotal	<u>123,628</u>	<u>128,118</u>	<u>96%</u>	<u>1,488,031</u>
Administrative				
Badging Income	1,140	560	204%	13,105
Miscellaneous Income	298			2,679
Subtotal	<u>1,384</u>	<u>560</u>	<u>247%</u>	<u>15,784</u>
Air Show Revenue		<u>319,561</u>	<u>0%</u>	<u>319,561</u>
Subtotal				
Total revenues from operations	<u>270,684</u>	<u>591,007</u>	<u>46%</u>	<u>3,568,526</u>

**SANTA MARIA PUBLIC AIRPORT DISTRICT
PROFIT AND LOSS STATEMENT
YEAR TO DATE JUNE 30, 2019**

	Average	Month Ending 06/30/19	Percentage Change	Year To Date
Operating Expenses:				
Landing area	16,038	19,378	83%	195,799
Hangar area	5,603	5,008	112%	66,644
Main hangar and F.B.O.	6,034	4,972	121%	71,352
Terminal area	27,276	29,263	93%	329,295
Revenue generating land	28,113	26,350	107%	335,591
Payroll and Benefits	118,856	121,833	98%	1,429,253
Utilities	6,106	5,505	111%	72,674
Supplies	5,570	5,431	103%	66,704
Maintenance and Repairs	5,844	2,419	242%	66,702
Contractual Services	40,098	35,662	112%	476,743
ARFF Services	180,083	180,202	100%	720,449
Security Services	27,835	38,990	71%	345,170
Office Supplies/Postage/Printing and Statio	2,381	471	505%	26,663
Dues and Subscriptions	3,807	625	609%	34,890
Advertising	5,033	1,073	469%	56,438
Depreciation	385,227	561,620	69%	2,102,526
Insurance	14,970	29,873	50%	119,694
Election Expense	25,645			25,645
Business Travel and Entertainment	5,311	4,049	131%	62,475
Air Show Expense	19,755	312,365	6%	529,669
Other Miscellaneous Expense	2,866	18,131	16%	46,789
Total Expenses	<u>525,268</u>	<u>1,403,221</u>	<u>37%</u>	<u>7,181,166</u>
Operating income (loss)	<u>(254,584)</u>	<u>(812,215)</u>	<u>31%</u>	<u>(3,612,640)</u>
Non-Operating Revenues (Expenses):				
PFC Revenue	9,013	9,842	92%	108,984
Interest income	6,856	44,904	15%	120,318
Tax revenues	264,612	126,117	210%	1,713,791
Gain on Land Sale	2,611,263			2,611,263
AIP grant	186,363			931,817
Unrealized Gain on Investment		(7,876)		(7,876)
Miscellaneous Income				169
Total non-operating rev (exp)	<u>482,301</u>	<u>172,987</u>	<u>279%</u>	<u>5,478,466</u>
Net Income	<u>227,717</u>	<u>(639,228)</u>	<u>-36%</u>	<u>1,865,826</u>



MEMORANDUM

Santa Maria Public Airport District

September 26, 2019

TO: Board of Directors

FROM: Manager of Finance and Administration

SUBJECT: Budget Deviation #4 for 2018 - 2019 Budget

It is recommended that the 2018 - 2019 Budget be amended to include the following changes:

Expenses	Proposed Budget Amount	Current Budget Amount	Increase/ (Decrease)
1.) 87030-482 Medical Insurance	268,290	251,492	16,799
2.) 71331-150 Tree Removal	13,239		13,239
3.) 71345-100 Weed/Wildlife Abatement	49,308	39,875	9,433
4.) 87700-791 Sig Items - Training Live Burn	32,407	24,000	8,407
5.) 75300-249 Building Maint. - Terminal	43,103	35,700	7,403
6.) 87530-583 Computer Support Services	74,567	67,270	7,297
7.) 87670-500 Business Travel & Entertainment	62,475	56,618	5,858
8.) 87475-500 Internet/Web Page Maintenance	25,156	20,497	4,658
9.) 74110-203 Electricity - Main Hangar	33,387	29,581	3,805
10.) 87443-500 Security Sys Maint & Repairs	19,601	16,000	3,601
11.) 87270-532 Fuel Expense - Diesel Fuel/Oil	16,806	13,254	3,552
12.) 76700-757 MHP - General and Admin. Expense	18,578	15,500	3,078
13.) 87472-500 Landscaping Contingencies	7,921	5,000	2,921
14.) 87020-473 Longevity Pay	21,528	18,736	2,792
Total	<u>\$ 686,365</u>	<u>\$ 593,523</u>	<u>\$ 92,842</u>

- 1.) Increased costs due to unforeseen personnel issues resulting in administrative leave and continuation of medical insurance coverage
- 2.) Originally budgeted as a Capital Project. Tree removal must be expensed
- 3.) Additional costs associated with Air Show preparation
- 4.) Due to a scheduling change two live burn trainings were held this fiscal year
- 5.) Pest Control incorrectly assigned to terminal area
- 6.) Additional computer support for Dynamics and security system back up
- 7.) ICAS not included in budget
- 8.) Comcast connection costs increased
- 9.) Utilities higher than estimated
- 10.) Security checks for badges were coded to this account incorrectly
- 11.) Fuel costs higher than estimated
- 12.) Increased costs for the mobile home park staff
- 13.) Additional costs associated with Air Show preparation
- 14.) Staff increase not included in budget.

Veroneka Reade, Manager of Finance and Administration

Approved: _____

Chris Hastert, General Manager

Recommended: _____

Appr Carl Engel Jr, Secretary
of September 26, 2019 _____



MEMORANDUM

Santa Maria Public Airport District

September 26, 2019

TO: Board of Directors

FROM: Manager of Finance and Administration

SUBJECT: Budget Deviation #5 for 2018 - 2019 Budget

It is recommended that the 2018 - 2019 Budget be amended to include the following changes:

Expenses	Proposed Budget Amount	Current Budget Amount	Increase/ (Decrease)
68100-001 Air Show Sponsorships	89,500	-	89,500
68100-002 Airfest Ticket Sales	99,728	-	99,728
68100-003 Airfest Vendor Revenue	10,334	-	10,334
68100-004 District Support	120,000	-	120,000
88680-685 Air Show Expense	135,000	15,000	120,000
88700-701 Airfest Expenses- Nonprofit Donation	5,450	-	5,450
88700-702 Airfest Expenses- Gala/VIP Tent	103,159	-	103,159
88700-703 Airfest Expenses- Performers	62,034	-	62,034
88700-704 Airfest Expense - Insurance	6,399	-	6,399
88700-705 Airfest Expenses- Miscellaneous	227	-	227
88700-706 Airfest Expenses- Advertising	105,428	-	105,428
88700-707 Airfest Expenses- Rental Cars	7,338	-	7,338
88700-708 Airfest Expenses- Lodging	44,624	-	44,624
88700-709 Airfest Expenses- Safety & Security	60,009	-	60,009
Total	<u>849,230</u>	<u>15,000</u>	<u>834,230</u>

Not enough information was available to prepare a budget for the Airfest.

The above numbers consist of revenues and expenses. The net effect is as follows:

Total Revenues	\$ 319,561
Total Expenses	\$ 529,669
Less Cash Balance Remaining	\$ 43,809
Loss from Airfest	<u>\$ (166,298)</u>

Veroneka Reade, Manager of Finance and Administration

Approved: _____

Chris Hastert, General Manager

Recommended: _____

Approved | Carl Engel Jr, Secretary
of September 26, 2019 _____

SANTA MARIA PUBLIC AIRPORT DISTRICT BOARD OF DIRECTORS HANGAR LEASE ELIGIBILITY AND USE POLICY

1. Eligibility. To be eligible for an aircraft storage hangar, a potential tenant must:

- a. Own an aircraft which is properly registered to the potential tenant, a partnership of which the potential tenants a member, a corporation of which the potential tenants an owner, or a club of which the potential tenants an officer, or;
- b. Show proof that the potential tenant has purchased an aircraft which will be properly registered as in (a.) above, or;
- c. Show proof that the potential tenant intends to construct an aircraft and District has the right to inspect the progress of completion on a yearly basis, and;
- d. Apply at District's office (if no vacant hangars are available) for placement on the Hangar Waiting List.
- e. Will agree to the stipulations that the potential tenant:
 - (1) Will not store any flammable fluids, welding, spray painting or flame producing equipment inside the hangar, except in accordance with current Santa Maria Fire Department fire safety regulations, and;
 - (2) Will permit no activity within the premises involving fuel transfer, welding, torch cutting, torch soldering, doping (except with nonflammable dope), or spray painting, and;
 - (3) Will perform no maintenance, nor cause to have performed, any maintenance on aircraft while it is stored within the hangar beyond the "preventive maintenance" described in FAR Part 43, Appendix A, except "major repairs or major alterations" of an aircraft under the direct supervision of a mechanic (1) properly and appropriately certificated by the Federal Aviation Administration and in compliance with Santa Maria Fire Department fire safety regulations and (2) having a fixed place of business on the airport or holding a Commercial Use Permit from the District for aircraft maintenance services (per paragraph 16 of the Santa Maria Public Airport Rules and Regulations as amended through 6/24/04). This restriction does not relieve the operator, or pilot in command, of the requirement to ensure the airworthiness of the aircraft as required by appropriate Federal Aviation Regulations, and;
 - (4) Will not use the premises for construction of an aircraft, except in strict compliance with the applicable provisions of FAR Part 21 and the direction of the type certificate holder and under the supervision of a Designated Airworthiness Representative of the FAA, and;
 - (5) Will store only such additional material within the hangar as may be necessary for the proper maintenance and care of the aircraft, and, after written notice, will immediately remove any material judged by District's General Manager to be inappropriate or hazardous, and;
 - (6) Will allow automobiles to be parked within the hangar temporarily, and then only while the aircraft is out of the hangar, and;
 - (7) Will not install any lock, except the one provided by the District, and;
 - (8) Will maintain each aircraft stored in a hangar in operating and airworthy condition,

excepting active restoration by Tenant of his or her aircraft or building of a "homebuilt" type aircraft which is subject to periodic inspection. Supervision by a mechanic as described in paragraph 1, subparagraph e (3) or e (4) is required, and;

(9) Will not have been previously evicted from any premises on the airport. If such eviction has occurred Tenant may appeal to the Board of Directors and be allowed on the wait list upon a four-fifths favorable vote of the Board. Tenant must also reimburse District for all legal fees incurred due to the previous eviction prior to entering into a new lease or taking possession of the premises. This provision shall also apply to any applicant that is affiliated with any previously evicted tenant including, but not limited to, an Applicant that is or was an owner, officer, partner, shareholder, member, manager of a previous tenant, and;

(10) Will not conduct a commercial activity on the premises. The District has hangars that have been specifically established for commercial activity. Please contact District to determine which premises are currently available for commercial use.

2. Retention of Hangar. To be eligible to retain a hangar currently under lease:

a. A potential tenant must continue to meet the requirements of 1 (a) through 1 (c). A tenant, who is not in default under his or her lease, shall not be evicted to make the hangar available for a larger aircraft.

b. A tenant, who sells an aircraft which qualifies him for a hangar space lease, has ninety (90) days to replace that aircraft in order to retain the lease. At the end of ninety (90) days, if the aircraft has not been replaced, the District will give thirty (30) days' written notice to vacate, as provided in paragraph 3 of the lease.

c. The sublease of a hangar unit is specifically prohibited, except when authorized by the General Manager pursuant to a hangar space sublease. General Manager may make such authorization on a case by case basis, upon written request. In no case shall a sublease exceed six consecutive months.

3. Waiting Lists:

a. Separate waiting lists will be maintained for applicants for T-hangars and Corporate hangars.

b. As a hangar becomes available, the Applicant who has been on the list the longest, and who has selected the hangar type (as discussed below) will be contacted and offered the hangar. If an applicant fails to accept the hangar, the individual will be moved to the bottom of the list. After three refusals the individual will be removed from the list. The Lease will commence no later than 30 days following the availability of the hangar. Upon the commencement of the lease, a security deposit of \$250.00 and first-month's rent will be due.

4. General. The District reserves the right to establish, from time to time, rules and regulations that will apply to hangar tenants in their use of the leased premises and in their use of the rest of the airport facilities. The District agrees to give three-(3) weeks' advance written notice to tenants and hold a public hearing, prior to adopting such rules and regulations. Tenant agrees to comply with such rules and regulations.

**PUBLIC AIRPORT DISTRICT**

09/26/19

Agenda Item
9a
09/26/19

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Authorization for the General Manager and two Air Show committee members to attend the International Council of Air Shows to be held December 9-12, 2019 in Las Vegas, NV.

Summary:

The International Council of Air Shows convention is a community gathering every year to exchange ideas, conduct business and begin the process of planning the upcoming air show season.

Budget

		Attendees	Days	Rate	Total
Hotel:	Hotel stay	3	5	\$158.00	\$2,370.00
Meals:	Meals	3	6	\$60.00	\$1,080.00
Transportation:	Air	3		\$166.00	\$498.00
Fees:	Registration	3		\$640.00	\$1,920.00
	Total:				\$5,868.00

Overall Impact:

Approved 2019-2020 Budget for Business Travel	\$72,283.00
Previously Approved Business Travel	\$15,564.95
Current Balance for Business Travel	\$56,718.05
Amount of this Request	\$5,868.00
Balance Remaining if Approved	\$50,850.05

Recommendation

Staff recommends the board authorize this travel to kick off planning for the 2020 Central Coast AirFest. This conference is the annual air show industry event that is a one stop shop for vendors, performers, and military acts, as well as seminars on air show safety and other relevant topics..

Please let me know if you have any questions:

Sincerely,

Chris Hastert, CM
General Manager



TELEPHONE (805)922-1726

FAX (805)922-0677

www.SantaMariaAirport.com

PUBLIC AIRPORT DISTRICT

09/26/19

Agenda Item 9b 09/26/19

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Authorization for the General Manager, one Director and District Counsel to Attend the Role of the Airport Attorney Workshop held January 25, 2020, in Monterey, CA.

Summary

The Airport Attorney Workshop provides a forum for Airports to discuss common legal issues and obtain useful information regarding State and Federal regulations. District Counsel and Airport Staff have attended this workshop in the past and have found it to be very valuable. Staff therefore requests approval to attend the Role of the Airport Attorney Workshop.

Budget

	Attendees	Days	Rate	Total
Hotel Stay (Attorney)	1	1	\$ 262.00	\$ 262.00
Hotel Stay (Director & Staff)	2	2	\$ 278.00	\$ 1,112.00
Meals	3	2	\$ 60.00	\$ 360.00
Mileage	3		\$ 0.58	\$ 631.00
Registration	3		\$ 200.00	\$ 600.00
Total:				\$ 2,965.00

Overall Impact:

Approved 2019-2020 Budget for Business Travel	\$72,283.00
Previously Approved Business Travel	\$21,432.95
Current Balance for Business Travel	\$50,850.05
Amount of this Request	\$ 2,965.00
Balance Remaining if Approved	\$47,885.05

Recommendation

Staff recommends the board authorize this travel in an order to provide Staff, District Counsel and one Director with the most up to date and pertinent legal information affecting airports.

Please let me know if you have any questions:

Sincerely,

Chris Hastert, CM
General Manager



09/26/19

Agenda Item
9c
09/26/19

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Authorization for three Staff Members and one Director to Attend the 2020 S.W.A.A.E. Winter Conference Held January 26-29, 2020, in Monterey, CA.

Summary

The S.W.A.A.E. Winter Conference provides a wide variety of topics all relevant to Airport Staff. It allows staff to interact with other Airports with similar issues and meet with FAA representatives to discuss a myriad of important topics. Staff therefore requests approval to attend the S.W.A.A.E. Winter Conference.

Budget

	Attendees	Days	Rate	Total
Hotel stay	4	3	\$ 278.00	\$ 3,336.00
Meals	4	4	\$ 60.00	\$ 960.00
Mileage	4		\$ 0.58	\$ 841.00
Registration	4		\$ 420.00	\$ 1,680.00
Total:				\$6,817.00

Overall Impact:

Approved 2019-2020 Budget for Business Travel	\$72,283.00
Previously Approved Business Travel	\$24,397.95
Current Balance for Business Travel	\$47,885.05
Amount of this Request	\$6,817.00
Balance Remaining if Approved	\$41,068.05

Recommendation

Staff recommends the board authorize this travel in an attempt to educate Staff and one Director on current issues that affect airports in the south west region.

Please let me know if you have any questions:

Sincerely,

Chris Hastert, CM
General Manager



09/26/19

Agenda Item
9d
09/26/19

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Authorization for two staff members and two community members to attend an Alaska Airlines Headquarters meeting to be held in Seattle, WA.

Summary

Pursuant to our ongoing efforts to regain air service with a major hub carrier, and upon the recommendation of our Air Service Consultant, we request approval to meet with an airline to explore current and future options

Budget

	Attendees	Days	Rate	Total
Hotel stay	4	1	\$ 205.00	\$ 820.00
Meals	4	2	\$ 60.00	\$ 480.00
AirFare	4		\$ 327.25	\$ 1,309.00
Total:				\$ 2,609.00

Overall Impact:

Approved 2019-2020 Budget for Business Travel	\$72,283.00
Previously Approved Business Travel	\$31,214.95
Current Balance for Business Travel	\$41,068.05
Amount of this Request	\$ 2,609.00
Balance Remaining if Approved	\$38,459.05

Recommendation

Staff recommends the board authorize this travel in an attempt to improve air service.

Please let me know if you have any questions:

Sincerely,

Chris Hastert, CM
General Manager

**FIFTEENTH AMENDMENT TO SERVICE AGREEMENT
(Airport Maintenance and Operations)**

RE: Service Agreement (Airport Maintenance and Operations) dated October 23, 2000, between SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and RAYMOND L. HEATH ("Consultant")

The SANTA MARIA PUBLIC AIRPORT DISTRICT and RAYMOND L. HEATH agree to amend the above-referenced Service Agreement effective November 1, 2019 as follows:

"1. Extension of Contract. The contract is extended so that Consultant shall continue to perform service hereunder at the pleasure of the District's General Manager not to extend beyond October 31, 2021, without the approval of the District Airport Board of Directors, provided Consultant shall not work more than 960 hours per year. (Average 20 hours per week/48 weeks/year)

All other terms and conditions of the Service Agreement, as amended herein, remain in full force and effect.

Dated: September 26, 2019

SANTA MARIA PUBLIC AIRPORT DISTRICT

Approved as to content for District:

General Manager

By: _____
Hugh Rafferty, President

Approved as to form for District:

District Counsel

By: _____
Carl Engel, Secretary

CONSULTANT:

Raymond L. Heath

FOURTH AMENDMENT OF LEASE

Re: Land Lease dated July 14, 1994, between SANTA MARIA PUBLIC AIRPORT DISTRICT and CITY OF SANTA MARIA, covering land the southeast corner of Blosser Road and Foster Road at Santa Maria Public Airport.

The undersigned, SANTA MARIA PUBLIC AIRPORT DISTRICT, ("District") and CITY OF SANTA MARIA ("Tenant") do hereby agree to amend the above-referenced Lease, retroactively effective July 21, 2019, 201, as follows:

1. Extension of Term. District grants Tenant a two (2) year extension of the Lease, commencing July 22, 2019, and expiring on July 21, 2021, unless sooner terminated. No options to extend are granted; any additional extension of this Lease shall be by mutual agreement of the parties only.

2. Environmental Coordination. Tenant shall provide District a minimum of twenty-four (24) hours' notice prior to any environmental consultant or official conducting field work or surveys of Premises, including but not limited to biologists, arborists, conservation scientists, or U.S. or California Fish and Wildlife personnel.

All of the terms, covenants, conditions, provisions and agreements of said Lease, as amended, shall remain in full force and effect.

Dated: September 26, 2019

Approved as to content for District

SANTA MARIA PUBLIC AIRPORT DISTRICT

General Manager

By: _____
Hugh Rafferty, President

Approved as to form for District

District Counsel

By: _____
Carl Engel, Secretary

Approved as to form for Tenant:

TENANT- CITY OF SANTA MARIA

City Attorney

MAYOR: _____

Attest:

Approved as to content for Tenant:

By: _____
City Clerk

City Manager

Approved as to content for Tenant:

Department Head

**FOURTH AMENDMENT OF SERVICE AGREEMENT
ARCHITECT DESIGN AND CONSTRUCTION ADMINISTRATION FOR
ROOF REPAIR AT THE
SANTA MARIA PUBLIC AIRPORT DISTRICT**

RE: By this Agreement, dated April 11, 2016 between SANTA MARIA PUBLIC AIRPORT DISTRICT (herein called "District") and RICHARD N. MCKENZIE, A PROFESSIONAL ARCHITECTURAL CORPORATION dba ARCHITECT'S CONSULTING SERVICE, (herein called "Architect"), District hires Architect to perform, and Architect agrees to perform, the professional Architect services described below, subject to the following terms, conditions and provisions:

The SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and ARCHITECT'S CONSULTING SERVICE ("Architect") agree to amend the Agreement effective September 26, 2019 as follows:

1. **TIME OF PERFORMANCE.** The time to complete the services is extended from June 30, 2019 to December 31, 2019.

All of the terms, covenants, conditions, provisions and agreements of said Agreement, as amended, shall remain in full force and effect.

Dated: September 26, 2019

DISTRICT:

Approved as to content for District

SANTA MARIA PUBLIC AIRPORT DISTRICT

General Manager

Hugh Rafferty, President

Approved as to form for District

Carl Engel, Secretary

District Counsel

ARCHITECT'S CONSULTING SERVICE:

Richard N. McKenzie, President

**FIRST AMENDMENT OF CONSULTING SERVICES AGREEMENT
(PRELIMINARY ENGINEERING, ENGINEERING DESIGN, BIDDING,
CONSTRUCTION AND COMPLETION PHASE SERVICES) FOR
TERMINAL APRON REHABILITATION, PHASE 2 AT THE
SANTA MARIA PUBLIC AIRPORT DISTRICT**

RE: By this Agreement, dated November 19, 2018 between SANTA MARIA PUBLIC AIRPORT DISTRICT (herein called "District") and TARTAGLIA ENGINEERING a sole proprietorship owned by John A. Smith, (herein called "Engineer"), District retains Engineer to perform certain engineering and design services.

The SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and TARTAGLIA ENGINEERING ("Engineer") agree to amend the Agreement effective September 26, 2019, as follows:

1. **TIME OF PERFORMANCE.** The time to complete the services is extended from July 1, 2019 to November 30, 2019.

All of the terms, covenants, conditions, provisions and agreements of said Agreement, as amended, shall remain in full force and effect.

Dated: September 26, 2019

DISTRICT:

Approved as to content for
District:

SANTA MARIA PUBLIC AIRPORT DISTRICT

Chris Hastert, General Manager

Hugh Rafferty, President

Approved as to form for District:

Carl Engel, Secretary

District Counsel

ENGINEER:

TARTAGLIA ENGINEERING

John A. Smith, Principal

**FIRST AMENDMENT OF SERVICE AGREEMENT
(TAXILANE PAVEMENT REHABILITATION) AT THE
SANTA MARIA PUBLIC AIRPORT DISTRICT**

RE: By this Agreement, dated May 15, 2019 between SANTA MARIA PUBLIC AIRPORT DISTRICT (herein called "District") and TARTAGLIA ENGINEERING a sole proprietorship owned by John A. Smith, (herein called "Engineer"), District retains Engineer to perform certain engineering and design services.

The SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and TARTAGLIA ENGINEERING ("Engineer") agree to amend the Agreement effective September 26, 2019, as follows:

1. **TIME OF PERFORMANCE.** The time to complete the services is extended from June 30, 2019 to December 31, 2019.

All of the terms, covenants, conditions, provisions and agreements of said Agreement, as amended, shall remain in full force and effect.

Dated: September 26, 2019

DISTRICT:

Approved as to content for
District:

SANTA MARIA PUBLIC AIRPORT DISTRICT

Chris Hastert, General Manager

Hugh Rafferty, President

Approved as to form for District:

Carl Engel, Secretary

District Counsel

ENGINEER:

TARTAGLIA ENGINEERING

John A. Smith, Principal

SECOND AMENDMENT OF SERVICE AGREEMENT

Re: The Agreement, dated August 29, 2014, between SANTA MARIA PUBLIC AIRPORT DISTRICT (herein called "District") and PATHPOINT, a Private Non-Profit Corporation, (herein called "Provider"), District retains Provider to perform certain services at the Santa Maria Public Airport.

The undersigned, SANTA MARIA PUBLIC AIRPORT DISTRICT, ("District") and PATHPOINT, a Private Non-Profit Corporation, (herein called "Provider") do hereby agree to amend the above-referenced Service Agreement, as follows:

1. Compensation. Effective October 1, 2019 the compensation is increased to Sixty-Seven and Eighty-One Cents (\$67.81) per hour per month. The total amount of this contract shall not exceed \$21,157.00.

2. Extension of Term. District grants Tenant a one (1) year extension of the Service Agreement, commencing October 1, 2019, and expiring on September 30, 2020, unless sooner terminated. No options to extend are granted; any additional extension of this Lease shall be by mutual agreement of the parties only.

All of the terms, covenants, conditions, and provisions and agreements of said Lease, as amended, shall remain in full force and effect.

Dated: September 26, 2019

SANTA MARIA PUBLIC AIRPORT DISTRICT

By: _____
Chris Hastert, General Manager

Provider

By: _____
Harry Bruell, President & CEO

Santa Maria Public Airport District
SANTA MARIA PUBLIC AIRPORT
3217 Terminal Drive, Santa Maria, CA, 93455
CalPortland Construction, Inc.
1625 E. Donovan Road, Santa Maria, CA 93454

TERMINAL APRON RECONSTRUCTION PHASE 2
AIP 3-06-0237-036-2018

CHANGE ORDER No. 01

CONTRACT COST SUMMARY

Refer to the Description of Work for Details

ITEM	AMOUNT
Original Contract Amount:	\$2,707,990.40
Net Change By Previous Change Orders:	\$0.00
Contract Sum Prior to This Change Order:	\$2,707,990.40
Amount of Change (Increase), This Change Order:	\$22,401.36
Net Contract Sum Including This Change Order:	\$2,730,391.76

CONTRACT TIME SUMMARY

ITEM	WORKING DAYS
Original Contract Time	130
Net Contract Time Change By Previous Change Orders	0
Contract Time Prior to This Change Order	130
Amount of Contract Time Change (Increase), This Change Order	23
Net Contract Time Including This Change Order	153
ITEM	DATE
Day One	10/29/2018
Initial Contract Completion Date	5/3/2019
Project Contract Suspension No 1 (Winter Weather Break)	2-8-2019 to 4-8-2019
Revised Contract Completion Date (Reflecting suspensions, rain days, and this and all previous Change Orders)	9/4/2019

CHANGE ORDER No. 01

DESCRIPTION OF WORK

The Contract shall be amended in accord with the following changes in scope of required work and payment therefor as follows:

No.	Ref.	Description / Justification	AIP Eligible?	Cost	Time (Working Days)
1.01	RFP 1	Taxiway "U" is scheduled to be closed throughout the duration of the project. Effort was required to removed, or "black-out", existing 6" wide yellow centerline stripe leading from Taxiway "A" to Taxiway "U" with black paint. This work occurred on the same day delineation is put in place and Taxiway "U" is closed. The approximately length is 250 linear feet.	Yes	\$450.00	0
1.02	RFP 2	One (1) protection bollard was replaced with a stronger foundation and additional reinforcing steel. The existing foundation was considered inadequate, during demolition effort. This bollard is intended to protect existing electrical tower.	Yes	\$600.00	0
1.03	RFP 3	Three (3) protection bollards were replaced with a stronger foundation and additional reinforcing steel. The existing foundation was considered inadequate, during demolition effort. These bollards are intended to protect existing fire hydrant.	Yes	\$1,800.00	0
1.04	RFP 4	During excavation and earthwork operations, 240 S.F. of existing PCC flatwork serving the general aviation terminal was compromised due to undermining. This PCC flatwork is directly adjacent to the new PCC utility apron. Additional effort is required to reconstruct this compromised PCC flatwork to restore it to "pre-construction" conditions.	Yes	\$9,360.00	0
1.05	FO	Engineer directed contractor to place steel plates along the pavement edge to protect asphalt concrete at the entrance and exit of the temporary vehicle access path.	Yes	\$7,777.00	
1.06	FO	Replace curb and gutter that was removed to facilitate ARRF access through the work site.	Yes	\$2,414.36	
1.07	FO	Additional effort required to address over-wet subgrade and weather-related delays due to subgrade instability.	Yes	\$0.00	23
Total				\$22,401.36	23

FO = Field Order
RFP = Request For Proposal

Santa Maria Public Airport District
SANTA MARIA PUBLIC AIRPORT
3217 Terminal Drive, Santa Maria, CA, 93455
CalPortland Construction, Inc.
1625 E. Donovan Road, Santa Maria, CA 93454

TERMINAL APRON RECONSTRUCTION PHASE 2
AIP 3-06-0237-036-2018

CHANGE ORDER No. 01

APPROVALS

(Not valid unless signed by all listed below)

I have reviewed all supplemental documentation supporting the additional work requested and provided, and certify that all work will be or has been completed in accordance with the contract documents and direction provided, and hereby recommend a change to the construction contract in overall compensation and contract time as outlined herein:

John A. Smith, P.E., Project Manager

Date:

Contractor Acceptance:

Jesse Bishop, CalPortland Construction

Date:

Owner Approval (Santa Maria Public Airport District):

Chris Hastert, General Manager

Date:

Carl Engel, Jr., President, Board of Directors

Date:

Funding Agency Approval (FAA):

Lemuel del Castillo, Program Manager, LA-ADO

Date:

TERMINAL APRON RECONSTRUCTION, PHASE 2

AIP 3-06-0237-036-2018

To: **CALPORTLAND Construction**
1625 E. Donovan Road
Santa Maria, CA 93456
Prepared By: Tartaglia Engineering
Attachments: 1 Page Sketch

CCO 1.01

This is a request for proposal only. The Contractor shall not interpret this as an authorization to proceed with purchasing, installing, or constructing any of the work or materials described herein. If authorized, all work shall comply with the standards and conditions included in and on the contract plans and specifications.

Provide a Cost Proposal for the following work:

Remove approximately 250 linear feet of 6" wide, yellow, taxiway centerline leading from Taxiway "A" to Taxiway "U" (refer to sketch). Physical removal of markings shall be achieved by water blasting, shot blasting, cold milling, or other acceptable means that do not harm the pavement. Pavement removal shall occur on the same day delineation is put in place and Taxiway "U" is closed.

NOTE: The centerline stripe that is to be removed needs to be re-striped at the end of the project. The bid schedule has unit prices associated with this effort.

Brett Dolan

From: David VanMuyden <dvanmuyden@calportland.com>
Sent: Wednesday, October 24, 2018 8:21 AM
To: Jason Hargreaves
Cc: Brett Dolan
Subject: RE: SMX - RFP 1

Hi Jason,

CalPortland can temporarily black-out the centerline stripe for a LS Price of **\$450.00**.

I'm still waiting on a proposal from Super Seal on the permanent stripe changes to Taxiway U. I'll follow up with you on that shortly. Please let us know how you'd like to proceed. Thank you

David VanMuyden, PE
Project Manager

Cell: 805.896.9137
Office: 805.345.3459
Fax: 805.345.3538
dvanmuyden@calportland.com



From: Jason Hargreaves <jason@tartaglia-engineering.com>
Sent: Wednesday, October 24, 2018 7:54 AM
To: David VanMuyden <dvanmuyden@calportland.com>
Cc: Brett Dolan <brett@tartaglia-engineering.com>
Subject: RE: SMX - RFP 1

David:

Please respond to the revised RFP 1 based on the 2 sequence pavement marking removal direction.

We will review RFI #4.

Thank you,

Jason Hargreaves, P.E., LEED AP BD+C, QSD

TERMINAL APRON RECONSTRUCTION, PHASE 2

AIP 3-06-0237-036-2018

To: **CALPORTLAND Construction**
1625 E. Donovan Road
Santa Maria, CA 93456
Prepared By: Tartaglia Engineering
Attachments: 1 Page Detail

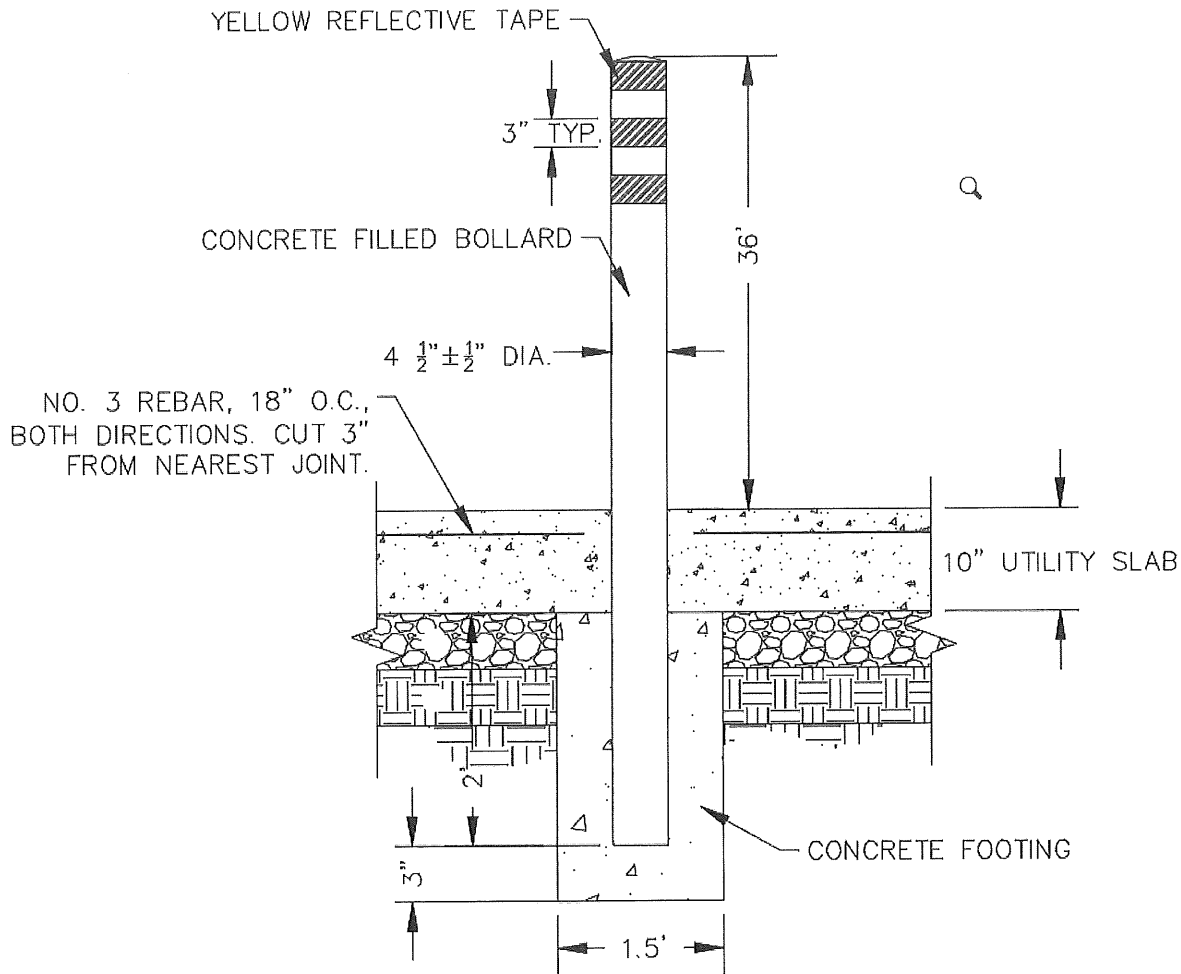
CCO 1.02

This is a request for proposal only. The Contractor shall not interpret this as an authorization to proceed with purchasing, installing, or constructing any of the work or materials described herein. If authorized, all work shall comply with the standards and conditions included in and on the contract plans and specifications.

Provide a Cost Proposal for the following work:

1. Replace the concrete filled bollard that was taken out during demolition work.
2. Bollard shall be placed 30" from face of concrete footing, centered. Inspector to verify, and approve location in the field before work begins.
3. Contractor to excavate recently placed aggregate base, and native material to accommodate bollard foundation.
4. Contractor to purchase new bollard, or use the existing bollard that was removed. New bollard shall be galvanized steel. If the existing bollard is used, the existing concrete footing shall be removed from the bollard.
5. In addition to the bollard installation, contractor to place #3 rebar 18" O.C., both directions, in the concrete panel where the bollard is situated in. Reinforcing steel shall consist of epoxy-coated steel reinforcing bars conforming to the requirements of ASTM A775.

NOTE: Contractor can elect to pour bollard foundation before/separate from the utility slab, or pour the bollard foundation and utility slab during the same pouring operation.



RFP 2 – BOLLARD INSTALLATION DETAIL

TERMINAL APRON RECONSTRUCTION, PHASE 2

AIP 3-06-0237-036-2018

To: **CALPORTLAND Construction**
1625 E. Donovan Road
Santa Maria, CA 93456
Prepared By: Tartaglia Engineering
Date: 5-28-19
Attachments: 1 Page Detail

CCO 1.03

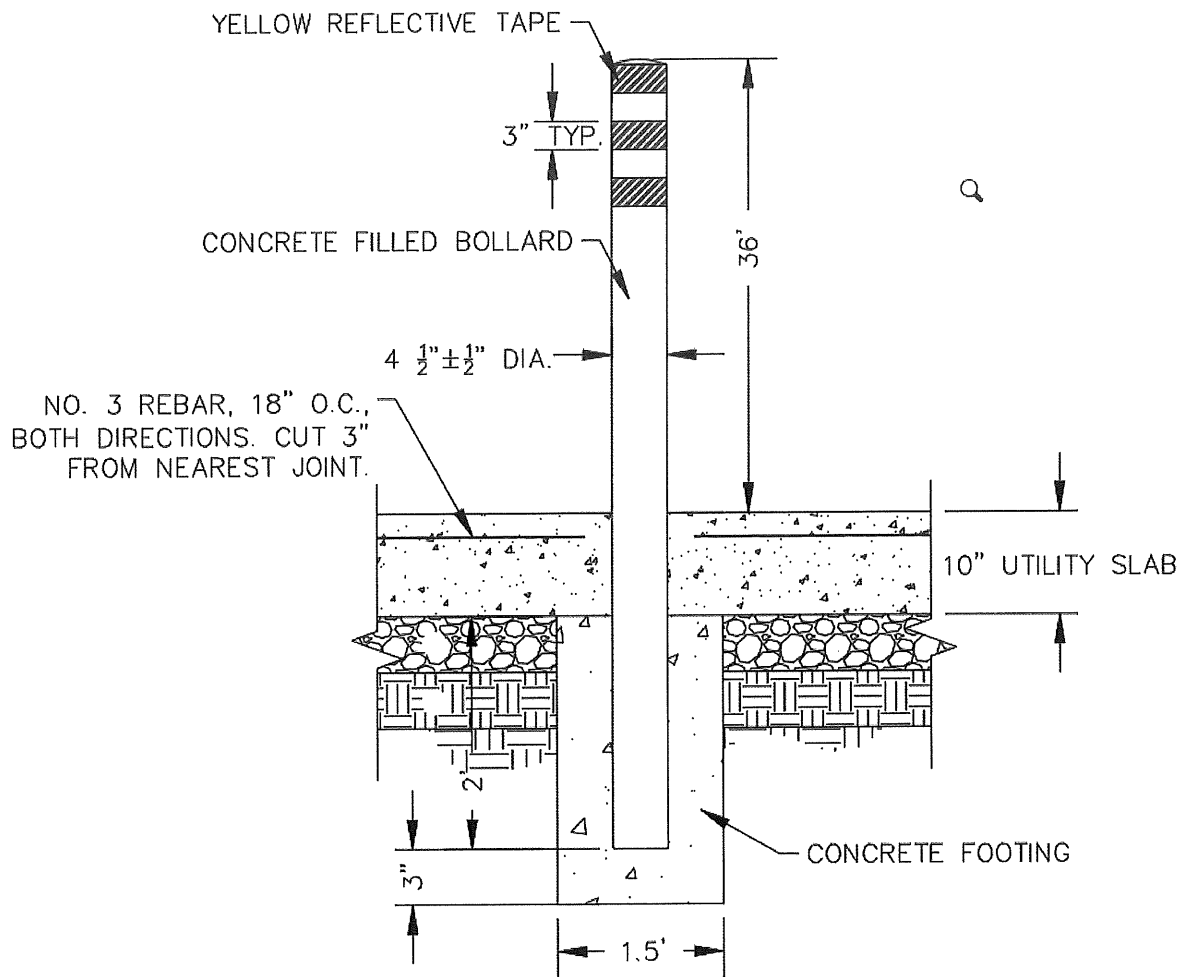
This is a request for proposal only. The Contractor shall not interpret this as an authorization to proceed with purchasing, installing, or constructing any of the work or materials described herein. If authorized, all work shall comply with the standards and conditions included in and on the contract plans and specifications.

Provide a Cost Proposal for the following work:

1. Install 3 new concrete filled bollards to protect existing fire hydrant.
2. Existing hydrant is encased in elevated curb. Bollards shall be placed 18" from face of concrete curb, protecting the hydrant from traffic on the apron. Inspector to verify, and approve location in the field before work begins.
3. Bollard work to begin after P-209 aggregate base is placed. Contractor to excavate recently placed P-209 aggregate base, and native material to accommodate bollard foundation.
4. Contactor to purchase new galvanized steel bollard, and yellow reflective tape.
5. In additional to the bollard installation, contractor to place #3 rebar 18" O.C., both directions, in the two (2) concrete panels where the bollard is positioned in. Reinforcing steel shall consists shall be in accordance with the requirements of ASTM A775.
6. Bollard to be filled with P-610 or P-501 concrete.
7. Refer to detail on the following page.

There will be no additional contract time for this work.

NOTE: Contractor can elect to pour bollard foundation before/separate from the utility slab, or pour the bollard foundation and utility slab during the same pouring operation. If the foundation is poured before the utility slab, contractor can elect to use P-610 or P-501 concrete.



BOLLARD DETAIL – RFP 3

Brett Dolan

From: David VanMuyden <dvanmuyden@calportland.com>
Sent: Friday, May 31, 2019 2:24 PM
To: Jason Hargreaves
Cc: Brett Dolan; Dustin Bowlin
Subject: RE: SMX Terminal Apron

Hi Jason,

After reviewing the RFP #3 and attached detail, CalPortland Construction can install 3ea Bollards at **\$600.00/ea**
(\$1,800.00 Total)

David VanMuyden, PE | Project Manager
CalPortland | 1625 E. Donovan Rd. | Santa Maria, CA 93454
☎ Direct (805) 345-3459 | ☎ Cell (805) 896-9137
Email: dvanmuyden@calportland.com



CALPORTLAND
CONSTRUCTION

From: Jason Hargreaves <jason@tartaglia-engineering.com>
Sent: Wednesday, May 29, 2019 10:55 AM
To: David VanMuyden <dvanmuyden@calportland.com>
Cc: Brett Dolan <brett@tartaglia-engineering.com>
Subject: SMX Terminal Apron

This email originated from outside the organization. Any links to websites and/or attachments may be malicious. Use caution, and don't login with your corporate account on any linked websites within the email. Contact the service desk if in doubt.

Good morning David:

Please review and respond to RFP #3.

Thank you,

Jason Hargreaves, P.E., LEED AP BD+C, QSD



(805) 466-5660

TERMINAL APRON RECONSTRUCTION, PHASE 2

AIP 3-06-0237-036-2018

To: **CALPORTLAND Construction**
1625 E. Donovan Road
Santa Maria, CA 93456

Prepared By: Tartaglia Engineering

Date: 5-29-19

Attachments: 1 Page Image

CCO 1.04

This is a request for proposal only. The Contractor shall not interpret this as an authorization to proceed with purchasing, installing, or constructing any of the work or materials described herein. If authorized, all work shall comply with the standards and conditions included in and on the contract plans and specifications.

Background: During excavation and earthwork operations, 240 S.F. of existing PCC flatwork serving the general aviation terminal was compromised due to undermining.

Provide a Time & Cost Proposal for the following work:

1. Sawcut, full depth, existing 6" thick, reinforced, PCC flatwork, as laid out in the field.
2. Remove portion of existing PCC flatwork intended for removal. Haul and dispose material off airport. Protect vertical edge of PCC intended to remain.
3. Rip top 6" of native material, moisture condition, and compact in-place. Compact material to 95% relative compaction in accordance with ASTM D-1557.
4. A Small amount of embankment is required to fill the void caused by undermining. Haul, Place, moisture condition, and compact approved native material, aggregate base, or grindings to support new PCC apron. Compact material to 95% relative compaction in accordance with ASTM D-1557.
5. Construct new concrete flatwork. Flatwork to be 6" thick, reinforced with no. 3 rebar, placed mid depth, 18" O.C. in both directions. Cut rebar 3" from score locations. Reinforcing steel shall consists shall be in accordance with the requirements of ASTM A775.
6. Score new flatwork to match existing joints.
7. Work shall be in accordance with Technical Specification P-610.

Note: This work shall be done after new, adjacent, P-501 utility slab is placed, and has cured for a minimum of 7 days. Protect isolation joint material installed during utility slab construction.

Approximate Quantities:

Item	Quantity	Unit
Sawcut, Full-Depth, Existing PCC Flatwork	50	LF
Remove and Dispose Existing 6" Thick, Reinforced, Concrete Flatwork	240	SF
Compact In-Place Native Material and Small Amount of Embankment Material	240	SF
Construct New 6" thick, reinforced, PCC Flatwork (P-610)	240	SF

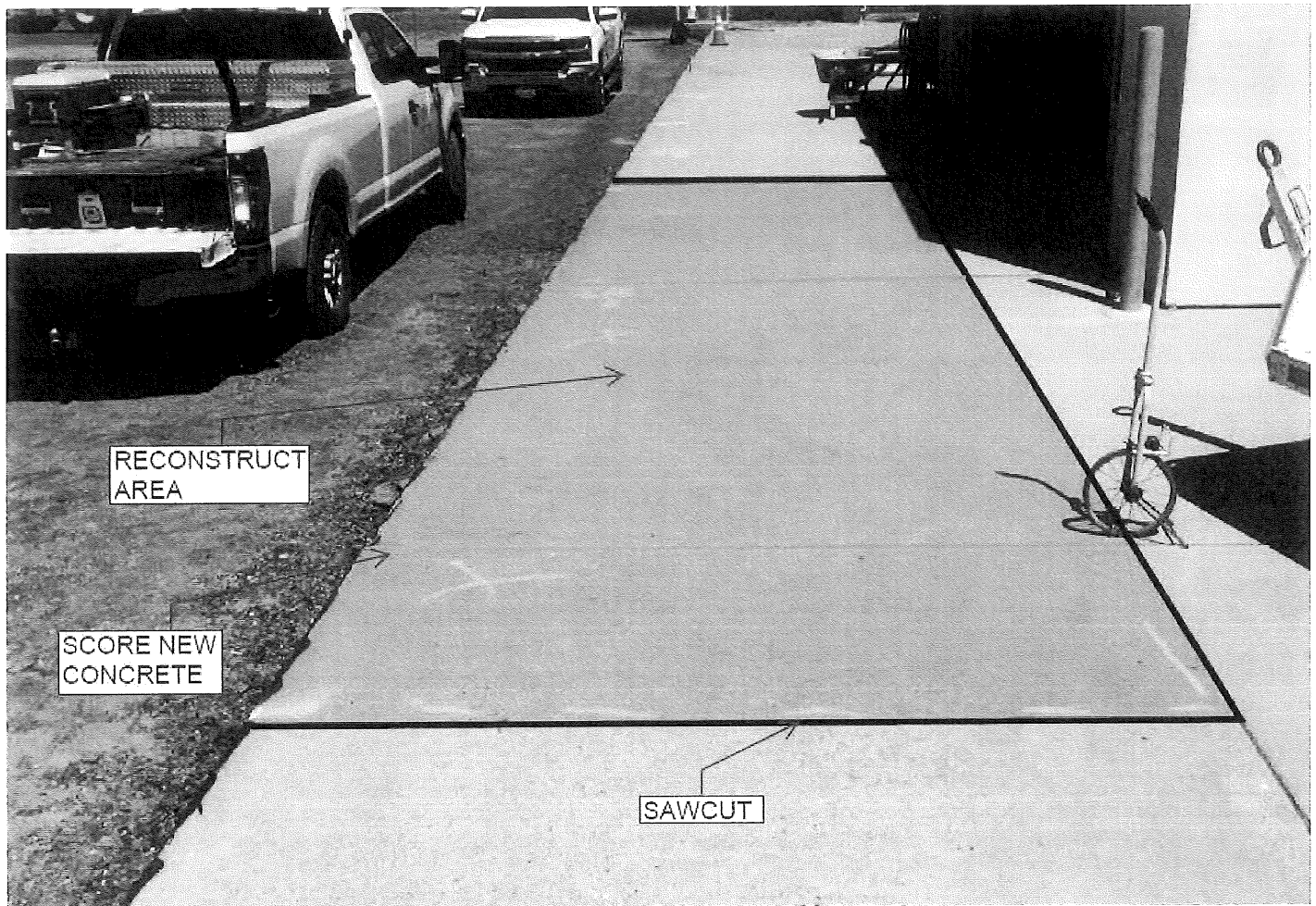


Image of proposed work

Brett Dolan

From: David VanMuyden <dvanmuyden@calportland.com>
Sent: Friday, May 31, 2019 2:55 PM
To: Jason Hargreaves
Cc: Brett Dolan
Subject: RE: SMX Terminal Apron RFP 4

Hi Jason,

After reviewing the RFP #4 details, CalPortland can remove and replace the GA Terminal PCC Flatwork at a cost of **\$39.00/SF (\$9,360.00 Total)**

Feel free to contact me with any questions or comments. Thank you,

David VanMuyden, PE | Project Manager
CalPortland | 1625 E. Donovan Rd. | Santa Maria, CA 93454
☎ Direct (805) 345-3459 | ☎ Cell (805) 896-9137
Email: dvanmuyden@calportland.com



From: Jason Hargreaves <jason@tartaglia-engineering.com>
Sent: Wednesday, May 29, 2019 11:23 AM
To: David VanMuyden <dvanmuyden@calportland.com>
Cc: Brett Dolan <brett@tartaglia-engineering.com>
Subject: SMX Terminal Apron RFP 4

This email originated from outside the organization. Any links to websites and/or attachments may be malicious. Use caution, and don't login with your corporate account on any linked websites within the email. Contact the service desk if in doubt.

David:

Please review and respond to RFP #4.

Thank you,

Jason Hargreaves, P.E., LEED AP BD+C, QSD



DAILY EXTRA WORK REPORT

Santa Maria Public Airport District

Contractor Job: 18-0026 - SMX Airport - Terminal Apron Recon Phase II

Work Performed By: CalPortland Construction

Description of Work: Trench Plate Rental Nov. 2018 To Aug. 2019

Contract: 3-06-0237-036-2

Change Order 001

Billing Number 24.0

Report Date 8/22/2019

Perform Date 8/21/2019

Material/Specialist Work/Lump Sum or Unit Price Payment

Number	Date	Vendor Name and Description	Units	Unit Price	Extended	Labor Charges
24 18-0026-01	8/21/2019	CalPortland Construction / Trench Plate Rental	1.000	7,070.00000	7,070.00	

CCO 1.05

Equipment Charges

Material Charges

Subtotal	7,070.00
MU 10.00%	707.00
Material Total	7,777.00

Activity Total 7,777.00

Work Total 7,777.00

Bill Subtotal 7,777.00

Bill Total + 7,777.00



CalPortland Construction

Accepted:

Customer:

Date:

Contractor:

Date:

CALPORTLAND

NTS Special Bill Form

Method: +EW@FA

Delay: N

Page 1

www.ewbills.com



CalPortland Construction
P O BOX 1280
SANTA MARIA, CA 93456

INVOICE

Customer

Name SMX Airport
Address
City Santa Maria State CA Zip 93455
Phone

Misc

Date 8/22/2019
EA #
Contract # 3-06-0237-036-2018
Invoice #: 18-0026-01

Month	Description	Unit Price	TOTAL
	Trench Plate Rental Shoring & Safety 8 - 4x8 Trench Plate Skid Resistant		
1.00	11/16/18 to 12/13/18 Invoice 25-03659-18	\$ 847.00	\$ 847.00
1.00	12/14/18 to 1/10/19 Invoice 25-01078-19	\$ 672.00	\$ 672.00
1.00	1/11/19 to 2/7/19 Invoice 25-01236-19	\$ 672.00	\$ 672.00
1.00	2/8/19 to 3/7/19 Invoice 2501454-19	\$ 672.00	\$ 672.00
1.00	3/8/19 to 4/4/19 Invoice 25-01703-19	\$ 672.00	\$ 672.00
1.00	4/5/19 to 5/2/19 Invoice 25-01959-19	\$ 672.00	\$ 672.00
1.00	5/3/19 to 5/30/19 Invoice 25-02175-19	\$ 672.00	\$ 672.00
1.00	5/3/19 to 6/27/19 Invoice 25-02335-19	\$ 672.00	\$ 672.00
1.00	6/28/19 to 7/25/19 Invoice 25-02415-19	\$ 672.00	\$ 672.00
1.00	7/25/19 - Final	\$ 847.00	\$ 847.00

SubTotal \$ 7,070.00
Shipping

Tax Rate(s)

TOTAL \$ 7,070.00

Office Use Only

Thank you

DAILY EXTRA WORK REPORT

Santa Maria Public Airport District

Contractor Job: 18-0026 - SMX Airport - Terminal Apron Recon Phase II

Work Performed By: CalPortland Construction

Description of Work: Airport C & G In Front Of Fire Station, Demo AC/Water /Set Forms

Contract: 3-06-0237-036-2

Change Order 008

Billing Number 21.0

Report Date 7/29/2019

Perform Date 7/22/2019

Labor Charges

Craft ID	Employee Name	RT Hrs	OT Hrs	Subs Units	RT Rate	OT Rate	Subs Rate	Extended
34 OE	D Bowlin	3.00			76.350			229.05
35 CMTMS	M Hernandez Padron	2.00			62.000			124.00
36 CMAP	V Montoya	2.00			59.040			118.08

Labor Charges

RT Labor	471.13
SC 10.00%	47.11
OT Labor	0.00

Equipment Charges

Equipment ID	Class	Make	Model	A1	A2	RT Hrs	OT Hrs	RT Rate	OT Rate	Delay Factor	Extended
04 ME-28356	HCECL	CAT	308ET			4.00		48.380			193.52
05 ME-85849	AIRCP	PORT	016-025			2.00		20.190			40.38

Subtotal Labor	518.24
Subsistence	0.00
Other Expenses	0.00
MU 10.00%	51.82
Labor Total	570.06

Equipment Charges

Subtotal	233.90
MU 10.00%	23.39
Equipment Total	257.29

Material Charges

Activity Total 827.35

Work Total 827.35

Bill Subtotal 827.35

Bill Total + 827.35



CalPortland Construction

Accepted:

Customer:

Date:

Contractor:

Date:

CALPORTLAND

NTS Special Bill Form

Method: +EW@FA

Delay: N

Page 1

www.ewbills.com

Job No. 18-0026

Date 7-22-19

Location & Description of Operation Airport C&G in front of fire station,
Demo AC put in dump trailer. Watered & compacted. Set forms.

[illegible]

COMMENTS:

INSPECTOR:

Dustin Rowlin

DAILY EXTRA WORK REPORT

Santa Maria Public Airport District

Contractor Job: 18-0026 - SMX Airport - Terminal Apron Recon Phase II

Work Performed By: CalPortland Construction

Description of Work: Airport C & G In Front Of Fire Station, Pour Concrete/Haul AC To Recycle

Contract: 3-06-0237-036-2

Change Order 008

Billing Number 22.0

Report Date 7/29/2019

Perform Date 7/23/2019

Labor Charges

	Craft ID	Employee Name	RT Hrs	OT Hrs	Subs Units	RT Rate	OT Rate	Subs Rate	Extended
34	OE	D Bowlin	2.00			76.350			152.70
35	LBR	M Hernandez Padron	6.00			56.380			338.28

Labor Charges

RT Labor		490.98
SC	10.00%	49.10
OT Labor		0.00

Equipment Charges

	Equipment ID	Class	Make	Model	A1	A2	RT Hrs	OT Hrs	RT Rate	OT Rate	Delay Factor	Extended
04	ME-58106	TRAIT	TB-1	02-04			3.00		0.900			2.70
05	ME-18570	TRUCK	T&TT	12-20			3.00		38.380			115.14

Subtotal Labor		540.08
Subsistence		0.00
Other Expenses		0.00
MU	10.00%	54.01
Labor Total		594.09

Material/Specialist Work/Lump Sum or Unit Price Payment

	Number	Date	Vendor Name and Description	Units	Unit Price	Extended
24	94253417	7/23/2019	CalPortland Construction / Concrete 2 Yards	1.000	426.00000	426.00
25	7/23/2019	7/23/2019	CalPortland Construction / Haul AC To SM Recycle	3.730	3.00000	11.19

CCO 1.06

Equipment Charges

Subtotal		117.84
MU	10.00%	11.78
Equipment Total		129.62

Material Charges

Subtotal		437.19
MU	10.00%	43.72
Material Total		480.91

Activity Total 1,204.62

Work Total 1,204.62

Bill Subtotal 1,204.62

Bill Total + 1,204.62



CalPortland Construction

Accepted:

Customer:

Date:

Contractor:

Date:

CALPORTLAND

NTS Special Bill Form

Method: +EW@FA

Delay: N

Page 1

www.ewbills.com

CALPORTLAND CONSTRUCTION CONTRACT

Job No. 18-0026

FOREMAN'S DAILY REPORT (Name) Dustin Bowlin

Date 7-23-19

M ☒ W T F S S Circle Day

Location & Description of Operation Airport C&G in front of Fire Station,
 Finished Setting up & poured 2yds. Hauled AC to SM recycle
 in dump trailer Ticket # 373 Ton

HOURS - ITEM NO. (COST CODE)

EQUIP

LABOR

WEATHER

EQUIPMENT

LABOR

CODE

EQPT. NO.

DESCRIPTION

NAME

58106

Dump trailer

3

18570

F-550

3

2

D. Bowlin

6

M. Hernandez

OF

14


CPC 122

MATERIAL USED: 2 yds. Calportland Ticket # 1455937 } #426

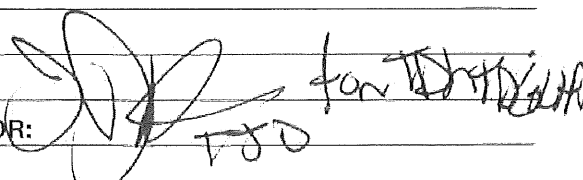
SUBS ON JOB:

COMMENTS:

FOREMAN SIGNATURE:


 Dustin Bowlin

INSPECTOR:

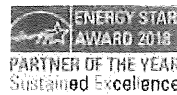

 for INSPECTOR



EXPECT MORE ... WE DELIVER!®

Phone: (800)469-8010
E-mail: cust_service@calportland.com

Customer # 376N	Sold To 376N
Ship To 5409277	Bill To 376N



INVOICE

Invoice No: 94253417
Invoice Date: 07/23/2019
Invoice Amt: 426.00
Invoice Due: 07/23/2019

Bill to: CONSTRUCTION DIVISION
1625 E DONOVAN RD
SANTA MARIA CA 93454-2500
USA

Ship to: CALPORTLAND CONSTRUCTION
CCD-18-0026-001
C-SM AIRPORT APRON PH II CCD-18-0026-001
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Customer P.O.	Cust Order #	Project/Order #	Shipped Via	Terms	Due Date
CCD-18-0026-001	67	30608	Delivery	Net due 0 days	07/23/2019

Ship Date	Ticket Number	Plant	Prod Num	Description	UOM	Quantity Shipped	Unit Price	Tax	Gross Price
07/23/2019	1455937	386R	590RN1025	3000 PSI 1" CRUSHED	CY	2.000	108.00	N	216.00
07/23/2019	1455937	386R	94000415	MINIMUM LOAD CHARGE	LD	1	100.00	N	100.00
07/23/2019	1455937	386R	94000721	PREVAILING WAGE PER AB219	LD	1	100.00	N	100.00
07/23/2019	1455937	386R	94000161	STANDBY CHARGE	MIN	6.000	0.00	N	0.00
				ENVIRONMENTAL FEE	LD	1.000	10.00	N	10.00

Please include invoice number
on checks & copy of invoices
with adjustments

Total Quantity: 2.000

State & Local Taxes 0.00 %

SUBTOTAL: 426.00

We impose a surcharge of 2.25% on the transaction amount on all credit card products, which is not greater than our cost of processing. We do not surcharge on debit cards.

Tax : 0.00

Total : 426.00

Thank you for your business!

ORIGINAL



Sales/Delivery Ticket

1455937
CALPORTLAND CONSTRUCTION
SANTA MARIA NORTH PLANT
1625 E. Donovan Road, Santa Maria, CA 93454
(805) 345-3579

Leave Plant	9:53 AM
Arrive Job	9:55
Start Pour	9:40
Finish Pour	9:51
Finish Wash	1:34
Leave Job	1:05

Warning: Irritation to Skin and Eyes

This product contains Portland Cement. Freshly mixed cement, mortar, grout or concrete may cause skin irritation and/or allergic reaction. Do not use without protective gear and clothing. Avoid any contact with skin. Wash exposed areas immediately with water. If cementitious materials get into the eye, rinse immediately and repeatedly with water and get prompt medical attention.

Keep Away From Children

WEIGHMASTER CERTIFICATE

California Only

THIS IS TO CERTIFY that the following described commodity was weighed, measured or counted by a weighmaster, whose signature is on this certificate who is a recognized authority of accuracy, as prescribed by Chapter 7 (commencing with Section 12700) of Division 5 of the California Business and Professions Code, administered by the Division of Measurement Standards of the California Department of Food and Agriculture.

Weighmaster:

Carlos Garcia

Water added at customer's request	Rev Counter on Load	This concrete is designed in accordance to American Concrete Institute Standards. Any water added to this design will be at purchaser's risk. Materials hereby sold become property of purchaser at time of origin. Calportland is not responsible for damages to property in the event that delivery is beyond curb line. Seller is not responsible for popouts or other imperfections resulting from reactive aggregates.	Reasons for Delay Time	Arrive Plant
Slump on arrival	9.5		Job not ready	Time Allowed
Gals to full load	Test Cylinders Taken:		Lack of Help	Time Used
Gals to 2/3 load			Wheel Barrow Job	Excess Time
Gals to 1/3 load		Pump Late/Problems		
		Other		

Date Time:	Superplasticer Amt Added:	Cust. Proj#:	Ordered By:	Phone #:	Map Page:
7/23/2019 9:51 AM		CD-18-0026-00	DUSTIN BOWLIN	805-305-5	

Container:	Order Type:	P.O. Number	Driver Name:	Truck #:	Order #:
376N			TROY M MATTA	6591	67
CALPORTLAND CONSTRUCTION	Charge	18-0026-C			

Scheduled Arrival	Slump:	Load#:	Prev Truck #:	Qty This Load:	Qty Delivered:	Qty Ordered:	Plant:	Alley:	Truck License #:
10:32:00 AM	3.00	1		2.00	2.00	2.00	386R		

Delivery Address:	Ticket Notes:
3217 TERMINAL DR Cross Street: SANTA MARIA, CA	JUST SOUTH OF THE FIRE STATION

Quantity	UOM	Product Code	Product Description	Unit Price	Amount	Changed
2.00	CY	590RN1025	3000 PSI 1" CRUSHED			
1.00	LD	94000415	MINIMUM LOAD CHA			
1.00	LD	94000305	ENVIRONMENTAL SU			
1.00	LD	94000721	PREVAILING WAGE			
CCD-18-0026-008-01 (2 CY)						

Sales Tax:	Ticket Total:	Balance Forward:	Standing Time:	Order Total:
------------	---------------	------------------	----------------	--------------

Truck	Driver	User	Disp Ticket Num	Ticket ID	Time	Date
6591	46	carlos	1455937	562148	9:51	7/23/19
Load Size	Mix Code	Returned	Qty	Mix Age	Seq	Load ID
2.00 CY	590RN1025				D	111705
Material	Design Qty	Required	Batched	% Moisture	Actual	Wat
CEMENT	472 lb	944 lb	955 lb	+		
FLYASH	118 lb	236 lb	280 lb	+		
WATER#1	275 lb	231 lb	234 lb			
SAND	1139 lb	2430 lb	2480 lb	+	6.26% A	28 gl
TYPE A WR	24 oz	48 oz	48 oz			19 gl
AIR	6 oz	12 oz	11 oz			
Actual	Num Batches: 1					
Load	3962 lb	Design 0.486	Water/Cemen	0.312 A	Design 65.9 gl	Actual 46.6 gl To Add: 19.3
Slump	3.00 in	Water in	0.0 gl	Adjust Water:	0.0 gl /	Trim Water: -10.0 gl CY
Actual W/C Ratio	0.312	Actual Water	47 gl	Batched Cement	1245 lb	Allowab 191 lb Max Allow 191. Wat Cem C 9:53:23

I have read, understood and I agree to all of the above, including the Terms and Conditions on the reverse of, or accompanying this document, and incorporated by reference.

Customer's Signature

18-0026

8.1

SANTA MARIA REGIONAL LANDFILL
2065 East Main Street
Santa Maria, CA 93454

Weighed: STEVE
BILL TO: 99328
CalPortland Construction
P.O. BOX 1280
SANTA MARIA CA 93456

Vehicle ID:
Reference:
Grid: UA

Origin: CITY OF SANTA MARIA
DATE IN: 07/23/2019 TIME IN: 13:55:27
DATE OUT: 07/23/2019 TIME OUT: 13:55:27

INBOUND TICKET Number: 02-01115037

MANUAL GROSS WT.	25080 LB
SCALE 4 TARE WT.	17620 LB
NET WEIGHT	7460 LB

Qty	Description	Amount
3.73	Asphalt Only	0.00

TICKET AMOUNT: 0.00

4 3

4 = 11.19

X _____

DAILY EXTRA WORK REPORT

Santa Maria Public Airport District

Contractor Job: 18-0026 - SMX Airport - Terminal Apron Recon Phase II

Work Performed By: CalPortland Construction

Description of Work: Airport C & G, Strip Boards, Backfill

Contract: 3-06-0237-036-2

Change Order 008

Billing Number 23.0

Report Date 7/29/2019

Perform Date 7/25/2019

Labor Charges

Craft ID	Employee Name	RT Hrs	OT Hrs	Subs Units	RT Rate	OT Rate	Subs Rate	Extended	RT Labor	
34 OE	D Bowlin	1.00			76.350			76.35	SC 10.00%	24.55
35 LBR	M Hernandez Padron	3.00			56.380			169.14	OT Labor	0.00

Equipment Charges

Equipment ID	Class	Make	Model	A1	A2	RT Hrs	OT Hrs	RT Rate	OT Rate	Delay Factor	Extended	Subtotal Labor
04 ME-38360	LDRRT	DEER	2495			2.00		38.810			77.62	270.04

660 1.06

Subsistence 0.00
Other Expenses 0.00
MU 10.00% 27.00
Labor Total 297.04

Equipment Charges

Subtotal 77.62
MU 10.00% 7.76
Equipment Total 85.38

Material Charges

Activity Total 382.42

Work Total 382.42

Bill Subtotal 382.42

Bill Total + 382.42



CalPortland Construction

Accepted:

Customer:

Date:

Contractor:

Date:

CALPORTLAND

NTS Special Bill Form

Method: +EW@FA

Delay: N

Page 1

www.ewbills.com

Job No. 18-0026

Date 7-25-19

M T W Th F S S Circle Day

Location & Description of Operation Airport C+G, strip back boards & back
filled behind C+G, got rid of extra base. Took out metal plate
& brought back to yard

[illegible]

MATERIAL USED:

SUBS ON JOB:

COMMENTS:

FOREMAN SIGNATURE:

INSPECTOR:

Dustin Bowlin

Santa Maria Public Airport District
SANTA MARIA PUBLIC AIRPORT
3217 Terminal Drive, Santa Maria, CA, 93455
CalPortland Construction, Inc.
1625 E. Donovan Road, Santa Maria, CA 93454

TERMINAL APRON RECONSTRUCTION PHASE 2
AIP 3-06-0237-036-2018

CHANGE ORDER No. 02 (Balancing)

CONTRACT COST SUMMARY

Refer to the Description of Work for Details

ITEM	AMOUNT
Original Contract Amount:	\$2,707,990.40
Net Change By Previous Change Orders:	\$22,401.36
Contract Sum Prior to This Change Order:	\$2,730,391.76
Amount of Change (Decrease), This Change Order:	(\$57,263.58)
Net Contract Sum Including This Change Order:	\$2,673,128.18

CONTRACT TIME SUMMARY

ITEM	WORKING DAYS
Original Contract Time	130
Net Contract Time Change By Previous Change Orders	0
Contract Time Prior to This Change Order	130
Amount of Contract Time Change (Increase), This Change Order	23
Net Contract Time Including This Change Order	153
ITEM	DATE
Day One	10/29/2018
Initial Contract Completion Date	5/3/2019
Project Contract Suspension No 1 (Winter Weather Break)	2-8-2019 to 4-8-2019
Revised Contract Completion Date	9/4/2019
(Reflecting suspensions, rain days, and this and all previous Change Orders)	

Santa Maria Public Airport District
SANTA MARIA PUBLIC AIRPORT
3217 Terminal Drive, Santa Maria, CA, 93455
CalPortland Construction, Inc.
1625 E. Donovan Road, Santa Maria, CA 93454

TERMINAL APRON RECONSTRUCTION PHASE 2
AIP 3-06-0237-036-2018

CHANGE ORDER No. 02 (Balancing)

DESCRIPTION OF WORK

The Contract shall be amended in accord with the following changes in scope of required work and payment therefor as follows:

No.	Ref.	Description / Justification	AIP Eligible?	Cost	Time (Working Days)
2.01	N/A	Reduce the quantity of bid item #5, Remove Existing Structural Section, by 273 SY each to reflect the quantity completed. $273 \text{ SY} \times \$5.30/\text{SY} = (\$1,446.90)$	Yes	(\$1,446.90)	0
2.02	N/A	Reduce the quantity of bid item #8, Environmental/Unsuitable Subgrade Allowance, by \$2,201.38 to reflect total time and materials to complete the work. (\$2,201.38)		(\$2,201.38)	0
2.03	N/A	Increase the quantity of bid item #10, P-403 Asphalt Concrete, by 16.35 Tons each to reflect quantity installed. $16.35 \text{ Ton} \times \$175/\text{Ton} = \$2,861.25$		\$2,861.25	0
2.04	N/A	Reduce the quantity of bid item #11, P-501 PCC Flatwork – 14”, by 659.6 SY to reflect the quantity installed. $659.6 \text{ SY} \times \$118.00/\text{SY} = (\$77,832.80)$		(\$77,832.80)	0
2.05	N/A	Increase the quantity of bid item #12, P-501 PCC Flatwork – 10”, by 410 SY, to reflect the quantity installed. $410 \text{ SY} \times \$134.00/\text{SY} = \$54,940.00$		\$54,940.00	0
2.06	N/A	Reduce quantity of bid item #13, P-306 Lean Concrete Base Course, 6”, by 567.5 SY to reflect the quantity installed. $567.5 \text{ SY} \times \$26.00/\text{SY} = (\$14,755.00)$		(\$14,755.00)	0
2.07	N/A	Reduce the quantity of bid item #16, Pavement Marking Over Existing, 1-coat, w/ Reflective, by 380 SF, to reflect the installed quantity. $380 \text{ SF} \times \$5.00 = (\$1,900)$		(\$1,900.00)	0

CalPortland Construction, Inc.
1625 E. Donovan Road, Santa Maria, CA 93454

CHANGE ORDER No. 02 (Balancing)

2.08	N/A	Reduce the quantity of bid item #17, Pavement Marking, over existing, 1-coat, w/o reflective by 470 SF, to reflect the installed quantity. 470 SF x \$4.50/SF = (\$2,115.00)		(\$2,115.00)	0
2.09	N/A	Increase the quantity of bid item #18, Pavement Marking, new Two-coat, w/ Reflective by 187 SF, to reflect the installed quantity. 387 SF x \$10.00/SF = \$3,870.00		\$3,870.00	0
2.10	N/A	Increase the quantity of bid item #19, Pavement Marking, new Two-coat, w/o Reflective by 405 SF, to reflect the installed quantity. 405 SF x \$9.00 = \$3,645.00		\$3,645.00	0
2.11	N/A	Reduce the quantity of bid item #21, PCC Mow Strip, by 5 SF to reflect the installed quantity. 5 SF x \$48.00 = (\$240.00)		(\$240.00)	0
2.12	N/A	Reduce the quantity of bid item #23, Storm Water Sampling Allowance by 1.0 LS to reflect no sampling was required. 1.0 LS x \$5,000.00/LS = (\$5,000)		(\$5,000.00)	0
2.13	N/A	Reduce the quantity of bid item #E3, Sawcut, by 60 LF to reflect the quantity completed. 60 LF x \$7.62/SF = (\$457.20)		(\$457.20)	0
2.14	N/A	Reduce the quantity of bid item #E8, Environmental/Unsuitable Subgrade, by 1.0, to reflect the amount of work completed. 1.0 x \$20,000.00 = (\$20,000.00)		(\$20,000)	0
2.15	N/A	Increase the quantity of bid item #E9, P-209 Aggregate Base, by 228.88 Tons, to reflect the installed quantity. 152.95 Tons x \$35.00/Ton = \$8,010.80		\$5,353.25	0
2.16	N/A	Reduce the quantity of bid item #E12, P-501 PCC Flatwork, 10", by 5.2 SF to reflect the installed quantity. 5.2 SF x \$134.00 = (\$696.80)		(\$696.80)	0
2.17	N/A	Reduce the quantity of bid item #E21, PCC Mow Strip, by 6 SF to reflect the installed quantity. 6 SF x \$48/SF = (\$288.00)		(\$288.00)	0

Santa Maria Public Airport District
SANTA MARIA PUBLIC AIRPORT
3217 Terminal Drive, Santa Maria, CA, 93455
CalPortland Construction, Inc.
1625 E. Donovan Road, Santa Maria, CA 93454

TERMINAL APRON RECONSTRUCTION PHASE 2
AIP 3-06-0237-036-2018

CHANGE ORDER No. 02 (Balancing)

2.18	N/A	Reduce the quantity of bid item #E23, Storm Water Sampling allowance, by 1.0 EA to reflect no sampling was required. 1.0 x \$1,000.00 = (\$1,00.00)		(\$1,000.00)	0
Total				(\$57,263.58)	0

FO = Field Order
RFP = Request For Proposal

Santa Maria Public Airport District
SANTA MARIA PUBLIC AIRPORT
3217 Terminal Drive, Santa Maria, CA, 93455
CalPortland Construction, Inc.
1625 E. Donovan Road, Santa Maria, CA 93454

TERMINAL APRON RECONSTRUCTION PHASE 2
AIP 3-06-0237-036-2018

CHANGE ORDER No. 02 (Balancing)

APPROVALS

(Not valid unless signed by all listed below)

I have reviewed all supplemental documentation supporting the additional work requested and provided, and certify that all work will be or has been completed in accordance with the contract documents and direction provided, and hereby recommend a change to the construction contract in overall compensation and contract time as outlined herein:

John A. Smith, P.E., Project Manager

Date:

Contractor Acceptance:

Jesse Bishop, CalPortland Construction

Date:

Owner Approval (Santa Maria Public Airport District):

Chris Hastert, General Manager

Date:

Carl Engel, Jr., President, Board of Directors

Date:

Funding Agency Approval (FAA):

Lemuel del Castillo, Program Manager, LA-ADO

Date:



Esmeralda Mendoza
Santa Maria Museum of Flight
3015 Airpark Dr.
Santa Maria CA 93455

Mr. Chris Hastert
Santa Maria Public Airport
3217 Terminal Dr
Santa Maria CA 93455

Good Afternoon Mr. Hastert,

On September 4, 2019, the board of directors of the Santa Maria Museum of Flight voted me in as interim CEO. Over the past few weeks, the Museum leadership has reviewed the needs and demands of the museum. We have identified many areas in need of immediate attention to continue museum operations. It is our hope that the Santa Maria Airport District will be able to assist the museum as we transition to a stable, productive, and exciting future.

Consequently, the Museum of Flight is requesting an in-kind donation in the form of rents for one year along with a donation of \$3,000 to be used for one year of utilities. Transition periods in any organization can be challenging. I am confident that with the support of our fantastic volunteers, members, and the Santa Maria Airport District, the museum of flight will continue its mission as stewards of our aviation history. Thank you for your time and consideration of this matter.

Sincerely,
Esmeralda Mendoza
Interim CEO
Santa Maria Museum of Flight