



**SANTA MARIA
PUBLIC AIRPORT DISTRICT**

**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

**Tuesday
December 18, 2018**

**Administration Building
Airport Boardroom
7:00 P.M.**

**SPECIAL MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Rafferty, Adams, Engel, Brown, Baskett

- 1. MINUTES OF THE REGULAR MEETING HELD DECEMBER 13, 2018.**
- 2. DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)**
- 3. PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
- 4. PUBLIC HEARING: HEARING TO RECEIVE AND CONSIDER INPUT FROM THE PUBLIC CONCERNING THE CREATION OF DISTRICTS FOR A BY-DISTRICT ELECTION PROCESS PURSUANT TO ELECTIONS CODE SECTION 10010.**
- 5. DIRECTORS' COMMENTS.**
- 6. ADJOURNMENT.**

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MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD DECEMBER 13, 2018

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular place at 7:00 p.m. Present were Directors Rafferty, Adams, Engel, Brown and Baskett. General Manager Hastert, Manager of Finance & Administration Reade and District Counsel Frye Laacke.

District Counsel Frye Laacke asked the Board to consider adding agenda item 12a. Director Engel made a Motion to add. Director Adams Seconded and it was carried by a 5-0 vote.

1. Organizational meeting of the Board of Directors-Election of Officers pursuant to Article 1, Section 5 of the Official Administrative Code of the District. Director Rafferty asked the Board to consider leaving the slate as is for the upcoming year. Director Engel made a Motion to approve. Director Baskett Seconded and it was carried by a 5-0 vote.
2. Appointment of members to committees and assignment to Liaison positions. Director Rafferty will set positions at a later date.
3. MINUTES OF THE SPECIAL MEETING HELD November 19, 2018. Director Baskett made a Motion to approve the minutes of the special meeting held November 19, 2018. Director Brown Seconded and it was carried by a 4-0 vote. Director Adams Abstained.
4. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) – No meeting scheduled.
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) – No meeting scheduled.
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) – No meeting scheduled.
 - d) CITY & COUNTY LIAISON – A meeting is scheduled for December 19th.
 - e) STATE & FEDERAL LIAISON – No meeting scheduled.
 - f) VANDENBERG LIAISON – No meeting scheduled.
 - g) BUSINESS PARK COMMITTEE (Ad Hoc) – No meeting scheduled.
5. GENERAL MANAGER'S REPORT. Mr. Hastert reminded the Board of the upcoming Special Meeting on December 18th. He presented the Board with the Passenger Demand Analysis from our Air Service Development Consultant. He updated the Board on the Terminal Apron project. Mr. Hastert presented the

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Platinum Pinnacle Award the District won at the ICAS Conference and gave updates on the 2019 AirFest.

6. MANAGER OF FINANCE & ADMINISTRATION REPORT.

The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.

- a) Demand Register. The Demand Register, covering warrants 066042 through 066111 in the amount of \$176,279.51 was recommended for approval as presented. Director Baskett made a Motion to accept the Demand Register as presented. Director Brown Seconded and it was carried by a 5-0 vote.

7. DISTRICT COUNSEL'S REPORT. Nothing to report.

8. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board has established a five-minute time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.

Director Baskett requested to speak as a member of the public. Mr. Baskett asked the Board questions. Director Rafferty stated they are not obliged to answer any of his questions. He then spoke briefly regarding his note with the District.

9. Public Hearing: Hearing to receive and consider input from the public concerning the creation of Districts for a By-District Election process pursuant to Elections Code Section 10010. District Counsel Frye Laacke presented the Board and the public with information on possible scenarios for the By-District Elections. Discussion was then opened to the public for their comments. There were no questions regarding the new Election Districts.

10. Discussion and direction to staff regarding 2019 goal setting. Director Rafferty asked the Board to start thinking of projects they would like to see completed in 2019 and bring them to a future meeting.

11. Authorization for the President and Secretary to execute the Third Amendment of Consulting Services Agreement between the District and Tartaglia Engineering for the Santa Maria Airport Master Plan Update Professional Services. Director Baskett made a Motion to approve. Director Engel Seconded and it was carried by a 5-0 vote.

12. Authorization for tuition reimbursement for Christopher Hastert. Director Baskett made a Motion to approve. Director Engel Seconded and it was carried by a 5-0 vote.

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12a. Authorization for the President and Secretary to execute an Easement between the District and PG&E for APN 111-291-030 upon review of counsel. Director Baskett made a Motion to approve. Director Engel Seconded and it was carried by a 5-0 vote.

RECESS: At 7:48 p.m.

Return to OPEN SESSION: At 7:58 p.m. The Board and staff reconvened to Open Session.

13. CLOSED SESSION. At 7:58 p.m. the Board went into Closed Session to discuss the following item(s):

- a) Conference with Real Property Negotiators (Chris Hastert, Tom Ross and District Counsel) Re: 111-231-11 (Gov. Code Section 54956.8).
- b) Conference with Legal Counsel-Pending litigation pursuant to Government Code Section 54956.9(d)(4): 1 case SMPAD v. David Baskett

At 8:15 p.m., the Board and staff reconvened to Open Public Session.

There were no reportable actions.

14. DIRECTORS' COMMENTS: Directors Baskett & Adams wished everyone a Merry Christmas.

Director Brown notified the Board he would not be able to attend the Special Meeting. He wished everyone a Merry Christmas and highly recommended attending ICAS.

Director Engel wished everyone a Merry Christmas and inquired about the departure time of Allegiant on Friday's.

Director Rafferty thanked the Board for allowing him to serve as President for another year. He notified the Board that come January he will be the Santa Barbara County Special District Association's President. He also wished everyone a Merry Christmas.

15. ADJOURNMENT. President Rafferty asked for a Motion to adjourn to a Special Meeting to be held on December 18, 2018 at 7:00 p.m. at the regular meeting place. Director Baskett made that Motion, Director Brown Seconded and the Motion was carried by a 5-0 vote.

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ORDER OF ADJOURNMENT

This Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 8:19 p.m. on December 13, 2018.

Hugh Rafferty, President

Carl Engel, Secretary