

**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

**Thursday
July 25, 2019**

**Administration Building
Airport Boardroom
7:00 P.M.**

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Rafferty, Adams, Engel, Brown, Baskett

- 1. MINUTES OF THE REGULAR MEETING HELD JULY 11, 2019.**
- 2. COMMITTEE REPORT(S):**
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)**
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)**
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc)**
 - d) CITY & COUNTY LIAISON**
 - e) STATE & FEDERAL LIAISON**
 - f) VANDENBERG LIAISON**
 - g) BUSINESS PARK COMMITTEE (Ad Hoc)**
- 3. GENERAL MANAGER'S REPORT**
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT**
 - a) Demand Register**
 - b) Budget to Actual**
- 5. DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)**

6. **PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
7. **DISCUSSION AND DIRECTION TO STAFF REGARDING REPLACEMENT OR RENOVATION OF MAIN HANGAR.**
8. **PRESENTATION BY JOHN SMITH ON THE TAXILANE PAVEMENT REHABILITATION PROJECT.**
9. **AUTHORIZATION FOR TWO STAFF MEMBERS AND UP TO FOUR COMMUNITY MEMBERS TO ATTEND AN AIRLINE HEADQUARTERS MEETING.**
10. **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO CONSENT TO THE TRANSFER OF THE HANGAR LOCATED AT 3820 S. BLOSSER ROAD TO RUNWAY VINEYARDS.**
11. **CLOSED SESSION.** The Board will hold a Closed Session to discuss the following item(s):
 - a) Conference with Legal Counsel-Pending litigation pursuant to Government Code Section 54956.9(d)(4): 1 case SMPAD v. David Baskett
 - b) Conference with Real Property Negotiators (Chris Hastert, and District Counsel) Re: 3203 Lightning Suite 201 (Gov. Code Section 54956.8).
12. **DIRECTORS' COMMENTS.**
13. **ADJOURNMENT.**

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MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD JULY 11, 2019

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular place at 7:00 p.m. Present were Directors Rafferty, Adams, Engel, Brown and Baskett. General Manager Hastert, Manager of Finance & Administration Reade and District Counsel George

1. MINUTES OF THE REGULAR MEETING HELD June 27, 2019. Director Brown made a Motion to approve the minutes of the regular meeting held June 27, 2019. Director Baskett Seconded and it was carried by a 5-0 vote.
2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) – No meeting scheduled.
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) – A meeting will be scheduled.
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) – No meeting scheduled.
 - d) CITY & COUNTY LIAISON – A meeting was held with the committee and Bob Nelson.
 - e) STATE & FEDERAL LIAISON – No meeting scheduled.
 - f) VANDENBERG LIAISON – No meeting scheduled.
 - g) BUSINESS PARK COMMITTEE (Ad Hoc) – No meeting scheduled.
3. GENERAL MANAGER'S REPORT. Mr. Hastert notified the Board of the pre-construction meeting he attended for the Taxilane project starting August 12th.
4. MANAGER OF FINANCE & ADMINISTRATION REPORT.

The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.

 - a) Demand Register. The Demand Register, covering warrants 066800 through 066843 in the amount of \$1,438,634.56 was recommended for approval as presented. Director Baskett made a Motion to accept the Demand Register as presented. Director Adams Seconded and it was carried by a 5-0 vote.
5. DISTRICT COUNSEL'S REPORT. Nothing to report.
6. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After

1 completing the form, please give it to the Clerk. Requests requiring board action
2 will be referred to staff and brought on the next appropriate agenda. Members of
3 the public are cordially invited to speak on agenda items as they occur. Staff
4 reports covering agenda items are available for review in the offices of the General
5 Manager on the Tuesday prior to each meeting. The Board has established a five-
6 minute time limit for receipt of testimony. The board reserves the right to establish
7 further time limits for receipt of testimony.
8

9 Michael Holtsclaw, Chief Pilot of CalAlaska Incorporated, requested to speak
10 regarding hangar space and hangars designed for helicopters.
11

12 Director Baskett requested to speak regarding an offer he made to the Board. He
13 requested the Board add this to the next agenda (see attached statement).
14

- 15 7. Authorization for the General Manager to purchase one maintenance vehicle.
16 Director Baskett made a Motion to approve. Director Adams Seconded and it was
17 carried by a 5-0 vote.
18

- 19 8. Ballot for the Regular LAFCO Special District Member in the runoff election.
20 President Rafferty recommended Judith Ishkanian. Director Adams made the
21 Motion to vote for Ms. Ishkanian. Director Brown Seconded and it was carried by
22 a 4-1 vote. Director Baskett voted "No".
23

- 24 9. Resolution 880. A Resolution establishing a policy for Director participation in the
25 Health Care Program contracted to the District through CalPERS. Director Baskett
26 made a Motion to approve. Director Brown Seconded and it was carried by the
27 following roll call vote. Directors Rafferty, Adams, Brown and Baskett voted "Yes".
28 Director Engel voted "No".
29

30 RECESS: At 7:19 p.m.
31

32 Return to OPEN SESSION: At 7:23 p.m. The Board and staff reconvened to Open
33 Session.
34

- 35 10. CLOSED SESSION. At 7:23 p.m. the Board went into Closed Session to discuss
36 the following item(s):
37

38 a) Pursuant to California Government Code Section 54956.8 with Real Property
39 Negotiators (Chris Hastert and District Counsel) between the District and Nanci
40 Gomez & Alejandro Zirate regarding 4000 S. Blosser Road, Unit 15, Santa
41 Maria, CA.
42

43 b) Conference with Real Property Negotiators (Chris Hastert, Tom Ross and
44 District Counsel) Re: 3249 Terminal Drive #102 (Gov. Code Section 54956.8).
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46 At 7:27 p.m., the Board and staff reconvened to Open Public Session.
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48 There were no reportable actions.
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- 50 11. DIRECTORS' COMMENTS: Directors Rafferty, Engel, Adams and Brown had
51 no comment.

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Director Baskett is happy to see maintenance on the hangars and pavement. He asked for an update on Customs.

12. ADJOURNMENT. President Rafferty asked for a Motion to adjourn to a Regular Meeting to be held on July 25, 2019 at 7:00 p.m. at the regular meeting place. Director Adams made that Motion, Director Engel Seconded and the Motion was carried by a 5-0 vote.

ORDER OF ADJOURNMENT

This Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 7:29 p.m. on July 11, 2019.

Hugh Rafferty, President

Carl Engel, Secretary

Santa Maria Airport Board Meeting 12 July 2019

Gentlemen:

In sworn depositions, all of you, to include Chris Hastert (and except for Steve Brown, who at the time was not involved),stated that "I had never provided false or misleading information to you".

For a long time, I have asked for a negotiated settlement with you as has been successfully done with other private and public organizations.There has been no recorded response.

Two meetings ago I asked for a vote in public, on my offer.

I am the only person here who responded to the community calls for more airline service. At great personal cost, I did provide that service to San Jose, Sacramento and Las Vegas with a fully FAA and DOT approved,...Santa Maria based..., airline while renting space and paying other charges to the Airport..... and did so, with none of the subsidies have been given to other airlines and who left.

Mr. Engel: I am still waiting for the "embarrassing-very embarrassing" information on me that in closed session you said you had.... to bring it here and lay it out in public as I have requested.

Mr. Adams: In a board meeting you publicly called for my resignation after the Santa Maria Times accurately reported

that the Russians had offered to FEMA, the legal channel, to come here to help on our fires. The Times later reported that FEMA (who falsely) stated.... there was no such offer.

Mr. Rafferty: I hope you can restore your reputation for honesty and integrity and help move this issue to a conclusion for the good of the airport, without the personal vendettas.

Mr. Brown: I have great regard for you. You started an energy business in a garage and have grown it to be an important part of this community.

I ask you to consider the possible value to your business of someone who with a small note from you, multiplied it many times with personal and other funds to bring more trucks and customers to you at less cost per customer than all the other service providers have done.

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The fully complied with airport note, was never renegotiated in good faith, but became an apparent vehicle for personal vendettas after winning an election.

As Judge Beebe said in court records: "I am being punished for doing a good deed".

For what I believe is for the good of the airport, I again request my settlement offer be placed on the next agenda for a board vote, in public.

Thank you

David E. Baskett My door is open.

2019-2020

**DEMAND REGISTER
SANTA MARIA PUBLIC AIRPORT DISTRICT**

Full consideration has been received by the Santa Maria Public Airport District for each demand, numbers 066844 to 066882, and electronic payments on Pacific Premier Bank and in the total amount of \$291,399.26

CHRIS HASTERT
GENERAL MANAGER

DATE

The undersigned certifies that the attached register of audited demands of the Santa Maria Public Airport District for each demand, numbers 066844 to 066882, and electronic payments on Pacific Premier Bank in the total amount of \$291,399.26 has been approved as being in conformity with the budget approved by the Santa Maria Public Airport District and funds are available for their payment.

VERONEKA READE
MANAGER OF FINANCE AND ADMINISTRATION

DATE

THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVED PAYMENT OF THE ATTACHED WARRANTS AT THE MEETING OF JULY 25, 2019.

CARL ENGEL JR.
SECRETARY

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description	AIP Reimbursement
066844-45	VOID				
* 066846	7/11/2019	Cool Hand Luke's	\$ 7,177.50	Airshow Deposit	
* 066847	7/11/2019	Taylor Rental Party Plus	\$ 4,109.06	Airshow Deposit	
066848	7/17/2019	American Assn of Airport Exec	\$ 2,700.00	Renew AAAE - Affiliate Dues	
066849	7/17/2019	ACCO Engineered Systems	\$ 1,772.00	HVAC Maintenance	
066850	7/17/2019	Advantage Answering Plus	\$ 294.87	Answering Service	
066851	7/17/2019	Aflac	\$ 569.94	Voluntary Ins. - Employee	
066852	7/17/2019	Allegiant Air LLC	\$ 4,500.00	Return of Deposit	
066853	7/17/2019	AT&T	\$ 42.12	Phone Service	
066854	7/17/2019	Bedford Enterprises, Inc.	\$ 197.42	Trash Removal	
066855	7/17/2019	Bomar Security & Investigation	\$ 5,659.02	Security Service	
066856	7/17/2019	Doyer's Diesel	\$ 270.00	Heavy Equipment Maint.	
066857	7/17/2019	Brayton's Power Wash & Sweep	\$ 1,000.00	Street Sweeping	
066858	7/17/2019	Consolidated Electrical Distributors, Inc.	\$ 76.22	Lighting Maintenance	
066859	7/17/2019	City of Santa Maria	\$ 284.95	Water Invoice	
066860	7/17/2019	City of Santa Maria	\$ 196,982.54	Quarterly ARFF Services	
066861	7/17/2019	City of Santa Maria-Util Div	\$ 4,788.18	Water Invoices	
066862	7/17/2019	Clark Pest Control	\$ 660.00	Pest Control - Terminal & Adm.	
066863	7/17/2019	Coastline Equipment Company	\$ 132.65	Heavy Equipment Maint.- Mech.	
066864	7/17/2019	De Lage Landen	\$ 106.37	Lease/Maint. - Copier	
066865	7/17/2019	Fastenal Company	\$ 421.54	Shop Supplies	
066866	7/17/2019	Frontier Communications	\$ 183.85	Telephone Service	
066867	7/17/2019	Hayward Lumber Company	\$ 385.52	MHP - Maintenance	
066868	7/17/2019	J B Dewar, Inc	\$ 2,730.79	Fuel Expense - Gas/Diesel	
066869	7/17/2019	J.D. Humann Landscape Contr.	\$ 4,491.75	Landscape Maintenance	
066870	7/17/2019	Lowe's	\$ 19.93	Building Maint. - Terminal	
066871	7/17/2019	Mission Uniform Service	\$ 291.20	Uniform Service	
066872	7/17/2019	Mr. Backflow	\$ 200.00	Maint. - Backflow Valve	
066873	7/17/2019	Pacific Telemanagement Services	\$ 227.92	Pay Phone Service	
066874	7/17/2019	PAPE KENWORTH	\$ 113.11	Maintenance Supplies	
066875	7/17/2019	PATHPOINT	\$ 1,132.32	Airport Maintenance Service	
066876	7/17/2019	Playnetwork, Inc.	\$ 89.85	Radio Service - Terminal	
066877	7/17/2019	Service Star	\$ 11,115.55	Janitorial Service	
066878	7/17/2019	Tri-Counties Plant Service	\$ 275.00	Interior Plants Maint.	
066879	7/17/2019	U.S. Dept. of Agriculture	\$ 7.36	Wild Life Abatement	
066880	7/17/2019	VTC Enterprises	\$ 60.00	Trash - Paper Recycling	
066881	7/17/2019	Zee Medical Service Company	\$ 234.52	First Aid	
066882	7/17/2019	Zoom Imaging Solutions, Inc.	\$ 32.16	Lease/Maint.- Copier Machine	

Total Checks Written:

\$ 253,335.21

\$ -

Electronic Payments

7/16/2019	Mastercard - Hastert	\$ 3,617.95	Misc Expenses/Travel
7/16/2019	Mastercard - Tokoph	\$ 397.20	Misc Expenses/Travel
7/16/2019	Mastercard - Noble	\$ 297.01	Misc Expenses/Travel
7/16/2019	Mastercard - Reade	\$ 1,158.89	Misc Expenses/Travel
7/16/2019	Pacific Gas & Electric Company	\$ 618.35	Terminal/Admin./Main Hangar
7/12/2019	Paychexs	\$ 26,532.37	Payroll
7/12/2019	Payroll Taxes	\$ 5,442.28	Taxes

Total Electronic Funds Payments: \$ 38,064.05

Net Dispersed Funds

\$ 291,399.26

Santa Maria Public Airport District

Budget Report

YTD Income April 30, 2019

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses YTD	Over/(Under Budget)
71110-100	Electricity - Landing Area	15,292	14,225	1,067
71110-455	Electricity - Hotel Ramp	983	907	76
71120-150	ARFF Services	540,248	600,275	(60,028)
71220-100	Signs	888	1,333	(445)
71310-100	Lighting & Nav Aid Maintenance	7,325	9,271	(1,946)
71323-100	Runway Generator Maintenance	2,487	2,708	(221)
71330-100	Pavement - Runways & Taxiways	999	6,833	(5,834)
71331-100	Pavement - Ramps & Tiedowns	1,893	9,042	(7,149)
71340-100	Drainage Maintenance	884		884
71345-100	Weed/Wildlife Abatement	41,923	33,229	8,694
71350-100	Fencing & Gates	853	3,583	(2,731)
71700-701	Sig Items - Tree Removal AOA	96,810	80,675	16,135
72100-200	Electricity - Hangars	34		34
72110-200	Electricity - Hangars	17,370	17,811	(441)
72130-200	Water/Sewer - Hangar	2,325	3,839	(1,514)
72150-200	Emergency Phones - Hangars	1,687	1,080	607
72260-200	Landscaping Hangar Area	5,515	5,440	75
72290-200	Miscellaneous Hangar Supplies	872	583	289
72300-200	Building Maintenance - Hangar Area	4,177	7,417	(3,239)
72310-200	Lighting Maintenance - Hangars	1,047	5,833	(4,786)
72311-200	Janitorial Sv Hangar Area	12,726	11,550	1,176
72328-200	Fire Extinguisher Service - Hangar	402	1,250	(848)
72331-200	Pavement - Ramp - Hangars	4,000	9,375	(5,375)
72350-200	Fencing & Gates	305	2,542	(2,237)
72445-200	Fire Alarm Service - Hangars	2,409	2,717	(308)
72480-200	Waste Oil Removal - Hangars	1,129	1,250	(121)
73700-721	Owner Build - Water/Sewer	714	594	120
73700-722	Owner Build - Electricity	178	191	(13)
73700-723	Owner Build - Restroom Janitorial	2,100	2,100	-
73700-724	Owner Build - Maintenance		833	(833)
74110-203	Electricity - Main Hangar	27,292	24,651	2,640
74110-204	Utilities - 3940 Mitchell Rd.	238	263	(25)
74120-203	Gas- Main Hangar	1,212	413	799
74130-125	Water/Refuse - Paint Hangar	4,041	4,052	(11)
74130-203	Water/Refuse - Main Hangar	4,710	5,714	(1,004)
74150-125	Emergency Phone Lines - Paint Hangar	1,772	1,747	26
74150-203	Emergency Phone Lines - Main Hangar	503	546	(42)
74260-400	Landscaping - FBO	881	830	51
74300-400	Building Maintenance - FBO Hangar Area	11,244	8,625	2,619
74311-203	Janitorial Sv Main Hangar & FBOs	2,100	2,100	-
74311-218	FBO Water/Refuse/Sewer	1,819	3,132	(1,312)
74315-400	Fire Sprinkler Maintenance	750	2,083	(1,333)
74331-400	Pavement - Ramps & Tiedowns		1,667	(1,667)
74340-400	Drainage Maintenance	29	1,250	(1,221)
74350-400	Fencing & Gates	4,319	19,000	(14,681)
74445-125	Fire Alarm Service - Paint Hangar	420	350	70
74445-203	Fire Alarm Service - Main Hangar	420	350	70
75110-249	Electricity - Terminal	71,593	81,108	(9,515)
75120-249	Gas - Terminal	2,823	4,873	(2,050)
75130-249	Water/Refuse/Sewer - Terminal	12,195	19,032	(6,837)

75150-249	Emergency Phone Lines - Terminal	5,572	6,184	(612)
75150-250	Pay Phone Service - Terminal	2,507	2,279	228
75150-300	Audio & Video Monthly Charges	2,158	1,900	258
75220-250	Signs	1,415	1,667	(251)
75255-250	Janitorial Sv Terminal Area	79,760	79,760	-
75260-250	Landscaping - Terminal	24,321	23,870	451
75300-249	Building Maint. - Terminal	34,599	29,750	4,849
75300-339	Building Maint. - Fire Station	4,662	4,775	(113)
75310-240	Lighting Maintenance - Streets	287	417	(129)
75310-249	Lighting Maintenance - Terminal	3,089	3,333	(244)
75310-339	Lighting Maintenance - Fire Station		83	(83)
75320-249	Equipment Maintenance - Terminal	31		31
75323-249	Generator Maintenance - Terminal	1,088	1,250	(162)
75323-339	Generator Maintenance - Fire Station	3,014	1,667	1,347
75333-250	Pavement - Roads - Terminal Area	6,701	8,333	(1,632)
75350-250	Fencing & Gates - Terminal	596	1,667	(1,071)
75465-249	Automatic Door Maintenance	4,235	2,500	1,735
75475-249	Interior Plant Service - Terminal	2,750	2,750	-
75700-740	Sig Items - Terminal Accessories	10,443	8,703	1,740
75700-761	Fire Fighting Equipment		9,792	(9,792)
76110-300	Electric - Street Lights	1,677	2,541	(864)
76110-310	Electric - Retention Dam Pumps	6,107	4,028	2,079
76140-300	Recycled Water	147	1,875	(1,728)
76220-250	Signs	135	833	(698)
76260-300	Landscaping - Revenue Generating Land	7,963	7,897	66
76290-300	South Well Repairs		417	(417)
76310-300	Street Light Maintenance		417	(417)
76340-300	Drainage Maintenance	2,479	2,500	(21)
76345-300	North Well Repairs		1,250	(1,250)
76350-300	Fencing & Gates		2,083	(2,083)
76360-300	Stormwater Retention Facilities	2,313	2,833	(521)
76438-300	Permits - Retention Dams	275		275
76700-750	MHP - Salaries	76,261	77,333	(1,072)
76700-752	MHP - Maintenance	16,471	28,296	(11,824)
76700-753	MHP - MHP Liability Insurance	5,762	5,292	470
76700-754	MHP - Utilities	124,920	135,700	(10,780)
76700-755	MHP - Property Management	23,500	25,000	(1,500)
76700-757	MHP - General and Admin. Expense	16,001	12,917	3,084
87010-451	General Manager	120,968	134,718	(13,750)
87010-452	Manager of Operations and Maintenance	72,508	76,862	(4,354)
87010-453	Manager of Finance and Administration	70,583	76,862	(6,279)
87010-454	Operations Officer	41,523	43,901	(2,378)
87010-455	Administrative Assistant	44,216	47,037	(2,821)
87010-456	Maintenance Foreman	57,776	61,245	(3,469)
87010-457	Maintenance Workers III	51,843	54,966	(3,123)
87010-458	Maintenance Worker I	55,832	58,035	(2,203)
87010-459	Maintenance Worker II	35,844	37,816	(1,971)
87010-460	Accounting Clerk	89,610	91,700	(2,090)
87010-462	Receptionist	30,884	32,656	(1,772)
87020-473	Longevity Pay	15,975	15,614	362
87020-474	On Call Pay		6,667	(6,667)
87030-481	Medicare Tax	11,136	10,447	690
87030-482	Medical Insurance	201,094	209,576	(8,482)
87030-483	Dental Insurance	10,703	9,701	1,002
87030-484	Auto Allowance	9,462	10,000	(538)
87030-485	Life Insurance	3,147	3,300	(153)
87030-486	Disability Insurance	5,637	5,927	(290)
87030-487	PERS Retirement	152,129	178,156	(26,026)
87030-488	Worker's Compensation	16,342	13,526	2,817
87030-489	Employee Vision Coverage	1,386	1,271	115

87030-495	Unemployment Claims	1,955		1,955
87110-150	Electricity - Shop	2,754	2,421	333
87110-217	Electricity - Administration Building	10,155	12,092	(1,937)
87120-150	Gas - Shop	211	210	2
87120-217	Gas - Administration Building	628	669	(41)
87130-150	Water/Refuse - Shop	2,781	2,692	89
87130-217	Water/Refuse - Administrative Building	1,155	1,257	(102)
87130-500	Water - Landscaping	18,968	22,354	(3,386)
87140-500	Trash - Paper Recycling	1,261	600	661
87160-501	Cellular Phone	7,793	12,092	(4,299)
87160-502	Security Phone Lines	842	860	(18)
87160-504	Administration Office - Monthly Service	4,418	5,559	(1,141)
87160-505	Administration Office - Toll Calls	1,167	1,810	(643)
87160-507	Administration Office - Fax Line	1,092	1,193	(101)
87160-509	Tower & Fire Station	2,606	2,393	213
87160-510	Shop Phone	1,999	1,959	39
87160-511	Answering Service	2,761	2,844	(84)
87210-500	Security Supplies	3,510	2,833	677
87230-500	Janitorial Supplies	7,010	7,185	(175)
87240-500	Small Tools	4,644	7,535	(2,891)
87260-150	Shop Supplies	2,904	3,792	(887)
87270-531	Fuel Expense - Gas/Oil	9,192	8,359	833
87270-532	Fuel Expense - Diesel Fuel/Oil	14,278	11,045	3,233
87275-500	Solvent	1,923	457	1,465
87280-546	First Aid	770	457	313
87280-547	Safety Equipment	2,048	2,922	(874)
87280-548	Training Supplies	450	500	(50)
87286-500	Uniform Service	6,845	4,968	1,876
87290-500	Sundries	4,014	3,917	97
87300-150	Building Maintenance - Shop	479	3,042	(2,563)
87300-217	Building Maintenance - Admin. Bldg.	4,925	6,600	(1,675)
87321-150	Equipment Maintenance - Shop	306	625	(319)
87322-500	Radio Maintenance	845	2,544	(1,699)
87324-521	Copier	6,755	6,610	146
87324-523	Maintenance - Postage Machine	1,083	1,207	(124)
87328-500	Fire Extinguisher Service	1,205	1,167	38
87360-536	Automotive Maintenance - Mechanical	3,721	6,667	(2,945)
87360-537	Automotive Maintenance - Tires	1,598	3,333	(1,735)
87370-541	Heavy Equipment Maintenance	9,903	12,013	(2,110)
87370-542	Heavy Equipment Tires	2,293	2,083	209
87370-543	ARFF Vehicle Maintenance	24,252	20,210	4,042
87380-554	Fuel System - Fire Alarm Service	420	450	(30)
87400-500	Directors Fees	9,600	17,500	(7,900)
87412-500	Payroll Processing Fees	4,236	3,977	259
87414-500	Annual Audit	21,468	23,125	(1,657)
87420-500	Legal Counsel Services	56,834	62,480	(5,647)
87422-500	Legal Services Contingencies	30,000	25,000	5,000
87440-500	Security Service	285,567	373,752	(88,185)
87443-500	Security Sys Maint & Repairs	16,429	13,333	3,095
87450-500	Janitorial Service - Admin	9,450	9,639	(189)
87470-500	Landscaping Services	3,632	3,740	(108)
87472-500	Landscaping Contingencies	5,739	4,167	1,572
87475-500	Internet/Web Page Maintenance	20,530	17,081	3,449
87510-562	Bank Charges - Service Charges	10,998	9,583	1,415
87520-566	Freight & Common Carrier	433	394	39
87520-567	Postage	699	1,500	(801)
87520-568	Printing & Stationery	547	1,000	(453)
87520-570	Misc. Office Supplies	9,888	12,559	(2,672)
87520-572	Books & Publications	2,327	417	1,910
87530-581	Computer Supplies	9,212	15,183	(5,972)

87530-583	Computer Support Services	66,941	56,058	10,883
87540-600	Dues and Memberships	4,339	4,019	320
87540-601	Dues -AAAE	4,250	3,833	417
87540-603	Dues - SWAAAE	95	396	(301)
87540-605	Dues - Chamber of Commerce	8,045	6,667	1,378
87540-606	Dues - National Notary Association		125	(125)
87540-607	Dues - CA Special Districts Association	6,965	5,323	1,642
87540-608	Dues - AAAE ARDF CA Airport Storm	4,950	4,125	825
87540-610	Costco Membership	180	138	43
87540-618	Santa Maria Times		125	(125)
87540-625	Santa Barbara County Special Districts Assn	300		300
87540-628	Pro-rata Share of LAFCO Budget	4,391	3,659	732
87600-596	Advertising - Legal	4,461	833	3,628
87600-597	Advertising - General	2,550		2,550
87600-599	Advertising - Airport Advertising	44,003	47,083	(3,080)
87610-100	Depreciation - Landing Area	816,459	1,275,423	(458,965)
87610-200	Depreciation - Hangar Area	108,785	121,544	(12,759)
87610-250	Depreciation - Terminal Area	268,238	300,089	(31,851)
87610-300	Depreciation - Revenue Generating Land	174,782	202,237	(27,456)
87610-400	Depreciation - Main Hangar & FBO	40,203	47,236	(7,033)
87610-500	Depreciation - Administration	132,440	122,524	9,916
87618-500	Election Expense	25,645	21,371	4,274
87620-692	Emergency Exercises		417	(417)
87630-591	Insurance - Airport Liability	9,713	16,667	(6,954)
87630-592	Insurance - Auto, Fire, Property	55,696	62,202	(6,506)
87630-595	Insurance - General Liability	23,912	26,569	(2,657)
87650-641	Taxes - Sales	275		275
87650-643	Permits	4,277	2,494	1,783
87650-646	Storm Water Permits	1,400	1,069	331
87660-500	Education	2,769	7,500	(4,731)
87670-500	Business Travel & Entertainment	55,787	47,181	8,605
87679-500	Employee Recognition	2,110	2,917	(806)
87700-791	Sig Items - Training Live Burn	15,627	20,000	(4,373)
88680-681	SM Chamber Economic Development	36,300	30,250	6,050
88680-685	Museum of Flight	213,812	12,500	201,312
88680-691	Planning & Marketing	9,000	20,833	(11,833)
88680-692	Consulting Services - Marketing Aviation	23,396	54,025	(30,629)
88680-693	Consulting Services - Contingencies	80,756	85,459	(4,703)
88680-697	Prior Year Expense	2,123		2,123
	Total	<u>5,416,255</u>	<u>6,098,989</u>	<u>(682,734)</u>

Santa Maria Public Airport District

Budget Report

YTD Income April 30, 2019

Account Number	Account Description	Actual Revenues Year to Date	Budgeted Revenues YTD	Over/(Under Budget)
61100-052	Landing Fees - Ameriflight	5,920	8,973	(3,053)
61100-053	Landing Fees - U.S. Forest Service	9,294	34,167	(24,873)
61100-054	Landing Fees - Federal Express - WestAir	4,667	5,696	(1,029)
61100-055	Landing Fees - Allegiant Air	20,307	19,298	1,009
61110-052	Tiedowns - Ameriflight	2,734	1,060	1,674
61110-054	Tiedowns - Federal Express - WestAir in	4,023	3,190	833
61110-059	FBO Tiedowns	108		108
61130-093	Comm Veh Access - Federal Express	9,210	9,210	-
61130-094	Comm Veh Access - UPS	3,480	3,477	3
61140-152	Fuel Flowage Fees - Self Serve	1,816	5,819	(4,002)
61140-154	Fuel Flowage Fees - CC Jet Center, LLC	41,073	71,139	(30,067)
62210-005	T-Hangar 3005 Airpark	35,372	35,877	(505)
62210-009	T-Hangar 3009 Airpark	23,100	23,075	25
62210-011	T-Hangar 3011 Airpark	19,573	22,187	(2,614)
62210-019	T-Hangar 3019 Airpark	22,200	22,187	13
62210-023	T-Hangar 3023 Airpark	23,100	23,075	25
62210-027	T-Hangar 3027 Airpark	22,800	22,764	36
62210-031	T-Hangar 3031 Airpark	22,800	22,764	36
62210-039	T-Hangar 3039 Airpark	33,193	33,081	112
62210-103	T-Hangar 3103 Airpark	36,960	37,026	(66)
62210-107	T-Hangar 3107 Airpark	24,563	27,024	(2,461)
62210-109	T-Hangar 3109 Airpark	20,900	20,856	44
62210-111	T-Hangar 3111 Airpark	19,260	21,366	(2,106)
62220-035	Corporate T-Hangar 3035 Airpark	32,434	32,959	(525)
62230-005	T-Hangar Storage 3005 Airpark	4,860	4,879	(19)
62230-009	T-Hangar Storage 3009 Airpark	1,640	1,626	14
62230-011	T-Hangar Storage 3011 Airpark	1,339	1,713	(374)
62230-019	T-Hangar Storage 3019 Airpark	860	857	4
62230-023	T-Hangar Storage 3023 Airpark	820	813	7
62230-027	T-Hangar Storage 3027 Airpark	1,600	1,605	(5)
62230-031	T-Hangar Storage 3031 Airpark	1,600	1,605	(5)
62230-035	T-Hangar Storage 3035 Airpark	1,650	1,648	2
62230-039	T-Hangar Storage 3039 Airpark	4,860	4,879	(19)
62230-107	T-Hangar Storage 3107 Airpark	1,430	1,626	(196)
62230-109	T-Hangar Storage 3109 Airpark	569	705	(136)
62230-111	T-Hangar Storage 3111 Airpark	1,600	1,605	(5)
62240-001	Corporate Hangars 3001 Airpark	36,940	36,937	3
62240-029	Corporate Hangars 3029 Airpark	40,700	40,727	(27)
62240-105	Corporate Hangars 3105 Airpark	49,146	48,379	767
62240-118	Corporate Hangar 3043 Airpark	47,180	47,214	(34)
63310-100	Owner Build Hangar - Land (Sm)	5,495	5,624	(129)
63310-101	Owner Build Hangars - Land (Lg)	9,515	9,747	(233)
64410-177	Main Hangar - Artcraft Paints	39,664	39,667	(3)
64410-178	Main Hangar - Tricor Calif	1,850	1,848	2
64410-180	Main Hangar - Mike Lewis	2,910	2,910	-
64410-183	Main Hangar - S B Cellular	22,603	22,636	(33)
64410-184	Main Hangar - Plenaries	11,120	11,117	3
64410-185	Main Hangar - Art-Craft Suites 119-128	38,878	38,879	(2)
64420-115	Corporate Hangar FBO 3115 Airpark	8,587	20,960	(12,374)
64420-117	Corporate Hangar FBO 3117 Liberator	28,778	29,593	(815)
64420-119	Corporate Hangar FBO 3119 Liberator	6,980	6,975	5
64420-121	Corporate Hangar FBO 3121 Liberator	6,680	6,685	(5)
64420-125	Corporate Hangar FBO 3125 Liberator	43,688	43,689	(0)

64420-409	Corporate Hangar FBO 3409 Corsair	55,980	55,980	-
64420-410	U.S. Forest - Land Use Revenue	9,766	33,333	(23,567)
64420-438	Corporate Hangar FBO - CALSTAR	9,980	9,986	(6)
64420-439	Corporate Hangar FBO CC Jet Center	42,590	42,590	-
64420-440	Corporate Hangar FBO 3950 Mitchell	16,590	16,587	3
64420-442	Corporate Hangar FBO 3944 Mitchell	14,810	14,812	(2)
64420-443	Corporate Hangar FBO 3940 Mitchell	31,870	31,874	(4)
64420-444	Corporate Hangar FBO Arctic Air	37,160	37,160	-
64420-445	CC Jet Center Self Serve	2,064	1,750	314
64420-447	Rotocraft Leasing - Parking Lot	11,100	11,102	(2)
64420-448	MOF 3015/3025 Airpark Drive	2,120	2,090	30
64420-449	CC Jet Center-Los Padres Disp	3,180	3,180	(0)
64420-450	CCJC (GA Terminal)	7,144	9,580	(2,436)
64459-203	Utility Reimbursement - Main Hangar	25,804	22,638	3,166
65000-100	Vehicle Access Fee - Uber	7,988		7,988
65510-251	Terminal - TSA Lease	78,083	78,083	-
65510-252	Terminal - Restaurant	25,670	31,525	(5,855)
65510-255	Terminal - Allegiant Air, Inc.	1,840	1,840	-
65510-256	Terminal -Central Coast Shuttle	20,822	20,822	-
65510-257	PFC Revenue	88,668	68,056	20,612
65510-262	ARINC	1,500	1,504	(4)
65520-265	Terminal Concessions - Avis	77,430	80,831	(3,401)
65520-266	Terminal Concessions - Budget	22,510	22,453	57
65520-267	Terminal Concessions - Hertz	52,759	54,040	(1,281)
65520-268	Terminal Concessions - Enterprise	14,252	56,253	(42,001)
65520-274	Terminal Vending Machines	1,286	1,563	(277)
65530-217	Administrative Board Room	450	933	(483)
65530-307	Avis Service Center	9,430	9,425	5
65559-249	Utility Reimbursements - Terminal	3,141	2,224	917
65559-336	TSA - LEO Reimbursement	8,940	24,000	(15,060)
66120-080	Vehicle Training Area/Special Events	11,625		11,625
66120-083	Santa Maria Karting	5,500	5,500	-
66610-361	Farm Land - Castellanos	119,472	117,777	1,695
66610-362	Grazing Land - R. Michel	1,953	1,790	163
66610-363	Grazing Land - Mc Gray & Jokela	1,170	1,173	(3)
66610-364	Master Lease - Mahoney Brothers - CJJ	17,894	27,054	(9,160)
66610-365	Farm Land - Gresser	435,871	436,410	(539)
66610-366	Grazing Land - Verlade	2,686	2,686	-
66620-201	Airport Business Park	116,000	116,000	-
66620-320	Pioneer Park	1,611	1,611	-
66620-455	Commercial Land - Hotel	145,106	153,624	(8,518)
66620-500	Verizon Land Lease	20,000		20,000
66630-381	Village Mobile Home Park	365,055	369,112	(4,057)
67910-900	Misc. Income Operations	686		686
67910-910	Misc. Income - Plans & Specs	20		20
67910-921	Misc. Income - Late Charges	32	5,833	(5,801)
67910-924	Misc. Income - Copy Charges/Postage/Keys	11		11
67910-931	Misc. Income - Rebates - PG&E		5,000	(5,000)
67910-934	Misc. Income - Insurance Reimbursements	904		904
67910-941	Misc. Income - Damage Reimbursement	95		95
67910-951	Misc. Income - Airport Access Card	12,065	6,667	5,398
67910-970	Misc. Income - PY Expense	(195)		(195)
69010-951	Interest Income	63,507	34,038	29,469
69110-934	AIP 34 - Airport Master Plan	14,266		14,266
69110-935	AIP 35 Rehabilitate Apron	58,776		58,776
69110-936	AIP 36 Reimbursement	858,772	5,135,665	(4,276,893)
69310-965	Tax Revenues	1,584,505	1,271,039	313,466
69410-975	Gain on Land Sales	2,611,263		2,611,263
69510-980	Ordinary Dividends - Principal	169		169
	Total Revenue	<u>7,996,174</u>	<u>9,380,606</u>	<u>(1,384,432)</u>



PUBLIC AIRPORT DISTRICT

07/25/19

Agenda Item 9 07/25/19

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Authorization for two staff members and up to four community members to attend an Airlines Headquarters meeting.

Summary

Pursuant to our ongoing efforts to regain air service with a major hub carrier, and upon the recommendation of our Air Service Consultant, we request approval to meet with an airline to explore current and future options.

Budget

Estimated Expenses:

		Attendees	Days	Rate	Total
Hotel:	Hotel stay	6	1	\$351.00	\$2,106.00
Meals:	Meals	6	2	\$60.00	\$720.00
Flight:	Airfare	6		\$599.00	\$3,594.00
Transportation	Ride Share			\$200.00	\$200.00
	Total:				\$6,620.00

Overall Impact:

Approved 2019-2020 Budget for Business Travel	\$72,283.00
Previously Approved Business Travel	\$10,083.00
Current Balance for Business Travel	\$62,200.00
Amount of this Request	\$6,620.00
Balance Remaining if Approved	\$55,580.00

Recommendation

Staff recommends the board authorize this travel in an attempt to improve air service.

Please let me know if you have any questions:

Sincerely,

Chris Hastert, CM
General Manager

July 19, 2019

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455-1899

Dear Members of the Board,

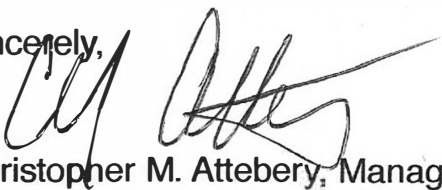
We are in contract to sell our building to Runway Vineyards, LLC. The Manager of the buying entity is Abel Maldonado.

We would like to request approval for assumption of the existing ground lease executed by Arctica Jet, LLC as tenant and yourselves as landlord.

The intended uses for the building are aircraft storage, general office use and temporary case goods storage.

Please don't hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Attebery', is written over the printed name.

Christopher M. Attebery, Manager