

**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

**Thursday
August 22, 2019**

**Administration Building
Airport Boardroom
7:00 P.M.**

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Rafferty, Adams, Engel, Brown, Baskett

1. MINUTES OF THE REGULAR MEETING HELD AUGUST 8, 2019.

2. COMMITTEE REPORT(S):

- a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)
- b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)
- c) MARKETING & PROMOTIONS (Standing or Ad Hoc)
- d) CITY & COUNTY LIAISON
- e) STATE & FEDERAL LIAISON
- f) VANDENBERG LIAISON
- g) BUSINESS PARK COMMITTEE (Ad Hoc)

3. GENERAL MANAGER'S REPORT

- a) Monthly Activity Report

4. MANAGER OF FINANCE & ADMINISTRATION REPORT

- | | |
|---------------------|-------------------------|
| a) Demand Register | c) Financial Statements |
| b) Budget to Actual | d) Delinquent Tenant |

5. **DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)**
6. **PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
7. **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE A CONTRACT BETWEEN THE DISTRICT AND TARTAGLIA ENGINEERING FOR THE AIRFIELD PAVEMENT MARKING PROJECT.**
8. **CLOSED SESSION.** The Board will hold a Closed Session to discuss the following item(s):
 - a) Conference with Legal Counsel-Anticipated litigation: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of section 54956.9: One case.
9. **DIRECTORS' COMMENTS.**
10. **ADJOURNMENT.**

MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD AUGUST 8, 2019

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular place at 7:00 p.m. Present were Directors Rafferty, Adams, Engel, Brown and Baskett. General Manager Hastert, Manager of Finance & Administration Reade and District Counsel George.

1. MINUTES OF THE REGULAR MEETING HELD July 25, 2019. Director Baskett made a Motion to approve the minutes of the regular meeting held July 25, 2019. Director Adams Seconded and it was carried by a 5-0 vote.
2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) – No meeting scheduled.
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) – The committee met and discussed future Air Service Development plans.
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) – No meeting scheduled.
 - d) CITY & COUNTY LIAISON – No meeting scheduled.
 - e) STATE & FEDERAL LIAISON – No meeting scheduled.
 - f) VANDENBERG LIAISON – No meeting scheduled.
 - g) BUSINESS PARK COMMITTEE (Ad Hoc) – The committee met to discuss a piece of property that will be discussed in closed session.
3. GENERAL MANAGER'S REPORT. Mr. Hastert notified the Board of meetings he attended with our Air Service Development consultant and community members earlier in the day. He updated the Board on a letter writing effort that was brought forward by SMART.
4. MANAGER OF FINANCE & ADMINISTRATION REPORT.

The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.

 - a) Demand Register. The Demand Register, covering warrants 066883 through 066936 in the amount of \$267,473.47 was recommended for approval as presented. Director Baskett made a Motion to accept the Demand Register as presented. Director Brown Seconded and it was carried by a 5-0 vote.
5. DISTRICT COUNSEL'S REPORT. District Counsel George offered a refresh of the Administrative Code specifically referring to Director involvement with staff.

1 6. PUBLIC SESSION: Statements from the floor will be heard during public session.
2 Request to Speak forms are provided for those wishing to address the board. After
3 completing the form, please give it to the Clerk. Requests requiring board action
4 will be referred to staff and brought on the next appropriate agenda. Members of
5 the public are cordially invited to speak on agenda items as they occur. Staff
6 reports covering agenda items are available for review in the offices of the General
7 Manager on the Tuesday prior to each meeting. The Board has established a five-
8 minute time limit for receipt of testimony. The board reserves the right to establish
9 further time limits for receipt of testimony.

10
11 No one requested to speak.

12
13 7. Presentation by Trina Froehlich of Mead & Hunt regarding Air Service
14 Development efforts. Mrs. Froehlich informed the Board of how Air Service
15 Development works and the efforts the airport has put in to date.

16
17 8. Authorization for tuition reimbursement for Carla Osborn, Operations Officer.
18 Director Adams made a Motion to approve. Director Baskett Seconded and it
19 was carried by a 5-0 vote.

20
21 9. Authorization for the General Manager to purchase vector control equipment.
22 Director Baskett made a Motion to approve. Director Engel Seconded and it was
23 carried by a 5-0 vote.

24
25 10. Authorization for the President and Secretary to execute Easements between the
26 District and Laguna County Sanitation. Director Brown made a Motion to
27 approve. Director Baskett Seconded and it was carried by a 5-0 vote.

28
29 11. Ratification of emergency purchase by the General Manager for failed airport
30 lighting control system. Mr. Hastert asked this be changed to an approval as he
31 hadn't purchased the system by the time of this meeting. Director Brown made a
32 Motion to approve. Director Baskett Seconded and it was carried by a 5-0 vote.

33
34 RECESS: At 7:50 p.m.

35
36 Return to OPEN SESSION: At 8:00 p.m. The Board and staff reconvened to Open
37 Session.

38
39 12. CLOSED SESSION. At 8:00 p.m. the Board went into Closed Session to discuss
40 the following item(s):

41
42 a) Pursuant to California Government Code Section 54956.8 with Real Property
43 Negotiators (Chris Hastert and District Counsel) between the District and Nanci
44 Gomez & Alejandro Zirate regarding 4000 S. Blosser Road, Unit 15, Santa
45 Maria, CA.

46
47 b) Conference with Real Property Negotiators (Chris Hastert, Tom Ross and
48 District Counsel) Re: APN 111-231-9 (Gov. Code Section 54956.8).

49
50 c) Conference with Legal Counsel-Pending litigation pursuant to Government
51 Code Section 54956.9(d)(4): 1 case SMPAD v. David Baskett

1 At 8:25 p.m., the Board and staff reconvened to Open Public Session.

2
3 There were no reportable actions.

- 4
5 13. DIRECTORS' COMMENTS: Director Baskett added seed money to improve
6 ADA access into the Admin Building.

7
8 Director Adams appreciated the update from our Air Service Development
9 consultant. He would like to educate the community on the process and our
10 efforts.

11
12 Director Rafferty appreciated the presentation from our Air Service Development
13 consultant and would like to see a condensed version get into public hands for
14 education purposes. He also congratulated Ms. Reade for the GFOA Award of
15 Excellence the District received.

16
17 Directors Brown and Engel had no comment.

- 18
19 14. ADJOURNMENT. President Rafferty asked for a Motion to adjourn to a Regular
20 Meeting to be held on August 22, 2019 at 7:00 p.m. at the regular meeting place.
21 Director Adams made that Motion, Director Baskett Seconded and the Motion was
22 carried by a 5-0 vote.

23
24 ORDER OF ADJOURNMENT

25 This Regular Meeting of the Board of Directors of the Santa Maria
26 Public Airport District is hereby adjourned at 8:27 p.m. on August 8,
27 2019.

28
29
30 _____
Hugh Rafferty, President

31
32
33 _____
34 Carl Engel, Secretary

Monthly Activity Report

July 2019



AGENDA ITEM

3a

8/22/2019

Aviation Building Information

	Inventory	Occupied	Available	Occupancy Rate
T Hangars	140	140	0	100%
Corporate T Hangars	8	8	0	100%
Corporate Hangars	28	28	0	100%
Storage Units	26	26	0	100%
Owner Build	23	23	0	100%
Commercial Aviation Hangar Space (SqFt)	107,782	103,360	4,422	96%
Commercial Aviation Office Space (SqFt)	28,800	19,449	9,351	68%

Hangar Waiting List

T-Hangars	15
Corporate/Corporate T-Hangar	23

Monthly Activity

	Jul-18	Jun-19	Jul-19	%Change
Operations	2,872	3,123	3,203	12%
Noise/Nuisance Complaints	0	1	1	
Jet\100LL Fuel (Gallons)	53,883	47,865	39,347	-27%

Enplanments

	Jul-18	Jun-19	Jul-19	%Change
Allegiant	1,913	2,251	2,414	26%
Central Coast Shuttle	1,056	1,171	1,058	0%

Airline Load Factor

	# of Flights	Load Factor Actual flights	Load Factor SCHED flights
Allegiant	18	86%	86%

Land Lease Information (Acres)

	Inventory	Occupied	Available
Business Park	224	0	224
Agriculture	592.29	592.29	0
Grazing	511	511	0
Non Aviation Land Leases	TBD	48.42	
Aviation Land Leases	TBD	12.22	
Total Airport Acreage	2,550		

Mobile Home Park

	Spaces Rented	Units Sold
Mobile Home Park	78	

2019-2020

**DEMAND REGISTER
SANTA MARIA PUBLIC AIRPORT DISTRICT**

Full consideration has been received by the Santa Maria Public Airport District for each demand, numbers 066937 to 066980, and electronic payments on Pacific Premier Bank and in the total amount of \$772,151.67.

CHRIS HASTERT
GENERAL MANAGER

DATE

The undersigned certifies that the attached register of audited demands of the Santa Maria Public Airport District for each demand, numbers 066937 to 066980, and electronic payments on Pacific Premier Bank in the total amount of \$772,151.67 has been approved as being in conformity with the budget approved by the Santa Maria Public Airport District and funds are available for their payment.

VERONEKA READE
MANAGER OF FINANCE AND ADMINISTRATION

DATE

THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVED PAYMENT OF THE ATTACHED WARRANTS AT THE MEETING OF AUGUST 22, 2019.

CARL ENGEL JR.
SECRETARY

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description	AIP Reimbursement
066937	8/22/2019	ACCO Engineered Systems	\$ 470.00	HVAC Maintenance	
066938	8/22/2019	Advantage Answering Plus	\$ 270.35	Answering Service	
066939	8/22/2019	Aflac	\$ 374.70	Voluntary Ins. - Employee	
066940	8/22/2019	American Flag & Gift	\$ 239.21	Signs	
066941	8/22/2019	American Industrial Supply	\$ 10.06	Lighting & Nav Aid Maint.	
066942	8/22/2019	Armstrong's Lock and Key	\$ 772.73	Maintenance	
066943	8/22/2019	AT&T	\$ 50.07	Phone Service	
066944	8/22/2019	Bartlett, Pringle & Wolf	\$ 1,638.50	Computer Support	
066945	8/22/2019	Berchtold Equipment Company	\$ 3,466.41	Heavy Equip Maint - Mechanical	
066946	8/22/2019	Bill Gaines Audio Inc.	\$ 821.00	AirShow Deposit	
066947	8/22/2019	Brayton's Power Wash & Sweep	\$ 500.00	Street Sweeping	
066948	8/22/2019	California Electric Supply	\$ 286.38	Lighting Maintenance	
066949	8/22/2019	CalPortland Construction	\$ 555,440.01	AIP 36	\$ 503,561.91
066950	8/22/2019	Consolidated Electrical Distributors, Inc.	\$ 218.02	Lighting Maintenance	
066951	8/22/2019	Coast Network	\$ 400.00	Computer Support	
066952	8/22/2019	Clark Pest Control	\$ 916.00	Pest Control - Terminal & Adm.	
066953	8/22/2019	De Lage Landen	\$ 102.18	Lease/Maint. - Copier	
066954	8/22/2019	Fedak & Brown LLP	\$ 1,000.00	Annual Audit	
066955	8/22/2019	Frontier Communications	\$ 1,388.68	Telephone Service	
066956	8/22/2019	Interstate Batteries	\$ 132.62	Auto Maint. - Mechanical	
066957	8/22/2019	J B Dewar, Inc	\$ 674.81	Fuel Expense - Gas/Diesel	
066958	8/22/2019	J.D. Humann Landscape Contr.	\$ 4,597.79	Landscape Maintenance	
066959	8/22/2019	Grand Performance Music &Sound	\$ 175.00	Sound System - Board Room	
066960	8/22/2019	Keylock Security Specialists	\$ 1,476.19	Maint.- Access Control System	
066961	8/22/2019	Letters, Inc.	\$ 44.00	Auto Maintenance Car Wash	
066962	8/22/2019	Lowe's	\$ 108.30	Building Maint. - Terminal	
066963	8/22/2019	Mission Uniform Service	\$ 708.66	Uniform Service	
066964	8/22/2019	Carla Osborn	\$ 680.34	Reimbursement- Education	
066965	8/22/2019	Pacific Telemanagement Services	\$ 227.92	Pay Phone Service	
066966	8/22/2019	PATHPOINT	\$ 1,132.32	Airport Maintenance Service	
066967	8/22/2019	ProDIGIQ, Inc	\$ 45,120.00	Annual Customer Support Svc	
066968	8/22/2019	ReadyRefresh by Nestle	\$ 63.19	Water Delivery	
066969	8/22/2019	San Luis Powerhouse	\$ 525.00	Generator Maintenance	
066970	8/22/2019	Santa Barbara Cnty Special District Assoc.	\$ 80.00	Monthly Chapter Dinner	
066971	8/22/2019	Service Star	\$ 12,020.83	Janitorial Service	
066972	8/22/2019	Shred 2 You, Inc.	\$ 120.00	Trash - Paper Recycling	
066973	8/22/2019	S Lombardi & Assoc., Inc.	\$ 1,430.00	Airport Advertising- AirShow	
066974	8/22/2019	Smith's Alarms & Electronics Inc.	\$ 630.00	Fire Alarm Service	
066975	8/22/2019	Sousa Tire Service, LLC	\$ 799.71	Tires- Maint	
066976	8/22/2019	Tartaglia Engineering	\$ 59,590.00	AIP 36	\$ 54,024.29
066977	8/22/2019	Ultrex Business Solutions	\$ 1.69	Office Supplies - Copier	
066978	8/22/2019	VTC Enterprises	\$ 60.00	Trash - Paper Recycling	
066979	8/22/2019	WageWorks	\$ 100.00	Cafeteria Plan - Admin. Fee	
066980	8/22/2019	Zoom Imaging Solutions, Inc.	\$ 23.93	Lease/Maint.- Copier Machine	

Total Checks Written: \$ 698,886.60 \$ 557,586.21

Electronic Payments

8/8/2019	Mass Mutual	\$ 3,509.78	Retirement
8/8/2019	Payroll	\$ 26,806.12	Payroll
8/9/2019	Payroll Taxes	\$ 5,569.64	Taxes
7/30/2019	Mass Mutual	\$ 3,509.78	Retirement
8/9/2019	CalPERS	\$ 125.67	Pepra
8/9/2019	CalPERS	\$ 5,417.21	Retirement
8/12/2019	CalPERS	\$ 5,432.73	Retirement
8/14/2019	Pacific Gas & Electric Company	\$ 7,856.00	Electricity
8/16/2019	Card ServiceCenter	\$ 9,606.46	Business Travel & Enter.
8/19/2019	CalPERS	\$ 5,431.68	Retirement

Total Electronic Funds Payments: \$ 73,265.07

Net Dispersed Funds **\$ 772,151.67**

Santa Maria Public Airport District

Budget Report

YTD Income April 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
61100-052	Landing Fees - Ameriflight	5,920	8,973	(3,053)
61100-053	Landing Fees - U.S. Forest Service	9,294	34,167	(24,873)
61100-054	Landing Fees - Federal Express - WestAir	4,667	5,696	(1,029)
61100-055	Landing Fees - Allegiant Air	20,307	19,298	1,009
61110-052	Tiedowns - Ameriflight	2,734	1,060	1,674
61110-054	Tiedowns - Federal Express - WestAir in	4,023	3,190	833
61110-059	FBO Tiedowns	108		108
61130-093	Vehicle Access - Federal Express	9,210	9,210	-
61130-094	Vehicle Access - UPS	3,480	3,477	3
61140-152	Fuel Flowage Fees - Self Serve	1,816	5,819	(4,002)
61140-154	Fuel Flowage Fees - CC Jet Center, LLC	41,073	71,139	(30,067)
62210-005	T-Hangar 3005 Airpark	35,372	35,877	(505)
62210-009	T-Hangar 3009 Airpark	23,100	23,075	25
62210-011	T-Hangar 3011 Airpark	17,538	22,187	(4,649)
62210-019	T-Hangar 3019 Airpark	22,200	22,187	13
62210-023	T-Hangar 3023 Airpark	23,100	23,075	25
62210-027	T-Hangar 3027 Airpark	22,800	22,764	36
62210-031	T-Hangar 3031 Airpark	22,800	22,764	36
62210-039	T-Hangar 3039 Airpark	33,193	33,081	112
62210-103	T-Hangar 3103 Airpark	36,960	37,026	(66)
62210-107	T-Hangar 3107 Airpark	24,563	27,024	(2,461)
62210-109	T-Hangar 3109 Airpark	20,900	20,856	44
62210-111	T-Hangar 3111 Airpark	19,260	21,366	(2,106)
62220-035	Corporate T-Hangar 3035 Airpark	32,434	32,959	(525)
62230-005	T-Hangar Storage 3005 Airpark	4,860	4,879	(19)
62230-009	T-Hangar Storage 3009 Airpark	1,640	1,626	14
62230-011	T-Hangar Storage 3011 Airpark	1,498	1,713	(215)
62230-019	T-Hangar Storage 3019 Airpark	860	857	4
62230-023	T-Hangar Storage 3023 Airpark	820	813	7
62230-027	T-Hangar Storage 3027 Airpark	1,600	1,605	(5)
62230-031	T-Hangar Storage 3031 Airpark	1,600	1,605	(5)
62230-035	T-Hangar Storage 3035 Airpark	1,650	1,648	2
62230-039	T-Hangar Storage 3039 Airpark	4,860	4,879	(19)
62230-107	T-Hangar Storage 3107 Airpark	1,430	1,626	(196)
62230-109	T-Hangar Storage 3109 Airpark	569	705	(136)
62230-111	T-Hangar Storage 3111 Airpark	1,600	1,605	(5)
62240-001	Corporate Hangars 3001 Airpark	31,759	36,937	(5,178)
62240-029	Corporate Hangars 3029 Airpark	40,700	40,727	(27)
62240-105	Corporate Hangars 3105 Airpark	55,339	48,379	6,960
62240-118	Corporate Hangar 3043 Airpark	47,180	47,214	(34)
63310-100	Owner Build Hangar - Land (Sm)	5,495	5,624	(129)
63310-101	Owner Build Hangars - Land (Lg)	9,515	9,747	(233)
64410-177	Main Hangar - Artcraft Paints	39,664	39,667	(3)
64410-178	Main Hangar - Tricor Calif	1,850	1,848	2
64410-180	Main Hangar - Mike Lewis	2,910	2,910	-

Santa Maria Public Airport District

Budget Report

YTD Income April 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
64410-183	Main Hangar - S B Cellular	22,603	22,636	(33)
64410-184	Main Hangar - Pleinare	11,120	11,117	3
64410-185	Main Hangar - Art-Craft Suites 119-128	38,878	38,879	(2)
64420-115	Corporate Hangar FBO 3115 Airpark	8,587	20,960	(12,374)
64420-117	Corporate Hangar FBO 3117 Liberator	28,778	29,593	(815)
64420-119	Corporate Hangar FBO 3119 Liberator	6,980	6,975	5
64420-121	Corporate Hangar FBO 3121 Liberator	6,680	6,685	(5)
64420-125	Corporate Hangar FBO 3125 Liberator	43,688	43,689	(0)
64420-409	Corporate Hangar FBO 3409 Corsair	55,980	55,980	-
64420-410	U.S. Forest - Land Use Revenue	9,766	33,333	(23,567)
64420-438	Corporate Hangar FBO - CALSTAR	9,980	9,986	(6)
64420-439	Corporate Hangar FBO CC Jet Center	42,590	42,590	-
64420-440	Corporate Hangar FBO 3950 Mitchell	16,590	16,587	3
64420-442	Corporate Hangar FBO 3944 Mitchell	14,810	14,812	(2)
64420-443	Corporate Hangar FBO 3940 Mitchell	31,870	31,874	(4)
64420-444	Corporate Hangar FBO Arctic Air	37,160	37,160	-
64420-445	CC Jet Center Self Serve	2,064	1,750	314
64420-447	Rotocraft Leasing - Parking Lot	11,100	11,102	(2)
64420-448	MOF 3015/3025 Airpark Drive	2,120	2,090	30
64420-449	CCJC - Los Padres	3,180	3,180	(0)
64420-450	CCJC (GA Terminal)	7,144	9,580	(2,436)
64459-203	Utility Reimbursement - Main Hangar	25,804	22,638	3,166
65000-100	Vehicle Access Fee - Uber	7,988		7,988
65000-200	Vehicle Access Fee - LYFT	255		255
65510-251	Terminal - TSA Lease	78,083	78,083	-
65510-252	Terminal - Restaurant	25,670	31,525	(5,855)
65510-255	Terminal - Allegiant Air, Inc.	1,840	1,840	-
65510-256	Terminal -Central Coast Shuttle	20,822	20,822	-
65510-257	PFC Revenue	88,668	68,056	20,612
65510-262	ARINC	1,500	1,504	(4)
65520-265	Terminal Concessions - Avis	77,430	80,831	(3,401)
65520-266	Terminal Concessions - Budget	22,510	22,453	57
65520-267	Terminal Concessions - Hertz	52,759	54,040	(1,281)
65520-268	Terminal Concessions - Enterprise	14,252	56,253	(42,001)
65520-274	Terminal Vending Machines	1,286	1,563	(277)
65530-217	Board Room Rental	450	933	(483)
65530-307	Other Building - Avis Service Center	9,430	9,425	5
65559-249	Utility Reimbursements - Terminal	3,141	2,224	917
65559-336	TSA - LEO Reimbursement	8,940	24,000	(15,060)
66120-080	Vehicle Training Area	11,625		11,625
66120-083	Santa Maria Karting	5,500	5,500	-
66610-361	Farm Land - Castellanos	119,472	117,777	1,695
66610-362	Grazing Land - R. Michel	1,953	1,790	163
66610-363	Grazing Land - Mc Gray & Jokela	1,170	1,173	(3)
66610-364	Mahoney Brothers Leasing	17,894	27,054	(9,160)

Santa Maria Public Airport District

Budget Report

YTD Income April 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
66610-365	Farm Land - Gresser	435,871	436,410	(539)
66610-366	Grazing Land - Verlade	2,686	2,686	-
66620-201	Airport Business Park	116,000	116,000	-
66620-320	Pioneer Park	1,611	1,611	-
66620-455	Commercial Land - Hotel	145,106	153,624	(8,518)
66620-500	Verizon Land Lease	20,000		20,000
66630-381	Village Mobile Home Park	365,055	369,112	(4,057)
67910-900	Misc.Income Operations	686		686
67910-910	Misc Income - Plans & Specs	20		20
67910-921	Misc Income - Late Charges	22	5,833	(5,811)
67910-924	Misc Income - Copy Charges	11		11
67910-931	Misc Income - Rebates - PG&E		5,000	(5,000)
67910-934	Misc Income - Insurance Refund	904		904
67910-940	Misc Income - Refund	10		10
67910-941	Misc Income - Damage Reimbursement	95		95
67910-951	Misc Income - Airport Access Card	12,065	6,667	5,398
67910-970	Misc Income - PY Expense	(195)		(195)
69010-951	Interest Income	63,507	34,038	29,469
69110-934	AIP 34 - Airport Master Plan	14,266		14,266
69110-935	AIP 35 Rehabilitate Apron	58,776		58,776
69110-936	AIP 36 Reimbursement	858,772	5,135,665	(4,276,893)
69310-965	Tax Revenues	1,584,505	1,271,039	313,466
69410-975	Gain on Land Sales	2,611,263		2,611,263
69510-980	Ordinary Dividends - Principal	169		169
	Total Revenue	7,995,565	9,380,606	(1,385,041)

Santa Maria Public Airport District

Budget Report

YTD Expense April 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
71110-100	Electricity - Landing Area	15,292	14,225	1,067
71110-455	Electricity - Hotel Ramp	983	907	76
71120-150	ARFF Services	540,248	600,275	(60,028)
71220-100	Signs	888	1,333	(445)
71310-100	Lighting Maintenance	7,325	9,271	(1,946)
71323-100	Runway Generator Maintenance	2,487	2,708	(221)
71330-100	Pavement - Runways & Taxiways	999	6,833	(5,834)
71331-100	Pavement - Ramps & Tiedowns	1,893	9,042	(7,149)
71340-100	Drainage Maintenance	884		884
71345-100	Weed/Wildlife Abatement	41,923	33,229	8,694
71350-100	Fencing & Gates	853	3,583	(2,731)
71700-701	Sig Items - Tree Removal AOA	96,810	80,675	16,135
72100-200	Electricity - Hangars	34		34
72110-200	Electricity - Hangars	17,370	17,811	(441)
72130-200	Water/Sewer - Hangar	2,325	3,839	(1,514)
72150-200	Emergency Phones - Hangars	1,687	1,080	607
72260-200	Landscaping Hangar Area	5,515	5,440	75
72290-200	Miscellaneous Hangar Supplies	872	583	289
72300-200	Building Maintenance - Hangar Area	4,177	7,417	(3,239)
72310-200	Lighting Maintenance - Hangars	1,047	5,833	(4,786)
72311-200	Janitorial Sv Hangar Area	12,726	11,550	1,176
72328-200	Fire Extinguisher Service - Hangar	402	1,250	(848)
72331-200	Pavement - Ramp - Hangars	4,000	9,375	(5,375)
72350-200	Fencing & Gates	305	2,542	(2,237)
72445-200	Fire Alarm Service - Hangars	2,409	2,717	(308)
72480-200	Waste Oil Removal - Hangars	1,129	1,250	(121)
73700-721	Owner Build - Water/Sewer	714	594	120
73700-722	Owner Build - Electricity	178	191	(13)
73700-723	Owner Build - Restroom Janitorial	2,100	2,100	-
73700-724	Owner Build - Maintenance		833	(833)
74110-203	Electricity - Main Hangar	27,292	24,651	2,640
74110-204	Utilities - 3940 Mitchell Rd.	238	263	(25)
74120-203	Gas- Main Hangar	1,212	413	799
74130-125	Water/Refuse - Paint Hangar	4,041	4,052	(11)
74130-203	Water/Refuse - Main Hangar	4,710	5,714	(1,004)
74150-125	Emergency Phone Lines - Paint Hangar	1,772	1,747	26
74150-203	Emergency Phone Lines - Main Hangar	503	546	(42)
74260-400	Landscaping - FBO	881	830	51
74300-400	Building Maintenance - FBO Hangar Area	11,244	8,625	2,619
74311-203	Janitorial Sv Main Hangar & FBOs	2,100	2,100	-
74311-218	Customs - Water/Refuse/Sewer	1,819	3,132	(1,312)
74315-400	Fire Sprinkler Maintenance	750	2,083	(1,333)
74331-400	Pavement - Ramps & Tiedowns		1,667	(1,667)
74340-400	Drainage Maintenance	29	1,250	(1,221)
74350-400	Fencing & Gates	4,319	19,000	(14,681)
74445-125	Fire Alarm Service - Paint Hangar	420	350	70
74445-203	Fire Alarm Service - Main Hangar	420	350	70
75110-249	Electricity - Terminal	71,593	81,108	(9,515)
75120-249	Gas - Terminal	2,823	4,873	(2,050)
75130-249	Water/Refuse/Sewer - Terminal	12,195	19,032	(6,837)

75150-249	Emergency Phone Lines - Terminal	5,572	6,184	(612)
75150-250	Pay Phone Service - Terminal	2,507	2,279	228
75150-300	Audio & Video Monthly Charges	2,158	1,900	258
75220-250	Signs	1,415	1,667	(251)
75255-250	Janitorial Sv Terminal Area	79,760	79,760	-
75260-250	Landscaping - Terminal	24,321	23,870	451
75300-249	Building Maint. - Terminal	34,599	29,750	4,849
75300-339	Building Maintenance - Fire Station	4,662	4,775	(113)
75310-240	Lighting Maintenance -Streets	287	417	(129)
75310-249	Lighting Maintenance - Terminal	3,089	3,333	(244)
75310-339	Lighting Maintenance - Fire Station		83	(83)
75320-249	Equipment Maintenance - Terminal	31		31
75323-249	Generator Maintenance - Terminal	1,088	1,250	(162)
75323-339	Generator Maintenance - Fire Station	3,014	1,667	1,347
75333-250	Pavement - Roads - Terminal Area	6,701	8,333	(1,632)
75350-250	Fencing & Gates - Terminal	596	1,667	(1,071)
75465-249	Automatic Door Maintenance	4,235	2,500	1,735
75475-249	Interior Plant Service - Terminal	2,750	2,750	-
75700-740	Terminal Accessories	10,443	8,703	1,740
75700-761	Sig Item - Crash Rescue Tool Roll for C-6		9,792	(9,792)
76110-300	Electric - Street Lights	1,677	2,541	(864)
76110-310	Electric - Retention Dam Pumps	6,107	4,028	2,079
76140-300	Recycled Water	147	1,875	(1,728)
76220-250	Signs	135	833	(698)
76260-300	Landscaping - Revenue Generating Land	7,963	7,897	66
76290-300	South Well Repairs		417	(417)
76310-300	Street Light Maintenance		417	(417)
76340-300	Drainage Maintenance	2,479	2,500	(21)
76345-300	North Well Repairs		1,250	(1,250)
76350-300	Fencing & Gates		2,083	(2,083)
76360-300	Stormwater Retention Facilities	2,313	2,833	(521)
76438-300	Permits - Retention Dams	275		275
76700-750	MHP - Salaries	76,261	77,333	(1,072)
76700-752	MHP - Maintenance	16,471	28,296	(11,824)
76700-753	MHP - MHP Liability Insurance	5,762	5,292	470
76700-754	MHP - Utilities	124,920	135,700	(10,780)
76700-755	MHP - Property Management	23,500	25,000	(1,500)
76700-757	MHP - G&A	16,001	12,917	3,084
87010-451	General Manager	120,968	134,718	(13,750)
87010-452	Manager of Operations and Maintenance	72,508	76,862	(4,354)
87010-453	Manager of Finance and Administration	70,583	76,862	(6,279)
87010-454	Operations Officer	41,523	43,901	(2,378)
87010-455	Administrative Assistant	44,216	47,037	(2,821)
87010-456	Maintenance Foreman	57,776	61,245	(3,469)
87010-457	Maintenance Workers III	51,843	54,966	(3,123)
87010-458	Maintenance Worker I	55,832	58,035	(2,203)
87010-459	Maintenance Worker II	35,844	37,816	(1,971)
87010-460	Accounting Clerk	89,610	91,700	(2,090)
87010-462	Receptionist	30,884	32,656	(1,772)
87020-473	Longevity Pay	15,975	15,614	362
87020-474	On Call Pay		6,667	(6,667)
87030-481	Medicare Tax	11,136	10,447	690
87030-482	Medical Insurance	201,094	209,576	(8,482)
87030-483	Dental Insurance	10,703	9,701	1,002
87030-484	Auto Allowance	9,462	10,000	(538)
87030-485	Life Insurance	3,147	3,300	(153)
87030-486	Disability Insurance	5,637	5,927	(290)
87030-487	PERS Retirement	152,129	178,156	(26,026)
87030-488	Worker's Compensation	16,342	13,526	2,817
87030-489	Employee Vision Coverage	1,386	1,271	115

87030-495	Unemployment Claims	1,955		1,955
87110-150	Electricity - Shop	2,754	2,421	333
87110-217	Electricity - Administration Building	10,155	12,092	(1,937)
87120-150	Gas - Shop	211	210	2
87120-217	Gas - Administration Building	628	669	(41)
87130-150	Water/Refuse - Shop	2,781	2,692	89
87130-217	Water/Sewer - Administrative Building	1,155	1,257	(102)
87130-500	Water - Landscaping	18,968	22,354	(3,386)
87140-500	Trash - Paper Recycling	1,261	600	661
87160-501	Cellular Phone	7,793	12,092	(4,299)
87160-502	Security Phone Lines	842	860	(18)
87160-504	Administration Office - Monthly Service	4,418	5,559	(1,141)
87160-505	Administration Office - Toll Calls	1,167	1,810	(643)
87160-507	Administration Office - Fax Line	1,092	1,193	(101)
87160-509	Tower & Fire Station	2,606	2,393	213
87160-510	Shop Phone	1,999	1,959	39
87160-511	Answering Service	2,761	2,844	(84)
87210-500	Security Supplies	3,510	2,833	677
87230-500	Janitorial Supplies	7,010	7,185	(175)
87240-500	Small Tools	4,644	7,535	(2,891)
87260-150	Shop Supplies	2,904	3,792	(887)
87270-531	Fuel Expense - Gas/Oil	9,192	8,359	833
87270-532	Fuel Expense - Diesel Fuel/Oil	14,278	11,045	3,233
87275-500	Solvent	1,923	457	1,465
87280-546	First Aid	770	457	313
87280-547	Safety Equipment	2,048	2,922	(874)
87280-548	Training Supplies	450	500	(50)
87286-500	Uniform Service	6,845	4,968	1,876
87290-500	Sundries	4,014	3,917	97
87300-150	Building Maintenance - Shop	479	3,042	(2,563)
87300-217	Building Maintenance - Administrative Building	4,925	6,600	(1,675)
87321-150	Equipment Maintenance - Shop	306	625	(319)
87322-500	Radio Maintenance	845	2,544	(1,699)
87324-521	Copier	6,755	6,610	146
87324-523	Maintenance - Postage Machine	1,083	1,207	(124)
87328-500	Fire Extinguisher Service	1,205	1,167	38
87360-536	Automotive Maintenance - Mechanical	3,721	6,667	(2,945)
87360-537	Automotive Maintenance - Tires	1,598	3,333	(1,735)
87370-541	Heavy Equipment Maintenance - Mechanical	9,903	12,013	(2,110)
87370-542	Heavy Equipment Maintenance - Tires	2,293	2,083	209
87370-543	ARFF Vehicle Maintenance	24,252	20,210	4,042
87380-554	Fuel System - Fire Alarm Service	420	450	(30)
87400-500	Directors Fees	9,600	17,500	(7,900)
87412-500	Payroll Processing Fees	4,236	3,977	259
87414-500	Annual Audit	21,468	23,125	(1,657)
87420-500	Legal Counsel Services	56,834	62,480	(5,647)
87422-500	Legal Services Contingencies	30,000	25,000	5,000
87440-500	Security Service	285,567	373,752	(88,185)
87443-500	Security Sys Maint & Repairs	16,429	13,333	3,095
87450-500	Janitorial Service - Admin	9,450	9,639	(189)
87470-500	Landscaping Services	3,632	3,740	(108)
87472-500	Landscaping Contingencies	5,739	4,167	1,572
87475-500	Internet/Web Page Maintenance	20,530	17,081	3,449
87510-562	Bank Charges - Service Charges	10,998	9,583	1,415
87520-566	Freight & Common Carrier	433	394	39
87520-567	Postage	699	1,500	(801)
87520-568	Printing & Stationery	547	1,000	(453)
87520-570	Misc. Office Supplies	9,888	12,559	(2,672)
87520-572	Books & Publications	2,327	417	1,910
87530-581	Computer Supplies	9,212	15,183	(5,972)

87530-583	Computer Support Services	66,941	56,058	10,883
87540-600	Dues and Memberships	4,339	4,019	320
87540-601	Dues -AAAE	4,250	3,833	417
87540-603	Dues - SWAAAE	95	396	(301)
87540-605	Dues - Chamber of Commerce	8,045	6,667	1,378
87540-606	Dues - National Notary Association		125	(125)
87540-607	Dues - CA Special Districts Association	6,965	5,323	1,642
87540-608	Dues - AAAE ARDF CA Airport Storm	4,950	4,125	825
87540-610	Costco Membership	180	138	43
87540-618	Santa Maria Times		125	(125)
87540-625	SBCCSDA	300		300
87540-628	LAFCO	4,391	3,659	732
87600-596	Advertising - Legal	4,461	833	3,628
87600-597	Advertising - General	2,550		2,550
87600-599	Advertising - Airport Advertising	44,003	47,083	(3,080)
87610-100	Depreciation - Landing Area	816,459	1,275,423	(458,965)
87610-200	Depreciation - Hangar Area	108,785	121,544	(12,759)
87610-250	Depreciation - Terminal Area	268,238	300,089	(31,851)
87610-300	Depreciation - Revenue Generating Land	174,782	202,237	(27,456)
87610-400	Depreciation - Main Hangar & FBO	40,203	47,236	(7,033)
87610-500	Depreciation - Administration	132,440	122,524	9,916
87618-500	Election Expense	25,645	21,371	4,274
87620-692	Emergency Exercises		417	(417)
87630-591	Insurance - Airport Liability	9,713	16,667	(6,954)
87630-592	Insurance - Auto, Fire, Property	55,696	62,202	(6,506)
87630-595	Insurance - General Liability	23,912	26,569	(2,657)
87650-641	Taxes - Sales	275		275
87650-643	Permits	4,277	2,494	1,783
87650-646	Storm Water Permits	1,400	1,069	331
87660-500	Education	2,769	7,500	(4,731)
87670-500	Business Travel & Entertainment	55,787	47,181	8,605
87679-500	Employee Recognition	2,110	2,917	(806)
87700-791	Sig Items - Training Live Burn	15,627	20,000	(4,373)
88680-681	SM Chamber Economic Development	36,300	30,250	6,050
88680-685	Air Show Expenses	213,812	12,500	201,312
88680-691	Planning & Marketing	9,000	20,833	(11,833)
88680-692	Consulting - Marketing Aviation Related	23,396	54,025	(30,629)
88680-693	Consulting Services - Contingencies	80,756	85,459	(4,703)
88680-697	Prior Year Expense	2,123		2,123
	Total	5,416,255	6,098,989	(682,734)

Santa Maria Public Airport District
Statement of Net Position
For the Nine Months Ending March 31, 2019

Agenda Item
4c
8/22/19

Current assets:

Cash and cash equivalents	2,879,478
Restricted - cash and cash equivalents	5,567,435
Certificate-of-deposit	8,000
Accounts receivable - customers and tenants, net	62,468
Prepaid expenses and deposits	34,586

Total current assets	8,551,967
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Non-current assets:

Note receivable	131,334
Capital assets, not being depreciated	8,144,624
Depreciable capital assets	22,332,537
Deferred other post-employment benefits outflows	6,264
Deferred pension outflows	471,849

Total non-current assets	31,086,608
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Total assets	39,638,575
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Current liabilities:

Accounts payable and accrued expenses	362,732
Accrued wages and related payables	1,045
Unearned Revenue (customer prepaid)	229,440
Hangar and other deposits	113,687
Long-term liabilities - due in one year:	
Compensated absences	29,802
Land improvements payable	5,237

Total current liabilities	741,942
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Long-term liabilities - due in more than one year

Compensated absences	89,406
Land improvements payable	3,729
Total other post-employment benefits liability	247,795
Net pension liability	1,746,160
Deferred pension inflows	173,556

Total long term liabilities	2,260,646
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Total liabilities	3,002,589
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Net position:

Retained Earnings	34,056,676
Change in Net Position	2,579,311

Total net position	36,635,986
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Total liabilities and net position	39,638,575
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**SANTA MARIA PUBLIC AIRPORT DISTRICT
PROFIT AND LOSS STATEMENT
YEAR TO DATE APRIL 30, 2019**

	Average	Month Ending 04/30/19	Percentage Change	Year To Date
Revenues from Operations:				
Landing area				
Landing fees and tiedowns	6,101	4,830	79%	59,742
Fuel flowage fees	4,447	2,865	64%	42,890
Subtotal	10,548	7,695	73%	102,631
Hangar area				
T- Hangar	30,119	30,712	102%	301,786
Corporate T-Hangars	20,747	20,690	100%	207,413
T-Hangar Storage Units	2,270	2,556	113%	22,988
Owner Build Hangars	1,484	1,649	111%	15,010
Subtotal	54,621	55,607	102%	547,195
Main hangar and F.B.O. area				
Main Hangar	14,319	13,954	97%	142,829
Commercial Hangars	26,017	25,167	97%	259,319
Land Leases	7,975	7,975	100%	79,751
Subtotal	48,311	47,097	97%	481,897
Terminal area				
Car Rental and Ground Transportation	17,868	15,667	88%	176,482
Terminal Space Lease	14,101	14,029	99%	140,937
TSA LEO Reimbursement	913	720	79%	8,941
Subtotal	32,882	30,416	93%	326,358
Revenue generating land				
Land Lease Recreational	3,758	4,911	131%	38,737
Agricultural Leases	57,839	58,498	101%	579,046
Airport Business Park	11,600	11,600	100%	116,001
Airport Hotel	14,578	13,908	95%	145,107
Airport Mobile Home Park	36,431	37,174	102%	365,056
Subtotal	124,206	126,092	102%	1,243,943
Administrative				
Badging Income	1,229	1,000	81%	12,066
Miscellaneous Income	189	21	11%	1,724
Subtotal	1,419	1,021	72%	13,790
Total revenues from operations	271,987	267,928	99%	2,715,809

**SANTA MARIA PUBLIC AIRPORT DISTRICT
PROFIT AND LOSS STATEMENT
YEAR TO DATE APRIL 30, 2019**

	Average	Month Ending 04/30/19	Percentage Change	Year To Date
Operating Expenses:				
Landing area	16,987	17,451	103%	170,338
Hangar area	5,514	7,365	134%	56,991
Main hangar and F.B.O.	6,035	7,440	123%	61,753
Terminal area	26,948	31,309	116%	273,841
Revenue generating land	28,671	25,971	91%	284,012
Payroll and Benefits	110,719	104,084	94%	1,100,554
Utilities	5,943	7,106	120%	60,591
Supplies	5,535	7,772	140%	57,591
Maintenance and Repairs	5,856	5,081	87%	57,786
Contractual Services	38,730	56,736	146%	405,310
ARFF Services	60,028		0%	540,248
Security Services	26,508	46,992	177%	285,569
Office Supplies	2,098	4,226	201%	23,107
Dues and Subscriptions	3,714	92	2%	33,515
Advertising	4,869	7,195	148%	51,016
Depreciation	171,212		0%	1,540,906
Insurance	9,962	(334)	-3%	89,321
Election Expense	2,849		0%	25,645
Business Travel and Entertainment	6,043	1,396	23%	55,787
Air Show Expense	23,658	889	4%	213,812
Other Miscellaneous Expense	2,953	2,006	68%	28,582
Total Expenses	564,831	332,776	59%	5,416,255
Operating income (loss)	(292,844)	(64,849)	22%	(2,700,447)
Non-Operating Revenues (Expenses):				
PFC Revenue	8,915	8,429	95%	88,669
Interest income	6,325	6,585	104%	63,508
Tax revenues	105,948	630,974	596%	1,584,511
Gain on Land Sale	290,140			2,611,263
AIP grant	98,924	41,495	42%	931,815
Miscellaneous income				
Total non-operating rev (exp)	510,253	687,482	135%	5,279,759
Net Income	217,409	622,634	286%	2,579,313

SERVICE AGREEMENT
**PROFESSIONAL CIVIL ENGINEERING SERVICES FOR AIRFIELD PAVEMENT
MARKING REHABILITATION AT THE SANTA MARIA PUBLIC AIRPORT DISTRICT**

By this Agreement, dated August 22, 2019 between SANTA MARIA PUBLIC AIRPORT DISTRICT (herein called "District") and TARTAGLIA ENGINEERING a sole proprietorship owned by John A. Smith, (herein called "Engineer"), District retains Engineer to perform certain engineering and design services.

WITNESSETH

In consideration of the mutual covenants, conditions, and promises contained herein below, District and Engineer agree as follows:

1. SCOPE OF AGREEMENT

District hereby hires Engineer to provide the services as defined in Exhibit "A" attached hereto and incorporated by this reference entitled "Engineer's Statements of Understanding, Scope of Work and Compensation" dated August 5, 2019. Engineer agrees to perform said services and accept the compensation set forth in said Exhibit "A".

2. TIME OF PERFORMANCE

Performance of the services hereunder by Engineer will commence April 1, 2019, or upon sooner under the direction of the General Manager, with time of completion on or before October 31, 2019.

3. COMPENSATION

District shall compensate Engineer in accordance with the terms, rates, and conditions of Exhibit "A" attached hereto and incorporated by this reference. Engineer shall bill District monthly with an itemized invoice detailed to nearest one-half (1/2) of an hour of all services performed and authorized expenses, other than incidental office expenses, incurred during the preceding month. Compensation rates shall be reviewed on an annual basis.

4. MATERIALS AND DOCUMENTS

District shall be the owner of all drawings, mylars, reproducibles, plans, specifications, test reports, and other documents, data and work products produced or resulting from the services of Engineer. Engineer may retain copies for its files.

Engineer shall bear the cost and expense of all facilities, equipment, materials, supplies, documents, publications and other expenses or items used or needed or incurred by Engineer in the performance of the services hereunder, except as otherwise specifically provided.

5. ASSIGNMENT

This Agreement or any interest herein shall not be assigned by Engineer.

6. INDEPENDENT CONTRACTOR

The parties intend that Engineer shall be an independent contractor in performing the services provided by this Agreement. District is interested only in the results to be achieved, and the conduct and control of the work will lie solely with Engineer. Engineer is not to be considered an agent or employee of District for any purpose, and the officers, employees and agents of Engineer are not entitled to any of the benefits that District provides for its employees, including worker's compensation insurance. It is understood that Engineer is free to contract for similar services to be provided to others while under contract with the District, provided there is no actual or perceived conflict of interest. District's General Manager shall have the right, in his sole discretion, to determine if a conflict of interest exists.

7. PRIOR APPROVAL OF DISTRICT

Engineer shall not incur any obligations or provide any services for District without first obtaining approval therefore from a majority of District's Board of Directors at a publicly noticed meeting of the Board or from District's General Manager. The District's General Manager is authorized to review and approve Engineer's bills.

8. ENGINEER' RECORDS

Full and complete records of Engineer's services and expenses and records between District and Engineer shall be kept and maintained by Engineer and shall be retained by Engineer for three (3) years after District makes final payment to Engineer hereunder. District, the FAA, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any books of account, documents, papers, and records of Engineer which are directly pertinent to Engineer's work hereunder.

9. TERMINATION

This Agreement may be terminated by either party without cause upon the giving of thirty (30) days written notice to the other. In the event of such termination by the District, Engineer shall not be entitled to further compensation from District, other than for services previously approved and completed.

10. SUSPENSION OR ABANDONMENT OF PROJECT

District may at any time suspend or abandon any project or any part thereof. In the event District should determine to suspend or abandon all or any part of any project, it shall give written notice thereof to Engineer, who shall immediately terminate all work

upon that portion of the project suspended or abandoned in the notice. Within thirty (30) days of the date of notice of suspension or abandonment, District shall pay to Engineer, as full and final settlement, compensation for all of Engineer's services performed and costs and expenses incurred prior to receipt of notice of suspension or abandonment in a prorated amount equal to the proportion that the Engineer's services rendered to the date of receipt of such notice bears to the total compensation the Engineer would have received in accordance with Exhibit "A" had the project been completed.

11. INSURANCE Engineer shall, at Engineer's expense, take out and maintain during the duration of this Agreement, the following types and amount of insurance insuring Engineer and Engineer's officers and employees:

Automotive and Public Liability and Property Damage Insurance: Automobile liability and comprehensive general liability insurance, including public liability, property damage liability, and contractual liability coverage, providing bodily injury, death and property damage liability limits of not less than \$1,000,000 for each accident or occurrence.

Professional Errors and Omissions Insurance. Professional errors and omissions insurance with liability limits of not less than \$1,000,000 per occurrence.

Before or concurrently with the execution of this Agreement, Engineer shall file with the District a certificate or certificates of insurance, issued by the insurance carrier, covering the specified insurance. Each such certificate shall bear an endorsement precluding the cancellation, or reduction in coverage, of any policy before the expiration of thirty (30) days after the District shall have received notification by registered or certified mail from the insurance carrier. Each certificate and policy shall bear an endorsement providing contractual liability coverage for this Agreement. District shall be named an additional insured for each policy, without offset to any insurance policies of District.

12. CERTIFICATION OF ENGINEER

Engineer agrees to complete, execute and deliver to District upon execution of this agreement a certificate in the form and content of Exhibit "B" attached hereto and incorporated herein. Engineer agrees to comply with the conditions and provisions of the certificate.

13. INDEMNITY

Engineer shall defend (with counsel acceptable to District), indemnify and hold harmless District, its directors, officers, employees, agents and representatives from and against any and all suits, proceedings, liens, actions, penalties, liability, loss, expense, claims or demands of any nature including costs and expenses for legal services and cause of action of whatever character which District may incur, sustain or be subjected to arising out of or in any way connected with the services or work to be performed by Engineer, or arising from the negligence, act or omission of Engineer, its officers and

employees, provided, however, that Engineer is not hereby indemnifying and holding District harmless for liability or loss occasioned, caused or suffered by the sole active negligence of District or its willful misconduct.

14. EXTRA SERVICES

There will be no payment for extra services by Engineer unless it is expressly authorized by the District's General Manager or a majority of the Board of Directors. Compensation for any extra services shall be in accordance with Exhibit "A" attached hereto and incorporated by this reference.

15. RIGHT TO AMEND

This Agreement shall be subordinate to the provisions of any existing or future agreement between District and the United States by which District obtains federally-owned surplus property or federal aid for the improvement, operation, and/or maintenance of the airport. If the Federal Aviation Administration or any other federal agency requires modifications or changes in this Agreement as a condition for the granting of funds for the improvement of the air terminal or lands and improvements covered by its laws, rules, or regulations, Engineer agrees to consent to the amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions, or requirements of this Agreement as may be required to obtain such funds. This right to amend will not affect payment to Engineer for previously approved expenses and completed services.

16. NOTICES

All notices required herein shall be in writing and may be given by personal delivery or by registered or certified mail, postage prepaid, and addressed to District at 3217 Terminal Drive, Santa Maria, California 93455, and to Engineer at Tartaglia Engineering, 7360 El Camino Real, Suite E, P.O. Box 1930, Atascadero, California 93423. Any party may at any time change its address for such notice by giving written notice of such change to the other parties. Any notice provided for herein shall be deemed delivered upon being addressed and deposited as aforesaid at any United States Post Office or branch or substation or in any United States mailbox, or at time of personal delivery.

17. ATTORNEY'S FEES

In the event either party hereto commences any legal action or proceeding against the other party to perform or keep any term, covenant or condition of this Agreement to be kept or performed by the other party, the party prevailing in such action shall be entitled to recover court costs and a reasonable attorney's fee to be fixed by the court.

18. OTHER ENGINEERING SERVICES

District reserves the right to contract with Engineer or other engineering firms for engineering and design services on a project-by-project or other basis.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be fully executed.

Dated: **August 22, 2019**

Approved as to form on behalf of District:

DISTRICT:

General Manager

Hugh Rafferty, President

Approved as to form:

Carl Engel, Secretary

District Counsel

Engineer:

John A. Smith, P.E.
Principal

TARTAGLIA ENGINEERING

7360 El Camino Real, Suite E • P.O. Box 1930 • Atascadero, CA 93423
Phone: 805-466-5660 • civilengineers@tartaglia-engineering.com

Chris Hastert, General Manager
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

August 5, 2019

File: 19-02

Project: Airfield Pavement Marking
Subject: Professional Services Proposal

Dear Mr. Hastert:

It is with great interest that Tartaglia Engineering submits this fee proposal to provide professional civil engineering services for airfield pavement marking rehabilitation throughout the airfield.

STATEMENTS OF UNDERSTANDING

The following reflects our understanding of the project and our involvement therein, based on initial discussions with staff and several walking / driving tours of the work areas:

1. The areas of interest include Runway 12-30 and Runway 2-20, all parallel and connecting taxiways, and the markings of several taxilanes and aprons.
2. The primary focus of this project is to restore existing airfield markings to standard, through application of a single coat of marking paint over existing markings. In addition, some markings are to be removed and re-applied in a new configuration, conforming to standards. Lastly, new, two-coat markings are being applied at some locations where required markings do not presently exist. Surface preparation including rubber removal is required at some locations to enhance the effectiveness and clarity of markings to be applied.
3. The genesis of this project is a recent FAA Part 139 Safety Inspection.
4. Removals, surface preparation, and application of markings will be by a licensed contractor, secured through the standard public bidding process. The scope of this contract includes professional services within the Design, Bidding, and Construction Phases.
5. This proposal is being prepared at the conclusion of the Bidding Phase as the work proceeds toward the Construction Phase. The project was successfully bid. The low bidder and selected contractor is Cal Stripe, Inc., of Colton, California, with a contract amount of \$405,991.00.

SCOPE OF SERVICES

Tartaglia Engineering proposes to provide the following services in support of the pavement marking rehabilitation effort:

Design Phase:

1. Meet with District staff. Review the results of the recent Part 139 Inspection. Discuss project approach.
2. Generate a set of pavement marking rehabilitation plans, including:
 - A. Title sheet with sheet schedule, approval blocks, and vicinity map.
 - B. Project Layout Plan detailing the location of work within the airport, paths of travel, points of access, contractor yard, runway and taxiway object free areas, etc.
 - C. To-scale pavement marking rehabilitation plans.
 - D. Pavement marking area plans and details.
3. Prepare a contract specification book including Notice Inviting Bids, District boiler-plate contract material, technical specifications, and the FAA Advisory Circular Operational Safety on Airports During Construction.
4. Prepare a construction cost estimate suitable for use in the comparison of bids received.
5. Provide draft documents for review by staff. Perform revisions as necessary, incorporating all comments.
6. Provide documents to the District (paper, electronic file, and memory stick) for uploading to the District web-site and for distribution to interested contractors.

Bidding Phase:

At the conclusion of the Design Phase, with authorization from the District, the project will move forward with public bidding. Work within this phase will include:

1. Schedule and chair a Mandatory Pre-Bid Job Walk. Prepare and distribute an agenda for the meeting, and secure a Sign-In sheet, to document attending contractors, thereby identifying the extent of perspective bidders.
2. Provide equal, fair, unbiased, and timely input / response to all contractor questions during the bidding effort.
3. Prepare any contract addenda should the need arise.
4. Attend and play an active role in the bid opening.

5. Review all bids for accuracy and completeness. Confirm proper licensing and DIR registration, DBE participation including Good-Faith efforts, subcontractor schedule, and bid bond. Generate a detailed bid result spreadsheet. Prepare a letter to the District summarizing the bid process, concluding with a recommendation for award of construction contract.

Construction Phase:

Based on direction and authorization from staff, the project will move into the Construction Phase. Services provided during this phase include:

1. Schedule, chair, and take minutes at a Pre-Construction Conference.
2. Perform survey / layout of all new markings.
3. Working in a support role to District staff, provide part time construction inspection / observation of all activities:
 - A. Monitoring of airfield safety and security measures: pavement closed delineation, marking and lighting of vehicles and equipment, gate closure and locking, escorts in proximity to charges, etc.
 - B. Movement of equipment and materials into and throughout the airport.
 - C. Documenting all construction activities through daily reports for each day on the project. Include photos. Document weather and working conditions, men and equipment on-site, work performed, progress made, issues and challenges that may have developed.
 - D. Provide field measurement of markings completed for the purposes of establishing contractor pay quantities.
 - E. Provide field engineering and plan and specification interpretation if necessary, to facilitate continues progress.
 - F. Based on knowledge and experience with this type of work and site characteristics unique to this local, anticipate problems and issues before they arise. Engage the contractor as necessary to keep him thinking ahead.
 - G. Document issues and challenges. Provide input on any Requests for Information (RFI's) that may develop.
 - H. Provide periodic input to staff and the tower, keeping interested parties informed of progress and anticipated airfield impacts as they arise.
 - I. Review contractor-provide As-Built plans at the time of each pay request.
 - J. Participate in a Preliminary Final Inspection and Final Inspection.
4. Perform construction contract administration services:
 - A. Prepare two original contract books for the contractor and District. Process through the contractor for signatures and attachments including bonds and insurance certificates.
 - B. Support and facilitate contractor work-force background security checks and badging.
 - C. Construction material submittal review and approval.
 - D. Preparation of any Requests for Proposals (RFP's) or Change Orders should their need develop. Provide active negotiation for any additional work, either through Change Order or force account.

- E. Preparation of contractor periodic pay requests.
- F. Receive and review certified payroll statements and benefit statements.
- G. Receive and review certified payroll statements and benefit statements.
- H. Hold a Preliminary Final Inspection. Prepare a project Punch List.
- I. Perform a Final Inspection.
- J. Provide a letter to the District recommending approval of the completed project.

ITEMS AND SERVICES NOT PROVIDED

The following items and services are not included in this proposal:

- 1. Full time construction inspection. Tartaglia to work in supporting role.
- 2. Construction materials testing.
- 3. Generation of a topographic survey (not necessary based on the nature of this work).
- 4. Preparation of a Storm Water Pollution Prevention Plan (SWPPP) and Water Pollution Control Drawings (WPCD's).

COMPENSATION

Tartaglia Engineering proposes to provide the services identified in the Scope of Services section of this proposal on a Time and Materials basis at rates identified on the enclosed Fee Schedule, to an estimated total of Forty-Three Thousand, Nine Hundred (\$43,900.00), based on the enclosed professional services Fee Work-Up, summarized below:

Design Phase:	\$17,385.50
Bidding Phase:	\$ 4,197.00
Construction Phase:	<u>\$22,318.00</u>
Total:	<u>\$43,900.50</u>

Construction Phase services are not full-time. Tartaglia to support District staff as needed during the Construction Phase. Invoices will be submitted on a monthly basis, for services provided in the previous period. This services contract can be modified, expanded, or terminated at any time at the pleasure of the Santa Maria Public Airport District.

Thank you for the opportunity to propose our professional consulting services in support of this improvement at Santa Maria Airport. We look forward to the opportunity of working with you on this project.

Sincerely,

TARTAGLIA ENGINEERING


John A. Smith, P.E.
Principal

Enclosures: Detailed Fee Work-Up, Tartaglia Engineering Fee Schedule

Task	Description	Prof. Engr.	Land Survey.	Civil Eng	Eng. Tech.	Drafts- man	Engin. Aide	Clerical	Survey 1-Man	Inspector ST	Inspector OT	Light Crew	Prof. Travel	Mileage	Per- Diem	Total
		\$128.00	\$123.00	\$119.00	\$79.00	\$67.00	\$58.00	\$46.00	\$169.00	\$112.00	\$137.00	\$127.00	\$80.00	\$0.55	\$140.00	
	Design Phase															
1	Kick-off / scoping meeting.	4.0		4.0						4.0						\$1,436.00
2	Prepare project plans	4.0		18.0	36.0	40.0	48.0	2.0								\$11,054.00
3	Prepare project specifications	5.0		18.0				5.0								\$3,012.00
4	Construction cost estimate	2.0		3.0												\$613.00
5	<u>Present draft</u> docs. Revise.	2.0		2.0	3.5	5.0										\$1,105.50
6	Provide all docs. To District			1.0				1.0								\$165.00
	Sub-Total, Design Phase															\$17,385.50
	Bidding Phase															
1	Pre-Bid Job Walk	3.0		5.0						3.0						\$1,315.00
2	Answer contractor questions			7.0												\$833.00
3	Prepare addenda.			3.0												\$357.00
4	Att. opening. Prepare summary	3.0		3.0												\$741.00
5	Letter summary & recommend.	2.0		5.0												\$851.00
	Supplies, Postage															\$100.00
	Sub-Total, Bidding Phase															\$4,197.00
	Construction Phase															
1	Pre-Construction Conference	4.0		4.0						4.0						\$1,436.00
2	Survey - layout		6.0	2.0					12.0							\$3,004.00
3	Periodic const. <u>observation</u>									80.0						\$8,960.00
4	Construction adminstration	30.0		30.0				10.0		4.0						\$8,318.00
	Supplies, Postage															\$600.00
	Sub-Total, Construct Phase															\$22,318.00
	Total: Design, Bidding, and Construction Phase Services															\$43,900.50
1	Task items line up, one for one, with tasks identified in the Scope of Services portion of Exhibit A.															
2	Construction contract is 30 <u>calendar</u> days (4 weeks) with anticipated 10 day shifts and 10 <u>night shifts</u> (10 pm - 6 am).															
3	Tartaglia inspection services in supporting role to District staff. Twenty (20) hours per week budgeted.															
4	<u>Construction cost</u> based on bids (Cal Stripe, Inc.): \$405,991.00															
5	Construction administraton is based on 6 hours per week for each week of project, plus one week beyond work period for wrap-up.															

TARTAGLIA ENGINEERING

7360 El Camino Real, Suite E • P.O. Box 1930 • Atascadero, CA 93423
Phone: 805-466-5660 • civilengineers@tartaglia-engineering.com

FEE SCHEDULE M - 2019

Professional Engineer.....	\$128.00 per hour
Licensed Land Surveyor	\$123.00 per hour
Civil Engineer	\$119.00 per hour
Project Manager	\$87.00 per hour
Engineer Technician.....	\$79.00 per hour
Environmental Coordinator / CPESC	\$82.00 per hour
Draftsman.....	\$67.00 per hour
Engineering Aide	\$58.00 per hour
Clerical	\$46.00 per hour
Professional Travel Time	\$80.00 per hour
Inspector:	
Day, Straight Time	\$112.00 per hour
Day, Overtime	\$137.00 per hour
Night, Straight Time.....	\$119.00 per hour
Night, Overtime.....	\$141.00 per hour
(Minimum night shift = 4 hours)	
Survey Party:	
One Man (with robotic).....	\$169.00 per hour
Two Man	\$218.00 per hour
Three Man	\$253.00 per hour

(Compensation to field surveyors performing construction staking and layout, and to construction inspectors, shall be in accordance with prevailing wage requirements.)

Direct expenses shall be reimbursed as follows:

Mileage.....	\$0.55 per mile
Per diem	\$140.00 per man-day
Reproduction, postage, express mail shipping, advertising	At Cost
Sub-consultant services.....	At Cost
Permit, plan check, and agency inspection fees.....	At Cost

Fee Schedule subject to change after December 31, 2019

TARTAGLIA ENGINEERING

7360 El Camino Real, Suite E • P.O. Box 1930 • Atascadero, CA 93423
Phone: 805-466-5660 • civilengineers@tartaglia-engineering.com

Chris Hastert, General Manager
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

August 5, 2019

File: 19-02

Project: Airfield Pavement Marking
Subject: Professional Services Proposal

Dear Mr. Hastert:

It is with great interest that Tartaglia Engineering submits this fee proposal to provide professional civil engineering services for airfield pavement marking rehabilitation throughout the airfield.

STATEMENTS OF UNDERSTANDING

The following reflects our understanding of the project and our involvement therein, based on initial discussions with staff and several walking / driving tours of the work areas:

1. The areas of interest include Runway 12-30 and Runway 2-20, all parallel and connecting taxiways, and the markings of several taxilanes and aprons.
2. The primary focus of this project is to restore existing airfield markings to standard, through application of a single coat of marking paint over existing markings. In addition, some markings are to be removed and re-applied in a new configuration, conforming to standards. Lastly, new, two-coat markings are being applied at some locations where required markings do not presently exist. Surface preparation including rubber removal is required at some locations to enhance the effectiveness and clarity of markings to be applied.
3. The genesis of this project is a recent FAA Part 139 Safety Inspection.
4. Removals, surface preparation, and application of markings will be by a licensed contractor, secured through the standard public bidding process. The scope of this contract includes professional services within the Design, Bidding, and Construction Phases.
5. This proposal is being prepared at the conclusion of the Bidding Phase as the work proceeds toward the Construction Phase. The project was successfully bid. The low bidder and selected contractor is Cal Stripe, Inc., of Colton, California, with a contract amount of \$405,991.00.

SCOPE OF SERVICES

Tartaglia Engineering proposes to provide the following services in support of the pavement marking rehabilitation effort:

Design Phase:

1. Meet with District staff. Review the results of the recent Part 139 Inspection. Discuss project approach.
2. Generate a set of pavement marking rehabilitation plans, including:
 - A. Title sheet with sheet schedule, approval blocks, and vicinity map.
 - B. Project Layout Plan detailing the location of work within the airport, paths of travel, points of access, contractor yard, runway and taxiway object free areas, etc.
 - C. To-scale pavement marking rehabilitation plans.
 - D. Pavement marking area plans and details.
3. Prepare a contract specification book including Notice Inviting Bids, District boiler-plate contract material, technical specifications, and the FAA Advisory Circular Operational Safety on Airports During Construction.
4. Prepare a construction cost estimate suitable for use in the comparison of bids received.
5. Provide draft documents for review by staff. Perform revisions as necessary, incorporating all comments.
6. Provide documents to the District (paper, electronic file, and memory stick) for uploading to the District web-site and for distribution to interested contractors.

Bidding Phase:

At the conclusion of the Design Phase, with authorization from the District, the project will move forward with public bidding. Work within this phase will include:

1. Schedule and chair a Mandatory Pre-Bid Job Walk. Prepare and distribute an agenda for the meeting, and secure a Sign-In sheet, to document attending contractors, thereby identifying the extent of perspective bidders.
2. Provide equal, fair, unbiased, and timely input / response to all contractor questions during the bidding effort.
3. Prepare any contract addenda should the need arise.
4. Attend and play an active role in the bid opening.

5. Review all bids for accuracy and completeness. Confirm proper licensing and DIR registration, DBE participation including Good-Faith efforts, subcontractor schedule, and bid bond. Generate a detailed bid result spreadsheet. Prepare a letter to the District summarizing the bid process, concluding with a recommendation for award of construction contract.

Construction Phase:

Based on direction and authorization from staff, the project will move into the Construction Phase. Services provided during this phase include:

1. Schedule, chair, and take minutes at a Pre-Construction Conference.
2. Perform survey / layout of all new markings.
3. Working in a support role to District staff, provide part time construction inspection / observation of all activities:
 - A. Monitoring of airfield safety and security measures: pavement closed delineation, marking and lighting of vehicles and equipment, gate closure and locking, escorts in proximity to charges, etc.
 - B. Movement of equipment and materials into and throughout the airport.
 - C. Documenting all construction activities through daily reports for each day on the project. Include photos. Document weather and working conditions, men and equipment on-site, work performed, progress made, issues and challenges that may have developed.
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 - I. Review contractor-provide As-Built plans at the time of each pay request.
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 - A. Prepare two original contract books for the contractor and District. Process through the contractor for signatures and attachments including bonds and insurance certificates.
 - B. Support and facilitate contractor work-force background security checks and badging.
 - C. Construction material submittal review and approval.
 - D. Preparation of any Requests for Proposals (RFP's) or Change Orders should their need develop. Provide active negotiation for any additional work, either through Change Order or force account.

- E. Preparation of contractor periodic pay requests.
- F. Receive and review certified payroll statements and benefit statements.
- G. Receive and review certified payroll statements and benefit statements.
- H. Hold a Preliminary Final Inspection. Prepare a project Punch List.
- I. Perform a Final Inspection.
- J. Provide a letter to the District recommending approval of the completed project.

ITEMS AND SERVICES NOT PROVIDED

The following items and services are not included in this proposal:

- 1. Full time construction inspection. Tartaglia to work in supporting role.
- 2. Construction materials testing.
- 3. Generation of a topographic survey (not necessary based on the nature of this work).
- 4. Preparation of a Storm Water Pollution Prevention Plan (SWPPP) and Water Pollution Control Drawings (WPCD's).

COMPENSATION

Tartaglia Engineering proposes to provide the services identified in the Scope of Services section of this proposal on a Time and Materials basis at rates identified on the enclosed Fee Schedule, to an estimated total of Forty-Three Thousand, Nine Hundred (\$43,900.00), based on the enclosed professional services Fee Work-Up, summarized below:

Design Phase:	\$17,385.50
Bidding Phase:	\$ 4,197.00
Construction Phase:	<u>\$22,318.00</u>
Total:	<u>\$43,900.50</u>

Construction Phase services are not full-time. Tartaglia to support District staff as needed during the Construction Phase. Invoices will be submitted on a monthly basis, for services provided in the previous period. This services contract can be modified, expanded, or terminated at any time at the pleasure of the Santa Maria Public Airport District.

Thank you for the opportunity to propose our professional consulting services in support of this improvement at Santa Maria Airport. We look forward to the opportunity of working with you on this project.

Sincerely,

TARTAGLIA ENGINEERING


John A. Smith, P.E.
Principal

Enclosures: Detailed Fee Work-Up, Tartaglia Engineering Fee Schedule

Task	Description	Prof. Engr.	Land Survey.	Civil Eng	Eng. Tech.	Drafts- man	Engin. Aide	Clerical	Survey 1-Man	Inspector ST	Inspector OT	Light Crew	Prof. Travel	Mileage	Per- Diem	Total
		\$128.00	\$123.00	\$119.00	\$79.00	\$67.00	\$58.00	\$46.00	\$169.00	\$112.00	\$137.00	\$127.00	\$80.00	\$0.55	\$140.00	
	Design Phase															
1	Kick-off / scoping meeting.	4.0		4.0						4.0						\$1,436.00
2	Prepare project plans	4.0		18.0	36.0	40.0	48.0	2.0								\$11,054.00
3	Prepare project specifications	5.0		18.0				5.0								\$3,012.00
4	Construction cost estimate	2.0		3.0												\$613.00
5	<u>Present draft</u> docs. Revise.	2.0		2.0	3.5	5.0										\$1,105.50
6	Provide all docs. To District			1.0				1.0								\$165.00
	Sub-Total, Design Phase															\$17,385.50
	Bidding Phase															
1	Pre-Bid Job Walk	3.0		5.0						3.0						\$1,315.00
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3	Prepare addenda.			3.0												\$357.00
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5	Letter summary & recommend.	2.0		5.0												\$851.00
	Supplies, Postage															\$100.00
	Sub-Total, Bidding Phase															\$4,197.00
	Construction Phase															
1	Pre-Construction Conference	4.0		4.0						4.0						\$1,436.00
2	Survey - layout		6.0	2.0					12.0							\$3,004.00
3	Periodic const. <u>observation</u>									80.0						\$8,960.00
4	Construction adminstration	30.0		30.0				10.0		4.0						\$8,318.00
	Supplies, Postage															\$600.00
	Sub-Total, Construct Phase															\$22,318.00
	Total: Design, Bidding, and Construction Phase Services															\$43,900.50
1	Task items line up, one for one, with tasks identified in the Scope of Services portion of Exhibit A.															
2	Construction contract is 30 <u>calendar</u> days (4 weeks) with anticipated 10 day shifts and 10 <u>night shifts</u> (10 pm - 6 am).															
3	Tartaglia inspection services in supporting role to District staff. Twenty (20) hours per week budgeted.															
4	<u>Construction cost</u> based on bids (Cal Stripe, Inc.): \$405,991.00															
5	Construction administraton is based on 6 hours per week for each week of project, plus one week beyond work period for wrap-up.															

TARTAGLIA ENGINEERING

7360 El Camino Real, Suite E • P.O. Box 1930 • Atascadero, CA 93423
Phone: 805-466-5660 • civilengineers@tartaglia-engineering.com

FEE SCHEDULE M - 2019

Professional Engineer.....	\$128.00 per hour
Licensed Land Surveyor	\$123.00 per hour
Civil Engineer	\$119.00 per hour
Project Manager	\$87.00 per hour
Engineer Technician.....	\$79.00 per hour
Environmental Coordinator / CPESC	\$82.00 per hour
Draftsman.....	\$67.00 per hour
Engineering Aide	\$58.00 per hour
Clerical	\$46.00 per hour
Professional Travel Time	\$80.00 per hour
Inspector:	
Day, Straight Time	\$112.00 per hour
Day, Overtime	\$137.00 per hour
Night, Straight Time.....	\$119.00 per hour
Night, Overtime.....	\$141.00 per hour
(Minimum night shift = 4 hours)	
Survey Party:	
One Man (with robotic).....	\$169.00 per hour
Two Man	\$218.00 per hour
Three Man	\$253.00 per hour

(Compensation to field surveyors performing construction staking and layout, and to construction inspectors, shall be in accordance with prevailing wage requirements.)

Direct expenses shall be reimbursed as follows:

Mileage.....	\$0.55 per mile
Per diem	\$140.00 per man-day
Reproduction, postage, express mail shipping, advertising	At Cost
Sub-consultant services.....	At Cost
Permit, plan check, and agency inspection fees.....	At Cost

Fee Schedule subject to change after December 31, 2019