



**30 DAYS PRIOR WRITTEN NOTICE IS REQUIRED  
FOR HANGAR SPACE LEASE TERMINATION**

Today's Date: \_\_\_\_\_

Dear District Personnel:

I would like to terminate my hangar lease located at \_\_\_\_\_ Airpark Drive. My last day in the hangar will be \_\_\_\_\_.  
(Vacancy Date)

Please check my account balance and if there is a refund due, please send to:

\_\_\_\_\_  
(Address)

If there is an amount which I owe to the District, please let me know at \_\_\_\_\_  
or \_\_\_\_\_ (Phone)

\_\_\_\_\_.  
(Email)



Once I have vacated the hangar (date above), I give the District permission to attempt to rent this unit as soon as possible. I understand if the District is unable to rent the hangar prior to my 30-day notice, I am responsible for rent for the full 30 days.



I understand that I will need to turn in my badge and any keys that was issued to me and the individuals I have sponsored. If I do not return all badges/keys issued to myself, and the individuals I have sponsored, I understand I am responsible for all associated fees.

The combination to the hangar is: \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
Tenant Name (Please Print & Sign above)