



**30 DAYS PRIOR WRITTEN NOTICE IS REQUIRED
FOR HANGAR SPACE LEASE TERMINATION**

Date: _____

Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Dear District Personnel:

I would like to terminate my hangar lease located at _____ Airpark Drive. My last day in the hangar will be _____.
(Date)

Please check my account balance and if there is a refund due me please refund that amount to me. If there is an amount which I owe to the District, please let me know at _____ or _____
(Phone)

(Email)



Once I have vacated the hangar (date above), I give the District permission to attempt to rent this unit as soon as possible. I understand if the District is unable to rent the hangar prior to my 30-day notice, I am responsible for rent for the full 30 days.



I understand that I will need to turn in my badge and any keys that was issued to me and the individuals I have sponsored. If I do not return all badges/keys issued to myself, and the individuals I have sponsored, I understand I am responsible for all associated fees.

The combination to the hangar is: _____.

Sincerely,

Tenant Name (Please Print & Sign above)