



**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

**Thursday
April 22, 2021**

**Virtual Meeting
Zoom Meeting: [Zoom.us](https://zoom.us)
Meeting ID: [812 8065 1089](https://zoom.us/j/81280651089)
Meeting Password: 3217
7:00 P.M.**

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Brown, Engel, Rafferty, Adams, Baskett

- 1. MINUTES OF THE REGULAR MEETING HELD APRIL 8, 2021.**
- 2. COMMITTEE REPORT(S):**
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)**
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)**
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc)**
 - d) CITY & COUNTY LIAISON**
 - e) STATE & FEDERAL LIAISON**
 - f) VANDENBERG LIAISON**
 - g) BUSINESS PARK COMMITTEE (Ad Hoc)**
- 3. GENERAL MANAGER'S REPORT**
 - a) Monthly Activity Report**
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT**

a) Demand Register	c) Financial Statements
b) Budget to Actual	d) Quarterly Investment Report
- 5. DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)**

6. **PUBLIC SESSION:** Statements from the public will be heard during public session. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public may use the “raise hand” feature to be put in a speaking queue. Public comment will be limited to three (3) minutes. If a speaker continues speaking after being notified of the end of their public comment period, the meeting Host will mute the speaker and move on to the next person in the queue.

Please raise your hand in the following ways:

Telephone: Press “*9” to raise your hand and notify the meeting Host. You will be placed in the queue and unmuted, in order, so that you may provide public comment.

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7. **RESOLUTION 895. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT AMENDING RATES AND CHARGES FOR 2021-2022 FISCAL YEAR.**
8. **RESOLUTION 896. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVING SALARIES AND SALARY INCREASES FOR NON-MANAGEMENT EMPLOYEES FOR FISCAL YEAR 2021-2022.**
9. **RESOLUTION 897. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVING SALARIES AND SALARY INCREASES FOR MANAGEMENT EMPLOYEES FOR FISCAL YEAR 2021-2022.**
10. **AUTHORIZATION FOR TUITION REIMBURSEMENT FOR ONE STAFF MEMBER.**
11. **APPROVAL OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT HANGAR WAITING LIST RULES AS AMENDED APRIL 22, 2021.**
12. **AUTHORIZATION FOR THE GENERAL MANAGER TO ACCEPT AN APPOINTMENT TO THE ASSOCIATION OF CALIFORNIA AIRPORTS BOARD OF DIRECTORS, INCLUDING REQUIRED TRAVEL.**
13. **AUTHORIZATION FOR THE GENERAL MANAGER TO APPLY FOR AND ACCEPT A CRRSA ACT GRANT THROUGH THE FAA.**
14. **DISCUSSION AND DIRECTION TO STAFF REGARDING CONTINUED RENT RELIEF FOR THE SANTA MARIA MUSEUM OF FLIGHT.**
15. **CLOSED SESSION.** The Board will hold a Closed Session to discuss the following item(s):
 - a) Conference with Real Property Negotiators (Chris Hastert, Tom Ross, and District Counsel) Re: APN 111-231-10, APN 111-231-11, APN 111-231-17 (Gov. Code Section 54956.8)
 - b) Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-SMPAD v. Smith, Santa Barbara Superior Court Case No. 20CV04445.

c) Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-SMPAD v. Baskett, Santa Barbara Superior Court Case No. 20CV04444.

16. DIRECTORS' COMMENTS.

17. ADJOURNMENT.

MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD APRIL 8, 2021

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting via a virtual meeting at 7:00 p.m. Present were Directors Brown, Engel, Rafferty, Adams and Baskett. General Manager Hastert, Manager of Finance & Administration Reade, and District Counsel Martin.

1. MINUTES OF THE REGULAR MEETING HELD March 25, 2021. Director Baskett made a Motion to approve the minutes of the regular meeting held March 25, 2021. Director Engel Seconded and it was carried by the following roll call vote. Directors Engel, Rafferty, Adams and Baskett voted "Yes". Director Brown abstained.
2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) – The committee met twice. Once to discuss drone detection which is on the agenda and the other to attend the Mead & Hunt virtual conference.
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) – No meeting scheduled.
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) – No meeting scheduled.
 - d) CITY & COUNTY LIAISON – No meeting scheduled.
 - e) STATE & FEDERAL LIAISON – No meeting scheduled.
 - f) VANDENBERG LIAISON – No meeting scheduled.
 - g) BUSINESS PARK COMMITTEE (Ad Hoc) – No meeting scheduled.
3. GENERAL MANAGER'S REPORT. Mr. Hastert notified the Board of meetings he attended. Mr. Hastert met with several airlines as part of the annual Mead & Hunt Conference. He also met with SWAAAE, Aircraft Paint, Arista Helicopters, and the District's Broker. He gave an update on the Airpark Drive project and asked for the Board's support to apply for an opening on the CAC Board of Directors.
4. MANAGER OF FINANCE & ADMINISTRATION REPORT.

The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.

 - a) Demand Register. The Demand Register, covering warrants 068844 through 068888 in the amount of \$180,568.75 was recommended for approval as presented. Director Rafferty made a Motion to accept the Demand Register as presented. Director Adams Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".
5. DISTRICT COUNSEL'S REPORT. Nothing to report.

6. PUBLIC SESSION: Statements from the public will be heard during public session. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public may use the “raise hand” feature to be put in a speaking queue. Public comment will be limited to three (3) minutes. If a speaker continues speaking after being notified of the end of their public comment period, the meeting Host will mute the speaker and move on to the next person in the queue.

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No one requested to speak.

7. Discussion and direction to staff regarding drone detection technology. Discussion was held and direction was given to wait until the technology has improved and the price decreases.
8. Presentation by Tom Widroe regarding U.S. Customs at the Santa Maria Airport. After Mr. Widroe presented, the topic was opened for members of the public to speak.

Mr. Dan Blough encouraged the airport to bring Customs back.

Mr. Roy Reed, the President of the Santa Barbara County Taxpayers Association, stated Customs would be a tremendous asset and create a niche for the area which could potentially expand commercial service.

Franziska Shepard asked for the Boards assurance the contract would not be immediately terminated upon reopening.

Pam, a member of the public, stated the airport is currently underutilized and having Customs could bring back airlines. She would like to see the District move forward in bringing Customs back.

9. Discussion and direction to staff regarding efforts to reinstate User Fee Customs at the Santa Maria Public Airport District. Discussion was held and then the topic was opened to the public for any comment.

Mr. Hastert read a support letter from Mr. Jim Klucker, a hangar tenant, stating that he would like to see the Board bring Customs back. He thinks it could show that the District can be a major player on the west coast.

Mr. Dan Blough reiterated Customs is a must and the potential revenue loss is worth it.

Director Rafferty made a Motion to move forward and send the proposal to Customs. Director Adams Seconded and it was carried by the following roll call vote. Directors Brown, Rafferty, Adams and Baskett voted “Yes”. Director Engel voted “No”.

10. Authorization for the President and Secretary to execute the First Amendment of Lease Agreement between the District and the United States of America for space leased at 3249 Terminal Drive. Director Baskett made a Motion to approve. Director Rafferty Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".
11. Discussion and direction to staff regarding COVID-19 precautions and return to in person meetings. Discussion was held and direction was given to hold off returning to in person meetings until at least July 1st when we can reevaluate and take CDC guidelines into account.
12. Authorization for up to four individuals to attend the AAAE Annual Conference held in Las Vegas, NV July 11-13, 2021. Director Adams made a Motion to approve. Director Rafferty Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".
13. Authorization for up to three individuals to attend the SWAAAE Summer Conference held in Reno, NV August 8-11, 2021. Director Rafferty made a Motion to approve. Director Baskett Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".
14. CLOSED SESSION. This item was tabled until the next meeting.
15. DIRECTORS' COMMENTS: Directors Brown, Adams and Baskett had no comment.

Director Engel said timing is everything.

Director Rafferty stated he would like to stop kicking the can down the road with regards to Customs and considers now a good time to move forward.
16. ADJOURNMENT. President Brown asked for a Motion to adjourn to a Regular Meeting to be held on April 22, 2021 at 7:00 p.m. via a virtual meeting. Director Rafferty made that Motion, Director Adams Seconded and it was carried by the following roll call vote. Directors Brown, Engel, Rafferty, Adams and Baskett voted "Yes".

ORDER OF ADJOURNMENT

This Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 8:28 p.m. on April 8, 2021.

Steve Brown, President

Hugh Rafferty, Secretary

Monthly Activity Report

March



AGENDA ITEM

3a

4/22/2021

Aviation Building Information

	Inventory	Occupied	Available	Occupancy Rate
T Hangars	140	136	4	97%
Corporate T Hangars	8	8	0	100%
Corporate Hangars	28	28	0	100%
Storage Units	26	26	0	100%
Owner Build	23	23	0	100%
Commercial Aviation Hangar Space (SqFt)	107,782	103,360	4,422	96%
Commercial Aviation Office Space (SqFt)	28,800	19,449	9,351	68%

Hangar Waiting List

T-Hangars	11
Corporate/Corporate T-Hangar	15

Monthly Activity

	Mar-20	Feb-21	Mar-21	%Change
Operations	2,092	2,445	2,709	29%
Noise/Nuisance Complaints	0	0	2	
Jet\100LL Fuel (Gallons)	64,384	57,006	47,572	-26%

Enplanements

	Mar-20	Feb-21	Mar-21	%Change
Allegiant	687	934	1,145	67%
Central Coast Shuttle	309	44	85	-72%

Airline Load Factor

	# of Flights	Load Factor Actual flights	Load Factor SCHD flights
Allegiant	18	41%	41%

Land Lease Information (Acres)

	Inventory	Occupied	Available
Business Park	224	0	224
Agriculture	592.29	592.29	0
Grazing	511	511	0
Non Aviation Land Leases	TBD	48.42	
Aviation Land Leases	TBD	12.22	
Total Airport Acreage	2,550		

Mobile Home Park

	Spaces Rented	Units Sold
Mobile Home Park	78	

2020-2021

**DEMAND REGISTER
SANTA MARIA PUBLIC AIRPORT DISTRICT**

Full consideration has been received by the Santa Maria Public Airport District for each demand, numbers 068889 to 068934 and electronic payments on Pacific Premier Bank and in the total amount of \$338,661.79.

CHRIS HASTERT
GENERAL MANAGER

DATE

The undersigned certifies that the attached register of audited demands of the Santa Maria Public Airport District for each demand, numbers 068889 to 068934 and electronic payments on Pacific Premier Bank in the total amount of \$338,661.79 has been approved as being in conformity with the budget approved by the Santa Maria Public Airport District and funds are available for their payment.

VERONEKA READE
MANAGER OF FINANCE AND ADMINISTRATION

DATE

THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVED PAYMENT OF THE ATTACHED WARRANTS AT THE MEETING OF APRIL 22, 2021.

HUGH RAFFERTY
SECRETARY

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
* 68889	4/8/2021	Chuck Adams	200.00	Directors Fees
* 68890	4/8/2021	ADB SAFEGATE Americas	1,378.80	Lighting & Nav Aid Maint.
* 68891	4/8/2021	BIOMTRICS4ALL	495.00	Security System Maint & Repairs
* 68892	4/8/2021	Bomar Security	6,251.50	Security Service
* 68893	4/8/2021	Brayton's Power Wash	500.00	Street Sweeping
* 68894	4/8/2021	Central Coast Jet Center	1,066.96	Refund-Deposit by Mistake
* 68895	4/8/2021	CED	1,417.09	Lighting Maintenance
* 68896	4/8/2021	Coast Networx	210.00	Computer Support
* 68897	4/8/2021	City of Santa Maria	203,792.16	Quarterly ARFF Services
* 68898	4/8/2021	Clark Pest Control	330.00	Weed/Vector Control
* 68899	4/8/2021	Electronic Parts Store	53.91	Radio Maint.
* 68900	4/8/2021	Carl Engel	500.00	Directors Fees
* 68901	4/8/2021	Fedak & Brown LLP	919.00	Annual Audit
* 68902	4/8/2021	Frontier Communications	1,263.41	Telephone Service
* 68903	4/8/2021	The Gas Company	1,873.67	Utilities
* 68904	4/8/2021	J B Dewar, Inc	513.92	Fuel Expense - Gas/Diesel
* 68905	4/8/2021	J.D. Humann Landscape	4,955.00	Landscape Maintenance
* 68906	4/8/2021	Mission Uniform Service	146.93	Uniform Service
* 68907	4/8/2021	Outdoor Supply Hardware	444.65	Hardware & Supplies
* 68908	4/8/2021	Quinn Company	451.34	Equipment Rental
* 68909	4/8/2021	Hugh Rafferty	600.00	Directors Fees
* 68910	4/8/2021	San Luis Powerhouse	1,208.36	Generator Maintenance
* 68911	4/8/2021	SCS Engineers	292.50	Workplan for Assesment of PFAS
* 68912	4/8/2021	Service Star	11,341.45	Janitorial Service
* 68913	4/8/2021	S Lombardi & Assoc.	4,620.00	Airport Advertising
* 68914	4/8/2021	VTC Enterprises	70.00	Trash - Paper Recycling
* 68915	4/8/2021	Your People Professionals	1,636.33	Employee Recruitment
* 68916	4/15/2021	Alpha Fire Corporation	840.00	Annual Fire Spinkler Insp.
* 68917	4/15/2021	American Industrial Supply	10.33	Lighting & Nav Aid Maint.
* 68918	4/15/2021	AT&T	45.17	Phone Service

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
* 68919	4/15/2021	B&B Steel & Supply of SM	259.04	Drainage Maintenance
* 68920	4/15/2021	Berchtold Equipment	1,423.22	Heavy Equip Maint - Mechanical
* 68921	4/15/2021	Central City Tool Supply	134.83	Small Tools
* 68922	4/15/2021	CED	215.06	Lighting Maintenance
* 68923	4/15/2021	City of Guadalupe	18,543.56	Security Service
* 68924	4/15/2021	Earthbound Electric, Inc	6,765.00	Runway Generator Maintenance
* 68925	4/15/2021	Fastenal Company	105.36	Shop Supplies
* 68926	4/15/2021	Ferguson Enterprises	216.41	Buildg. Maint.
* 68927	4/15/2021	J B Dewar	185.61	Fuel Expense - Gas/Diesel
* 68928	4/15/2021	McMasters and Carr	91.22	Building Maint. - Terminal
* 68929	4/15/2021	Napa Auto Parts	16.28	Auto parts
* 68930	4/15/2021	Pacific Telemanagement	230.92	Pay Phone Service
* 68931	4/15/2021	Pat's Automotive	1,021.38	Auto Maint. - Mechanical
* 68932	4/15/2021	RRM Design Group	353.75	Consulting Services
* 68933	4/15/2021	Santa Maria Valley Crop	3,135.52	Weed/Vector Control
* 68934	4/15/2021	Tri-Counties Plant Service	275.00	Interior Plants Maint.
			<u>\$ 280,399.64</u>	
ACH	4/5/2021	ReadyRefresh by Nestle	87.74	Water Delivery
ACH	4/6/2021	Xerox	536.53	Copier Lease
ACH	4/7/2021	Mass Mutual	4,328.37	Employee Paid Retirement
ACH	4/12/2021	CalPERS	13,216.73	Health Insurance
ACH	4/12/2021	CalPERS	5,440.06	Employee Retirement
ACH	4/15/2021	Paychex	24,897.23	Payroll
ACH	4/15/2021	Mass Mutual	4,328.37	Employee Paid Retirement
ACH	4/16/2021	Paychex	191.20	Paychex Invoice
ACH	4/16/2021	Paychex	5,235.92	Payroll Taxes
Subtotal			<u>\$ 58,262.15</u>	
Total			<u><u>\$ 338,661.79</u></u>	

Santa Maria Public Airport District

For the Month Ending February 28, 2021

Account Number	Account Title	Actual YTD	Budget YTD	Over (Under) Budget
71110-100	Electricity - Landing Area	15,803	13,503	2,300
71110-455	Electricity - Hotel Ramp	928	1,020	(93)
71120-150	ARFF Services	407,081	541,747	(134,666)
71220-100	Signs	43	6,733	(6,691)
71310-100	Lighting & Nav Aid Maintenance	6,448	7,417	(969)
71323-100	Runway Generator Maintenance	1,340	3,067	(1,727)
71330-100	Pavement - Runways & Taxiways	1,805	8,667	(6,862)
71331-100	Pavement - Ramps & Tiedowns		7,233	(7,233)
71345-100	Weed/Wildlife Abatement	15,809	41,247	(25,438)
71350-100	Fencing & Gates	2,568	3,867	(1,299)
72110-200	Electricity - Hangars	16,704	14,658	2,046
72130-200	Water/Sewer - Hangar	1,849	1,803	46
72150-200	Emergency Phones - Hangars	1,627	1,458	169
72260-200	Landscaping Hangar Area	5,189	5,256	(67)
72290-200	Miscellaneous Hangar Supplies		933	(933)
72300-200	Building Maintenance - Hangar Area	7,490	13,267	(5,776)
72310-200	Lighting Maintenance - Hangars	3,544	4,667	(1,123)
72311-200	Janitorial Sv Hangar Area	9,240	9,240	0
72328-200	Fire Extinguisher Service - Hangar		1,000	(1,000)
72331-200	Pavement - Ramp - Hangars		7,500	(7,500)
72350-200	Fencing & Gates		2,033	(2,033)
72445-200	Fire Alarm Service - Hangars	2,199	3,269	(1,069)
72480-200	Waste Oil Removal - Hangars	1,390	1,167	223
73700-721	Owner Build - Water/Sewer	839	636	203
73700-722	Owner Build - Electricity	169	167	2
73700-723	Owner Build - Restroom Janitorial	1,680	1,680	0
73700-724	Owner Build - Maintenance	401	667	(266)
74110-203	Electricity - Main Hangar	28,239	23,336	4,903
74110-204	Utilities - 3940 Mitchell Rd.	226	175	51
74120-203	Gas- Main Hangar	892	1,149	(257)
74130-125	Water/Refuse - Paint Hangar	4,170	3,280	890
74130-203	Water/Refuse - Main Hangar	3,674	3,505	170
74150-125	Emergency Lines - Paint Hangar	1,529	1,601	(72)
74150-203	Emergency Lines - Main Hangar	552	689	(138)
74260-400	Landscaping - FBO	836	847	(11)
74300-400	Building Maintenance - FBO Hangar Area	3,366	8,833	(5,467)
74311-203	Janitorial Sv Main Hangar & FBOs	1,680	1,680	0
74311-218	FBO - Water/Refuse/Sewer	1,364	936	428
74315-400	Fire Sprinkler Maintenance	446	1,667	(1,221)
74331-400	Pavement - Ramps & Tiedowns		1,333	(1,333)
74340-400	Drainage Maintenance	1,357	1,333	24
74350-400	Fencing & Gates	2,696	3,733	(1,037)
74445-125	Fire Alarm Service - Paint Hangar	315	280	35
74445-203	Fire Alarm Service - Main Hangar	315	280	35
75110-249	Electricity - Terminal	55,103	65,773	(10,671)
75120-249	Gas - Terminal	2,895	3,823	(928)
75130-249	Water/Refuse/Sewer - Terminal	9,060	11,683	(2,623)

Santa Maria Public Airport District

For the Month Ending February 28, 2021

Account Number	Account Title	Actual YTD	Budget YTD	Over (Under) Budget
75150-249	Emergency Phone Lines - Terminal	5,081	5,212	(131)
75150-250	Pay Phone Service - Terminal	1,847	1,823	24
75150-300	Audio & Video Monthly Charges	2,016	2,141	(124)
75220-250	Signs	788	2,167	(1,379)
75255-250	Janitorial Sv Terminal Area	64,078	63,808	270
75260-250	Landscaping - Terminal	22,836	23,062	(225)
75300-249	Building Maint. - Terminal	14,252	32,633	(18,381)
75300-339	Building Maintenance - Fire Station	2,397	3,820	(1,423)
75310-240	Lighting Maintenance - Streets	16,348	10,899	5,449
75310-249	Lighting Maintenance - Terminal	96	2,667	(2,571)
75310-339	Lighting Maintenance - Fire Station		67	(67)
75323-249	Generator Maintenance - Terminal	1,254	1,667	(412)
75323-339	Generator Maintenance - Fire Station	1,147	1,667	(520)
75333-250	Pavement - Roads - Terminal Area	5,352	9,333	(3,981)
75350-250	Fencing & Gates - Terminal	322	3,033	(2,711)
75465-249	Automatic Door Service	634	4,000	(3,366)
75475-249	Interior Plant Service - Terminal	2,200	2,533	(333)
75700-740	Terminal Accessories	4,211	8,907	(4,695)
76110-300	Electric - Street Lights	1,482	1,339	142
76110-310	Electric - Retention Dam Pumps	2,618	2,142	476
76140-300	Recycled Water		1,500	(1,500)
76220-250	Signs	674	667	8
76260-300	Landscaping - Revenue Generating Land	16,640	11,093	5,546
76290-300	South Well Repairs		333	(333)
76310-300	Street Light Maintenance		333	(333)
76340-300	Drainage Maintenance	598	4,000	(3,402)
76345-300	North Well Repairs		1,000	(1,000)
76350-300	Fencing & Gates	2,150	1,667	483
76360-300	Stormwater Retention Facilities	3,170	2,267	904
76700-750	MHP - Salaries/Benefits	63,303	63,067	236
76700-752	MHP - Maintenance	15,361	20,250	(4,889)
76700-753	MHP - MHP Liability Insurance	7,089	4,577	2,513
76700-754	MHP - Utilities	132,072	106,213	25,858
76700-755	MHP - Property Management	18,800	18,800	0
76700-757	MHP - General and Admin. Expense	8,521	7,203	1,318
87010-451	General Manager	102,210	108,715	(6,505)
87010-452	Manager of Operations and Maintenance	63,516	67,564	(4,048)
87010-453	Manager of Finance and Administration	60,492	64,352	(3,860)
87010-454	Operations Officer	36,282	38,592	(2,310)
87010-455	Administrative Assistant	39,515	43,424	(3,910)
87010-456	Maintenance Foreman	48,780	51,268	(2,488)
87010-457	Maintenance Workers III	16,413	11,429	4,984
87010-458	Maintenance Worker I	75,591	82,156	(6,565)
87010-460	Accounting Clerk	36,545	40,982	(4,437)
87010-462	Receptionist	29,763	30,515	(752)
87010-463	Maintenance Worker IV	18,372	24,505	(6,133)
87020-473	Longevity Pay	16,907	17,973	(1,067)
87030-481	Medicare Tax	9,070	8,431	639

Santa Maria Public Airport District

For the Month Ending February 28, 2021

Account Number	Account Title	Actual YTD	Budget YTD	Over (Under) Budget
87030-482	Medical Insurance	160,201	162,685	(2,483)
87030-483	Dental Insurance	6,911	7,164	(253)
87030-484	Auto Allowance	8,651	9,200	(549)
87030-485	Life Insurance	2,610	3,589	(978)
87030-486	Disability Insurance	3,899	4,726	(827)
87030-487	PERS Retirement	171,929	169,470	2,459
87030-488	Worker's Compensation	10,907	18,071	(7,164)
87030-489	Employee Vision Coverage	939	939	0
87030-495	Unemployment Claims	2,529	2,983	(454)
87110-150	Electricity - Shop	2,038	1,984	53
87110-217	Electricity - Administration Building	6,968	8,551	(1,583)
87120-150	Gas - Shop	159	171	(12)
87120-217	Gas - Administration Building	491	541	(50)
87130-150	Water/Refuse - Shop	2,250	2,037	213
87130-217	Water/Sewer - Administrative Building	1,597	1,029	567
87130-500	Water - Landscaping	20,544	13,323	7,221
87140-500	Trash - Paper Recycling	772	1,060	(289)
87160-501	Cellular Phone	6,143	9,833	(3,691)
87160-502	Security Phone Lines	863	864	(1)
87160-504	Administration Office - Monthly Service	4,693	4,534	159
87160-505	Administration Office - Toll Calls	904	823	81
87160-507	Administration Office - Fax Line	1,169	1,124	44
87160-509	Tower & Fire Station	2,599	2,133	466
87160-510	Shop Phone	1,936	1,693	243
87160-511	Answering Service	2,289	2,362	(73)
87210-500	Security Supplies		2,267	(2,267)
87230-500	Janitorial Supplies	4,760	8,788	(4,028)
87240-500	Small Tools	4,099	6,028	(1,929)
87260-150	Shop Supplies	1,568	3,033	(1,465)
87270-531	Fuel Expense - Gas/Oil	7,730	6,534	1,195
87270-532	Fuel Expense - Diesel Fuel/Oil	2,466	8,137	(5,671)
87275-500	Solvent	581	667	(86)
87280-546	First Aid	419	530	(111)
87280-547	Safety Equipment	5,394	2,433	2,961
87280-548	Training Supplies		400	(400)
87286-500	Uniform Service	6,459	5,271	1,187
87290-500	Sundries	2,195	3,012	(816)
87300-150	Building Maintenance - Shop	1,961	2,433	(472)
87300-217	Building Maintenance - Admin	2,720	6,733	(4,014)
87321-150	Equipment Maintenance - Shop	404	500	(96)
87322-500	Radio Maintenance	2,475	2,035	439
87324-521	Copier	5,688	5,130	558
87324-523	Maintenance - Postage Machine	807	968	(161)
87328-500	Fire Extinguisher Service		2,033	(2,033)
87360-536	Automotive Maintenance - Mechanical	7,089	5,333	1,755
87360-537	Automotive Maintenance - Tires	1,006	2,667	(1,661)
87370-541	Heavy Equipment - Mechanical	7,007	17,000	(9,993)
87370-542	Heavy Equipment - Tires	281	6,667	(6,385)

Santa Maria Public Airport District

For the Month Ending February 28, 2021

Account Number	Account Title	Actual YTD	Budget YTD	Over (Under) Budget
87370-543	ARFF Vehicle Maintenance	25,331	17,000	8,331
87380-554	Fuel System - Fire Alarm Service	315	947	(632)
87400-500	Directors Fees	13,700	14,000	(300)
87412-500	Payroll Processing Fees	7,931	3,575	4,355
87414-500	Annual Audit	26,341	19,525	6,816
87420-500	Legal Counsel Services	44,966	43,820	1,146
87422-501	Real Estate Commission	60,636	40,424	20,212
87440-500	Security Service	203,911	255,297	(51,386)
87443-500	Security Sys Maint & Repairs	11,488	26,000	(14,512)
87450-500	Janitorial Service - Admin	7,560	7,808	(248)
87470-500	Landscaping Services	3,373	3,416	(43)
87472-500	Landscaping Contingencies	3,355	3,333	21
87475-500	Internet/Web Page Maintenance	13,371	28,960	(15,589)
87510-562	Bank Charges - Service Charges	11,756	8,927	2,830
87520-566	Freight & Common Carrier	30	470	(440)
87520-567	Postage	985	667	318
87520-568	Printing & Stationery		367	(367)
87520-570	Misc. Office Supplies	5,717	9,108	(3,391)
87520-572	Books & Publications	125	1,715	(1,590)
87530-581	Computer Supplies	2,669	12,193	(9,525)
87530-583	Computer Support Services	87,318	76,637	10,680
87540-600	Dues and Memberships	3,579	3,662	(83)
87540-601	Dues - AAAE	3,250	2,733	517
87540-603	Dues - SWAAAE	285	227	58
87540-605	Dues - Chamber of Commerce	8,050	5,333	2,717
87540-606	Dues - National Notary Association		100	(100)
87540-607	Dues - CSDA	7,253	5,111	2,142
87540-608	Dues - Airport Storm	4,950	3,300	1,650
87540-610	Costco Membership	240	110	130
87540-618	Santa Maria Times		100	(100)
87540-628	Pro-rata Share of LAFCO Budget	2,515	1,951	564
87600-596	Advertising - Legal	440	667	(227)
87600-599	Advertising - Airport Advertising	106,339	104,333	2,005
87610-100	Depreciation - Landing Area	761,035	885,699	(124,664)
87610-200	Depreciation - Hangar Area	51,164	79,755	(28,591)
87610-250	Depreciation - Terminal Area	186,226	243,845	(57,619)
87610-300	Depreciation - RGL	119,187	163,798	(44,611)
87610-400	Depreciation - Main Hangar & FBO	21,493	35,683	(14,190)
87610-500	Depreciation - Administration	92,552	124,309	(31,757)
87618-500	Election Expense		16,667	(16,667)
87620-692	Emergency Exercises		333	(333)
87630-591	Insurance - Airport Liability	6,475	8,633	(2,158)
87630-592	Insurance - Auto, Fire, Property	63,636	92,581	(28,945)
87630-595	Insurance - General Liability	27,441	39,183	(11,742)
87650-641	Taxes - Sales	(730)		(730)
87650-643	Permits	5,041	3,112	1,929
87650-646	Storm Water Permits		933	(933)
87660-500	Education	4,614	10,667	(6,053)

Santa Maria Public Airport District

For the Month Ending February 28, 2021

Account Number	Account Title	Actual YTD	Budget YTD	Over (Under) Budget
87670-500	Business Travel & Entertainment	569	44,246	(43,678)
87670-501	AAAE Annual Conference	1,680		1,680
87679-500	Employee Recognition	777	2,533	(1,756)
87700-791	Sig Items - Training Live Burn		26,765	(26,765)
88680-681	SM Chamber Economic Development	38,000	25,333	12,667
88680-685	Museum of Flight		6,667	(6,667)
88680-691	Planning & Marketing	17,039	23,333	(6,295)
88680-692	Marketing Aviation Related	8,609	51,240	(42,631)
88680-693	Consulting Services - Contingencies	64,195	110,356	(46,160)
88680-702	Rent Credit - Operations	6,677	6,598	79
88700-705	Airfest Expenses- Miscellaneous	141		141
	Total Expenses	<u>4,226,349</u>	<u>5,089,205</u>	<u>(862,856)</u>

Santa Maria Public Airport District

For the Month Ending February 28, 2021

Account Number	Account Title	Actual YTD	Budget YTD	Over (Under) Budget
61100-052	Landing Fees - Ameriflight	\$10,992.38	\$5,603.84	5,389
61100-053	Landing Fees - U.S. Forest Service	27,772.64	16,666.64	11,106
61100-054	Landing Fees - Federal Express	5,057.50	4,994.24	63
61100-055	Landing Fees - Allegiant Air	16,361.54	12,865.04	3,497
61100-062	Landing Fees -United (Skywest)		8,577.52	(8,578)
61100-063	Landing Fees - United Express (WS)	74.96		75
61100-064	Mooring Fees - Blimps	150.00		150
61110-052	Tiedowns - Ameriflight	1,808.00	1,808.00	0
61110-054	Tiedowns - Fed Ex	2,672.00	2,672.00	0
61130-093	Comm Veh Access - Fed Ex	7,712.00	7,712.00	0
61130-094	Comm Veh Access - UPS	2,912.00	2,912.00	0
61140-152	Fuel Flowage Fees - Self Serve	1,311.66	1,145.36	166
61140-154	Fuel Flowage Fees	53,736.06	44,345.68	9,390
62210-005	T-Hangar 3005 Airpark	29,664.00	30,000.00	(336)
62210-009	T-Hangar 3009 Airpark	18,050.24	19,360.00	(1,310)
62210-011	T-Hangar 3011 Airpark	17,280.76	18,560.00	(1,279)
62210-019	T-Hangar 3019 Airpark	18,149.00	18,560.00	(411)
62210-023	T-Hangar 3023 Airpark	17,424.00	19,360.00	(1,936)
62210-027	T-Hangar 3027 Airpark	19,120.00	19,120.00	0
62210-031	T-Hangar 3031 Airpark	19,120.00	19,120.00	0
62210-039	T-Hangar 3039 Airpark	27,507.00	27,720.00	(213)
62210-103	T-Hangar 3103 Airpark	30,007.00	30,976.00	(969)
62210-107	T-Hangar 3107 Airpark	22,613.00	22,624.00	(11)
62210-109	T-Hangar 3109 Airpark	15,492.00	17,520.00	(2,028)
62210-111	T-Hangar 3111 Airpark	15,697.00	16,128.00	(431)
62220-035	Corporate T-Hangar 3035 Airpark	27,165.00	27,592.00	(427)
62230-005	T-Hangar Storage 3005 Airpark	4,080.00	4,080.00	0
62230-009	T-Hangar Storage 3009 Airpark	1,360.00	1,360.00	0
62230-011	T-Hangar Storage 3011 Airpark	1,440.00	1,440.00	0
62230-019	T-Hangar Storage 3019 Airpark	720.00	720.00	0
62230-023	T-Hangar Storage 3023 Airpark	680.00	680.00	0
62230-027	T-Hangar Storage 3027 Airpark	1,344.00	1,344.00	0
62230-031	T-Hangar Storage 3031 Airpark	1,344.00	1,344.00	0
62230-035	T-Hangar Storage 3035 Airpark	1,376.00	1,376.00	0
62230-039	T-Hangar Storage 3039 Airpark	4,080.00	4,080.00	0
62230-107	T-Hangar Storage 3107 Airpark	1,192.00	1,192.00	0
62230-109	T-Hangar Storage 3109 Airpark	592.00	592.00	0
62230-111	T-Hangar Storage 3111 Airpark	1,344.00	1,344.00	0
62240-001	Corporate Hangars 3001 Airpark	29,452.00	30,926.24	(1,474)
62240-029	Corporate Hangars 3029 Airpark	34,064.00	34,064.00	0
62240-105	Corporate Hangars 3105 Airpark	40,008.42	41,104.00	(1,096)
62240-118	Corporate Hangar 3043 Airpark	39,480.00	39,480.00	0
63310-100	Owner Build Hangar - Land (Sm)	4,837.00	4,840.00	(3)
63310-101	Owner Build Hangars - Land (Lg)	8,343.57	8,352.00	(8)
64410-177	Main Hangar - Artcraft Paints	33,207.04	33,209.52	(2)
64410-178	Main Hangar - Tricor Calif	1,093.52	1,548.88	(455)
64410-180	Main Hangar - Mike Lewis	2,440.00	2,436.32	4

Santa Maria Public Airport District

For the Month Ending February 28, 2021

Account Number	Account Title	Actual YTD	Budget YTD	Over (Under) Budget
64410-183	Main Hangar - S B Cellular	18,795.76	19,211.44	(416)
64410-184	Main Hangar - Plenaire	9,312.00	9,309.60	2
64410-185	Main Hangar - Art-Craft	32,544.96	32,550.72	(6)
64420-115	Corporate Hangar FBO 3115 Airpark	13,878.00	15,929.04	(2,051)
64420-117	Corporate Hangar FBO 3117 Liberator	24,768.00	24,773.92	(6)
64420-119	Corporate Hangar FBO 3119 Liberator	5,848.00	5,844.96	3
64420-121	Corporate Hangar FBO 3121 Liberator	5,592.00	5,592.24	(0)
64420-125	Corporate Hangar FBO 3125 Liberator	36,578.48	36,580.16	(2)
64420-409	Corporate Hangar FBO 3409 Corsair	44,784.00	44,784.00	0
64420-410	U.S. Forest - Land Use Revenue	40,763.45	26,666.64	14,097
64420-438	Corporate Hangar FBO - CALSTAR	8,352.00	8,355.84	(4)
64420-439	Corporate Hangar FBO CC Jet Center	34,072.00	34,072.00	0
64420-440	Corporate Hangar FBO 3950 Mitchell	13,888.00	13,891.04	(3)
64420-442	Corporate Hangar FBO 3944 Mitchell	12,400.00	12,399.20	1
64420-443	Corporate Hangar FBO 3940 Mitchell	26,680.00	26,681.52	(2)
64420-444	Corporate Hangar FBO Arctic Air	29,728.00	29,728.00	0
64420-445	CC Jet Center Self Serve	1,748.96	1,400.00	349
64420-447	Rotocraft Leasing - Parking Lot	9,296.00	9,293.28	3
64420-448	MOF 3015/3025 Airpark Drive	1,888.00	1,672.00	216
64420-449	CC Jet Center-Los Padres Disp	2,664.00	2,665.68	(2)
64420-450	CCJC (GA Terminal)	8,384.00	8,968.00	(584)
64459-203	Utility Reimbursement - Main Hangar	26,515.79	22,650.88	3,865
65000-100	Vehicle Access Fee - Uber	2,052.50		2,053
65000-200	Vehicle Access Fee - LYFT	782.50		783
65510-251	Terminal - TSA Lease	62,466.48	62,466.48	0
65510-252	Terminal - Restaurant	20,536.00	21,469.36	(933)
65510-255	Terminal - Allegiant Air, Inc.	1,472.00	1,472.00	0
65510-256	Terminal -Central Coast Shuttle	17,432.00	17,428.96	3
65510-257	PFC Revenue	27,073.13	59,436.16	(32,363)
65510-262	ARINC	1,264.00	1,263.60	0
65520-265	Terminal Concessions - Avis	53,501.44	44,637.60	8,864
65520-266	Terminal Concessions - Budget	19,278.33	13,208.64	6,070
65520-267	Terminal Concessions - Hertz	11,828.52	29,140.32	(17,312)
65520-274	Terminal Vending Machines	408.75	1,196.72	(788)
65530-217	Adminstrative Board Room	330.00	746.64	(417)
65530-307	Other Building - Avis Service Center	7,888.00	7,894.88	(7)
65559-249	Utility Reimbursements - Terminal	206.92	1,816.80	(1,610)
65559-336	TSA - LEO Reimbursement	6,960.00	8,586.64	(1,627)
65559-337	CARES Act Grant	682,987.87	729,333.36	(46,345)
66120-080	Special Events	22,550.00		22,550
66120-082	Vehicle Storage Area	1,169.60		1,170
66120-083	Santa Maria Karting	4,600.00	4,400.00	200
66610-361	Farm Land - Castellanos	98,824.00	92,454.00	6,370
66610-362	Grazing Land - R. Michel	672.00	1,431.92	(760)
66610-364	Master Lease - Mahoney Brothers	16,811.64	21,643.12	(4,831)
66610-365	Farm Land - Gresser	366,023.36	366,597.12	(574)
66610-366	Grazing Land - Verlade	2,148.72	2,344.00	(195)

Santa Maria Public Airport District

For the Month Ending February 28, 2021

Account Number	Account Title	Actual YTD	Budget YTD	Over (Under) Budget
66620-201	Airport Business Park	92,800.00	92,800.00	0
66620-320	Pioneer Park	1,288.64	1,288.64	0
66620-455	Commercial Land - Hotel	96,480.00	108,091.28	(11,611)
66620-500	Verizon Land Lease	20,000.00		(20,000)
66630-381	Village Mobile Home Park	314,989.54	306,910.64	8,079
67210-910	Use Permits - Special Events	150.00		150
67300-950	Commercial Filming - Movie Shoots	5,000.00		5,000
67910-900	Misc.Income Operations	(6.76)		(7)
67910-924	Misc Income - Office	56.50		57
67910-951	Airport Access Card	10,700.00	9,652.00	1,048
69010-950	Unrealized Gain on Investment	(10,559.28)		(10,559)
69010-951	Interest Income	40,494.78	134,589.76	(94,095)
69110-937	AIP - 37 Reimbursement		4,381,900.00	(4,381,900)
69310-965	Tax Revenues	1,050,605.15	1,176,878.32	(126,273)
69510-980	Ordinary Dividends - Principal	117.60		118
	Total Revenue	<u>4,080,192.62</u>	<u>8,705,554.40</u>	<u>(4,665,362)</u>

Santa Maria Public Airport District
Net Income Statement
For the Month Ending February 28, 2020

	Year To Date	Monthly Average	Month Ending 02/28/21	Percentage of Average
Revenues from Operations:				
Landing area				
Landing fees and tiedowns	\$75,513	\$9,439	\$4,572	48%
Fuel flowage fees	55,048	6,881	3,420	50%
Subtotal	130,561	16,320	7,993	49%
Hangar area				
T- Hangar	250,124	31,266	31,232	100%
Corporate T-Hangars	170,169	21,271	20,923	98%
T-Hangar Storage Units	19,552	2,444	2,444	100%
Owner Build Hangars	13,181	1,648	1,638	99%
Subtotal	453,026	56,628	56,237	99%
Main hangar and F.B.O. area				
Main Hangar	123,909	15,489	15,077	97%
Commercial Hangars	257,513	32,189	27,597	86%
Land Leases	63,800	7,975	7,975	100%
Subtotal	445,222	55,653	50,649	91%
Terminal area				
Car Rental and Ground Transportatic	87,852	10,982	8,023	73%
Terminal Space Lease	111,595	13,949	13,925	100%
TSA LEO Reimbursement	6,960	994	900	91%
Subtotal	206,407	25,925	22,849	88%
Revenue generating land				
Land Lease Recreational	49,608	6,201	11,606	187%
Agricultural Leases	484,480	60,560	61,229	101%
Airport Business Park	92,800	11,600	11,600	100%
Airport Hotel	96,480	12,060	12,060	100%
Airport Mobile Home Park	314,990	39,374	41,420	105%
Subtotal	1,038,358	129,795	137,915	106%
Administrative				
Badging Income	10,700	1,338	1,480	111%
Miscellaneous Income	5,317	886	1	0%
Cares Grant Revenue	682,988	170,747	208,129	122%
Subtotal	699,005	172,971	209,609	121%
Total revenues from operations	2,972,579	457,292	485,251	106%

Santa Maria Public Airport District
Net Income Statement
For the Month Ending February 28, 2020

	Year To Date	Monthly Average	Month Ending 02/28/21	Percentage of Average
Operating Expenses:				
Landing area	44,741	5,593	6,682	119%
Hangar area	52,322	6,540	6,903	106%
Main hangar and F.B.O.	51,659	6,457	5,921	92%
Terminal area	211,919	26,490	38,065	144%
Revenue generating land	272,477	34,060	32,106	94%
Payroll and Benefits	922,032	115,254	108,226	94%
Utilities	55,414	6,927	4,856	70%
Supplies	35,670	4,459	3,714	83%
Maintenance and Repairs	55,084	6,885	4,148	60%
Contractual Services	419,637	52,455	102,879	196%
ARFF Services	407,081	135,694		0%
Security Services	203,911	25,489	24,777	97%
Office Supplies/Postage/Printing and St	9,524	1,191	549	46%
Dues and Subscriptions	30,122	3,765	283	8%
Advertising	106,779	13,347	37,838	283%
Depreciation	1,231,657	615,829		0%
Insurance	97,552	32,517		0%
Business Travel and Entertainment	2,249	375	1,500	400%
Air Show Expense	141	141		0%
Other Miscellaneous Expense	16,378	2,047	3,485	170%
Total Expenses	4,226,349	1,095,514	381,932	35%
Operating income (loss)	(1,253,770)	(638,222)	103,319	-16%
Non-Operating Revenues (Expenses):				
PFC Revenue	27,073	3,868		0%
Interest income	29,936	3,742	1,943	52%
Tax revenues	1,050,605	150,086	3,060	2%
Miscellaneous income				
Total non-operating rev (exp)	1,107,614	138,452	5,003	4%
Net Income	(146,156)	(499,770)	108,321	-22%

Santa Maria Public Airport District
Statement of Net Position
February 28, 2021

Current assets:

Cash and cash equivalents	2,722,581
Restricted - cash and cash equivalents	5,073,255
Certificate-of-deposit	8,000
Accounts receivable - customers and tenants, net	320,671
Prepaid expenses and deposits	157,126

Total current assets **8,281,633**

Non-current assets:

Note receivable	157,871
Interest Receivable	7,254
Capital assets, not being depreciated	6,586,982
Depreciable capital assets	23,650,211
Deferred other post-employment benefits outflows	7,387
Deferred pension outflows	410,884

Total non-current assets **30,820,590**

Total assets **39,102,223**

Current liabilities:

Accounts payable and accrued expenses	240,288
Accrued wages and related payables	9,006
Unearned Revenue (customer prepaid)	330,882
Hangar and other deposits	111,928
Long-term liabilities - due in one year:	
Compensated absences	30,405
Land improvements payable	19,712

Total current liabilities **742,221**

Long-term liabilities - due in more than one year

Compensated absences	91,215
Land improvements payable	111,700
Total other post-employment benefits liability	279,903
Net pension liability	1,894,820
Deferred pension inflows	119,557

Total long term liabilities **2,497,195**

Total liabilities **3,239,416**

Net position:

Retained Earnings	36,008,963
Change in Net Position	(146,156)

Total net position **35,862,807**

Total liabilities and net position **39,102,223**



DATE: April 22, 2021
TO: Board of Directors
FROM: Veroneka Reade, Manager of Finance and Administration
SUBJECT: Quarterly Investment Report – March 31, 2020

On April 11, 1996, the Board of Directors adopted Resolution 557 establishing an investment policy for the Santa Maria Public Airport District. Paragraph 12 of that resolution requires the District Manager of Finance and Administration to submit a quarterly investment report to the Board of Directors. This report covers the quarter ending March 31, 2020.

California Government Code Section 53646(e) specifies that if all funds of the District are placed in the Local Agency Investment Fund (LAIF), FDIC-insured accounts and/or in a county investment pool, then the quarterly investment report may consist of copies of the latest statements from such institutions.

The Local Agency Investment Fund (LAIF) is a division of the Pooled Money Investment Account of the State of California (PMIA). Statements of the District's LAIF account activity and the Pooled Money Investment Board Report as of March 31, 2020 are attached and made a part of this quarterly investment report to the District's Board of Directors.

California Government Code Section 53646(b)(1) specifies that the quarterly report shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and moneys held by the local agency, and shall additionally include a description of any of the local agency's funds, investments, or programs, that are under the management of contracted parties, including lending programs. The report shall also include a current market value as of the date of the report and shall include the source of this same valuation. This information is included in the local agency report as of March 31, 2020. Statements of the District's Pacific Premier account activity and the Local Agency report as of March 31, 2020 are attached and made a part of this quarterly investment report to the District's Board of Directors.

I certify with the filing of this quarterly investment report for the periods ending March 31, 2020 that (1) all investment actions executed during the quarter were made in full compliance with the Investment Policy and, (2) the portfolio is in compliance with the investment policy and (3) the Santa Maria Public Airport District will meet its expenditure obligations for the next six months.

SANTA MARIA PUBLIC AIRPORT DISTRICT
STATEMENT OF LAIF ACCOUNT ACTIVITIES

For Quarter Ending March 31, 2021

LAIF	
BEGINNING BALANCE LAIF (12/31/20)	<u>\$3,765,729.92</u>
TRANSFERS OF EXCESS FUNDS TO LAIF	<u>\$400,000.00</u>
PREVIOUS QUARTER'S INTEREST POSTED LAIF	<u>\$5,514.16</u>
TRANSFERS IN FROM DISTRICT GENERAL FUND	
ENDING BALANCE LAIF	<u>\$4,171,244.08</u>
INTEREST EARNED DURING CURRENT QUARTER LAIF	<u>\$4,367.81</u>

Note: LAIF was earning .44% as of 03/31/21

California State Treasurer

Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 19, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

[Tran Type Definitions](#)

//

Account Number: 80-42-001

January 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/15/2021	1/14/2021	QRD	1664890	N/A	SYSTEM	5,514.16

Account Summary

Total Deposit:	5,514.16	Beginning Balance:	3,765,729.92
Total Withdrawal:	0.00	Ending Balance:	3,771,244.08

California State Treasurer

Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 19, 2021

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SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

[Tran Type Definitions](#)

//

Account Number: 80-42-001

February 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
2/9/2021	2/9/2021	RD	1667395	N/A	VERONEKA READE	400,000.00

Account Summary

Total Deposit:	400,000.00	Beginning Balance:	3,771,244.08
Total Withdrawal:	0.00	Ending Balance:	4,171,244.08

California State Treasurer
Fiona Ma, CPA



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April 19, 2021

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SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

[Tran Type Definitions](#)

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Account Number: 80-42-001

March 2021 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	4,171,244.08
Total Withdrawal:	0.00	Ending Balance:	4,171,244.08

SANTA MARIA PUBLIC AIRPORT DISTRICT

STATEMENT OF PACIFIC PREMIER INVESTMENT ACCOUNT ACTIVITIES

For Quarter Ending March 31, 2021

Pacific Premeier	
BEGINNING BALANCE PACIFIC PREMIER BANK (12/31/20)	<u>\$3,244,415.45</u>
PREVIOUS QUARTER'S INTEREST POSTED	<u>\$3,281.61</u>
Deposits	
ENDING BALANCE HERITAGE OAKS	<u>\$3,247,697.06</u>

Note: Pacific Premier was earning .36451% as of 03/31/21



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
Branch 128
Account Number: 4108097100
Date 01/29/2021

EM

BUSINESS MONEY MARKET

Acct 4108097100

Summary of Activity Since Your Last Statement

Beginning Balance	1/01/21	3,244,415.45
Deposits / Misc Credits	1	1,280.23
Withdrawals / Misc Debits	0	.00
** Ending Balance	1/31/21	3,245,695.68 **
Service Charge		.00
Interest Paid Thru 1/31/21		1,280.23
Interest Paid Year To Date		1,280.23
Average Collected Balance		3,244,415
Average Rate / Cycle Days		.46451 / 31

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
1/29	1,280.23		INTEREST EARNED

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
1/29	3,245,695.68				



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
Branch 128
Account Number: 4108097100
Date 02/26/2021

EM

BUSINESS MONEY MARKET

Acct 4108097100

Summary of Activity Since Your Last Statement

Beginning Balance	2/01/21	3,245,695.68
Deposits / Misc Credits	1	996.09
Withdrawals / Misc Debits	0	.00
** Ending Balance	2/28/21	3,246,691.77 **
Service Charge		.00
Interest Paid Thru 2/28/21		996.09
Interest Paid Year To Date		2,276.32
Average Collected Balance		3,245,695
Average Rate / Cycle Days		.40000 / 28

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
2/26	996.09		INTEREST EARNED

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
2/26	3,246,691.77				



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
Branch 128
Account Number: 4108097100
Date 03/31/2021

EM

BUSINESS MONEY MARKET

Acct 4108097100

Summary of Activity Since Your Last Statement

Beginning Balance	3/01/21	3,246,691.77
Deposits / Misc Credits	1	1,005.29
Withdrawals / Misc Debits	0	.00
** Ending Balance	3/31/21	3,247,697.06 **
Service Charge		.00
Interest Paid Thru 3/31/21		1,005.29
Interest Paid Year To Date		3,281.61
Average Collected Balance		3,246,691
Average Rate / Cycle Days		.36451 / 31

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
3/31	1,005.29		INTEREST EARNED

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
3/31	3,247,697.06				



State of California

Pooled Money Investment Account

Market Valuation

3/31/2021

Carrying Cost Plus								
Description	Accrued Interest	Purch.	Amortized Cost	Fair Value	Accrued Interest			
United States Treasury:								
Bills	\$	42,371,427,061.33	\$	42,386,167,504.27	\$	42,394,001,500.00	NA	
Notes	\$	34,202,768,902.61	\$	34,199,307,567.32	\$	34,350,877,500.00	\$	77,660,969.50
Federal Agency:								
SBA	\$	430,882,898.56	\$	430,882,898.56	\$	426,901,230.13	\$	183,183.66
MBS-REMICs	\$	10,914,640.74	\$	10,914,640.74	\$	11,455,602.70	\$	50,572.13
Debentures	\$	4,617,914,812.55	\$	4,616,241,436.15	\$	4,623,536,650.00	\$	6,528,067.50
Debentures FR	\$	-	\$	-	\$	-	\$	-
Debentures CL	\$	500,000,000.00	\$	500,000,000.00	\$	498,031,000.00	\$	360,389.00
Discount Notes	\$	13,676,588,570.50	\$	13,680,511,421.91	\$	13,681,807,880.00	NA	
Supranational Debentures	\$	946,090,189.30	\$	945,751,647.64	\$	944,944,800.00	\$	2,605,773.50
Supranational Debentures FR	\$	200,054,814.69	\$	200,054,814.69	\$	200,100,339.85	\$	73,545.08
CDs and YCDs FR	\$	400,000,000.00	\$	400,000,000.00	\$	400,014,000.00	\$	52,862.59
Bank Notes	\$	-	\$	-	\$	-	\$	-
CDs and YCDs	\$	14,700,000,000.00	\$	14,700,000,000.00	\$	14,699,439,806.13	\$	8,104,736.15
Commercial Paper	\$	9,742,973,999.96	\$	9,745,946,875.03	\$	9,745,873,276.40	NA	
Corporate:								
Bonds FR	\$	-	\$	-	\$	-	\$	-
Bonds	\$	14,967,211.12	\$	14,967,211.12	\$	14,708,550.00	\$	15,458.40
Repurchase Agreements	\$	-	\$	-	\$	-	\$	-
Reverse Repurchase	\$	-	\$	-	\$	-	\$	-
Time Deposits	\$	4,219,500,000.00	\$	4,219,500,000.00	\$	4,219,500,000.00	NA	
PMIA & GF Loans	\$	693,695,000.00	\$	693,695,000.00	\$	693,695,000.00	NA	
TOTAL	\$	126,727,778,101.36	\$	126,743,941,017.43	\$	126,904,887,135.21	\$	95,635,557.51

Fair Value Including Accrued Interest

\$ 127,000,522,692.72

Repurchase Agreements, Time Deposits, AB 55 & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (1.001269853).
As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$20,025,397.05 or \$20,000,000.00 x 1.001269853.



Pooled Money Investment Account

Portfolio as of 03-31-21

PAR VALUES MATURING BY DATE AND TYPE

Maturities in Millions of Dollars

ITEM	1 day to 30 days	31 days to 60 days	61 days to 90 days	91 days to 120 days	121 days to 150 days	151 days to 180 days	181 days to 210 days	211 days to 270 days	271 days to 1 year	1 year to 2 years	2 years to 3 years	3 years to 4 years	4 years to 5 year/out
TREASURY	\$ 4,200	\$ 8,300	\$ 5,150	\$ 11,800	\$ 3,800	\$ 5,250	\$ 2,600	\$ 6,350	\$ 12,750	\$ 11,700	\$ 4,650		
REPO													
TDs	\$ 993	\$ 805	\$ 935	\$ 543	\$ 334	\$ 612							
AGENCY	\$ 2,851	\$ 2,700	\$ 1,898	\$ 2,777	\$ 1,850	\$ 1,800	\$ 1,877	\$ 1,000	\$ 1,248	\$ 1,333	\$ 2,040		\$ 100
CP	\$ 1,500	\$ 1,850	\$ 800	\$ 2,350	\$ 1,650	\$ 800	\$ 450	\$ 350					
CDs + BNs	\$ 3,900	\$ 3,150	\$ 1,400	\$ 2,800	\$ 1,200	\$ 1,800	\$ 750	\$ 100					
CORP BND													\$ 15
TOTAL													
\$ 127,109	\$ 13,443	\$ 16,805	\$ 10,183	\$ 20,270	\$ 8,834	\$ 10,262	\$ 5,677	\$ 7,800	\$ 13,998	\$ 13,033	\$ 6,690	\$ -	\$ 115
PERCENT	10.6%	13.2%	8.0%	15.9%	6.9%	8.1%	4.5%	6.1%	11.0%	10.3%	5.3%	0.0%	0.1%

Notes:

1. SBA Floating Rate Securities are represented at coupon change date.
2. Mortgages are represented at current book value.
3. Figures are rounded to the nearest million.
4. Does not include AB55 and General Fund loans.

RESOLUTION NO. 895

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT
AMENDING RATES AND CHARGES FOR 2021/2022 FISCAL YEAR**

WHEREAS, by Resolution 895, the Board of Directors authorized and approved rates and charges for various tenants and users of Airport facilities; and

WHEREAS, periodic adjustment of rates and charges is appropriate in order to achieve the District's goal of recovering the costs of operating and maintaining the Airport from the rents, fees and charges paid by tenants and users of Airport facilities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Santa Maria Public Airport District, that the schedule of rates, charges and fees set forth in Annex "A" and Exhibit "A" and Exhibit "B" (attached and incorporated by this reference), shall be effective for the Santa Maria Public Airport, as of July 1, 2021, shall apply to all tenants and users of Airport facilities as described in Resolution No. 895.

District may implement changes in rates and charges from time to time through the adoption of future rates and charges resolutions. During the period following the adoption of this resolution, and until the effective date of a subsequent rates and charges resolution, the rates set forth in Annex "A", Exhibit "A", and Exhibit "B" shall apply; provided, District leases and rental agreements may provide for additional adjustments to rates and charges based on changes in consumer price or other indices.

If any provision, clause, sentence, paragraph, rate, charge, or fee of this Resolution, or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision or application. To this end, the provisions of this Resolution are declared severable.

PASSED AND ADOPTED at the regular meeting of the Board of Directors of the Santa Maria Public Airport District held on April 22, 2021 on Motion of _____, Seconded by _____, and carried by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Steve Brown, President

ATTEST:

Hugh Rafferty, Secretary

ANNEX A

Resolution No. 895 SANTA MARIA PUBLIC AIRPORT DISTRICT Schedule of Rates & Charges - FY 2021-2022

TERMINAL

Charge		Unit of Measure	Last Increase	Current Rate	New Rate
Air Carrier Space					
	Counter Space	Per Sq. Ft./Per Month	7/1/2009	\$1.37	\$1.37
	Office Space	Per Sq. Ft./Per Month	7/1/2009	\$1.37	\$1.37
	Baggage Make-Up Area	Per Sq. Ft./Per Month	7/1/2009	\$1.37	\$1.37
	Storage & Other Spaces	Per Sq. Ft./Per Month	7/1/2009	\$1.37	\$1.37
	Other	Per Sq. Ft./Per Month	7/1/2009	\$1.37	\$1.37
Rental Cars					
	Counter Space (Minimum)	Per Sq. Ft./Per Month	7/1/2020	\$1.93	\$1.97
	Office Space (Minimum)	Per Sq. Ft./Per Month	7/1/2020	\$1.93	\$1.97
	Storage Space (Minimum)	Per Sq. Ft./Per Month	7/1/2020	\$1.93	\$1.97
	Ready Parking (Minimum)	Per Space/Per Month	7/1/2020	\$25.30	\$25.86
	Concession	Monthly 8% of Sales		8%	8%
District Facilities	Boardroom Use ⁽¹⁾	Per Meeting	7/1/2008	\$50.00	\$50.00
Miscellaneous					
	Terminal Restaurant (Minimum)	Per Sq. Ft./Per Month 4% of Gross Revenue	7/1/2018	\$0.4549	\$0.4549
	Terminal Vending	10% of Gross Monthly Receipts			
	Shuttle Space Rent	Per Sq. Ft./Per Month	7/1/2020	\$1.60	\$1.64
	TSA Facilities	Per Sq. Ft./Per Month	6/20/2013	\$5.36	\$5.36
⁽¹⁾ Aviation related and/or community orientated one-time events considered to be of public interest, non-profit, and/or having a value to the aviation community, may request in writing a waiver of fees, which may be approved at the discretion of the General Manager					

ANNEX A

Resolution No. 895 SANTA MARIA PUBLIC AIRPORT DISTRICT Schedule of Rates & Charges - FY 2021-2022

NON-AVIATION

Charge		Unit of Measure	Last Increase	Current Rate	New Rate
Mobile Home Park		Per Space/Per Month	9/1/2020	\$364.55-\$380.76	\$372.57-\$389.14
Outside Storage		Per Sq. Ft./Per Month	7/1/2020	\$0.2870	\$0.293
Agriculture					
	AG Lease (Outside Water)	Per Acre/Per Year	9/1/2017	Grazing Rate + 50% of Sublease	Grazing Rate + 50% of Sublease
	AG Lease (District Water)	Per Acre/Per Year	9/1/2020	\$1,228.00	\$1,255.00
	Grazing	Per Acre/Per Year	7/1/2014	\$11.00	\$11.00
Miscellaneous					
	Special Event Permit	Per Day	7/1/2017	\$550.00	\$550.00
	Use Permit	Yearly	7/1/2009	\$150.00	\$150.00
	Filming Permit (Impact on Operations)	Daily	7/1/2009	\$5,000.00	\$5,000.00
	Filming Permit (No Impact on Operations)	Daily	7/1/2009	\$1,000.00	\$1,000.00
	Vehicle Release (Impound/Stored)	Each Incident	7/1/2009	\$100.00	\$100.00
	Abandoned Vehicle Removal	Each Incident	7/1/2009	\$200.00	\$200.00
	Copy Fee	Per Page	7/1/2009	\$0.25	\$0.25
		Per CD	7/1/2009	\$10.00	\$10.00
		Per USB	7/1/2017	\$10.00	\$10.00
Personnell					
	Maintenance Worker	Hourly	7/1/2020	\$68.00	\$69.00
	Security Escort	Hourly	7/1/2020	\$39.00	\$40.00

ANNEX A

Resolution No. 895 SANTA MARIA PUBLIC AIRPORT DISTRICT Schedule of Rates & Charges - FY 2021-2022

AVIATION

Charge		Unit of Measure	Last Increase	Current Rate	New Rate
Landing					
	Scheduled Air Carriers	Per 1,000 lbs CGLW	7/1/2008	\$1.00	\$1.00
	Non-Scheduled Air Carriers	Per 1,000 lbs CGLW	7/1/2008	\$1.00	\$1.00
	Freight Forwarding	Per 1,000 lbs CGLW	7/1/2008	\$1.00	\$1.00
	USFS (Including Contract Aircraft)	Per 1,000 lbs CGLW	3/1/2013	\$0.50	\$0.50
Fuel Flowage					
	Jet A	Per Gallon	Prior to 1999	\$0.06	\$0.06
	100 LL	Per Gallon	Prior to 1999	\$0.06	\$0.06
Hangar Rental		Per Month (Includes Electricity)	7/1/2020	See Exhibit "A"	See Exhibit "A"
Storage Units		Per Month (Includes Electricity)	7/1/2020	See Exhibit "B"	See Exhibit "B"
Security Deposit					
	Hangars	Upon Execution of Lease	7/1/2009	\$250.00	\$250.00
	Storage Units	Upon Execution of Lease	7/1/2009	\$250.00	\$250.00
Commercial Hangars:					
	Hangar Space	Per Sq.Ft./Per Month	7/1/2020	\$0.34	\$0.35
	Office Space	Per Sq.Ft./Per Month	7/1/2020	\$0.48	\$0.49
	Shop Space	Per Sq.Ft./Per Month	7/1/2020	\$0.34	\$0.35
	Ramp Space	Per Sq.Ft./Per Month	7/1/2020	\$0.0408	\$0.04166
Tie Down					
	Single Engine	Per Month	7/1/2020	\$69.00	\$71.00
	Light Twin Engine	Per Month	7/1/2020	\$81.00	\$83.00
	Freight Forwarding	Per Month/Per Plane	7/1/2020	\$113.00	\$115.00
	Mooring	Per Day	7/1/2018	\$150.00	\$150.00
Airport Access Card					
	AOA Access Badge	Each	7/1/2018	\$25.00	\$25.00
	AOA Renewal	Each	7/1/2018	\$15.00	\$15.00
	AOA Re-Activation	Each	7/1/2018	\$65.00	\$65.00
	SIDA Access Badge	Each	7/1/2018	\$75.00	\$75.00
	SIDA Renewal	Each	7/1/2018	\$50.00	\$50.00
	SIDA Re-Activation	Each	7/1/2018	\$100.00	\$100.00
	Lost/Replacement	Each	7/1/2018	\$100.00	\$100.00

SMPAD Hangars

Hangar Row/Unit	Lease Type	Sq Ft	Current Rent	% Increase	New Rent	Increase
3001- A, D, H	Corp Hgr	2,119	\$492	2.2%	\$503	\$11
3001- B, G	Corp Hgr	2,064	\$479	2.2%	\$490	\$11
3001-C, F	Corp Hgr	2,027	\$471	2.2%	\$481	\$10
3001-E	Corp Hgr	2,109	\$490	2.2%	\$501	\$11
3005	T-Hgr	1,078	\$250	2.2%	\$256	\$6
3009	T-Hgr	1,040	\$242	2.2%	\$247	\$5
3011	T-Hgr	1,000	\$232	2.2%	\$237	\$5
3019	T-Hgr	1,000	\$232	2.2%	\$237	\$5
3023	T-Hgr	1,040	\$242	2.2%	\$247	\$5
3027	T-Hgr	1,026	\$239	2.2%	\$244	\$5
3029-A, F	Corp Hgr	3,098	\$719	2.2%	\$735	\$16
3029-B-E	Corp Hgr	3,040	\$705	2.2%	\$721	\$16
3031	T-Hgr	1,026	\$239	2.2%	\$244	\$5
3035-A	Corp T-Hgr	1,982	\$460	2.2%	\$470	\$10
3035-B-D, G-J	Corp T-Hgr	1,839	\$427	2.2%	\$436	\$9
3039	T-Hgr	994	\$231	2.2%	\$236	\$5
3043	Corp Hgr	3,040	\$705	2.2%	\$721	\$16
3103	T-Hgr	1,043	\$242	2.2%	\$247	\$5
3105-A	Corp Hgr	3,115	\$800	2.2%	\$818	\$18
3105-B-G	Corp Hgr	3,115	\$723	2.2%	\$739	\$16
3107	T-Hgr	870	\$202	2.2%	\$206	\$4
3109	T-Hgr	940	\$219	2.2%	\$224	\$5
3111	T-Hgr	963	\$224	2.2%	\$229	\$5

EXHIBIT "A"

SMPAD Storage Units						
Hangar Row/Unit	Lease Type	Sq Ft	Current Rent	% Increase	New Rent	Increase
3005-A, I	Storage	537	\$255	2.2%	\$261	\$6
3009-F, G	Storage	180	\$85	2.2%	\$87	\$2
3011-F, G	Storage	190	\$90	2.2%	\$92	\$2
3019-F	Storage	190	\$90	2.2%	\$92	\$2
3023-F	Storage	180	\$85	2.2%	\$87	\$2
3027-F, G	Storage	176	\$84	2.2%	\$86	\$2
3031-F, G	Storage	176	\$84	2.2%	\$86	\$2
3035-E	Storage	363	\$172	2.2%	\$176	\$4
3039-A, I	Storage	537	\$255	2.2%	\$261	\$6
3107-J, K	Storage	180	\$85	2.2%	\$87	\$2
3109-F	Storage	155	\$74	2.2%	\$76	\$2
3111-F, G	Storage	176	\$84	2.2%	\$86	\$2

Hangar Row/Unit	Lease Type	Sq Ft	Current Rent	% Increase	New Rent	Increase
3005-A, I	Storage	537	\$255	2.2%	\$261	\$6
3009-F, G	Storage	180	\$85	2.2%	\$87	\$2
3011-F, G	Storage	190	\$90	2.2%	\$92	\$2
3019-F	Storage	190	\$90	2.2%	\$92	\$2
3023-F	Storage	180	\$85	2.2%	\$87	\$2
3027-F, G	Storage	176	\$84	2.2%	\$86	\$2
3031-F, G	Storage	176	\$84	2.2%	\$86	\$2
3035-E	Storage	363	\$172	2.2%	\$176	\$4
3039-A, I	Storage	537	\$255	2.2%	\$261	\$6
3107-J, K	Storage	180	\$85	2.2%	\$87	\$2
3109-F	Storage	155	\$74	2.2%	\$76	\$2
3111-F, G	Storage	176	\$84	2.2%	\$86	\$2

RESOLUTION 896

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVING SALARIES AND SALARY INCREASES FOR NON- MANAGEMENT EMPLOYEES FOR FISCAL YEAR 2021-2022

WHEREAS, Resolution 513, the Board of Directors approved a Memorandum of Understanding between the District and the Santa Maria Public District Employees' Association which adopted, among other things, an Employee Relations Policy ("Employee Relations Policy") and established a process for recognition of employee organizations: and

WHEREAS, the non-management District employees have elected not to exercise their rights to form a recognized employee organization as that term is defined in the Employee Relations Policy; and

WHEREAS, the Board of Directors wishes to establish salaries and provide for salary increases for non-management District employees.

BE IT THEREFORE RESOLVED, by the Board of Directors of the Santa Maria Public Airport District as follows:

1. Affected employees shall receive an increase based upon a salary survey (denoted by asterisk) and shall receive a 2.2% (two-point two percent) cost of living increase based on the Consumer Price Index, all items 1982-84=100, Los Angeles-Long Beach-Anaheim, for all Urban Consumers (CPI) effective July 1, 2021, reflected in new monthly salary ranges as follows:

FOREMAN

STEP:	a	b	c	d	e
SALARY:	\$5,389.00	5,658.00	5,941.00	6,238.00	6,550.00

MAINTENANCE WORKER III

STEP	a	b	c	d	e
SALARY:	\$4,836.00	5,078.00	5,332.00	5,598.00	5,878.00

MAINTENANCE WORKER II

STEP:	a	b	c	d	e
SALARY:	\$4,402.00	4,622.00	4,853.00	5,096.00	5,351.00

RESOLUTION 896

Page 2

MAINTENANCE WORKER I

STEP:	a	b	c	d	e
SALARY:	\$3,829.00	4,020.00	4,221.00	4,433.00	4,654.00

AIRPORT MAINTENANCE WORKER I

STEP:	a	b	c	d	e
SALARY:	\$2,956.00	3,104.00	3,259.00	3,422.00	3,593.00

AIRPORT MAINTENANCE WORKER II

STEP:	a	b	c	d	e
SALARY:	\$3,220.00	3,381.00	3,550.00	3,728.00	3,914.00

AIRPORT MAINTENANCE WORKER III

STEP:	a	b	c	d	e
SALARY:	\$3,604.00	3,784.00	3,973.00	4,172.00	4,381.00

AIRPORT MAINTENANCE WORKER IV

STEP:	a	b	c	d	e
SALARY:	\$3,863.00	4,056.00	4,259.00	4,472.00	4,696.00

OPERATIONS OFFICER

STEP:	a	b	c	d	e
SALARY:	\$4,055.00	4,259.00	4,471.00	4,696.00	4,929.00

ADMINISTRATIVE ASSISTANT

STEP:	a	b	c	d	e
SALARY:	\$4,417.00	\$4,637.00	\$4,871.00	\$5,112.00	\$5,369.00

RESOLUTION 896

Page 3

ADMINISTRATIVE SECRETARY

STEP:	a	b	c	d	e
SALARY:	\$4,285.00	4,499.00	4,724.00	4,960.00	5,208.00

RECEPTIONIST/SECRETARY

STEP:	a	b	c	d	e
SALARY:	\$3,492.00	3,667.00	3,850.00	4,042.00	4,245.00

ACCOUNTING CLERK

STEP:	a	b	c	d	e
SALARY:	\$3,800.00	3,990.00	4,190.00	4,399.00	4,619.00

ACCOUNTING TECHNICIAN II

STEP:	a	b	c	d	e
SALARY:	\$4,542.00	4,796.00	5,008.00	5,258.00	5,521.00

PASSED AND ADOPTED at the Regular meeting of the Board of Directors of the Santa Maria Public Airport held April 22, 2021 on Motion of _____, Seconded by _____ and carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Steve Brown, President

Hugh Rafferty, Secretary

RESOLUTION 897

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVING SALARIES AND SALARY INCREASES FOR MANAGEMENT EMPLOYEES FOR FISCAL YEAR 2021-2022

WHEREAS, salaries and working conditions for the Santa Maria Public Airport District Management bargaining unit consisting of the General Manager, Manager of Finance and Administration and the Manager of Operations and Maintenance ("Management Employee Positions") were previously established from time-to-time by resolution, and any general or specific terms or conditions, other than salary, established for the Santa Maria Public Airport District Employees' Association by adopted Memorandum of Understanding were incorporated by reference and equally applicable to members of the Managing Bargaining Unit unless otherwise specifically provided; and

WHEREAS, Resolution 513, the Board of Directors approved a Memorandum of Understanding between the District and the Santa Maria Public District Employees' Association which adopted, among other things, an Employee Relations Policy ("Employee Relations Policy") and established a process for recognition of employee organizations: and

WHEREAS, no recognized employee organization currently exists for the Management Employee Positions; and

BE IT THEREFORE RESOLVED, by the Board of Directors of the Santa Maria Public Airport District as follows:

1. Affected employees shall receive an increase based upon a salary survey (denoted by asterisk) and shall receive a 2.2% (two-point two percent) cost of living increase based on the Consumer Price Index, all items 1982-84=100, Los Angeles-Long Beach-Anaheim, for all Urban Consumers (CPI) effective July 1, 2021, reflected in new monthly and yearly salary ranges as follows:

GENERAL MANAGER

SALARY RANGE:

MONTHLY:	\$ 11,427.00	-	\$ 13,890.00
YEARLY:	\$137,124.00	-	\$166,675.00

MANAGER OF FINANCE & ADMINISTRATION

SALARY RANGE:

MONTHLY:	\$ 6,763.00	-	\$ 8,220.00
YEARLY:	\$81,151.00	-	\$ 98,646.00

RESOLUTION 897

Page 2

MANAGER OF OPERATIONS & MAINTENANCE*

SALARY RANGE:

MONTHLY:	\$ 7,102.00	-	\$ 8,633.00
YEARLY:	\$85,223.00	-	\$ 103,590.00

OPERATIONS SUPERVISOR

SALARY RANGE:

MONTHLY:	\$ 5,941.00	-	\$ 7,221.00
YEARLY:	\$71,291.00	-	\$ 86,656.00

MAINTENANCE SUPERVISOR

SALARY RANGE:

MONTHLY:	\$ 5,941.00	-	\$ 7,221.00
YEARLY:	\$71,291.00	-	\$ 86,656.00

~~PASSED AND ADOPTED~~ at the Regular meeting of the Board of Directors of the Santa Maria Public Airport held April 22, 2021 on Motion of _____
Seconded by _____ and carried by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Steve Brown, President

Hugh Rafferty, Secretary



April 22, 2021

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Authorization for tuition reimbursement for Carla Osborn, Operations Officer.

Summary

Based upon section 10.5 of the Personnel Manual I am requesting reimbursement for Carla Osborn. Ms. Osborn has completed and passed this course at Embry-Riddle Aeronautical University.

Budget

Course	Tuition	Books	Total
Aviation Legislation	\$1,292.00	\$190.24	\$1,482.24

Overall Impact

Approved 2020-2021 Budget for Education	\$16,000.00
Previously Approved for Education	4,614.00
Current Balance for Education	11,386.00
Amount of this Request	1,482.24
Balance Remaining if Approved	9,903.76

Recommendation

I recommend we repay Mrs. Osborn. The District will benefit as a result of additional training and these classes will assist the Operations Officer's pursuit of her bachelor's degree.

Sincerely,

Veroneka Reade
Manager of Finance & Administration



Carla Osborn
[REDACTED]

Account No: 2513380
Statement Print Date: 4/16/2021 12:37 PM
Statement From/To Date: 2/1/2021 To 2/28/2021

Charges				
Date Posted	Term	Item Description	Amount	Currency
Total Charges:			.00	

Payments				
Date Posted	Term	Item Description	Amount	Currency
02/01/2021	Student Financials CR	Payment by PayPath	-1,292.00	USD
Total Payments:			-1,292.00	

Refunds				
Date Posted	Term	Item Description	Amount	Currency
Total Refunds:			.00	

Financial Aid				
Date Posted	Term	Item Description	Amount	Currency
Total Financial Aid:			.00	

Net Total for Statement Date Range: -1,292.00

Charges are based on your home campus published rates. Residential and Worldwide students are only eligible for your campus specific rates regardless of modality.

Embry-Riddle will not provide refunds of tuition or fees due to suspension, modification, or cancellation of operations resulting from an act of God, strike, riot, disruption, health or safety emergency, or for any other reason beyond the control of the University.

Daytona Beach Campus:
1 Aerospace Boulevard
Daytona Beach, FL 32114
386-226-6285

Prescott Campus:
3700 Willow Creek Rd.
Prescott, AZ 86301
928-777-3726

Worldwide Campus:
Campus of Attendance
386-226-6280

**Embry Riddle Worldwide
Bookstore**

Order #: 15710000066907

Ship To:

Carla Osborn
512 Cornwall Ave
Arroyo Grande, CA 93420 US

Shipping Method:

Fastest

Order Total:

\$190.24



Status: Fulfilled

[Track Item](#)

**Aviation & the Role of Government Rev
prnt**

\$126.00

ASCI/254/0001 Instructor Randall Danner

Selection: Buy Used

ISBN: 9781465270740

Edition: 3rd

Author: Lawrence

Format: PAPERBACK

Condition: Used

[How to Sell Item Back](#)



Status: Fulfilled

[Track Item](#)

Publication Manual of APA

\$32.00

ASCI/254/0001 Instructor Randall Danner

Selection: Buy New

ISBN: 9781433832161

Edition: 7th

Author: American Psychological Association

Format: PAPERBACK

Condition: New

[How to Sell Item Back](#)

The used book you ordered was unavailable, so we swapped it for a new book. Your total has been updated.

Payment Details

Payment Method

Visa ending in

Billing Address

Carla Osborn
512 Cornwall Ave
Arroyo Grande, CA 93420 US

Order Summary

Subtotal (2 items)	\$158.00
Delivery (Fastest)	\$19.99
Tax ▼	\$12.25
Total	\$190.24

Payments Applied

Visa **\$-190.24**

Final taxes will be calculated upon order fulfillment. Includes shipping tax if applicable.

EMBRY-RIDDLE

Aeronautical University

Name: Osborn,Carla

ID: 2513380

Term: Worldwide 2021-02 February

Cumulative GPA: 4.000

Class	Course Title	Units	Grade
ASCI 254	Aviation Legislation	3.00	A

SANTA MARIA PUBLIC AIRPORT DISTRICT HANGAR WAITING LIST RULES

Applicants will be added to the Hangar Waiting List on a first come, first served basis. Applicants will be added to the list only after signing a copy of the Hangar Waiting List Rules and indicating the desired hangar from the "List of District Hangars". **It is the responsibility of the applicant to keep this information current with Airport Administration.**

- To prove eligibility for a hangar, an aircraft owner must provide one of the following documents at the time of application:
 - Individual Ownership: Federal Aviation Administration (FAA) Certificate of Aircraft Registration with the aircraft owner's name listed
 - Co-ownership/Partnership: FAA Certificate of Aircraft Registration with co-owners/partners names listed. All members of any co-ownership shall also be listed as such on the hangar lease agreement.
 - A copy of an Aircraft Bill of Sale and an application for Aircraft Registration that has been submitted to the FAA, will satisfy this requirement for a period of ninety (90) days or until the official FAA Aircraft Registration is received.
 - If tenant intends to construct an aircraft, District will request pictures or inspect the progress of completion on a yearly basis.
- Position on the waiting list will be determined by the date and time of the request.
- Current tenants who wish to lease additional hangars must be in good financial standing with the District before signing a new lease.
- When a hangar becomes available, the Airport Administration will notify the individual at the top of the appropriate waiting list. Offers shall be made chronologically (oldest to newest). The Lease will commence no later than 30 days following the availability of the hangar. Upon the commencement of the lease, a security deposit of \$250.00 and first-month's rent will be due.
- Applicant must respond to the offer made within three (3) business days. A "pass" response or failure to respond in three (3) business days will be considered a decline.
- Airport Administration will attempt to contact individuals on the list by two different means. Each applicant is permitted one (1) refusal or pass-over. Upon the second refusal or failure to respond, applicant will be removed from the waiting list. *After removal, individual must wait 6 months before filling out a new application.*

Hangar occupancy is dependent on the applicant's ability to meet all conditions specified in the Santa Maria Public Airport District Hangar Space Lease and does not guarantee a lease commitment.

Any Applicant previously evicted from District property is not eligible to be placed upon the wait list. Applicant can appeal this decision and be placed on the wait list if the Board of Directors approves the request by a four fifths favorable vote of the Board. All legal fees associated with

the previous eviction must be reimbursed to the District prior to being placed on the wait list. This provision shall also apply to any applicant that is affiliated with any previously evicted tenant including, but not limited to, an Applicant that is or was an owner, officer, partner, shareholder, member, manager of a previous tenant.

Hangar swaps will be evaluated on a case-by-case basis incorporating the hangar waiting list as priority. If a tenant wishes to obtain a different hangar, he/she may establish a position on the wait list. Tenant will not be eligible to obtain a different hangar within the first three months of the start of a new lease.

The attached form is a listing and description of the hangars owned by the Santa Maria Public Airport District. The Applicant will only be assigned a hangar, which has been previously selected on the List of District Hangars form by the Applicant. An Applicant must select at least one size/type of hangar but may select any and all available hangars. Forms may **only** be modified by the Applicant at any time **prior** to the offer of a hangar. Any additional hangars selected will be added to bottom of wait list.

The Applicant, by signing this document, certifies receipt of an agreement with these rules.

I, the applicant, agree to pay first month's rent of the assigned hangar I have selected on the attached form, and an additional \$250.00 security deposit upon commencement of the lease.

A written decline to accept the hangar is required which will begin forfeiture process as described. However, should the applicant fail to provide a written decline, Airport Administration can write in the file the date and time of the verbal decline.

I acknowledge receipt of the Santa Maria Public Airport District's Hangar Space Lease Policy.

I authorize the Santa Maria Public Airport District to prepare the necessary Hangar Space Lease when a hangar, which I have selected, becomes available.

Name

Date

Signature



April 22, 2021

Item 12
4-22-21

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: General Manager Appointment to Association of California Airports Board

The Association of California Airports (ACA) Board President recently contacted staff to inform us of an unexpected opening on the ACA board due to the resignation of our District 7 representative. Additionally, I was informed that I was nominated for appointment to the vacant position, along with one other interested individual, and would be considered for that appointment pending confirmation of an interest to serve, and employer support for required time and travel to support the organization.

I have attended the ACA conference for several years with various staff and board members, it has proved to be an excellent source for education and awareness of Aviation issues affecting our state. Participation in this organization would benefit the support of aviation in the State which indirectly supports the Santa Maria Airport, as well as provide a stronger voice to support or oppose pending legislation through this organization, directly benefiting our airport. Additionally, in combination with my participation on the California Airports Council, whose membership is composed of all commercial service (airline) airport, this opportunity would provide a well-rounded support for all aviation (Commercial and General Aviation) within the state.

The commitment of the District and budget impact consists of:

1. ACA membership fee - \$75
2. At least an hour a month on a Board meeting via conference call or Zoom.
3. Additional time for optional committee meetings
4. Attendance at the Annual Conference (\$125) - \$1,270 including travel/hotel
5. Attendance at California Aviation and Aerospace Day (optional) – \$700
6. Sponsorship of California Aviation and Aerospace Day (optional) - \$500-\$1,000

Staff recommends authorization for the general manager to accept the appointment to the ACA board if offered, including the optional support for attendance and sponsorship for Aviation and Aerospace Day for a total commitment of staff time and approximately \$3,045 per year as of ACA Board Service.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Hastert", is written over a light blue circular graphic element.

Chris Hastert, CM
General Manager



Item 13
4-22-21

April 22, 2021

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Coronavirus Response and Relief Supplemental Appropriations (CRSSA)

Due to the possible short turnaround time for acceptance of a Coronavirus Response and Relief Supplemental Appropriations (CRSSA) grant administered by the FAA, staff recommends authorizing the general manager to apply for any accept any CRSSA grant(s) from the FAA. The anticipated amount of the grant based on the language in the Act and FAA communication is \$1,008,244 for approved airport expenses and \$5,197 for concessions relief. Staff is prepared to begin billing expenses against the expenses grant amount, a concession relief plan will be drafted based upon current FAA guidelines and presented to the Board prior to distribution upon acceptance of the grant(s).

Please let me know if you have any questions.

Sincerely,

Chris Hastert, CM
General Manager



April 22, 2021

Item 14
4-22-21

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Discussion and Direction to staff regarding continued rent relief for the Santa Maria Museum of Flight

The Santa Maria Airport District Board previously approved support for the Santa Maria Museum of Flight (SMMOF) during their management transition and the subsequent pandemic closures (unknown at the time of approval).

Since that approval, the SMMOF has taken the opportunity to complete several capital projects to improve the facilities including a new roof and siding repair. These repairs were easier to complete due to the closed status of the museum, however reserves were depleted as there was virtually no income stream a museum with no attendance.

As you are aware, non-profit museums and Civil Air Patrol are both eligible for reduced/no rent within the guidance of the FAA for their positive impact to aviation and the greater good of supporting the future of aviation. Staff recommends continuing the rent waiver through the end of the calendar year (December 31, 2021) which will allow the SMMOF to replenish reserves as they have recently reopened, and to further direct the Aviation Support and Planning Committee to meet with SMMOF officials to discuss the long-term plan for the museum and the appropriate level of relief from the District prior to the end of the year. The Budget impact for a full reduction in rent is \$805/month (\$9,660/yr).

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Hastert", is written over a light blue background.

Chris Hastert, CM
General Manager