



May 12, 2023

Kelly Baird, President
Pacific Builders & Roofing, Inc.
DBA: WSP Roofing
8150 Sierra College Blvd., Suite #130
Roseville, CA 95661

Project: Re-Roof Hangar Row 3001

Subject: **NOTICE TO PROCEED**

Dear Mr. Baird:

The contract for the above referenced project was awarded by the Santa Maria Public Airport District Board of Directors on April 13th, 2023, to **Pacific Builders & Roofing, Inc. dba: WSP Roofing**. This letter serves as your official "Notice to Proceed" for the project. In accordance with the contract, you shall acquire a City Building Permit and provide us with a preliminary schedule for construction. Work shall be completed on or before the close of business **Friday, June 30, 2023**.

Please call with any questions you may have regarding the project or this Notice to Proceed.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Pehl", is written over a light blue circular graphic element.

Martin Pehl, A.A.E.
General Manager