



**SANTA MARIA PUBLIC AIRPORT DISTRICT  
BOARD OF DIRECTORS**

**Thursday  
September 28, 2023**

**Administration Building  
Airport Boardroom  
6:00 P.M.**

**REGULAR MEETING  
A G E N D A**

*This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL: Moreno, Adams, Baskett, Clayton, Brown**

- 1. MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 14, 2023**
- 2. COMMITTEE REPORT(S):**
  - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)**
  - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)**
  - c) MARKETING & PROMOTIONS (Standing or Ad Hoc)**
  - d) CITY & COUNTY LIAISON**
  - e) STATE & FEDERAL LIAISON**
  - f) VANDENBERG LIAISON**
  - g) BUSINESS PARK COMMITTEE (Ad Hoc)**
- 3. GENERAL MANAGER'S REPORT**
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT**
  - a) Demand Register**
  - b) Financial Reports for EAA Airventure & UAS Counter-Summit**
  - c) Budget to Actual**
  - d) Financial Statements**
  - e) Delinquent Tenant List**

5. **PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish a time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
6. **AUTHORIZATION FOR THE PRESIDENT TO EXECUTE THE SUPPLEMENTAL LEASE AGREEMENT BETWEEN THE DISTRICT AND THE UNITED STATES OF AMERICA TO AMEND THE MEMORANDUM OF AGREEMENT FOR FEDERAL AVIATION ADMINISTRATION FACILITIES WITHIN THE AIRPORT PREMISES.**
7. **CLOSED SESSION.** The Board will hold a Closed Session to discuss the following item(s):
  - a) Conference with Legal Counsel-Anticipated Litigation (Paragraph (2) or (3) of Subdivision (d) of Gov. Code Section 54956.9) Significant exposure to litigation: (Two cases).
  - b) Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-Baskett v. SMPAD, United States Bankruptcy Court Central District of California – Northern Division Case No. 9:22-bk-10011-RC.
8. **DIRECTORS' COMMENTS.**
9. **ADJOURNMENT.**

MINUTES OF THE REGULAR BOARD  
MEETING OF THE BOARD OF DIRECTORS  
OF THE SANTA MARIA PUBLIC AIRPORT  
DISTRICT HELD SEPTEMBER 14, 2023

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular meeting place at 6:00 p.m. Present were Directors Adams, Baskett, Clayton, and Brown, Manager of Finance & Administration Reade, and District Counsel Frye Laacke and Cheung. Director Moreno and General Manager, Pehl, were absent.

1. MINUTES OF THE REGULAR MEETING HELD August 24, 2023. Director Baskett made a Motion to approve the minutes of the regular meeting held August 24, 2023. Director Clayton Seconded and it was carried by a 4-0 vote.
2. COMMITTEE REPORT(S):
  - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) – No meeting scheduled.
  - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) – No meeting scheduled.
  - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) – No meeting scheduled.
  - d) CITY & COUNTY LIAISON – No meeting scheduled.
  - e) STATE & FEDERAL LIAISON – No meeting scheduled.
  - f) VANDENBERG LIAISON – No meeting scheduled.
  - g) BUSINESS PARK COMMITTEE (Ad Hoc) – No meeting scheduled.
3. GENERAL MANAGER'S REPORT. Ms. Reade, Manager of Finance & Administration, advised the Board that Mr. Pehl, along with Director Moreno, were attending the ACA Conference during this meeting.
4. The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.
  - a) Demand Register. The Demand Register, covering warrants 071846 through 071922 in the amount of \$1,698,544.43, was recommended for approval as presented. Director Brown made a Motion to accept the Demand Register as presented. Director Baskett Seconded and it was carried by a 4-0 vote.
5. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board has established a three-minute time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.

David Baskett requested his eviction from a District hangar be reversed.

6. Authorization for one staff member to attend the Hy Security Regional Product Seminar to be held October 3<sup>rd</sup> – 6<sup>th</sup>, 2023, in Chicago, IL. Director Baskett made a Motion to approve. Director Clayton Seconded and it was carried by a 4-0 vote.
7. Authorization for two staff members and two community members to attend a headquarter meeting with SkyWest Airlines to be held November 29<sup>th</sup>, 2023, in Saint George, UT. Director Clayton made a Motion to approve. Director Baskett Seconded and it was carried by a 4-0 vote.
8. Authorization for two staff members and two community members to attend a headquarter meeting with Southwest Airlines to be held December 7<sup>th</sup>, 2023, in Dallas, TX. Director Clayton made a Motion to approve. Director Baskett Seconded and it was carried by a 4-0 vote.
9. Authorization for the President and Secretary to execute the First Amendment of Renewal Agreement between the District and ProDIGIQ, Inc. adding the Mykonos GASB 87 Module as part of the Lease Management System. Director Brown made a Motion to approve. Director Clayton Seconded and it was carried by a 4-0 vote.
10. Authorization for the President and Secretary to execute the Eighth Amendment of Lease between the District and the City of Santa Maria for Pioneer Park. Director Brown made a Motion to approve. Director Baskett Seconded and it was carried by a 4-0 vote.
11. CLOSED SESSION. At 6:10 p.m. the Board went into Closed Session to discuss the following item(s):
  - a) Conference with Legal Counsel-Anticipated Litigation (Paragraph (2) or (3) of subdivision (d) of Gov. Code Section 54956.9) Significant exposure to litigation: (One case).
  - b) Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-Baskett v. SMPAD, United States Bankruptcy Court Central District of California – Northern Division Case No. 9:22-bk-10011-RC.

At 6:25 pm., the Board and staff reconvened to Open Public Session.

No reportable actions.

9. DIRECTORS' COMMENTS: Director Brown had no comment.

Director Clayton is excited to do great things and predicts big growth in the long term.

Director Baskett asked for notices to go out to badge holders prior to expiration. He reiterated his thoughts on energy and would like to see Board action for the second phase of owner-built hangars.

Director Adams stated that a second phase of owner builds may be a good idea, but the timing is pre-mature.

10. ADJOURNMENT. Director Adams asked for a Motion to adjourn to a Regular Meeting to be held on September 28, 2023, at 6:00 p.m. at the regular meeting place. Director Adams made that Motion, Director Clayton Seconded and it was carried by a 4-0 vote.

ORDER OF ADJOURNMENT

This Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 6:29 p.m. on September 14, 2023.

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Ignacio Moreno, President

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David Baskett, Secretary

2023-2024

**DEMAND REGISTER  
SANTA MARIA PUBLIC AIRPORT DISTRICT**

Full consideration has been received by the Santa Maria Public Airport District for each demand, numbers 071923 to 071950 and electronic payments on Pacific Premier Bank and in the total amount of \$121,331.46.

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MARTIN PEHL  
GENERAL MANAGER

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DATE

The undersigned certifies that the attached register of audited demands of the Santa Maria Public Airport District for each demand, numbers 071923 to 071950 and electronic payments on Pacific Premier Bank in the total amount of \$121,331.46 has been approved as being in conformity with the budget approved by the Santa Maria Public Airport District and funds are available for their payment.

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VERONEKA READE  
MANAGER OF FINANCE AND ADMINISTRATION

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DATE

THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVED PAYMENT OF THE ATTACHED WARRANTS AT THE MEETING OF SEPTEMBER 28, 2023.

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DAVID BASKETT  
SECRETARY

**Santa Maria Public Airport District**

**Demand Register**

Check Number	Check Date	Vendor Name	Check Amount	Description
* 71923	9/12/2023	City of Santa Maria	\$13,990.00	1494 Fairway Drive Rezoning Application
* 71924	9/14/2023	Adams, Chuck	\$200.00	Director's Fees
* 71925	9/14/2023	AT&T	\$44.86	Telephone Service
* 71926	9/14/2023	Brayton's Power Wash & Sweep	\$950.00	Street Sweeping/ Concrete Cleaning
* 71927	9/14/2023	Cal-Coast Machinery, Inc	\$100.92	Vehicle Maintenance
* 71928	9/14/2023	Consolidated Electrical Distributors, Inc.	\$112.55	Vehicle Maintenance
* 71929	9/14/2023	Clark Pest Control	\$2,516.00	Weed/Wildlife Abatement
* 71930	9/14/2023	Coastline Equipment Company	\$278.58	Vehicle Maintenance
* 71931	9/14/2023	Comcast	\$1,304.15	Cable/Internet/Digital Voice
* 71932	9/14/2023	Ferguson Enterprises, Inc.	\$908.58	Terminal Maintenance
* 71933	9/14/2023	Frontier Communications	\$842.65	Telephone Service
* 71934	9/14/2023	Groveman Hiete LLP	\$4,878.00	Legal Counsel Services
* 71935	9/14/2023	Industrial Truck Bodies	\$391.50	Vehicle Maintenance
* 71936	9/14/2023	Interstate Batteries	\$152.20	Vehicle Maintenance
* 71937	9/14/2023	J.D. Humann Landscape Contr.	\$5,070.64	Landscaping - Terminal
* 71938	9/14/2023	Jack's Upholstery	\$1,350.00	Terminal Maintenance
* 71939	9/14/2023	Letters, Inc.	\$271.04	Car Wash
* 71940	9/14/2023	Lowe's	\$250.40	Terminal Maintenance
* 71941	9/14/2023	McMaster-Carr	\$189.18	Terminal Maintenance
* 71942	9/14/2023	Mission Linen Service	\$146.02	Uniform Service
* 71943	9/14/2023	Napa Auto Parts	\$38.42	Vehicle Maintenance
* 71944	9/14/2023	Pacific Telemanagement Services	\$303.00	Pay Phone Svcs - Terminal
* 71945	9/14/2023	Service Star	\$12,917.28	Janitorial Service
* 71946	9/14/2023	Sign Creations	\$565.51	Signs
* 71947	9/14/2023	Sousa Tire Service, LLC	\$1,470.19	Vehicle Maintenance
* 71948	9/14/2023	Tri-Counties Plant Service	\$275.00	Interior Plant Service - Terminal
* 71949	9/14/2023	Digital West	\$950.65	Network Services - Terminal
71950	9/25/2023	Baskett, David - Reimbursements	\$5,367.48	UAS Counter Summit
		Subtotal	<u>\$55,834.80</u>	
ACH	9/12/2023	CalPers	\$6,945.59	Employee Retirement
ACH	9/12/2023	CalPers	\$14,081.24	Employee Health Insurance
ACH	9/13/2023	Pacific Premier Bank	\$202.75	Analysis Activity
ACH	9/13/2023	Empower Retirement	\$6,603.80	Employee Paid Retirement
ACH	9/14/2023	Paychex	\$27,721.82	Payroll
ACH	9/14/2023	Paychex	\$7,647.16	Payroll Taxes
ACH	9/14/2023	PG&E	\$1,293.09	Terminal/Admin/Hangar Electricity

**Santa Maria Public Airport District**

**Demand Register**

Check Number	Check Date	Vendor Name	Check Amount	Description
ACH	9/14/2023	The Gas Company	\$142.49	Utilities - Gas
ACH	9/14/2023	Amazon Capital Services	\$657.17	Office Equipment, Gate Security
ACH	9/15/2023	Paychex	\$201.55	Paychex Invoice
		Subtotal	<u>\$65,496.66</u>	
		Total	<u><u>\$121,331.46</u></u>	





February 23, 2023

Board of Directors  
Santa Maria Public Airport District  
3217 Terminal Drive  
Santa Maria, CA 93455

**Subject: Authorization for one Director to attend the EAA AirVenture Oshkosh to be held July 24<sup>th</sup> through the July 30<sup>th</sup>, 2023, in Oshkosh, WI.**

**Summary**

Oshkosh Air Show 2023, also known as EAA AirVenture Oshkosh, is a fly-in gathering and aviation event that attracts enthusiasts from dozens of countries. It is a place where people can discover opportunities in innovation, education, and careers in aviation.

**Budget**

		Attendees	Days	Rate	Total
Fees:	Registration	1		\$813.00	\$813.00
	Air Transportation	1		\$726.00	\$726.00
	Ground Transportation	1		\$1,140.00	\$1,140.00
	Lodging	1	6	\$495.50	\$2,973.00
	Meals	1	7	\$100.00	\$700.00
	<b>Total:</b>				\$6,352.00

The 2023-2024 Budget has not been approved and therefore the impact on that budget cannot be estimated at this time.

**Recommendation**

Staff recommends the board authorize this travel.

Sincerely,

Veroneka Reade  
Manager of Finance and Administration

**SANTA MARIA PUBLIC AIRPORT DISTRICT TRAVEL EXPENSE REIMBURSEMENT REQUEST FORM**

Payment Made to Credit  
Card for: Nash Moreno

To: SMPAD Accounting Dept.

From: Nash Moreno

Explanation: Osh Kosh 7/24-7/30

Dates: 4/11/23- 7/31/23

Location:

**PLEASE ATTACH ALL RECEIPTS**

DATE	EXPENSE	AMOUNT
4/11/2023	EAA Registration	\$189.00
5/29/2023	RV* Outdoorsy	\$732.95
7/31/2023	AMERICAN-Preferred Seat-ORD-LAX	\$39.19
7/30/2023	A&W RESTAURANTS HANGER B	\$20.40
7/28/2023	<b>EL AGAVE MEXICAN GRILL</b>	<b>\$2.52</b>
7/28/2023	<b>MR &amp; MRS EGGROLL</b>	<b>\$27.00</b>
7/27/2023	DUNKIN DONUTS	\$8.00
7/27/2023	CHICK-FIL-A OSHKOSH	\$13.00
7/26/2023	<b>BENVENUTO'S TWIN OAKS</b>	<b>\$44.40</b>
7/24/2023	EL AGAVE MEXICAN GRILL-Lunch for 3	\$70.52
7/23/2023	IHOP	\$21.30
7/23/2023	<b>IHOP</b>	<b>\$68.90</b>
7/23/2023	LAX AIRP SAMMYS PIZZA	\$17.28
7/18/2023	<b>AMERICAN AIRLINES</b>	<b>\$755.80</b>
7/8/2023	RV* OUTDOORSY RV Rental 9 Nights	\$1,623.00
7/31/2023	MCDONALD'S F6000	\$14.19
7/31/2023	<b>RV* OUTDOORSY</b>	<b>\$25.00</b>
	Total	\$3,672.45

No receipts were provided. District Auditors require itemized receipts for these charges. District staff recommends reimbursement of these receipts.



July 27, 2023

Board of Directors  
 Santa Maria Public Airport District  
 3217 Terminal Drive  
 Santa Maria, CA 93455

**Subject:** Authorization for two Director to attend the Counter UAS Summit to be held August 15<sup>th</sup>-16<sup>th</sup>, 2023, in Old Town Alexandria, VA.

**Summary**

This agenda item was previously presented to the Board at the July 13<sup>th</sup> Meeting. The Board requested a budget for this event.

**Budget**

		Attendees	Days	Rate	Total
Fees:	Registration	2		\$1,595.00	\$3,190.00
	Air Travel	2		\$834.00	\$1,668.00
	Ground Transportation	1		\$210.00	\$210.00
	Lodging	2	3	\$208.00	\$1,248.00
	Meals	2	4	\$100.00	\$800.00
	<b>Total:</b>				\$7,116.00

**Overall Impact:**

2022-2023 Budget for Business Travel	\$85,000.00
Previously Approved Business Travel	\$37,550.37
Current Balance for Business Travel	\$47,449.63
Amount of this Request	\$7,116.00
Balance Remaining if Approved	\$40,333.63

Sincerely,

Veroneka Reade  
 Manager of Finance and Administration

**SANTA MARIA PUBLIC AIRPORT DISTRICT TRAVEL EXPENSE REIMBURSEMENT REQUEST FORM**

Payment Made to Credit  
Card for: Nash Moreno

To: SMPAD Accounting Dept.

From: Nash Moreno

Explanation: UAS Summit 8/15-8/16

Dates: 8/13-8/18

Location: **PLEASE ATTACH ALL RECEIPTS**

DATE	EXPENSE	AMOUNT
8/13/2023	AMERICAN AIR0012471025078	\$2,386.40
8/14/2023	THE TRADEMARK	\$48.85
8/15/2023	THE HAMILTON	\$105.77
8/15/2023	THE TRADEMARK	\$44.41
8/15/2023	UBER LIME-Scooter Rental	\$16.27
8/15/2023	UBER LIME-Scooter Rental	\$31.73
8/15/2023	UBER-From: DCA to: Westin	\$28.68
8/16/2023	HOTEL WASHINGTON F&B	\$64.00
8/16/2023	UBER LIME-Scooter Rental	\$5.00
8/16/2023	UBER LIME-Scooter Rental	\$8.88
8/16/2023	UBER LIME-Scooter Rental	\$21.05
8/16/2023	UBER-From: Downtown DC to: Westin	\$26.99
8/16/2023	UBER- From: Westin to: Downtown DC	\$17.91
8/17/2023	THE GROVE-Breakfast	\$10.67
8/17/2023	UBER-From: Westin to: DCA	\$39.59
8/17/2023	UBER-From: Downtown DC to: Westin	\$33.33
8/17/2023	UBER LIME-Scooter Rental	\$40.71
8/17/2023	UBER: From: Westin to: Downtown DC	\$17.97
8/18/2023	WESTIN ALEXANDRIA 8/14-8/16	\$713.22
	Total	\$3,661.43

No receipts were provided. District Auditors require itemized receipts for these charges. District staff recommends reimbursement of these receipts.

**SANTA MARIA PUBLIC AIRPORT DISTRICT TRAVEL EXPENSE REIMBURSEMENT REQUEST FORM**

Make Check Payable To: David Baskett

<b>To:</b>	Accounting Department	
<b>From:</b>	David Baskett	
<b>Explanation:</b>	UAS-Counter Summit	
<b>Dates:</b>	8/15-16/2023	
<b>Location:</b>	Old Town Alexandria, VA	<b>PLEASE ATTACH ALL RECEIPTS</b>

DATE	EXPENSE	AMOUNT
08/11/23	Counter-UAS Summit Registration	\$1,595.00
08/11/23	United Airlines-RT LAX-IAD First Class	\$2,242.80
08/13/23	Avis-Rental Car to LAX	\$65.81
08/14/23	Anita's Mobil-Rental Car Fuel	\$30.00
08/14/23	Klatch Coffee-Lunch	\$13.14
08/14/23	Uber-IAD to Westin	\$55.98
08/17/23	Uber-From: Westin to: Lunch w/Consultant Hardy	\$20.94
08/17/23	Uber-From: Lunch w/Consultant Hardy to: Russian Embassy	\$17.91
08/17/23	Uber-From: Russian Embassy to: Westin	\$39.94
08/18/23	Foster's Grille-Dinner	\$17.23
08/19/23	Westin 8/14-8/19	\$1,059.87
08/19/23	Uber-Westin to IAD	\$80.48
08/19/23	McDonald's-Dinner	\$4.38
08/19/23	Tom's Gas-Rental Car Fuel	\$27.67
08/19/23	Avis-Rental Car to SMX	\$96.33
	<b>TOTAL</b>	<b>\$5,367.48</b>

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

**Santa Maria Public Airport District**  
**Profit & Loss**  
**As of August 31, 2023**

	YTD	PTD	PTD AVG	% AVG/PTD
Revenues from Operations				
Landing Area				
Landing fees and tiedowns	7,713.67	3,299.50	3,856.84	116.9 %
Fuel flowage fees	15,664.02	10,898.22	7,832.01	71.9 %
Subtotal	23,377.69	14,197.72	11,688.85	82.3 %
Hangar area				
T-Hangar	76,679.00	38,252.00	38,339.50	100.2 %
Corporate T-Hangars	52,946.00	26,348.00	26,473.00	100.5 %
T-Hangar Storage Units	5,640.00	2,820.00	2,820.00	100.0 %
Owner Build Hangars	3,298.00	1,649.00	1,649.00	100.0 %
Subtotal	138,563.00	69,069.00	69,281.50	100.3 %
FBO Area				
Main Hangar	22,600.00	11,300.00	11,300.00	100.0 %
Commercial Hangars	73,331.85	35,047.30	36,665.93	104.6 %
Land Leases	16,422.00	8,211.00	8,211.00	100.0 %
Subtotal	112,353.85	54,558.30	56,176.93	103.0 %
Terminal Area				
Car Rental	41,243.89	19,767.75	20,621.95	104.3 %
Terminal Space Lease	28,062.04	13,841.58	14,031.02	101.4 %
TSA LEO Reimbursement	540.00	0.00	270.00	
Subtotal	69,845.93	33,609.33	34,922.97	103.9 %
Revenue generating land				
Non Aviation Land Leases	86,605.12	39,636.16	43,302.56	109.3 %
Agricultural Leases	185,063.82	92,531.91	92,531.91	100.0 %
Cell Towers	10,100.00	5,050.00	5,050.00	100.0 %
Airport Mobile Home Park	83,882.82	43,158.61	41,941.41	97.2 %
Subtotal	365,651.76	180,376.68	182,825.88	101.4 %
Administrative				
Badging Income			0.00	
Miscellaneous Income	19,330.63	13,356.00	9,665.32	72.4 %
Plans and Specs	0.00	0.00	0.00	
Cares Grant Revenue	0.00	0.00	0.00	
Subtotal	19,330.63	13,356.00	9,665.32	72.4 %
Total Revenue from operations	729,122.86	365,167.03	364,561.45	99.8 %

0.00

**Santa Maria Public Airport District**  
**Profit & Loss**  
**As of August 31, 2023**

	YTD	PTD	PTD AVG	% AVG/PTD
Operating Expenses:				
Landing Area	13,631.40	8,138.90	6,815.70	83.7 %
Hangar Area	15,820.41	10,262.51	7,910.21	77.1 %
FBO Area	12,501.61	6,734.85	6,250.81	92.8 %
Terminal Area	68,283.71	35,280.02	34,141.86	96.8 %
Revenue generating land	68,622.63	35,734.26	34,311.32	96.0 %
Salaries and Benefits	240,358.55	165,290.15	120,179.28	72.7 %
Utilities	15,181.89	8,666.87	7,590.95	87.6 %
Supplies	17,255.21	5,386.29	8,627.61	160.2 %
Maintenance and Repairs	10,641.92	6,885.93	5,320.96	77.3 %
Contractual Services	247,595.04	186,613.48	123,797.52	66.3 %
Real Estate Commission	0.00	0.00	0.00	
ARFF Services	0.00	0.00	0.00	
Security Services	58,581.75	29,501.07	29,290.88	99.3 %
Dues and Subscriptions	9,600.00	505.00	4,800.00	950.5 %
Advertising	8,351.25	5,195.00	4,175.63	80.4 %
Depreciation	0.00	0.00	0.00	
Insurance	0.00	0.00	0.00	
Election Expense	0.00	0.00	0.00	
Business Travel	17,253.71	9,021.33	8,626.86	95.6 %
Fire Fighting Training	0.00	0.00	0.00	
Rent Credit	27,768.00	891.00	13,884.00	1558.2 %
Air Show Expense	0.00	(971.91)	0.00	.0 %
Other Miscellaneous Expense	3,977.49	2,975.00	1,988.75	66.8 %
Total Expenses	<u>835,424.57</u>	<u>516,109.75</u>	<u>417,712.34</u>	<u>80.9 %</u>
Operating income (loss)	<u>(106,301.71)</u>	<u>(137,586.72)</u>	<u>(43,485.57)</u>	<u>31.6 %</u>
Non-Operating Revenues (Expenses):				
PFC Revenue	4,865.36	0.00	2,432.68	
Interest Income	9,772.84	4,489.46	4,886.42	108.8 %
Tax Revenues	0.00	0.00	0.00	
AIP Reimbursement	3,198,500.00	1,256,034.00	1,599,250.00	127.3 %
Gain on Land Sale	0.00	0.00	0.00	
Total non-operating rev (exp)	<u>3,213,138.20</u>	<u>1,260,523.46</u>	<u>1,606,569.10</u>	<u>127.5 %</u>
Net Income	<u><u>3,106,836.49</u></u>	<u><u>1,122,936.74</u></u>	<u><u>1,563,083.53</u></u>	<u><u>139.2 %</u></u>

**Santa Maria Public Airport District**  
**Profit & Loss**  
**As of August 31, 2023**

	YTD	PTD	PTD AVG	% AVG/PTD
Revenues from Operations				
Landing Area				
Landing fees and tiedowns	7,713.67	3,299.50	3,856.84	116.9 %
Fuel flowage fees	15,664.02	10,898.22	7,832.01	71.9 %
Subtotal	23,377.69	14,197.72	11,688.85	82.3 %
Hangar area				
T-Hangar	76,679.00	38,252.00	38,339.50	100.2 %
Corporate T-Hangars	52,946.00	26,348.00	26,473.00	100.5 %
T-Hangar Storage Units	5,640.00	2,820.00	2,820.00	100.0 %
Owner Build Hangars	3,298.00	1,649.00	1,649.00	100.0 %
Subtotal	138,563.00	69,069.00	69,281.50	100.3 %
FBO Area				
Main Hangar	22,600.00	11,300.00	11,300.00	100.0 %
Commercial Hangars	73,331.85	35,047.30	36,665.93	104.6 %
Land Leases	16,422.00	8,211.00	8,211.00	100.0 %
Subtotal	112,353.85	54,558.30	56,176.93	103.0 %
Terminal Area				
Car Rental	41,243.89	19,767.75	20,621.95	104.3 %
Terminal Space Lease	28,062.04	13,841.58	14,031.02	101.4 %
TSA LEO Reimbursement	540.00	0.00	270.00	
Subtotal	69,845.93	33,609.33	34,922.97	103.9 %
Revenue generating land				
Non Aviation Land Leases	86,605.12	39,636.16	43,302.56	109.3 %
Agricultural Leases	185,063.82	92,531.91	92,531.91	100.0 %
Cell Towers	10,100.00	5,050.00	5,050.00	100.0 %
Airport Mobile Home Park	83,882.82	43,158.61	41,941.41	97.2 %
Subtotal	365,651.76	180,376.68	182,825.88	101.4 %
Administrative				
Badging Income			0.00	
Miscellaneous Income	19,330.63	13,356.00	9,665.32	72.4 %
Plans and Specs	0.00	0.00	0.00	
Cares Grant Revenue	0.00	0.00	0.00	
Subtotal	19,330.63	13,356.00	9,665.32	72.4 %
Total Revenue from operations	729,122.86	365,167.03	364,561.45	5.63



**Santa Maria Public Airport District**  
**Profit & Loss**  
**As of August 31, 2023**

	YTD	PTD	PTD AVG	% AVG/PTD
Operating Expenses:				
Landing Area	13,631.40	8,138.90	6,815.70	83.7 %
Hangar Area	11,986.46	6,428.56	5,993.23	93.2 %
FBO Area	12,501.61	6,734.85	6,250.81	92.8 %
Terminal Area	68,283.71	35,280.02	34,141.86	96.8 %
Revenue generating land	63,812.63	30,924.26	31,906.32	103.2 %
Salaries and Benefits	240,358.55	165,290.15	120,179.28	72.7 %
Utilities	15,181.89	8,666.87	7,590.95	87.6 %
Supplies	17,255.21	5,386.29	8,627.61	160.2 %
Maintenance and Repairs	10,629.28	6,873.29	5,314.64	77.3 %
Contractual Services	139,419.54	78,437.98	69,709.77	88.9 %
Real Estate Commission	0.00	0.00	0.00	
ARFF Services	0.00	0.00	0.00	
Security Services	58,581.75	29,501.07	29,290.88	99.3 %
Dues and Subscriptions	9,600.00	505.00	4,800.00	950.5 %
Advertising	8,351.25	5,195.00	4,175.63	80.4 %
Depreciation	0.00	0.00	0.00	
Insurance	0.00	0.00	0.00	
Election Expense	0.00	0.00	0.00	
Business Travel	17,253.71	9,021.33	8,626.86	95.6 %
Fire Fighting Training	0.00	0.00	0.00	
Rent Credit	27,768.00	891.00	13,884.00	1558.2 %
Air Show Expense	0.00	(971.91)	0.00	.0 %
Other Miscellaneous Expense	3,977.49	2,975.00	1,988.75	66.8 %
<b>Total Expenses</b>	<b>718,592.48</b>	<b>399,277.66</b>	<b>359,296.29</b>	<b>90.0 %</b>
<b>Operating income (loss)</b>	<b>10,530.38</b>	<b>(20,754.63)</b>	<b>14,930.48</b>	<b>(71.9) %</b>
Non-Operating Revenues (Expenses):				
PFC Revenue	4,865.36	0.00	2,432.68	
Interest Income	9,772.84	4,489.46	4,886.42	108.8 %
Tax Revenues	0.00	0.00	0.00	
AIP Reimbursement	3,198,500.00	1,256,034.00	1,599,250.00	127.3 %
Gain on Land Sale	0.00	0.00	0.00	
<b>Total non-operating rev (exp)</b>	<b>3,213,138.20</b>	<b>1,260,523.46</b>	<b>1,606,569.10</b>	<b>127.5 %</b>
<b>Net Income</b>	<b>3,223,668.58</b>	<b>1,239,768.83</b>	<b>1,621,499.58</b>	<b>130.8 %</b>

Current Assets:

Cash and cash equivalents	8,423,768
Restricted - cash and cash equivalents	655,474
Certificate-of-deposit	8,000
Accounts receivable - customers and tenants, net	451,002
Prepaid expenses and deposits	<u>10,868,938</u>
Total current assets	<u>20,407,183</u>

Non-current assets:

Note receivable	166,218
Interest Receivable	0
Capital assets, not being depreciated	6,394,132
Depreciable capital assets	18,524,500
Deferred other post-employment benefits outflows	95,588
Deferred pension outflows	<u>403,641</u>
Total non-current assets	<u>25,584,079</u>

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Total assets	<u>45,991,262</u>
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Current Liabilities:

Accounts payable and accrued expenses	379,161
Accrued wages and related payables	6,384
Unearned Revenue (customer prepaid)	0
Hangar and other deposits	114,313
Long-term liabilities - due in one year:	
Compensated absences	36,873
Land improvements payable	<u>15,238</u>
Total current liabilities	<u>551,969</u>

Long-term liabilities - due in more than one year

Compensated absences	110,620
Land improvements payable	86,348
Total other post-employment benefits liability	406,468
Net pension liability	1,294,203
Deferred pension inflows	<u>1,197,727</u>
Total long term liabilities	<u>3,095,366</u>

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Total Liabilities	<u>3,647,335</u>
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Net position:

Retained Earnings	44,748,714
Change in Net Position	<u>3,106,836</u>
Total net position	<u>47,855,550</u>

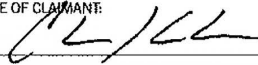
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Total liabilities and net position	<u>51,502,885</u>
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<b>Tenant</b>	<b>Month</b>	<b>HANGAR</b>	<b>RENT AMOUNT OWED</b>	<b>LATE FEES</b>	<b>TOTAL OWED</b>
James Ward	August	3027-B	\$275.00	\$27.00	\$302.00
James Ward	September	3027-B	\$275.00	\$27.00	\$302.00

Total amount owed: **\$604.00**

**CLAIM FORM**

NAME OF PUBLIC ENTITY: <b>Santa Maria Public Airport District</b>	
CLAIMANT'S NAME: <b>Central Coast Jet Center LLC</b>	ADDRESS: <b>1211 Citation Ct. Santa Maria, CA</b>
SSN:	PHONE: <b>805-350-0499</b>
The post office address to which the person presenting the claim desires notices to be sent: <b>1211 Citation Ct. Santa Maria, CA 93455</b>	
The date, place and other circumstances of the occurrence or transaction which gave rise to the claim asserted. January 9th, 2023 Central Coast Jet Center, 1211 Citation Ct. Santa Maria, CA 93455 IICRC Category 3 Flooding, water flowed from Agricultural land east of the Jet Center between the airport AOA and Foster Rd. on airport property. Lack of proper drainage put the flow of water on the taxiway which then flowed on to the Jet Center's property and flooded the facility.	
A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the time of presentation of the claim: Central Coast Jet Center incurred IICRC Category 3 (hazardous agricultural run-off water) flood damage Jan. 9th, 2023 at 0700. The flow came from off property and flooded the aircraft storage and general lobby/office space. The hangar saw 5-6" of water and the Lobby saw 1.5-2" of water. This resulting in a total loss in flooring, drywall, cabinetry, furniture and moisture in the ceiling. We have relocated tenants and employees due to potential mold and health risks. The mitigation process has been started.	
The name or names of the public employee or employees causing the injury, damage, or loss, if known: <b>No employees were injured</b>	
The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed.	
If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case. <b>This will fall into a Unlimited Civil Case, above \$25,000.</b>	
<b>SIGNATURES</b>	
SIGNATURE OF CLAIMANT: 	DATE: <b>1/19/2023</b>
SIGNATURE OF CLAIMANT REPRESENTATIVE:	DATE:
DATE RECEIVED BY ENTITY: 