



**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

**Thursday
October 28, 2021**

**Virtual Meeting
Zoom Meeting: [Zoom.us](https://zoom.us)
Meeting ID: [812 8065 1089](https://zoom.us/j/81280651089)
Meeting Password: 3217
7:00 P.M.**

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Brown, Engel, Rafferty, Adams, Baskett

- 1. MINUTES OF THE REGULAR MEETING HELD OCTOBER 14, 2021.**
- 2. COMMITTEE REPORT(S):**
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)**
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)**
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc)**
 - d) CITY & COUNTY LIAISON**
 - e) STATE & FEDERAL LIAISON**
 - f) VANDENBERG LIAISON**
 - g) BUSINESS PARK COMMITTEE (Ad Hoc)**
- 3. GENERAL MANAGER'S REPORT**
 - a) Monthly Activity Report**
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT**
 - a) Demand Register**
 - b) Quarterly Investment Report**
 - c) Financial Statements**
- 5. DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)**

6. **PUBLIC SESSION:** Statements from the public will be heard during public session. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public may use the “raise hand” feature to be put in a speaking queue. Public comment will be limited to three (3) minutes. If a speaker continues speaking after being notified of the end of their public comment period, the meeting Host will mute the speaker and move on to the next person in the queue.

Please raise your hand in the following ways:

Telephone: Press “*9” to raise your hand and notify the meeting Host. You will be placed in the queue and unmuted, in order, so that you may provide public comment.

Computer and Mobile: Click the “raise hand” button to notify the Host. You will be placed in the queue and unmuted, in order, so that you may provide public comment.

7. **RESOLUTION 902. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT ESTABLISHING A POLICY FOR NON-AIRWORTHY AIRCRAFT STORAGE IN DISTRICT HANGARS.**
8. **AUTHORIZATION FOR UP TO FOUR INDIVIDUALS TO ATTEND A HEADQUARTER MEETING WITH SKYWEST AIRLINES TO BE HELD IN SAINT GEORGE, UT., DATE TO BE DETERMINED.**
9. **AUTHORIZATION FOR TWO STAFF MEMBERS TO ATTEND THE ROUTES AMERICAS AIR SERVICE DEVELOPMENT CONFERENCE TO BE HELD FEBRUARY 15-17, 2022, IN SAN ANTONIO, TX.**
10. **CLOSED SESSION.** The Board will hold a Closed Session to discuss the following item(s):
 - a) Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-SMPAD v. Baskett, Santa Barbara Superior Court Case No. 20CV04444.
 - b) Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-SMPAD v. Smith, Santa Barbara Superior Court Case No. 20CV04445.
 - c) Conference with Real Property Negotiators (Chris Hastert, Tom Ross, and District Counsel) Re: APN 111-231-11, APN 111-231-16, APN 111-291-033, APN 111-291-027 (Gov. Code Section 54956.8)
 - d) Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-Baskett v. SMPAD, Santa Barbara Superior Court Case No. 21CV04183.
11. **DIRECTORS’ COMMENTS.**
12. **ADJOURNMENT.**

MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD OCTOBER 14, 2021

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting via a virtual meeting at 7:00 p.m. Present were Directors Brown, Engel, Rafferty, Adams and Baskett. General Manager Hastert, Manager of Finance & Administration Reade, and District Counsel Frye Laacke.

1. MINUTES OF THE REGULAR MEETING HELD September 23, 2021. Director Baskett made a Motion to approve the minutes of the regular meeting held September 23, 2021. Director Rafferty Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".
2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) – No meeting scheduled.
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) – No meeting scheduled.
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) – No meeting scheduled.
 - d) CITY & COUNTY LIAISON – The committee met for the joint City meeting.
 - e) STATE & FEDERAL LIAISON – The committee met with the lobbyist and provided a tour of the airport.
 - f) VANDENBERG LIAISON – No meeting scheduled.
 - g) BUSINESS PARK COMMITTEE (Ad Hoc) – No meeting scheduled.
3. GENERAL MANAGER'S REPORT. Mr. Hastert updated the Board on meetings he attended which include the Air Traffic Control Tower, Allegiant, Santa Maria City Advisory meeting and with RRM.
4. The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.
 - a) Demand Register. The Demand Register, covering warrants 069508 through 069554 in the amount of \$185,821.15 was recommended for approval as presented. Director Rafferty made a Motion to accept the Demand Register as presented. Director Baskett Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".
5. DISTRICT COUNSEL'S REPORT. Nothing to report.
6. PUBLIC SESSION: Statements from the public will be heard during public session. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public may use the "raise hand" feature to be put in a speaking queue. Public comment will be limited to three (3) minutes. If a speaker

continues speaking after being notified of the end of their public comment period, the meeting Host will mute the speaker and move on to the next person in the queue.

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No one requested to speak.

7. Presentation by Josh Chism, of Cooperative Strategies, on Assessment of voting areas based on 2020 Census.
8. Authorization for District Counsel to proceed with additional work under the contract with Cooperative Strategies to adjust voting areas based on the 2020 census data. Director Adams made a Motion to approve. Director Baskett Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted “Yes”.
9. Resolution 901. A Resolution of the Board of Directors of the Santa Maria Public Airport District proclaiming a local emergency, ratifying the proclamation of a state of emergency by Governor Newsom’s order dated March 4, 2020, and authorizing remote teleconference meetings of the legislative bodies of the Santa Maria Public Airport District for the period October 14, 2021, to November 13, 2021, pursuant to Brown Act provisions. Director Rafferty made a Motion to approve. Director Baskett Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted “Yes”.
10. Discussion and direction to staff regarding establishing fee for hangar tenants housing non-airworthy aircraft in District owned hangars. Discussion was held and the Board recommended it be brought back to the committee for additional discussion.
11. Authorization for the General Manager, one Director and District Counsel to attend the Role of the Attorney workshop to be held January 22, 2022, in Monterey, CA. Director Engel made a Motion to approve. Director Adams Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted “Yes”.
12. Authorization for up to four individuals to attend the 2022 S.W.A.A.A.E. Winter Conference to be held January 23-26, 2022, in Monterey, CA. Director Adams made a Motion to approve. Director Baskett Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted “Yes”.
13. Authorization for the General Manager and two Air Show Committee members to attend the International Council of Air Shows to be held December 6-9, 2021, in Las Vegas, NV. Director Baskett made a Motion to approve. Director Rafferty Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted “Yes”.
14. Authorization for the General Manager to execute a permit between the District and So Cal Gas. Director Rafferty made a Motion to approve. Director Baskett Seconded and it

was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".

15. CLOSED SESSION. At 8:12 p.m. the Board went into Closed Session to discuss the following item(s):

- a) Conference with Real Property Negotiators (Chris Hastert, Tom Ross, and District Counsel) Re: APN 111-231-09, APN 111-231-11, APN 111-231-17 (Gov. Code Section 54956.8)
- b) Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-SMPAD v. Baskett, Santa Barbara Superior Court Case No. 20CV04444
- c) Significant exposure to litigation pursuant to Gov. Code Section 54956.9(b): One Case.

At 8:35 p.m., the Board and staff reconvened to Open Public Session.

There were no reportable actions.

16. DIRECTORS' COMMENTS: Directors Brown, Rafferty and Adams had no comment.

Director Engel asked for an update on the DMV relocation.

Director Baskett asked for an update on any recent reports of crime on airport property. Mr. Hastert notified him there were no incidents and any future incidents will be reported on the monthly activity report.

17. ADJOURNMENT. President Brown asked for a Motion to adjourn to a Regular Meeting to be held on October 28, 2021, at 7:00 p.m. via a virtual meeting. Director Rafferty made that Motion, Director Adams Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".

ORDER OF ADJOURNMENT

This Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 8:38 p.m. on October 14, 2021.

Steve Brown, President

Hugh Rafferty, Secretary

Monthly Activity Report

September



AGENDA ITEM

3a

10/28/2021

Aviation Building Information

	Inventory	Occupied	Available	Occupancy Rate
T Hangars	140	140	0	100%
Corporate T Hangars	8	8	0	100%
Corporate Hangars	28	28	0	100%
Storage Units	26	26	0	100%
Owner Build	23	23	0	100%
Commercial Aviation Hangar Space (SqFt)	107,782	103,360	4,422	96%
Commercial Aviation Office Space (SqFt)	28,800	19,449	9,351	68%

Hangar Waiting List

T-Hangars	3
Corporate/Corporate T-Hangar	22

Monthly Activity

	Sep-20	Aug-21	Sep-21	%Change
Operations	2,815	3,086	2,943	5%
Noise/Nuisance Complaints	1	3	4	300%
Jet\100LL Fuel (Gallons)	233,974	157,555	134,715	-42%
Incident Reports	0	0	0	#DIV/0!

Enplanments

	Sep-20	Aug-21	Sep-21	%Change
Allegiant	532	3023	2,232	320%
Central Coast Shuttle	47	465	394	738%

Airline Load Factor

	# of Flights	Load Factor Actual flights	Load Factor SCHD flights
Allegiant	24	60%	53%

Land Lease Information (Acres)

	Inventory	Occupied	Available
Business Park	224	0	224
Agriculture	592.29	592.29	0
Grazing	511	511	0
Non Aviation Land Leases	TBD	48.42	
Aviation Land Leases	TBD	12.22	
Total Airport Acreage	2,550		

Mobile Home Park

	Spaces Rented	Units Sold
Mobile Home Park	78	

2021-2022

**DEMAND REGISTER
SANTA MARIA PUBLIC AIRPORT DISTRICT**

Full consideration has been received by the Santa Maria Public Airport District for each demand, numbers 069555 to 069622 and electronic payments on Pacific Premier Bank and in the total amount of \$382,789.57.

CHRIS HASTERT
GENERAL MANAGER

DATE

The undersigned certifies that the attached register of audited demands of the Santa Maria Public Airport District for each demand, numbers 069555 to 069622 and electronic payments on Pacific Premier Bank in the total amount of \$382,789.57 has been approved as being in conformity with the budget approved by the Santa Maria Public Airport District and funds are available for their payment.

VERONEKA READE
MANAGER OF FINANCE AND ADMINISTRATION

DATE

THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVED PAYMENT OF THE ATTACHED WARRANTS AT THE MEETING OF OCTOBER 28, 2021.

HUGH RAFFERTY
SECRETARY

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
* 069555	10/18/2021	Adams, Chuck	300.00	Director Fees
* 069556	10/18/2021	American Industrial Supply	262.11	Supplies - Shop
* 069557	10/18/2021	AT&T	192.46	Phone Service
* 069558	10/18/2021	Bedford Enterprises, Inc.	258.98	Building Maintenance - Hangar Area
* 069559	10/18/2021	Berchtold Equipment Company	1,976.04	Heavy Equipment Maintenance
* 069560	10/18/2021	Blueglobes, Inc.	304.29	Signs
* 069561	10/18/2021	Bomar Security & Investigation	5,727.67	Airport Security
* 069562	10/18/2021	Boyer's Diesel	1,000.00	Heavy Equipment Maintenance
* 069563	10/18/2021	Brayton's Power Wash & Sweep	500.00	Street Sweeping
* 069564	10/18/2021	Brown, Steve	600.00	Director Fees
* 069565	10/18/2021	Central City Tool Supply, Inc.	256.62	Shop - Small Tools
* 069566	10/18/2021	Consolidated Electrical Distributors, Inc.	694.54	Maintenance - Hangar Lighting
* 069567	10/18/2021	Coast Networkx	210.00	Computer Support Services
* 069568	10/18/2021	Clark Pest Control	1,211.00	Weed/Vector Control
* 069569	10/18/2021	Comcast	1,235.68	Cable/Internet/Digital Voice
* 069570	10/18/2021	Comcast Business	2,205.77	Internet Service
* 069571	10/18/2021	De Lage Landen	102.18	Copier
* 069572	10/18/2021	Engel, Carl Jr.	400.00	Director Fees
* 069573	10/18/2021	Fenton, Kerry	300.82	Business Travel Reimb. - Conference
* 069574	10/18/2021	Frontier Communications	1,445.82	Telephone Service
* 069575	10/18/2021	Gas Company, The	259.69	Utilities - Gas
* 069576	10/18/2021	Grainger	199.30	Small Tools - Shop
* 069577	10/18/2021	Hayward Lumber Company	109.55	Fencing and Gates
* 069578	10/18/2021	J B Dewar, Inc	709.78	Unleaded/Diesel Fuel
* 069579	10/18/2021	J.D. Humann Landscape Contr.	4,955.00	Landscaping - Terminal
* 069580	10/18/2021	Mar - Co Equipment Company	983.97	Vehicle Maintenance
* 069581	10/18/2021	MarTeeney Designs	275.00	Website Maintenance

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
* 069582	10/18/2021	Mission Uniform Service	387.92	Uniform Service
* 069583	10/18/2021	Pacific Telemanagement Services	230.92	Pay Phone Service
* 069584	10/18/2021	Pathpoint	2,119.50	Airport Maintenance Service
* 069585	10/18/2021	Pat's Automotive	36.75	Vehicle Maintenance - SMOG test
* 069586	10/18/2021	Quinn Company	440.22	Vehicle Maintenance
* 069587	10/18/2021	Rabbit Office Automation	44.94	Copier
* 069588	10/18/2021	Hugh Rafferty	500.00	Director Fees
* 069589	10/18/2021	ROKLIN Systems Incorporated	1,997.74	Landing Pavement Maintenance
* 069590	10/18/2021	Santa Maria Times	965.96	Airport Advertising
* 069591	10/18/2021	Smith's Alarms & Electronics Inc.	175.00	Fire Alarm Maintenance
* 069592	10/18/2021	Statewide Safety & Signs, Inc	465.62	Shop Supplies
* 069593	10/18/2021	Verizon Wireless	743.19	Mobile Devices
* 069594	10/18/2021	VTC Enterprises	70.00	Trash - Paper Recycling
* 069595	10/18/2021	Oberon3, Inc	50.00	Safety Equipment
* 069596	10/21/2021	Advantage Answering Plus	296.24	Answering Service
* 069597	10/21/2021	Bartlett, Pringle & Wolf	17,068.12	Comp. Support Services - Acumatica
* 069598	10/21/2021	Bomar Security & Investigation	1,852.00	Security Service
* 069599	10/21/2021	Central City Tool Supply, Inc.	41.14	Small Tools
* 069600	10/21/2021	CCI Office Technologies	365.48	Postage Supplies - Ink Cartridge
* 069601	10/21/2021	Clark Pest Control	925.00	Weed/Vector Control
* 069602	10/21/2021	Calif. Special Districts Assoc	\$7,615.00	2022 CSDA Membership Renewal
* 069603	10/21/2021	J B Dewar, Inc	\$4,172.92	Fuel Expense
* 069604	10/21/2021	Mead & Hunt, Inc.	\$71.25	Airport Consulting Service
* 069605	10/21/2021	Mission Uniform Service	\$167.41	Uniform Service
* 069606	10/21/2021	Napa Auto Parts	\$80.26	Shop Supplies
* 069607	10/21/2021	Outdoor Supply Hardware	\$157.60	Build. Maint. - Fire Station
* 069608	10/21/2021	Pathpoint	\$1,907.55	Airport Maintenance Service

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
* 069609	10/21/2021	Playnetwork, Inc.	\$89.85	Radio Service - Terminal
* 069610	10/21/2021	ProDIGIQ, Inc	\$6,000.00	ProDIGIQ Maintenance
* 069611	10/21/2021	ROKLIN Systems Incorporated	\$998.87	Pavement Maintenance
* 069612	10/21/2021	RRM Design Group	\$4,067.16	Consulting Service
069613	10/21/2021	Service Star	\$10,979.61	Janitorial Service
* 069614	10/21/2021	S Lombardi & Assoc., Inc.	\$3,500.00	Airport Advertising
* 069615	10/21/2021	Sy Tech Solutions	\$3,800.00	Annual Fee - Docmnt Mngmnt Syst.
* 069616	10/21/2021	Tolman & Wiker Ins. Services LLC	\$14,243.00	Prepaid Aviation Insurance
* 069617	10/21/2021	Tri-Counties Plant Service	\$275.00	Plant Service - Terminal
* 069618	10/21/2021	U.S. Dept. of Agriculture	\$821.44	Wild Life Abatement
* 069619	10/21/2021	WageWorks	\$100.00	Cafeteria Plan - Admin Fee
* 069620	10/21/2021	Collective Communications LLC	\$8,033.80	Consulting Service
* 069621	10/21/2021	HR Your Way, Inc.	\$3,222.00	HR Consulting Services
* 069622	10/21/2021	Qovo Solutions Inc.	\$207,976.25	Access Control and Video Upgrades
Subtotal			\$333,730.98	
ACH	10/13/2021	Pacific Premier Bank	\$39.99	Bank Fees - Analysis Activity
ACH	10/14/2021	Paychex	\$26,451.51	Payroll
ACH	10/15/2021	PG&E	\$10,416.32	Terminal/Admin/Main Hangar
ACH	10/15/2021	Paychex	\$204.12	Paychex Invoice
ACH	10/15/2021	Paychex	\$5,611.72	Payroll Taxes
ACH	10/18/2021	Mass Mutual	\$4,328.14	Employee Paid Retirement
ACH	10/22/2021	Amazon Capital Services	\$2,006.79	Terminal Accessories
Subtotal			\$49,058.59	

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
		Total	<u>\$382,789.57</u>	



DATE: October 28, 2021
TO: Board of Directors
FROM: Veroneka Reade, Manager of Finance and Administration
SUBJECT: Quarterly Investment Report – September 30, 2021

On April 11, 1996, the Board of Directors adopted Resolution 557 establishing an investment policy for the Santa Maria Public Airport District. Paragraph 12 of that resolution requires the District Manager of Finance and Administration to submit a quarterly investment report to the Board of Directors. This report covers the quarter ending September 30, 2021.

California Government Code Section 53646(e) specifies that if all funds of the District are placed in the Local Agency Investment Fund (LAIF), FDIC-insured accounts and/or in a county investment pool, then the quarterly investment report may consist of copies of the latest statements from such institutions.

The Local Agency Investment Fund (LAIF) is a division of the Pooled Money Investment Account of the State of California (PMIA). Statements of the District's LAIF account activity and the Pooled Money Investment Board Report as of September 30, 2021, are attached and made a part of this quarterly investment report to the District's Board of Directors.

California Government Code Section 53646(b)(1) specifies that the quarterly report shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and moneys held by the local agency, and shall additionally include a description of any of the local agency's funds, investments, or programs, that are under the management of contracted parties, including lending programs. The report shall also include a current market value as of the date of the report and shall include the source of this same valuation. This information is included in the local agency report as of September 30, 2021. Statements of the District's Pacific Premier account activity and the Local Agency report as of September 30, 2021, are attached and made a part of this quarterly investment report to the District's Board of Directors.

I certify with the filing of this quarterly investment report for the periods ending September 30, 2021, that (1) all investment actions executed during the quarter were made in full compliance with the Investment Policy and, (2) the portfolio is in compliance with the investment policy and (3) the Santa Maria Public Airport District will meet its expenditure obligations for the next six months.

SANTA MARIA PUBLIC AIRPORT DISTRICT
STATEMENT OF LAIF ACCOUNT ACTIVITIES

For Quarter Ending September 30, 2021

LAIF	
BEGINNING BALANCE LAIF (06/30/21)	<u>\$4,775,611.89</u>
TRANSFERS OF EXCESS FUNDS TO LAIF	
PREVIOUS QUARTER'S INTEREST POSTED LAIF	<u>\$3,597.74</u>
TRANSFERS IN FROM DISTRICT GENERAL FUND	
ENDING BALANCE LAIF	<u>\$4,779,209.63</u>
INTEREST EARNED DURING CURRENT QUARTER LAIF	<u>\$2,091.22</u>

Note: LAIF was earning .24% as of 09/31/21

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 19, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

[Tran Type Definitions](#)

Account Number: 80-42-001

July 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2021	7/14/2021	QRD	1680064	N/A	SYSTEM	3,597.74

Account Summary

Total Deposit:	3,597.74	Beginning Balance:	4,775,611.89
Total Withdrawal:	0.00	Ending Balance:	4,779,209.63

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 19, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

[Tran Type Definitions](#)

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Account Number: 80-42-001

August 2021 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	4,779,209.63
Total Withdrawal:	0.00	Ending Balance:	4,779,209.63

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 19, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

[Tran Type Definitions](#)

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Account Number: 80-42-001

September 2021 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	4,779,209.63
Total Withdrawal:	0.00	Ending Balance:	4,779,209.63

SANTA MARIA PUBLIC AIRPORT DISTRICT

STATEMENT OF PACIFIC PREMIER INVESTMENT ACCOUNT ACTIVITIES

For Quarter Ending September 30, 2021

Pacific Premeier	
BEGINNING BALANCE PACIFIC PREMIER BANK (06/30/21)	<u>\$3,250,385.30</u>
INTEREST POSTED	<u>\$1,801.12</u>
Deposits	
ENDING BALANCE HERITAGE OAKS	<u>\$3,252,186.42</u>

Note: Pacific Premier was earning .17900% as of 09/30/21



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

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Branch 128
Account Number: 4108097100
Date 07/30/2021

EM

BUSINESS MONEY MARKET

Acct 4108097100

Summary of Activity Since Your Last Statement

Beginning Balance	7/01/21	3,250,385.30
Deposits / Misc Credits	1	690.22
Withdrawals / Misc Debits	0	.00
** Ending Balance	7/31/21	3,251,075.52 **
Service Charge		.00
Interest Paid Thru 7/31/21		690.22
Interest Paid Year To Date		6,660.07
Average Collected Balance		3,250,385
Average Rate / Cycle Days		.25000 / 31

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
7/30	690.22		INTEREST EARNED

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
7/30	3,251,075.52				



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

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Branch 128
Account Number: 4108097100
Date 08/31/2021

EM

BUSINESS MONEY MARKET

Acct 4108097100

Summary of Activity Since Your Last Statement

Beginning Balance	8/01/21	3,251,075.52
Deposits / Misc Credits	1	632.46
Withdrawals / Misc Debits	0	.00
** Ending Balance	8/31/21	3,251,707.98 **
Service Charge		.00
Interest Paid Thru 8/31/21		632.46
Interest Paid Year To Date		7,292.53
Average Collected Balance		3,251,075
Average Rate / Cycle Days		.22903 / 31

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
8/31	632.46		INTEREST EARNED

Daily Balance Summary

Date	Balance	Date	Balance
8/31	3,251,707.98		



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
Branch 128
Account Number: 4108097100
Date 09/30/2021

EM

BUSINESS MONEY MARKET

Acct 4108097100

Summary of Activity Since Your Last Statement

Beginning Balance	9/01/21	3,251,707.98
Deposits / Misc Credits	1	478.44
Withdrawals / Misc Debits	0	.00
** Ending Balance	9/30/21	3,252,186.42 **
Service Charge		.00
Interest Paid Thru 9/30/21		478.44
Interest Paid Year To Date		7,770.97
Average Collected Balance		3,251,707
Average Rate / Cycle Days		.17900 / 30

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
9/30	478.44		INTEREST EARNED

Daily Balance Summary

Date	Balance	Date	Balance
9/30	3,252,186.42		



Pooled Money Investment Account

Portfolio as of 09-30-2021

PAR VALUES MATURING BY DATE AND TYPE

Maturities in Millions of Dollars¹

ITEM	1 day to 30 days	31 days to 60 days	61 days to 90 days	91 days to 120 days	121 days to 150 days	151 days to 180 days	181 days to 210 days	211 days to 270 days	271 days to 1 year	1 year to 2 years	2 years to 3 years	3 years to 4 years	4 years to 5 year/out	Total	Weight (% of Total)
TREASURY	\$ 10,700	\$ 12,500	\$ 9,600	\$ 8,500	\$ 4,450	\$ 8,950	\$ 1,100	\$ 5,650	\$ 10,350	\$ 24,750	\$ 21,350	\$ 2,850		\$ 120,750	67.45%
AGENCY ²	\$ 6,244	\$ 1,350	\$ 2,700	\$ 1,950	\$ 3,125	\$ 2,140	\$ 1,100	\$ 2,125	\$ 2,498	\$ 3,783	\$ 1,900	\$ 675	\$ 300	\$ 29,890	16.70%
CDs + BNs	\$ 5,200	\$ 1,150	\$ 1,400	\$ 1,500	\$ 1,600	\$ 1,550	\$ 1,250	\$ 300	\$ 300					\$ 14,250	7.96%
CP	\$ 2,460	\$ 1,110	\$ 1,050	\$ 1,200	\$ 1,350	\$ 1,700	\$ 800	\$ 400						\$ 10,070	5.62%
TDs	\$ 947	\$ 658	\$ 1,228	\$ 451	\$ 295	\$ 334								\$ 3,912	2.18%
CORP BND											\$ 65	\$ 53	\$ 40	\$ 158	0.09%
REPO														\$ -	0.00%
BAs														\$ -	0.00%
TOTAL	\$ 25,550	\$ 16,768	\$ 15,978	\$ 13,601	\$ 10,820	\$ 14,674	\$ 4,250	\$ 8,475	\$ 13,148	\$ 28,533	\$ 23,315	\$ 3,578	\$ 340	\$ 179,030	100.00%
Percent	14.27%	9.37%	8.92%	7.60%	6.04%	8.20%	2.37%	4.73%	7.34%	15.94%	13.02%	2.00%	0.19%		
Cumulative %	14.27%	23.64%	32.56%	40.16%	46.20%	54.40%	56.77%	61.51%	68.85%	84.79%	97.81%	99.81%	100.00%		

¹ Figures are rounded to the nearest million. Percentages may be off due to rounding. Totals do not include PMIA and General Fund loans.

² SBA Floating Rate Securities are represented at coupon change date. Mortgages are represented at current book value.



State of California

Pooled Money Investment Account

Market Valuation

9/30/2021

Description	Carrying Cost Plus			
	Accrued Interest	Purch.	Amortized Cost	Fair Value
United States Treasury:				
Bills	\$ 56,178,200,257.59	\$ 56,190,154,704.02	\$ 56,190,711,000.00	NA
Notes	\$ 64,903,468,222.78	\$ 64,898,238,504.73	\$ 64,882,239,000.00	\$ 96,896,205.00
Federal Agency:				
SBA	\$ 389,722,901.42	\$ 389,722,901.42	\$ 390,563,174.44	\$ 165,306.70
MBS-REMICs	\$ 8,242,650.31	\$ 8,242,650.31	\$ 8,623,428.04	\$ 37,961.86
Debentures	\$ 9,877,200,898.64	\$ 9,876,875,537.54	\$ 9,876,830,100.00	\$ 9,519,348.90
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 1,100,000,000.00	\$ 1,100,000,000.00	\$ 1,097,313,000.00	\$ 923,444.00
Discount Notes	\$ 15,471,384,294.40	\$ 15,473,204,097.13	\$ 15,472,922,250.00	NA
Supranational Debentures	\$ 1,820,961,152.12	\$ 1,819,806,638.22	\$ 1,816,063,500.00	\$ 5,542,182.50
Supranational Debentures FR	\$ 150,005,722.97	\$ 150,005,722.97	\$ 150,017,723.77	\$ 15,371.87
CDs and YCDs FR	\$ 100,000,000.00	\$ 100,000,000.00	\$ 100,000,000.00	\$ 7,166.67
Bank Notes	\$ 50,000,000.00	\$ 50,000,000.00	\$ 49,983,680.43	\$ 16,527.78
CDs and YCDs	\$ 14,100,000,000.00	\$ 14,100,000,000.00	\$ 14,099,163,132.48	\$ 5,531,263.95
Commercial Paper	\$ 10,063,885,800.03	\$ 10,066,693,445.87	\$ 10,066,706,706.27	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ 164,758,989.17	\$ 164,612,550.28	\$ 163,795,910.00	\$ 803,887.31
Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 3,911,500,000.00	\$ 3,911,500,000.00	\$ 3,911,500,000.00	NA
PMIA & GF Loans	\$ 775,298,000.00	\$ 775,298,000.00	\$ 775,298,000.00	NA
TOTAL	\$ 179,064,628,889.43	\$ 179,074,354,752.49	\$ 179,051,730,605.43	\$ 119,458,666.54

Fair Value Including Accrued Interest

\$ 179,171,189,271.97

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.999873661). As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,997,473.21 or \$20,000,000.00 x 0.999873661.

Santa Maria Public Airport District
Balance Sheet
As of October 31, 2021

User: Veroneka Reade

Current Assets:

Cash and cash equivalents	5,221,609
Restricted - cash and cash equivalents	3,252,104
Certificate-of-deposit	8,000
Accounts receivable - customers and tenants, net	(147,470)
Prepaid expenses and deposits	309,846
	<hr/>
Total current assets	8,644,089

Non-current assets:

Note receivable	163,741
Interest Receivable	0
Capital assets, not being depreciated	6,579,632
Depreciable capital assets	22,508,749
Deferred other post-employment benefits outflows	7,387
Deferred pension outflows	410,884
	<hr/>
Total non-current assets	29,670,393

Total assets

38,314,482

Current Liabilities:

Accounts payable and accrued expenses	298,408
Accrued wages and related payables	5,782
Unearned Revenue (customer prepaid)	0
Hangar and other deposits	110,032
Long-term liabilities - due in one year:	
Compensated absences	38,209
Land improvements payable	22,230
	<hr/>
Total current liabilities	474,660

Long-term liabilities - due in more than one year

Compensated absences	114,626
Land improvements payable	125,969
Total other post-employment benefits liability	279,903
Net pension liability	1,894,820
Deferred pension inflows	119,557
	<hr/>
Total long term liabilities	2,534,875

Total Liabilities

3,009,536

Net position:

Retained Earnings	34,614,416
Change in Net Position	898,506
	<hr/>

Total net position

35,512,923

Total liabilities and net position

38,522,458

Santa Maria Public Airport District
Budget to Actual

	YTD	YTD BUD	VARIANCE	% VARIANCE
80000-G&A	1,014	2,688	(1,674)	(62 %)
80001-MHP - Maintenance	5,224	4,882	342	7 %
80002-MHP - MHP Liability Insurance		1,267	(1,267)	(100 %)
80003-MHP - Property Management	4,700	4,700		
80004-MHP - Salaries/ Employee Related Expenses	14,732	16,161	(1,429)	(9 %)
80005-MHP - Utilities	21,208	30,902	(9,694)	(31 %)
80100-Salaries- Administration	60,710	72,039	(11,330)	(16 %)
80101-Salaries - Maintenance & Operations	53,723	71,046	(17,323)	(24 %)
80102-Employee Benefits - Other	5,541	10,918	(9,149)	(84 %)
80104-Employee Benefits - Medical	41,074	41,450	(376)	(1 %)
80105-Medicare Tax	2,325	2,141	184	9 %
80106-PERS Retirement	51,081	44,967	6,115	14 %
81000-ARFF Service		148,705		
81100-Electricity	35,682	31,295	4,388	14 %
81200-Natural Gas	372	1,686	(1,314)	(78 %)
81300-Water	14,511	11,586	2,925	25 %
81600-Communications	2,825	3,311	(486)	(15 %)
81601-Communications - Alarm	2,194	2,171	23	1 %
81602-Communications - Wireless	2,256	3,230	(974)	(30 %)
81603-Communications - Access Control	197	214	(16)	(8 %)
82400-Supplies Office	3,487	13,778	(10,291)	(75 %)
82410-Supplies Shop	6,370	6,848	(478)	(7 %)
82500-Fuel Expense	2,411	3,667	(1,256)	(34 %)
83000-Maintenance - Misc	1,559	2,709	(1,150)	(42 %)
83001-Maintenance - Lighting	1,990	8,704	(6,714)	(77 %)
83002-Maintenance - Generator	555	2,604	(2,049)	(79 %)
83003-Maintenance - Pavement	1,062	6,783	(5,722)	(84 %)
83004-Maintenance - Weed/Wildlife	6,057	8,545	(2,488)	(29 %)
83005-Maintenance - Fencing & Gates	1,309	3,583	(2,274)	(63 %)
83006-Maintenance - Building	10,287	14,788	(4,502)	(30 %)
83007-Maintenance - Fire Alarm	1,046	5,359	(4,313)	(80 %)
83008-Maintenance - Drainage	999	1,333	(335)	(25 %)
83100-Signs	7,463	3,725	3,738	100 %
84000-Equipment Lease	1,407	1,647	(239)	(15 %)
84500-Janitorial	20,992	20,992		
84700-Landscaping	15,262	10,743	4,518	42 %
85000-Vehicle Maintenance	7,151	12,333	(5,183)	(42 %)
85400-Dues and Membership	55,010	11,901	43,109	362 %
86000-Advertising	11,571	19,333	(7,762)	(40 %)
86001-Consulting - Admin	41,305	83,540	(42,235)	(51 %)
86002-Consulting Professional	9,905	27,045	(17,140)	(63 %)
86003-Consulting - Legal	12,477	10,414	2,063	20 %
86004-Consulting - Security	73,559	63,855	9,704	15 %
86005-Bank Fees	3,670	2,936	735	25 %
86015-Depreciation Landing Area		250,000		
86025-Depreciation Hangar Area		38,333		
86035-Depreciation Terminal Area		63,333		
86045- Depreciation Revenue Generating Land		39,167		
86055-Depreciation FBO Area		7,500		
86100-Depreciation Administration		32,667		
86200-Insurance		50,786	(50,786)	(100 %)
86500-Permits	26	1,272	(1,246)	(98 %)
86600-Education and Recognition	2,199	3,567	(1,368)	(38 %)
86700-Business Travel	7,294	13,943	(6,650)	(48 %)
86800-Fire Fighting Training		7,917	(7,917)	(100 %)
88002-Airfest Expense - Gala/VIP Tent	1,636		1,636	
Total Expense	627,425	1,361,007	(157,649)	(12 %)

Santa Maria Public Airport District
Budget to Actual
As of August 31, 2021

	YTD	YTD BUD	VARIANCE	% VARIANCE
61000-Landing fees	11,724	14,868	(3,144)	(21 %)
61100-Tiedowns	3,858	3,884	(26)	(1 %)
61200-Fuel Flowage Fees	15,593	13,762	1,831	13 %
62000-T-Hangar	64,717	66,187	(1,470)	(2 %)
62100-Corporate Hangar	44,254	44,244	10	%
62200-Owner Build Hangar	3,298	3,298		
63000-T-Hangar Storage	5,002	4,996	6	%
64100-Main Hangar	26,889	20,081	6,808	34 %
64200-Commercial Aviation	55,768	56,701	(933)	(2 %)
64300-Land Lease - Commercial	16,422	28,233	(11,811)	(42 %)
65000-Car Rental	35,969	20,455	15,514	76 %
65100-Terminal Space Lease	26,789	26,649	140	1 %
66100-Agricultural Lease	120,959	144,415	(23,456)	(16 %)
66200-Non Aviation Land Leases	57,993	54,214	3,778	7 %
66300-Cell Tower Lease	10,100	10,100		
66400-Mobile Home Parks	60,536	79,942	(19,406)	(24 %)
67000-Administrative Income	2,041	6,791	(4,750)	(70 %)
67200-Cares Grant	851,085	354,627	496,458	140 %
67210-Leo Reimbursement	6,780	2,147	4,633	216 %
69100-Interest and Investment	3,419	4,500	(1,080)	(24 %)
69110-AIP Reimbursement		1,208,333	(1,208,333)	(100 %)
69120-PFC Revenue	24,031	12,383	11,648	94 %
69200-Tax Revenues		303,046	(303,046)	(100 %)
Total Revenues	1,447,226	2,483,855	(1,036,629)	(42 %)

Santa Maria Public Airport District
Profit & Loss
As of August 31, 2021

	YTD	PTD	PTD AVG	BUD	% AVG/BUD
Revenues from Operations					
Landing Area					
Landing fees and tiedowns	15,582.06	7,334.88	7,791.03	9,375.91	83.1 %
Fuel flowage fees	15,593.16	9,453.30	7,796.58	6,880.97	113.3 %
Subtotal	31,175.22	16,788.18	15,587.61	16,256.88	95.9 %
Hangar area					
T-Hangar	64,717.00	32,795.00	32,358.50	33,093.38	97.8 %
Corporate T-Hangars	44,254.00	22,127.00	22,127.00	22,121.99	100.0 %
T-Hangar Storage Units	5,002.00	2,501.00	2,501.00	2,497.77	100.1 %
Owner Build Hangars	3,298.00	1,649.00	1,649.00	1,649.00	100.0 %
Subtotal	117,271.00	59,072.00	58,635.50	59,362.14	98.8 %
Main hangar and F.B.O. area					
Main Hangar	26,889.11	13,525.39	13,444.56	10,040.67	133.9 %
Commercial Hangars	55,767.60	27,937.52	27,883.80	28,350.53	98.4 %
Land Leases	16,422.00	8,211.00	8,211.00	14,116.71	58.2 %
Subtotal	99,078.71	49,673.91	49,539.36	52,507.91	94.3 %
Terminal Area					
Car Rental and Ground	35,968.95	17,718.60	17,984.47	10,227.46	175.8 %
Terminal Space Lease	26,788.52	13,227.63	13,394.26	13,324.44	100.5 %
TSA LEO Reimbursement	6,780.00	6,780.00	3,390.00	1,073.33	315.8 %
Subtotal	69,537.47	37,726.23	34,768.73	24,625.23	141.2 %
Revenue generating land					
Land Lease Recreational	57,992.55	25,171.08	28,996.28	27,107.24	107.0 %
Agricultural Leases	120,959.18	60,479.59	60,479.59	72,207.45	83.8 %
Airport Business Park - on	10,100.00	5,050.00	5,050.00	5,050.00	100.0 %
Airport Hotel	2,041.02	860.00	1,020.51	3,395.45	30.1 %
Airport Mobile Home Park - on	60,535.67	21,135.27	30,267.84	39,971.08	75.7 %
Subtotal	251,628.42	112,695.94	125,814.22	147,731.22	85.2 %
Administrative					
Badging Income			0.00		
Miscellaneous Income			0.00		
Cares Grant Revenue	851,085.36	0.00	425,542.68	177,313.58	240.0 %
Subtotal	851,085.36	0.00	425,542.68	177,313.58	240.0 %
Total Revenue from operations	1,419,776.18	275,956.26	709,888.10	477,796.96	148.6 %
			0.00		

Santa Maria Public Airport District
Profit & Loss
As of August 31, 2021

	YTD	PTD	PTD AVG	BUD	% AVG/BUD
Operating Expenses:					
Landing Area	19,201.79	7,715.04	9,600.90	11,854.06	81.0 %
Hangar Area	13,895.45	8,623.25	6,947.73	8,341.17	83.3 %
Main hangar and Commercial	12,808.45	6,801.57	6,404.23	7,309.75	87.6 %
Terminal area	60,157.62	27,513.07	30,078.81	43,716.02	68.8 %
Revenue generating land	51,028.35	23,084.60	25,514.18	33,237.14	76.8 %
Salaries and Benefits	201,522.28	102,149.33	100,761.14	121,280.40	83.1 %
Utilities	14,870.51	7,396.29	7,435.26	7,268.38	102.3 %
Supplies	12,268.02	7,884.35	6,134.01	8,389.68	73.1 %
Maintenance and Repairs	18,531.19	10,916.56	9,265.59	12,016.98	77.1 %
Contractual Services	57,305.67	23,316.48	28,652.84	50,950.51	56.2 %
ARFF Services	0.00	0.00	0.00	0.00	
Security Services	73,558.84	39,565.06	36,779.42	31,927.33	115.2 %
Dues and Subscriptions	55,009.99	45,456.45	27,505.00	5,950.61	462.2 %
Advertising	11,571.20	5,971.10	5,785.60	9,666.67	59.9 %
Depreciation	0.00	0.00	0.00	0.00	
Insurance	0.00	0.00	0.00	25,392.95	.0 %
Business Travel and	7,293.72	4,095.83	3,646.86	6,971.67	52.3 %
Air Show Expense	1,636.00	818.00	818.00	0.00	
Other Miscellaneous Expense	2,224.66	155.26	1,112.33	2,419.41	46.0 %
Total Expenses	612,883.74	321,462.24	306,441.90	386,692.73	79.2 %
Operating income (loss)	806,892.44	(45,505.98)	403,446.20	91,104.23	442.8 %
Non-Operating Revenues (Expenses):					
PFC Revenue	24,030.86	9,464.84	12,015.43	6,191.25	194.1 %
Interest Income	3,419.06	2,728.84	1,709.53	2,249.75	76.0 %
Tax Revenues	0.00	0.00	0.00	151,523.08	.0 %
Total non-operating rev (exp)	27,449.92	12,193.68	13,724.96	159,964.08	8.6 %
Net Income	834,342.36	(33,312.30)	417,171.16	251,068.31	166.2 %

RESOLUTION NO. 902

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT ESTABLISHING A POLICY FOR NON-AIRWORTHY AIRCRAFT STORAGE IN DISTRICT HANGARS

WHEREAS, the Santa Maria Public Airport District (the “District”) is an airport district duly formed and existing under the California Public Utilities Code Section 22001 et. seq; and

WHEREAS, The primary revenues generated for the Airport are facility rates and fees levied on the users of the airport; and

WHEREAS, A portion of Santa Maria Airport District storage hangars capable of holding an aircraft house non-operational aircraft, meaning the aircraft are housed in an airport hangar but have not flown for a significant amount of time; and

WHEREAS, Non-airworthy aircraft are not supporting the local aviation economy including local aviation service providers, and secondary income including fuel flowage fees.

WHEREAS, District hangar rental rates remain below that of neighboring airports to encourage aviation activities; and

WHEREAS, The District desires to continue the support of aviation activities, while not encouraging hangar use for personal storage or non-airworthy aircraft that have not shown progress towards becoming active and flyable;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Santa Maria Public District, as follows:

1. A non-airworthy aircraft storage fee be established and included in the Rates and Charges as follows:
 - a. A fee of 20% above current hangar rental rates, effective July 1, 2022
 - b. A fee of 30% above current hangar rental rates, effective July 1, 2023
 - c. A fee of 40% above current hangar rental rates, effective July 1, 2024
2. District Staff will determine the status of an aircraft and applicability of the fee based on logged flights through 3rd party sources, actual observation of flight activity, and annual hangar inspections. Should an aircraft be identified as non-airworthy, tenants may provide evidence that the aircraft listed on the Hangar Lease meets the conditions of Part § 91.409. The following options are acceptable records that meet the intent of the Non-Airworthy Aircraft Fee:
 - a. Copy of the Aircraft Maintenance Logbook entry that indicates current airworthy status (annual inspection); or

- b. Annual Inspection Receipt or an invoice from aircraft maintenance shop or inspector that includes the Aircraft Registration Number; or
 - c. Other means that meets the intent of the Non-Airworthy Aircraft Fee, including condition inspections for experimental aircraft.
- 3. The General Manager or designee may authorize a fee waiver if requested upon changed circumstances in a particular aircraft that will be corrected within a set period of time. Requests will be evaluated on a case-by-case basis and limited to a six (6) month waiver upon submission of a plan to correct any issues with the aircraft, with the flexibility to further extend for an another period not to exceed a total waiver of twelve (12) months based on demonstrated progress or circumstances that warrant an extension.

ADOPTED by the Board of Directors of the Santa Maria Public Airport District on October 28, 2021, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED:

Dated: October 28, 2021

SANTA MARIA PUBLIC AIRPORT DISTRICT

Approved as to content for District:

General Manager

By: _____

Steve Brown, President

Approved as to form for District:

By: _____

Hugh Rafferty, Secretary

District Counsel



October 28, 2021

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Authorization for up to four individuals to attend a headquarter meeting with SkyWest airlines to be held in Saint George, UT., date to be determined.

Summary

Airline meetings are an essential part of air service development. It is important to establish and maintain relationships with airline decision makers.

Budget

		Attendees	Days	Rate	Total
Fees:	Registration	4		\$0.00	\$0.00
	Airfare	4		\$451.00	\$1,804.00
	Transportation				\$238.00
	Lodging	4	2	\$136.00	\$1,088.00
	Meals	4	3	\$60.00	\$720.00
	Total:				\$3,850.00

Overall Impact:

2021-2022 Budget for Business Travel	\$83,660.00
Previously Approved Business Travel	\$26,510.00
Current Balance for Business Travel	\$57,150.00
Amount of this Request	\$3,850.00
Balance Remaining if Approved	\$53,300.00

Recommendation

Staff recommends attending this airline meeting to enhance air service at the District.

Please let me know if you have any questions.

Sincerely,

Chris Hastert, CM
General Manager



October 28, 2021

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Authorization for two staff members to attend the Routes Americas Air Service Development Conference to be held February 15-17, 2022, IN San Antonio, TX.

Summary

This conference provides the Air Service Development Team the opportunity to interact with several different airlines in one location.

Budget

		Attendees	Days	Rate	Total
Fees:	Registration	2		\$1,825.00	\$3,650.00
	Airfare	2		\$568.00	\$1,136.00
	Transportation				\$233.00
	Lodging	2	4	\$195.00	\$1,560.00
	Meals	2	4	\$60.00	\$480.00
	Total:				\$7,059.00

Overall Impact:

2021-2022 Budget for Business Travel	\$83,660.00
Previously Approved Business Travel	\$30,360.00
Current Balance for Business Travel	\$53,300.00
Amount of this Request	\$7,059.00
Balance Remaining if Approved	\$46,241.00

Recommendation

Staff recommends attending this Conference to enhance air service at the District.

Please let me know if you have any questions.

Sincerely,

Chris Hastert, CM
General Manager