



**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

**Thursday
May 25, 2023**

**Administration Building
Airport Boardroom
6:00 P.M.**

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Moreno, Adams, Baskett, Clayton, Brown

1. MINUTES OF THE REGULAR MEETING HELD MAY 11, 2023

2. COMMITTEE REPORT(S):

- a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)
- b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)
- c) MARKETING & PROMOTIONS (Standing or Ad Hoc)
- d) CITY & COUNTY LIAISON
- e) STATE & FEDERAL LIAISON
- f) VANDENBERG LIAISON
- g) BUSINESS PARK COMMITTEE (Ad Hoc)

3. GENERAL MANAGER'S REPORT

4. MANAGER OF FINANCE & ADMINISTRATION REPORT

- a) Demand Register
- b) Budget to Actual
- c) Financial Statements

5. DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)

6. **PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish a time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
7. **PRESENTATION BY TRINA FROEHLICH, MEAD & HUNT, INC. REGARDING AIR SERVICE DEVELOPMENT EFFORTS AT THE SANTA MARIA AIRPORT.**
8. **PRESENTATION BY JOHN SMITH, TARTAGLIA ENGINEERING, REGARDING THE CAPITAL IMPROVEMENT PLAN.**
9. **RESOLUTION 926. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT ADOPTING THE APPROPRIATIONS SUBJECT TO LIMITATION FOR FISCAL YEAR 2023-2024 UNDER CALIFORNIA CONSTITUTION ARTICLE XIII B (AS AMENDED) AND IMPLEMENTING STATUTES.**
10. **ADOPTION OF RESOLUTION 927. A RESOLUTION OF THE GOVERNING BODY OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS.**
11. **REVIEW AND APPROVAL OF THE BUDGET FOR FISCAL YEAR 2023-2024.**
12. **The Consent Calendar is approved by ROLL CALL VOTE on one Motion. These items are read only on request of Board members.**

The following items are presented for Board approval without discussion as a single agenda item in order to expedite the meeting. **SHOULD ANYONE WISH TO DISCUSS OR DISAPPROVE ANY ITEM**, it must be dropped from the blanket Motion of approval and be considered as a separate item.

It is the recommendation of staff that the Board receives, and file and/or approve the following leases and agreements or other routine items and authorize the President and Secretary to execute them:

- a) **AUTHORIZATION FOR ONE STAFF MEMBER TO ATTEND THE AAAE ACCREDITATION ACADEMY TO BE HELD JULY 9TH-14TH, 2023, IN DENVER, CO.**
- b) **AUTHORIZATION FOR TWO STAFF MEMBERS TO ATTEND THE SWAAAE SUMMER CONFERENCE TO BE HELD JULY 23RD-26TH, 2023, IN PHOENIX, AZ.**
- c) **AUTHORIZATION FOR TWO STAFF MEMBERS TO ATTEND THE TAKEOFF NORTH AMERICA AIR SERVICE DEVELOPMENT CONFERENCE TO BE HELD AUGUST 13TH-15TH, 2023, IN ATLANTIC CITY, NJ.**
- d) **AUTHORIZATION FOR ONE STAFF MEMBER TO ATTEND THE AIRPORTS COUNCIL INTERNATIONAL-NORTH AMERICA ANNUAL CONFERENCE TO BE HELD SEPTEMBER 30TH- OCTOBER 3RD, 2023, IN LONG BEACH, CA.**

- e) **AUTHORIZATION FOR ONE STAFF MEMBER TO ATTEND THE CALPERS EDUCATIONAL FORUM TO BE HELD OCTOBER 2ND-4TH, 2023, IN LOS ANGELES, CA.**
 - f) **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE REVOCABLE LICENSE AGREEMENT BETWEEN THE DISTRICT AND VALLEY ART GALLERY.**
 - g) **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE REVOCABLE PERMIT AGREEMENT BETWEEN THE DISTRICT AND SKYDIVE SANTA BARBARA, LLC.**
 - h) **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE CONSENT TO SUBLEASE BETWEEN THE DISTRICT AND GRESSER, INC. TO SUBSIDIARIES OF GRESSER INC., JDB PRO INC., DBA CENTRAL WEST PRODUCE.**
 - i) **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE CONSENT TO SUBLEASE BETWEEN THE DISTRICT AND JDB PRO INC. TO SUNLIFE FARM, INC.**
13. **AUTHORIZATION FOR THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH CHANNEL ISLAND ROOFING IN THE AMOUNT OF \$34,790.00 FOR ROOF REPAIRS FROM WIND DAMAGE TO THE BUILDING LOCATED AT 3203 LIGHTNING STREET, SANTA MARIA, CA 93455.**
14. **CLOSED SESSION. The Board will hold a Closed Session to discuss the following item(s):**
- a) **Conference with Legal Counsel-Anticipated Litigation (Paragraph (2) or (3) of subdivision (d) of Gov. Code Section 54956.9) Significant exposure to litigation: (Two cases).**
 - b) **Conference with Legal Counsel-Anticipated Litigation (Paragraph (4) of subdivision (d) of Gov. Code Section 54956.9) Initiation of litigation: (Two Cases).**
 - c) **Conference with Legal Counsel-Existing Litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9-Baskett v. SMPAD, United States Bankruptcy Court Central District of California – Northern Division Case No. 9:22-bk-10011-RC.**
 - d) **Public Employee Performance Evaluation (Government Code Section 54957) Title: Public Affairs/Communications Manager**
15. **DIRECTORS' COMMENTS.**
16. **ADJOURNMENT.**