PUBLIC AIRPORT DISTRICT

SANTA MARIA PUBLIC AIRPORT DISTRICT BOARD OF DIRECTORS

Thursday May 24, 2018 Administration Building Airport Boardroom 7:00 P.M.

REGULAR MEETING A G E N D A

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Rafferty, Adams, Engel, Brown, Baskett

- 1. MINUTES OF THE REGULAR MEETING HELD MAY 10, 2018.
- 2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc)
 - d) CITY & COUNTY LIAISON
 - e) STATE & FEDERAL LIAISON
 - f) VANDENBERG LIAISON
 - g) BUSINESS PARK COMMITTEE (Ad Hoc)
- 3. GENERAL MANAGER'S REPORT
 - a) Monthly Activity Report
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT
 - a) Demand Register
 - b) Budget to Actual

- 5. DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)
- 6. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
- 7. AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE A REVOCABLE PERMIT AGREEMENT BETWEEN THE DISTRICT AND SKYDIVE SANTA BARBARA, LLC.
- 8. ADOPTION OF RESOLUTION 862. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT ADOPTING THE APPROPRIATIONS SUBJECT TO LIMITATION FOR FISCAL YEAR 2018-2019 UNDER CALIFORNIA CONSTITUTION ARTICLE XIIIB (AS AMENDED) AND IMPLEMENTING STATUTES.
- 9. AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE A BUILDING SPACE LEASE BETWEEN THE DISTRICT AND J. BOURDONY PHOTOGRAPHY.
- 10. CLOSED SESSION. The Board will hold a Closed Session to discuss the following item(s):
 - a) Conference with Real Property Negotiators (Chris Hastert, Tom Ross and District Counsel) Re: 1424 Fairway Dr. (Gov. Code Section 54956.8).
 - b) Conference with Real Property Negotiators (Chris Hastert, Tom Ross and District Counsel) Re: APN 111-231-11 (Gov. Code Section 54956.8)
 - c) Conference with Legal Counsel-Pending litigation pursuant to Government Code Section 54956.9(d)(4): 1 case SMPAD v. David Baskett.
- 11. DIRECTORS' COMMENTS.
- 12. ADJOURNMENT.

PUBLIC AIRPORT DISTRICT

SANTA MARIA PUBLIC AIRPORT DISTRICT BOARD OF DIRECTORS

Thursday May 24, 2018

REGULAR MEETING A G E N D A

NOTE: Pursuant to Gov. Code Section 54953(b), Director Baskett will participate in the meeting via teleconferencing from the following location:

Park Inn by Radisson, Pribal Tiyskaya St. Petersburg 14 Korablestoiteley St. St. Petersburg, Russia 199226

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- 12. ADJOURNMENT.

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT HELD MAY 10, 2018

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular place at 7:00 p.m. Present were Directors Rafferty, Adams, Engel, Brown and Baskett, General Manager Hastert, Manager of Finance & Administration Reade and District Counsel Frye Laacke.

- 1. MINUTES OF THE REGULAR MEETING HELD April 26, 2018. Director Baskett made a Motion to approve the minutes of the regular meeting held April 26, 2018. Director Engel Seconded and it was carried by a 5-0 vote.
- 2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) –No meeting scheduled.
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) No meeting scheduled.
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) No meeting scheduled.
 - d) CITY & COUNTY LIAISON No meeting scheduled.
 - e) STATE & FEDERAL LIAISON No meeting scheduled.
 - f) VANDENBERG LIAISON No meeting scheduled.
 - g) BUSINESS PARK COMMITTEE (Ad Hoc) The committee met and discussed potential development.
- 3. GENERAL MANAGER'S REPORT. General Manager Hastert notified the Board the open receptionist position has been filled. He gave updates from various meetings he attended including a site visit with the BLIMP, CEO Round Table, Windset Farms, EDC and Santa Maria Times. He spoke about the recent press Allegiant has received and answered questions from the previous meeting.
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT.

The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.

- a) Demand Register. The Demand Register, covering warrants 065352 through 065397 in the amount of \$487,805.05 was recommended for approval as presented. Director Baskett made a Motion to accept the Demand Register as presented. Director Engel Seconded and it was carried by a 5-0 vote.
- b) Quarterly Investment Report. Received and filed.

5. DISTRICT COUNSEL'S REPORT. Nothing to report.

6. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board has established a five-minute time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.

No one requested to speak.

- 7. Authorization for two staff members to attend the FAA Western-Pacific Region 9th Airports Conference to be held June 12-14, 2018 in Torrance, CA. Director Brown made a Motion to approve. Director Adams Seconded and it was carried by a 5-0 vote.
- 8. Adoption of Resolution 862. A Resolution of the Board of Directors of the Santa Maria Public Airport District adopting the Appropriations subject to limitation for fiscal year 2018-2019 under California Constitution Article XIIIB (As Amended) and implementing statutes. This item needs to sit in front of the public for two weeks and will not be voted on until the next meeting.
- 9. Adoption of Resolution 865. A Resolution of the Board of Directors of the Santa Maria Public Airport District authorizing the establishment of an additional bank account at Pacific Premier Bank for air show funding and authorization for the Board President, Vice President, Secretary, Vice Secretary, Director, General Manager and Manager of Finance and Administration to execute checks, draft notes, or other instruments from the account for the payment of money as approved by the Board. Director Baskett made a Motion to approve. Director Adams Seconded and it was carried by the following roll call vote. Directors Rafferty, Adams, Engel, Brown and Baskett voted "Yes".
- 10. Discussion and direction to staff regarding the Central Coast Air Fest. Direction was given to bring back a resolution for funds generated by the air show.
- 11. Discussion and direction to staff regarding Strategic Business Plan and Rules and Regulations for the Santa Maria Public Airport District. Discussion was held and direction was given to move forward with a Request for Qualifications.
- 12. Authorization for the President and Secretary to execute the Second Amendment of Service Agreement between the District and Richard N. McKenzie of Architect's Consulting Service for the Roof Repair Project. Director Baskett made a Motion to approve. Director Adams Seconded and it was carried by a 5-0 vote.

RECESS: At 7:29 p.m.

Return to OPEN SESSION: At 7:39 p.m. The Board and staff reconvened to Open Session.

Monthly Activity Report

April 2018

Aviation Building Information



3a 5/24/2018

	Inventory	Occupied	Available	Occupancy Rate
T Hangars	140	140	0	100%
Corporate T Hanagars	8	8	0	100%
Corprate Hangars	28	28	0	100%
Storage Units	26	26	0	100%
Owner Build	23	23	0	100%
Commercial Aviation Hangar Space (SqFt)	107,782	105,407	275	98%
Commercial Aviation Office Space (SqFt)	28,800	19,449	9,351	68%

Hangar Waiting List

T-Hangars 12 Corporate/Corporate T-Hangar 18

Monthly Activity

	Apr-17	Mar-18	Apr-18	%Change	
Operations	3,431	2,857	2,493	-27%	
Noise/Nuisance Complaints	0	0	0		
Jet\100LL Fuel (Gallons)	55,392	48,486	37,864	-32%	

Enplanments

	Apr-17	Mar-18	Apr-18	%Change
Allegiant	1,790	1,932	1,801	1%
Central Coast Shuttle	988	1,008	968	-2%

Airline Load Factor

	# of Flights	Load Factor Actual flights	Load Factor SCHD flights
Allegiant	13	83%	83%

Land Lease Information (Acres)

	Inventory	Occupied	Available
Business Park	224	0	224
Agriculture	592.29	592.29	0
Grazing	511	511	0
Non Aviation Land Leases	TBD	48.42	
Aviation Land Leases	TBD	12.22	
Total Airport Acreage	2,550		

Mobile Home Park

	Spaces Rented	Units Sold
Mobile Home Park	78	

DEMAND REGISTER SANTA MARIA PUBLIC AIRPORT DISTRICT

Full consideration has been received by the Santa Maria I	-
each demand, numbers 065398 to 065445 and Electro Premier Bank in the total amount of \$101,026.39.	nic Payments on Pacific
Trenner Bank in the total amount of \$101,020.37.	
CHRIS HASTERT	DATE
GENERAL MANAGER	DATE
The undersigned certifies that the attached register of	
Santa Maria Public Airport District for each deman	
065445 and Electronic Payments Pacific Premier Bank \$101,026.39 has been approved as being in confor	
approved by the Santa Maria Public Airport District	•
for their payment.	
VERONEKA READE	DATE
MANAGER OF FINANACE & ADMINISTRATION	
THE BOARD OF DIRECTORS OF THE SANTA MA	RIA PUBLIC AIRPORT
DISTRICT APPROVED PAYMENT OF THE ATTAC	CHED WARRANTS AT
THE MEETING OF MAY 24, 2018.	
CARL ENGEL	
SECRETARY	

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
065398*	5/16/2018	Advantage Answering Plus	\$336.41	Answering Service
065399*	5/16/2018	Architect's Consulting Service	\$1,950.00	Architect Services
065400*	5/16/2018	AT&T	\$39.14	Phone Service
065401*	5/16/2018	Berchtold Equipment Company	\$417.58	Heavy Equip Maint - Mechanical
065402*	5/16/2018	Blueglobes, Inc.	\$104.72	Lighting & Nav Aid Maint.
065403*	5/16/2018	Capitol Door	\$1,174.21	Buildg. Maint Terminal
065404*	5/16/2018	City of Guadalupe	\$24,081.32	Security Service
065405*	5/16/2018	De Lage Landen	\$101.60	Lease/Maint Copier
065406*	5/16/2018	Frontier Communications	\$174.50	Telephone Service
065407*	5/16/2018	J B Dewar, Inc	\$3,477.59	Fuel Expense - Gas/Diesel
065408*	5/16/2018	Pacific Telemanagement Services	\$227.92	Pay Phone Service
065409*	5/16/2018	Pacific Gas & Electric Company	\$666.26	Electricity
065410*	5/16/2018	Hugh Rafferty - Reimbursement	\$64.80	Expense Reimbursement
065411*	5/16/2018	Ray Zierman Backflow Service	\$983.86	Backflow Testing
065412	5/21/2018	Heritage Oaks Bank - CC	\$8,311.90	Business Travel & Enter.
065413	5/21/2018	Adamski Moroski	\$4,700.73	Legal Service
065414	5/21/2018	Aflac	\$502.02	Voluntary Ins Employee
065415	5/21/2018	Alpha Fire Corporation	\$766.21	Annual Fire Sprinkler Insp.
065416	5/21/2018	BC Pump Sales & Service, Inc	\$243.00	Equipment Maint Shop
065417	5/21/2018	Berchtold Equipment Company	\$398.68	Heavy Equip Maint - Mechanical
065418	5/21/2018	Bomar Security & Investigation	\$930.00	Security Service
065419	5/21/2018	Brayton's Power Wash & Sweep	\$500.00	Street Sweeping
065420	5/21/2018	California Airports Council	\$750.00	Annual Dues
065421	5/21/2018	Carquest Auto Parts	\$23.73	Auto Maint Mechanical
065422	5/21/2018	Consolidated Electrical Distributors, Inc	\$425.88	Lighting Maintenance
065423	5/21/2018	City of Santa Maria	\$292.52	Water Meter
065424	5/21/2018	Clark Pest Control	\$224.00	Pest Control - Terminal & Adm.
065425	5/21/2018	Coffman Associates	\$221.00	Wildlife Hazard Assessment

Demand Register

Check	Check	Vendor Name	Check	Description
Number	Date	vendor Name	Amount	Description
065427	5/21/2018	Federal Express	\$42.60	Freight & Common Carrier
065428	5/21/2018	Interstate Batteries	\$21.50	Auto Maint Mechanical
065429	5/21/2018	J B Dewar, Inc	\$385.03	Fuel Expense - Gas/Diesel
065430	5/21/2018	J.D. Humann Landscape Contr.	\$4,222.91	Landscape Maintenance
065431	5/21/2018	Bob Lepper	\$250.00	Reimb Security Deposit
065432	5/21/2018	Local Copies, Etc.	\$29.37	Printing & Stationary
065433	5/21/2018	LSC Communications	\$28.48	Publications
065434	5/21/2018	Mission Uniform Service	\$229.30	Uniform Service
065435	5/21/2018	Next Day Signs	\$72.90	Signs
065436	5/21/2018	PATHPOINT	\$1,132.32	Airport Maintenance Service
065437	5/21/2018	VERONEKA READE	\$143.95	Sundries
065438	5/21/2018	San Luis Powerhouse	\$1,880.00	Generator Testing
065439	5/21/2018	Service Star	\$11,109.45	Janitorial Service
065440	5/21/2018	S Lombardi & Assoc., Inc.	\$4,280.00	Airport Advertising
065441	5/21/2018	Santa Maria Valley Crop Service	\$3,697.92	Weed/Vector Control
065442	5/21/2018	Tri-Counties Plant Service	\$275.00	Interior Plants Maint.
065443	5/21/2018	Ultrex Business Solutions	\$6.15	Office Supplies
065444	5/21/2018	VTC Enterprises	\$60.00	Trash - Paper Recycling
065445	5/21/2018	Western Tree Service	\$900.00	Tree Removal
		Total Checks Written:	\$80,856.46	

^{*}Approved by One Board Member

Electronic Payments

	Total Electronic Funds Transfers:	\$20.169.93
5/22/2018	Unemployment	\$2,104.00
5/15/2018	CALPERS	\$4,563.52
5/15/2018	Medical	\$13,502.41

Total funds Dispersed: \$101,026.39

Budget Report

A = = = = = 1		Actual	Budgeted	O
Account	Assessed December	Expenses Year	Expenses for	Over/(Under
Number	Account Description	to Date	Twelve Months	Budget)
71110-100	Electricity - Landing Area	14,034	18,692	(4,658)
71110-455	Electricity - Hotel Ramp	897	1,062	(165)
71120-150	ARFF Services	498,833	665,110	(166,277)
71220-100	Signs	,	1,600	(1,600)
71310-100	Lighting & Nav Aid Maintenance	7,708	11,125	(3,417)
71323-100	Runway Generator Maintenance	1,115	3,250	(2,135)
71330-100	Pavement - Runways & Taxiways	450	8,200	(7,750)
71331-100	Pavement - Ramps & Tiedowns	1,174	10,850	(9,676)
71345-100	Weed/Wildlife Abatement	5,662	24,800	(19,139)
71350-100	Fencing & Gates		4,300	(4,300)
72100-200	Electricity - Hangars	87		87
72110-200	Electricity - Hangars	17,474	25,083	(7,609)
72130-200	Water/Sewer - Hangar	3,118	5,140	(2,022)
72150-200	Emergency Phones - Hangars	1,331	3,240	(1,909)
72250-200	Landscape Supplies - Hangars	520		520
72260-200	Landscaping Hangar Area	4,876	6,528	(1,652)
72290-200	Miscellaneous Hangar Supplies		700	(700)
72300-200	Building Maintenance - Hangar Area	6,139	8,900	(2,761)
72310-200	Lighting Maintenance - Hangars	1,020	7,000	(5,980)
72311-200	Janitorial Sv Hangar Area	10,735	14,137	(3,402)
72328-200	Fire Extinguisher Service - Hangar	1,214	1,500	(286)
72331-200	Pavement - Ramp - Hangars	3,092	11,250	(8,158)
72350-200	Fencing & Gates	1,971	3,050	(1,080)
72445-200	Fire Alarm Service - Hangars	1,540	3,260	(1,720)
72480-200	Waste Oil Removal - Hangars	584	1,500	(916)
73700-721	Owner Build - Water/Sewer	1,234	713	521
73700-722	Owner Build - Electricity	186	205	(19)
73700-723	Owner Build - Restroom Janitorial	1,890	2,570	(680)
73700-724	Owner Build - Maintenance		1,000	(1,000)
74110-203	Electricity - Main Hangar	24,130	32,239	(8,109)
74110-204	Utilities - 3940 Mitchell Rd.	234	316	(83)
74120-203	Gas- Main Hangar	398	541	(143)
74130-125	Water/Refuse - Paint Hangar	3,643	4,774	(1,130)
74130-203	Water/Refuse - Main Hangar	5,409	5,544	(136)
74150-125	Emergency Phone Lines - Paint Hangar	1,921	2,052	(131)
74150-203	Emergency Phone Lines - Main Hangar	546	1,500	(954)
74260-400	Landscaping - FBO	767	996	(229)
74290-400	Miscellaneous Supplies		1,000	(1,000)
74300-400	Building Maintenance - FBO Hangar Area	4,478	10,350	(5,872)
74311-203	Janitorial Sv Main Hangar & FBOs	1,890	2,570	(680)
74311-218	Customs - Water/Refuse/Sewer	2,656	2,322	334
74315-400	Fire Sprinkler Maintenance	222	2,500	(2,500)
74331-400	Pavement - Ramps & Tiedowns	600	2,000	(1,400)
74340-400	Drainage Maintenance	4.04=	1,500	(1,500)
74350-400	Fencing & Gates	1,315	2,800	(1,485)

Budget Report

Account		Actual Expenses Year	Budgeted Expenses for	Over/(Under
Number	Account Description	to Date	Twelve Months	Budget)
74445 405	Fine Alama Coming Deight Hannan	400	400	
74445-125	Fire Alarm Service - Paint Hangar	420	420	-
74445-203	Fire Alarm Service - Main Hangar	420	420	(00.007)
75110-249	Electricity - Terminal	75,886	96,253	(20,367)
75120-249	Gas - Terminal	3,898	6,602	(2,704)
75130-249	Water/Refuse/Sewer - Terminal	15,711	17,845	(2,135)
75150-249	Emergency Phone Lines - Terminal	5,705	7,762	(2,057)
75150-250	Pay Phone Service - Terminal	2,507	2,735	(228)
75150-300	Audio & Video Monthly Charges	1,958	2,278	(320)
75220-250	Signs	1,490	2,000	(510)
75255-250	Janitorial Sv Terminal Area	83,603	97,626	(14,023)
75260-250	Landscaping - Terminal	21,954	28,428	(6,474)
75300-249	Building Maint Terminal	23,091	35,700	(12,609)
75300-339	Building Maintenance - Fire Station	3,341	5,730	(2,389)
75310-240	Lighting Maint Terminal Area Streets		500	(500)
75310-249	Lighting Maintenance - Terminal	1,865	4,000	(2,135)
75310-339	Lighting Maintenance - Fire Station		100	(100)
75323-249	Emergency Gen Maint Terminal	1,247	1,500	(253)
75323-339	Emergency Gen Maint Fire Station	1,275	2,000	(725)
75333-250	Pavement - Roads - Terminal Area	8,433	10,000	(1,567)
75350-250	Fencing & Gates - Terminal	644	2,000	(1,356)
75465-249	Automatic Door Maintenance	2,268	3,000	(732)
75475-249	Interior Plant Service - Terminal	2,475	3,300	(825)
75700-740	Sig Items - Terminal Accessories	844	9,360	(8,516)
75700-761	Firefighting Equipment		11,750	(11,750)
76110-300	Electric - Street Lights	1,554	2,578	(1,024)
76110-310	Electric - Retention Dam Pumps	2,219	7,826	(5,607)
76140-300	Recycled Water	984	2,250	(1,266)
76220-250	Signs		2,000	(2,000)
76260-300	Landscaping - Revenue Generating Land	7,079	9,476	(2,397)
76290-300	South Well Repairs	,	500	(500)
76310-300	Street Light Maintenance		500	(500)
76340-300	Drainage Maintenance	1,161	3,000	(1,839)
76345-300	North Well Repairs	1,101	1,500	(1,500)
76350-300	Fencing & Gates		2,500	(2,500)
76360-300	Storm water Retention Facilities	2,523	3,400	(877)
76700-750	MHP - Salaries/ Employee Related Expenses	75,272	90,283	(15,011)
76700-752	MHP - Maintenance	19,085	34,455	(15,370)
76700-752	MHP - MHP Liability Insurance	6,312	6,750	(438)
76700-753 76700-754	MHP - Utilities	124,560	154,330	(29,770)
	MHP - Property Management			
76700-755 76700-757	, , ,	23,500 15,074	28,200 16,710	(4,700)
76700-757 87010-451	MHP - General and Admin. Expense	15,974	16,710	(736)
	General Manager Manager of Operations and Maintenance	129,868	155,759	(25,891)
87010-452	Manager of Operations and Maintenance	76,688	88,864	(12,176)
87010-453	Manager of Finance and Administration	76,688	88,864	(12,176)
87010-454	Operations Officer	43,201	49,953	(6,751)

Budget Report

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses for Twelve Months	Over/(Under Budget)
87010-455	Administrative Assistant	44,721	51,785	(7,064)
87010-456	Maintenance Foreman	61,098	70,792	(9,695)
87010-457	Maintenance Workers III	54,840	63,529	(8,689)
87010-458	Maintenance Worker I	52,347	63,871	(11,524)
87010-459	Maintenance Worker II	35,166	34,075	1,091
87010-460	Accounting Clerk	72,935	84,626	(11,691)
87010-462	Receptionist	32,505	40,947	(8,442)
87020-473	Longevity Pay	16,398	18,049	(1,652)
87020-474	On Call Pay		8,000	(8,000)
87030-481	Medicare Tax	11,312	11,877	(566)
87030-482	Medical Insurance	200,740	245,387	(44,647)
87030-483	Dental Insurance	9,778	12,371	(2,593)
87030-484	Auto Allowance	10,385	12,000	(1,615)
87030-485	Life Insurance	3,031	3,960	(929)
87030-486	Disability Insurance	4,070	6,673	(2,604)
87030-487	PERS Retirement	147,303	182,282	(34,979)
87030-488	Worker's Compensation	17,620	18,761	(1,142)
87030-489	Employee Vision Coverage	2,143	1,526	617
87030-495	Unemploymemnt Claims	2,267		2,267
87110-150	Electricity - Shop	2,486	3,601	(1,115)
87110-217	Electricity - Administration Building	11,702	15,771	(4,069)
87120-150	Gas - Shop	209	260	(51)
87120-217	Gas - Administration Building	733	1,324	(591)
87130-150	Water/Refuse - Shop	2,420	1,413	1,007
87130-217	Water/Sewer - Administrative Building	1,135	1,589	(453)
87130-500	Water - Landscaping	20,816	19,608	1,208
87140-500	Trash - Paper Recycling	531	648	(117)
87160-501	Cellular Phone	8,870	13,750	(4,880)
87160-502	Security Phone Lines	870	1,032	(162)
87160-504	Administration Office - Monthly Service	6,191	7,813	(1,621)
87160-505	Administration Office - Toll Calls	1,672	1,903	(231)
87160-507	Administration Office - Fax Line	1,194	1,650	(456)
87160-509	Tower & Fire Station	2,529	2,187	343
87160-510	Shop Phone	1,960	2,317	(357)
87160-511	Answering Service	2,861	3,023	(163)
87160-514	Cellular Phone - ARFF Vehicle	46		46
87210-500	Security Supplies	4,653	3,400	1,253
87230-500	Janitorial Supplies	6,366	12,249	(5,882)
87240-500	Small Tools	6,008	5,250	758
87260-150	Shop Supplies	3,208	4,550	(1,342)
87270-531	Fuel Expense - Gas/Oil	8,317	11,049	(2,731)
87270-532	Fuel Expense - Diesel Fuel/Oil	11,629	11,000	629
87275-500	Solvent	1,009	1,036	(26)
87280-546	First Aid	1,291	1,036	255
87280-547	Safety Equipment	2,894	3,380	(486)

Budget Report

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses for Twelve Months	Over/(Under Budget)
87280-548	Training Supplies		600	(600)
87286-500	Uniform Service	6,475	7,599	(1,124)
87290-500	Sundries	4,791	4,438	353
87300-150	Building Maintenance - Shop	1,818	3,650	(1,832)
87300-217	Building Maintenance - Admin. Bldg	2,514	7,920	(5,406)
87300-221	Clean HVAC Term & Admin		3,000	(3,000)
87321-150	Equipment Maintenance - Shop	522	750	(228)
87322-500	Radio Maintenance	2,205	1,000	1,205 [°]
87324-521	Copier	7,083	7,931	(848)
87324-523	Maintenance - Postage Machine	1,083	1,448	(365)
87328-500	Fire Extinguisher Service	1,580	1,400	` 180 [°]
87360-536	Automotive Maintenance - Mechanical	3,097	8,000	(4,903)
87360-537	Automotive Maintenance - Tires	807	4,000	(3,192)
87370-541	Heavy Equipment Maintenance - Mechanical	14,854	13,500	1,354
87370-542	Heavy Equipment Maintenance - Tires	1,016	2,500	(1,484)
87370-543	ARFF Vehicle Maintenance	4,960	21,000	(16,040)
87380-554	Fuel System - Fire Alarm Service	420	540	(120)
87400-500	Directors Fees	10,000	21,000	(11,000)
87412-500	Payroll Processing Fees	3,846	4,773	(926)
87414-500	Annual Audit	20,965	27,750	(6,785)
87420-500	Legal Counsel Services	57,780	82,733	(24,953)
87430-500	Engineering Services	,	25,000	(25,000)
87440-500	Security Service	276,402	340,084	(63,682)
87442-500	Security Services Contingencies	1,400	,	1,400
87443-500	Security Sys Maint & Repairs	14,824	16,000	(1,176)
87450-500	Janitorial Service - Admin	8,505	11,567	(3,062)
87470-500	Landscaping Services	3,286	4,488	(1,202)
87472-500	Landscaping Contingencies	1,350	5,000	(3,650)
87475-500	Internet/Web Page Maintenance	21,788	27,297	(5,509)
87510-562	Bank Charges - Service Charges	8,644	12,004	(3,360)
87520-566	Freight & Common Carrier	528	473	56
87520-567	Postage	648	1,800	(1,152)
87520-568	Printing & Stationery	90	1,200	(1,110)
87520-569	Reproduction Supplies	511		511
87520-570	Misc. Office Supplies	9,544	15,071	(5,528)
87520-572	Books & Publications	1,395	500	895
87530-581	Computer Supplies	5,984	16,120	(10,135)
87530-583	Computer Support Services	55,844	60,070	(4,226)
87540-600	Dues and Memberships	3,405	4,822	(1,417)
87540-601	Dues -AAAE	4,250	4,600	(350)
87540-603	Dues - SWAAAE	95	510	(415)
87540-605	Dues - Chamber of Commerce	350	1,000	(650)
87540-606	Dues - National Notary Association		150	(150)
87540-607	Dues - CA Special Districts Association	6,433	6,388	` 45 [°]
87540-608	Dues - AAAE ARDF CA Airport Storm	4,950	4,950	-

Budget Report

Account Number	Account Description	Actual Expenses Year to Date	Budgeted Expenses for Twelve Months	Over/(Under Budget)
87540-610	Costco Membership	180	165	15
87540-618	Santa Maria Times	299	150	149
87540-625	SBCSDA	300		300
87540-628	Pro-rata Share of LAFCO Budget	4,000	3,556	444
87600-596	Advertising - Legal	948	1,000	(52)
87600-599	Advertising - Airport Advertising	61,908	65,000	(3,092)
87610-100	Depreciation - Landing Area	656,502	1,513,200	(856,698)
87610-200	Depreciation - Hangar Area	72,878	152,739	(79,861)
87610-250	Depreciation - Terminal Area	183,247	526,335	(343,088)
87610-300	Depreciation - Revenue Generating Land	115,405	254,890	(139,485)
87610-400	Depreciation - Main Hangar & FBO	28,854	68,219	(39,365)
87610-500	Depreciation - Administration	64,196	96,758	(32,562)
87620-692	Emergency Exercises		500	(500)
87630-591	Insurance - Airport Liability	8,232	20,000	(11,768)
87630-592	Insurance - Auto, Fire, Property	25,797	63,897	(38,100)
87630-595	Insurance - General Liability	20,505	28,707	(8,202)
87650-643	Permits	4,097	5,024	(926)
87650-646	Storm Water Permits	1,400	1,283	117
87660-500	Education	2,709	9,000	(6,291)
87670-500	Business Travel & Entertainment	49,564	54,850	(5,286)
87679-500	Employee Recognition	1,944	3,500	(1,556)
87700-791	Sig Items - Training Live Burn	15,620	26,500	(10,880)
88680-681	SM Chamber Economic Development	33,000	33,000	-
88680-685	Museum of Flight	180		180
88680-690	Airline Service Enhancement Grant	184,603	184,603	0
88680-691	Planning & Marketing		25,000	(25,000)
88680-692	Marketing Aviation Related	11,899	64,410	(52,511)
88680-693	Consulting Services - Contingencies	48,853	102,554	(53,702)
	Total	4,563,991	7,169,593	(2,605,601)

For the For Months Ending February 28, 2018

Revenues

Account				
Number	Account Description	Actual YTD	Budget YTD	Over/(Under) Budget
61100-052	Landing Fees - Ameriflight	1,416	4,008	(2,592)
61100-053	Landing Fees - U.S. Forest Service	39,590	16,667	22,924
61100-054	Landing Fees - Federal Express - WestAir	1,037	3,851	(2,814)
61100-055	Landing Fees - Allegiant Air	15,663	15,438	225
61100-062	Landing Fees -United (Skywest)	94		94
61100-069	Landing Fees - Charter Jets	4		4
61110-052	Tiedowns - Ameriflight	6,487	816	5,671
61110-054	Tiedowns - Federal Express - WestAir	5,924	2,456	3,468
61110-059	FBO Tiedowns	62		62
61130-093	Comm Veh Access - Federal Express	7,096	7,096	-
61130-094	Comm Veh Access - UPS	2,680	2,653	27
61140-152	Fuel Flowage Fees - CCJC Self Serve	4,073	2,214	1,858
61140-154	Fuel Flowage Fees - CC Jet Center	52,241	46,207	6,034
62210-005	T-Hangar 3005 Airpark	27,600	27,650	(50)
62210-009	T-Hangar 3009 Airpark	17,658	17,784	(126)
62210-011	T-Hangar 3011 Airpark	17,120	17,100	20
62210-019	T-Hangar 3019 Airpark	16,692	17,100	(408)
62210-023	T-Hangar 3023 Airpark	17,760	17,784	(24)
62210-027	T-Hangar 3027 Airpark	17,506	17,544	(39)
62210-031	T-Hangar 3031 Airpark	18,136	17,544	592
62210-039	T-Hangar 3039 Airpark	23,744	25,496	(1,752)
62210-103	T-Hangar 3103 Airpark	28,184	28,536	(352)
62210-107 62210-109	T-Hangar 3107 Airpark T-Hangar 3109 Airpark	20,646 15,678	20,828 16,074	(182) (396)
62210-109	T-Hangar 3111 Airpark	15,078	16,467	(1,435)
62220-035	Corporate T-Hangar 3035 Airpark	25,299	25,402	(1,433)
62230-005	T-Hangar Storage 3005 Airpark	3,760	3,760	(0)
62230-009	T-Hangar Storage 3009 Airpark	1,264	1,253	11
62230-011	T-Hangar Storage 3011 Airpark	1,328	1,320	8
62230-019	T-Hangar Storage 3019 Airpark	664	660	4
62230-023	T-Hangar Storage 3023 Airpark	632	627	5
62230-027	T-Hangar Storage 3027 Airpark	1,100	1,237	(137)
62230-031	T-Hangar Storage 3031 Airpark	616	1,237	(621)
62230-035	T-Hangar Storage 3035 Airpark	1,272	1,270	2
62230-039	T-Hangar Storage 3039 Airpark	5,456	3,760	1,696
62230-107	T-Hangar Storage 3107 Airpark	1,104	1,253	(149)
62230-109	T-Hangar Storage 3109 Airpark	544	543	<u> </u>
62230-111	T-Hangar Storage 3111 Airpark	1,250	1,237	13
62240-001	Corporate Hangars 3001 Airpark	28,464	28,468	(4)
62240-029	Corporate Hangars 3029 Airpark	31,392	31,389	3
62240-105	Corporate Hangars 3105 Airpark	37,296	37,286	10
62240-118	Corporate Hangar 3043 Airpark	34,450	36,389	(1,939)
63310-100	Owner Build Hangar - Land (Sm)	4,285	4,285	-
63310-101	Owner Build Hangars - Land (Lg)	7,427	7,427	-

64410-177 Main Hangar - Artcraft Paints 30,572 30,572	(0)
64440 470 Main Hangar Triagr Calif	
64410-178 Main Hangar - Tricor Calif 1,533 1,561	(28)
64410-183 Main Hangar - S B Cellular 17,517 17,581	(64)
64410-184 Main Hangar - Pleinaire 8,568 8,344	224
64410-185 Main Hangar - Art-Craft Suites 119-128 29,964 29,965	(1)
64420-115 Corporate Hangar FBO 3115 Airpark 5,442	5,442
64420-117 Corporate Hangar FBO 3117 Liberator 20,996 12,193	8,803
64420-119 Corporate Hangar FBO 3119 Liberator 5,340 5,283	57
64420-121 Corporate Hangar FBO 3121 Liberator 5,152 5,151	1
64420-125 Corporate Hangar FBO 3125 Liberator (P) 33,673 33,671	2
64420-409 Corporate Hangar FBO 3409 Corsair 37,143 41,872	(4,729)
64420-410 U.S. Forest - Land Use Revenue 37,159 26,667	10,492
64420-438 Corporate Hangar FBO - CALSTAR 7,696 7,618	78
64420-439 Corporate Hangar FBO CC Jet Center 34,072 34,072	-
64420-440 Corporate Hangar FBO 3950 Mitchell 12,731 12,784	(53)
64420-441 Corporate Hangar FBO 3948 Mitchell 1,018 4,099	(3,081)
64420-442 Corporate Hangar FBO 3944 Mitchell 11,416 11,416	-
64420-443 Corporate Hangar FBO 3940 Mitchell 24,568 24,566	2
64420-444 Corporate Hangar FBO Arctic Air 29,728 29,728	-
64420-445 CCJC Center Self Serve 1,854 1,400	454
64420-447 Rotocraft Leasing - Parking Lot 8,552 8,556	(4)
64420-448 MOF 3015/3025 Airpark Drive 1,696 1,672	24
64420-449 CCJC-Los Padres Disp 2,448 2,451	(3)
64420-450 CCJC (GA Terminal) 7,289 7,664	(375)
64459-203 Utility Reimbursement - Main Hangar 18,849 15,045	3,804
65000-100 Vehicle Access Fee - Uber 9,925	9,925
65510-251 Terminal - TSA Lease 62,466 62,466	-
65510-252 Terminal - Restaurant 21,468 24,897	(3,429)
65510-255 Terminal - Allegiant Air, Inc. 1,472 1,472	-
65510-256 Terminal -Central Coast Shuttle 16,048 16,047	1
65510-257 PFC Revenue 71,407 53,462	17,945
65510-261 Terminal - ProDIGIQ 63	63
65510-262 ARINC 1,159 1,156	3
65520-265 Terminal Concessions - Avis 64,062 64,471	(409)
65520-266 Terminal Concessions - Budget 17,668 12,381	5,287
65520-267 Terminal Concessions - Hertz 41,315 46,016	(4,701)
65520-268 Terminal Concessions - Enterprise 34,366 35,724	(1,358)
65520-274 Terminal Vending Machines 1,231 2,104	(873)
65530-217 Administrative Board Room 420 747	(327)
65530-307 Other Building - Avis Service Center 7,263 7,263	0
65559-249 Utility Reimbursements - Terminal 1,742 1,640	102
65559-336 TSA - LEO Reimbursement 12,700 19,200	(6,500)
66120-080 Vehicle Training Area/Special Events 4,550	4,550
66120-083 Santa Maria Karting 4,400 4,400	200
<u> </u>	
66610-361 Farm Land - Castellanos 90,392 84,963 66610-362 Grazing Land - R. Michel 1,562 1,432	5,428 130
· · · · · · · · · · · · · · · · · · ·	130
,	(212)
66610-364 Master Lease - Mahoney Brothers 15,063 15,376	(313)
66610-365 Farm Land - Gresser 336,151 336,900	(749)
66610-366 Grazing Land - Verlade 2,149 2,149	(6.530.)
66620-201 Airport Business Park 87,860 94,380	(6,520)
66620-320 Pioneer Park 1,289 1,289	(4505)
66620-455 Commercial Land - Hotel 121,394 122,899	(1,505)

66620-500	Verizon Land Lease	(16,000)		(16,000)
66630-381	Village Mobile Home Park	288,907	273,430	15,477
67210-910	Use Permits - Special Events	500		500
67300-950	Commercial Filming - Movie Shoots	2,000		2,000
67910-900	Misc. Income Operations	9,036		9,036
67910-921	Misc. Income - Late Charges	8	4,667	(4,659)
67910-924	Misc. Income - Clerical	35		35
67910-931	Misc. Income - Rebates - PG&E		4,000	(4,000)
67910-951	Misc. Income - Airport Access Card	1,782	5,333	(3,551)
69010-951	Interest Income	27,230	15,690	11,540
69110-934	AIP 34 - Airport Master Plan	33,082		33,082
69110-935	AIP 35 Rehabilitate Apron	943,795		943,795
69110-936	AIP 36 Reimbursement		6,211,235	(6,211,235)
69310-965	Tax Revenues	896,558	938,915	(42,358)
69510-980	Principal Financial Group	101		101
	Total Revenue	4,172,422	9,371,052	(5,198,630)

REVOCABLE PERMIT AGREEMENT SKYDIVE SANTA BARBARA LLC

THIS REVOCABLE PERMIT AGREEMENT, (herein called "Agreement") entered into this 17th day of May, 2018;

BY AND BETWEEN

SANTA MARIA PUBLIC AIRPORT DISTRICT, a public airport district organized pursuant to Public Utilities Code Sections 22001, et seq., hereinafter referred to as "District";

and

SKYDIVE SANTA BARBARA LLC., a California Limited Liability Company, hereinafter referred to as "Permittee";

WITNESSETH

WHEREAS, District is the owner of the Santa Maria Public Airport ("Airport"), which airport is located in the City of Santa Maria, County of Santa Barbara, California; and

WHEREAS, Permittee desires to use portions of said Airport at various times throughout the year from May 26, 2018, to May 26, 2019 for the purpose of preparing for and conducting skydiving activities; and

NOW, THEREFORE, in consideration of the mutual covenants, conditions, and promises contained herein below, it is mutually agreed as follows:

1. SCOPE OF PERMIT

District hereby gives Permittee permission to utilize portions of the Santa Maria Public Airport for staging and conducting skydiving activities, hereinafter referred to as "Activities", and for purposes incidental thereto for the dates and times described in Paragraph 4 below, subject to the conditions set forth below.

2. <u>FEE</u>

Pursuant the Districts' rates and charges schedule, the fee for this permit is \$150.00.

3. NATURE OF INTEREST GRANTED

For all the purposes of this permit, Permittee is and shall be deemed to be, with respect to District, a licensee. It is mutually agreed and understood that nothing contained in this permit shall be deemed or construed to constitute a partnership or joint venture between the parties to this permit. This Agreement is merely for the purpose of allowing Permittee to use the airport and the facilities thereon to stage and conduct said Event and activities related and incidental thereto.

4. <u>EFFECTIVE DATES OF PERMIT</u>

This permit shall allow Permittee to utilize portions of the airfield of the Santa Maria Public Airport depicted in Exhibit "A" attached and incorporated by this reference, pursuant to the terms and conditions of this Agreement and any reasonable access for preparation, removal of equipment, and cleanup associated with the Activities.

5. OBLIGATIONS OF PERMITTEE

This Agreement is contingent upon the following:

- A. Permittee shall obtain the approval of the Federal Aviation Administration (FAA) for all phases of said Activities requiring such approval.
- B. Permittee shall notify and coordinate with the District and obtain approval for specific dates and times for use. The Activities shall not affect normal airport operations and shall minimize the Activity's impact to tenants and other users.
- C. Permittee shall furnish all personnel necessary to direct automobile parking, give traffic direction, and provide crowd control.
- D. Permittee shall provide all sanitary and first aid facilities necessary to accommodate expected crowds and sufficient adult security personnel to protect based and transient aircraft and participating aircraft, vehicles and equipment, to direct automobile parking, give traffic directions, to provide crowd control, and to prevent attendees from leaving the Activity area and entering onto active aircraft pavements during the period of this permit.
- E. Permittee shall arrange all fire protection, ambulance and aircraft crash rescue functions as are deemed necessary by the parties hereto or by any agency with jurisdiction.
- F. Permittee shall clean up, repair and maintain any area of the Santa Maria Public Airport impacted by activity under this permit, immediately subsequent to the close of the Activities. Permittee shall clean the entire area used by it, remove any and all debris and trash, and restore the area to the condition existing immediately prior to the commencement of Permittee's operations.
- G. Permittee shall obtain and timely bear the expense of all licenses, permits, and other authorization required by applicable public agencies. Permittee shall pay promptly all lawful taxes and assessments which may be levied by federal, state, county, city or other tax levying body on any taxable interest of Permittee, including possessory interest taxes, as well as all taxes and assessments on taxable personal property of whatever nature owned by Permittee and located on the permit premises.
- H. Permittee and its invitees shall access the Activity area only through the gates 16 and 17. Use of any other gate is specifically prohibited.

6. OBLIGATIONS OF DISTRICT

- A. District may in its sole discretion make available for use by Permittee District-owned property, both real (buildings, etc.) and personal for which District may charge a reasonable fee.
- B. The use of District's real or personal property shall be at no cost to District above and beyond normal operating costs of the Airport and Permittee shall bear all costs connected with the staging of said Activities incidental thereto.
- C. Permittee shall not interfere with the regular operation of persons engaged in air commerce or tenants doing business on the airport by virtue of a lease with District.

7. <u>SAFETY</u>

Safety shall be the keynote of this Activity. Anyone deemed to have acted, flown or driven in an unsafe or reckless manner, or in a manner and style considered beyond good airmanship and safety shall be barred from the Event, escorted from the airport by Permittee or District, and barred from any further flight. It shall be the duty of Permittee to insure that safety and proper airmanship will be observed at all times. Permittee shall take any and all steps necessary, including prohibition of flying, when Permittee or District determine that the principles of good airmanship and/or safety have been violated. In the absence of an FAA monitor, District's General Manager, or his representative, may stop any and/or all unsatisfactory flight operation until the unsafe or unsatisfactory condition is corrected.

8. INSURANCE

- A. To the extent insurance covering the Event is available, Permittee shall obtain and maintain in full force and effect during the period of the Event and/or any activity pertaining thereto (including setup of premises, practice flights, performance, cleanup, and dismantling):
 - a) Commercial general liability insurance, including bodily injury and death liability, property damage liability and premises liability of at least \$300,000 for each accident or occurrence.
 - b) The Santa Maria Public Airport District, its directors, employees, officers, agents, and representatives, are to be included as additional named insured.
 - c) Comprehensive general liability insurance including public liability, contractual liability and property damage.
 - d) The Santa Maria Public Airport District shall be an additional insured on the policy and shall be provided a Certificate of Insurance not less than fifteen (15) days prior to the scheduled event date showing that coverage is in effect for the entire period of the Permit. No material change in coverage or cancellation may be made after that time.

B. Permittee shall file with District's General Manager prior to any and all activities pertinent to the granting of this permit and/or its rights and privileges (including setup of premises, practices, performances, cleanup, and dismantling), a Worker's Compensation insurance certificate covering its employees (if any). Coverage shall be statutory limits.

9. DISTRICT HELD HARMLESS

Permittee shall defend (with legal counsel acceptable to District), indemnify, and hold harmless the District, its officers, employees and agents from and against all liability, loss, judgment, claims, demands, costs and expenses for injuries to or death of persons, or damages to property caused by Permittee, its agents, invitees, performers or employees, or by their use or occupancy of the Santa Maria Public Airport, excluding only liability or loss occasioned, caused or suffered by the sole active negligence or willful misconduct of District.

Further, Permittee shall defend, indemnify, and hold harmless the District, its officers, employees and agents, from and against all liability, judgment, loss, claims, demands, costs and expenses which may accrue, as a consequence of District granting this permit and agreement to Permittee, and from Permittee's compliance with the provisions of District's rules, regulations, resolutions and ordinances required by District.

10. NO DEMANDS UPON DISTRICT

Permittee accepts the Santa Maria Public Airport in the condition the Airport is in immediately prior to Permittee's occupation and use thereof for the purposes of this permit and shall make no demand upon District for any alterations, repairs, or construction.

11. USE OF SANTA MARIA PUBLIC AIRPORT

Permittee may use such public-use areas and facilities at the Santa Maria Public Airport as are designated by District's General Manager. Permittee shall have the right to construct and maintain such temporary facilities and/or structures as are necessary for operations as allowed by this permit, including controlling the ingress and egress of the public and Event participants, provided District's General Manager first approves any such temporary facilities and/or structures. Upon the request of District's General Manager, Permittee shall remove said temporary facilities and/or structures.

12. DAMAGE TO SANTA MARIA PUBLIC AIRPORT

Permittee shall repair or cause to be repaired, at its own expense, any and all damage and injury to the property of District or to the property of others on the Santa Maria Public Airport, and which damage has been caused by Permittee, its agents, employees, or others who may be on the airport for any purpose connected with the staging and operation of the Event or attendance at the Event. This provision includes but is not limited to all aircraft moved from their normal and regular tiedown or parking spaces to make room for Event activities, until returned to their normal and regular tiedown or parking spaces. Permittee accepts full legal liability and responsibility for all

such aircraft while located at the Santa Maria Public Airport whether at their regular tiedown locations or otherwise.

13. COVENANTS

Permittee specifically agrees and covenants as follows:

- A. That in its operation of the Activity and the operation of all of its activities on the Santa Maria Public Airport, neither it nor any person or organization occupying space or facilities thereon will discriminate against any person or class of persons by reason of age, disability, sex, race, color, creed, or national origin in the use of any facilities provided for the public on the airport.
- B. That in rendering to the public any service (including the furnishing or sale of admission tickets, transportation, supplies, or materials) essential to its operation at the airport, it will:
- 1) Furnish such service on a fair, equal, and not unjustly discriminatory basis to all users thereof; and
- 2) Charge fair, reasonable, and not unjustly discriminatory prices for each unit or service; provided that Permittee may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- C. This permit is subject to all existing leases, licenses, and other agreements for the use of the Airport between District and any other person or entity.
- D. Permittee will obey the rules and regulations as may from time to time be promulgated by District or its authorized agents in charge of the airport, to ensure the safe and orderly conduct of operations at the Airport. Permittee shall also obey the aviation-related rules and regulations as may from time to time be promulgated by the United States, or by any of its departments or agencies, and by the State of California. Specifically, District's official Rules and Regulations governing operations at the Santa Maria Public Airport, as may be amended from time to time, are incorporated by reference into this permit and made a part hereof.
- E. Permittee shall use the airport in an orderly, peaceable, and quiet manner, and in strict compliance with all applicable laws and ordinances and shall not use the premises, nor allow any person or persons to use the premises, for any purpose whatsoever that is in violation of any law or ordinance.

14. NO ASSIGNMENT, DELEGATION, NOR SUBLICENSING

This Agreement, being the nature of a personal and revocable permit, may not be assigned, delegated, nor can it as a whole, be the subject of a concession or sublicense agreement. However, Permittee may allow concessionaires to enter upon the Santa Maria Public Airport for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Agreement. To avoid uncontrolled vending of merchandise during the period of this permit, only those tenants having an agreement with District, and concessionaires, exhibitors, and salespersons

having written agreements with Permittee, will be allowed to sell to the public on the airport.

15. RIGHT TO AMEND

This permit shall be subordinate to the provisions of any existing or future Agreement between District and the United States, including those by which District obtains federally owned surplus property or federal aid for the improvement, operation, and/or maintenance of the airport. In the event that the Federal Aviation Administration, or any other federal agency, requires modifications or changes in or revocation of this permit as a condition for the granting of funds for the improvement of the airline terminal or lands and improvements covered by its laws, rules, or regulations, Permittee agrees to consent to the amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions, or requirements, or revocation of this permit as may be required to obtain such funds.

16. SPECIAL PROVISION

Nothing contained in this permit shall be construed as granting or authorizing the granting of an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958.

17. CANCELLATION BY DISTRICT

District, in addition to any rights to which it may be entitled by law, may cancel or revoke this permit upon or after the occurrence of any of the following events:

- A. The assumption by the United States Government, or any of its authorized agencies, of the operational use or control of the Santa Maria Public Airport, or any substantial part of the airport, in such manner as to substantially restrict the use of the airport for any of the purposes for which Permittee is authorized;
- B. The existence or operation of any rule, regulation, sponsor assurance, or order of the Federal Aviation Administration, directly or indirectly, requiring the discontinuance or substantial reduction of the use of the airport for any of the purposes for which Permittee is authorized;
- C. The issuance of an injunction by any court of competent jurisdiction restraining the use of the airport for any of the purposes for which Permittee or District are authorized;
- D. The appointment of a receiver of Permittee's assets which results in a liquidation of Permittee's assets;
- E. The general assignment of this permit by Permittee for the benefit of creditors;
- F. The default by Permittee in the performance of any of the terms and conditions required by this permit to be kept and performed.

G. The occurrence of any event which in the opinion of District's General Manager threatens the safety of those using the Airport, the Airport itself, or property on the Airport.

18. WAIVER

It is agreed that a failure on the part of District to take appropriate action or to declare this permit terminated for default by Permittee in any one or more of the terms, covenants, or conditions will not be considered or construed as a waiver by District of such right on any further or future default on the part of Permittee.

19. SURRENDER

Permittee covenants that on the expiration of this permit, Permittee will peaceably and quietly leave and surrender the premises in as good condition as they are now (or may be at time of entry under this permit) after making alterations, additions, or improvements as permitted by District, ordinary wear and tear excepted.

20. TIME

Concerning this permit and the performance of each and every provision contained in it, time is of the essence.

21. <u>SECTION HEADINGS</u>

The section headings contained in this permit are for convenience in reference and are not intended to define, govern, limit, modify, or in any manner affect the scope, meaning, or intent of the provisions of this permit.

22. NOTICES

Notices pursuant to this Agreement shall be given by United States mail, postage prepaid, addressed to the parties hereto as follows:

District: SANTA MARIA PUBLIC AIRPORT DISTRICT

3217 Terminal Drive Santa Maria, CA 93455

Permittee: David Hughes, Member/Manager

SKYDIVE SANTA BARBARA LLC

1801 North H St. Lompoc, CA 93436

23. <u>ATTORNEY FEES</u>

In the event of any action, proceeding or lawsuit to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to recover its costs and expenses, including reasonable attorney fees.

24. PARTICIPANT RELEASES

Permitee shall ensure that all participants in the Event execute the Acknowledgement/Release of Indemnity in the form attached hereto as Exhibit "B" prior to participation in any Event activities.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be fully executed.

Approved as to content for District:	SANTA MARIA PUBLIC AIRPORT DISTRICT
General Manager	By Hugh Rafferty, President
Approved as to form for District:	By Carl Engel, Secretary
District Counsel	SKYDIVE SANTA BARBARA LLC.
	By David Hughes, Member/Manager

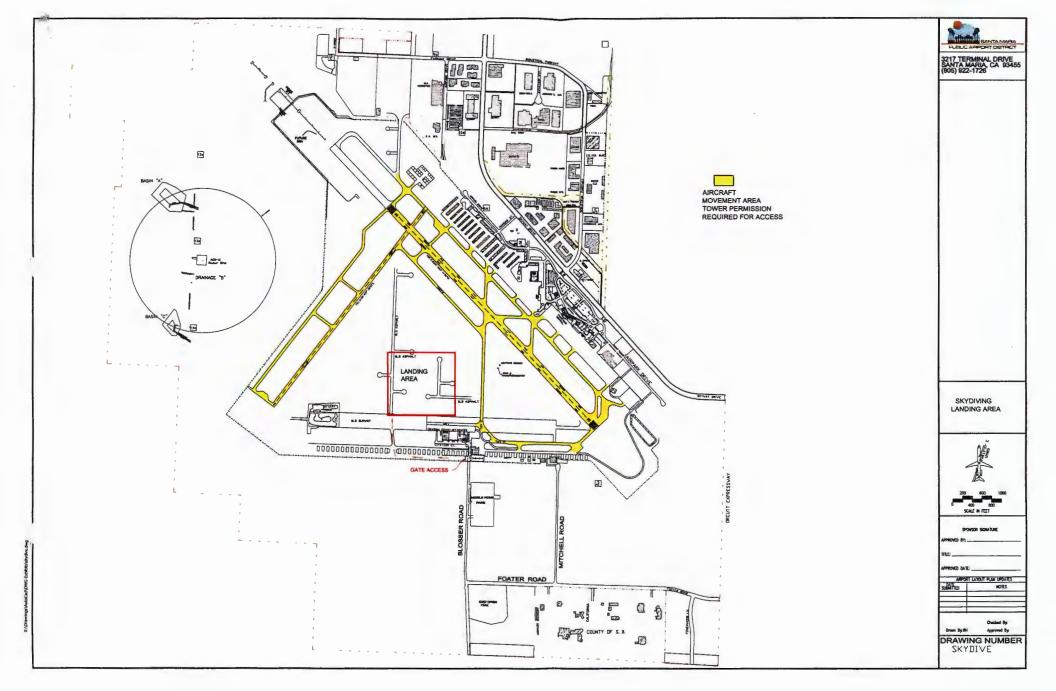


Exhibit A

SKYDIVE SANTA BARBARA, L.L.C. 1801 NORTH H. ST, LOMPOC CA 93436

PLEASE PRINT CLEARLY	DATE
NAME	AGEWEIGHTLBS
ADDRESS	CITY STZIP
TELEPHONE ()	BIRTHDATE/I.D
E-MAIL ADDRESS:	
IN CASE OF EMERGENCY NOTIFY	
TELEPHONE ()	RELATIONSHIP
EXPERIENCE STATUS:	I HAVE NEVER JUMPED BEFORE I HAVE JUMPS
USPA MEMBERSHIP NO	EXPIRATION DATELICENSE NO
THIS IS AN IMF	PORTANT DOCUMENT - READ IT CAREFULLY
WARNING!!!	
	re giving up important legal rights . You will probably not be able to ury(s) is the fault of someone other than yourself. Do not sign this ut the consequences.
NOTICE: There is an accident report available injuries that have occurred in skydiving	for your inspection. These reports detail some of the accidents and ig.
INSURANCE: Your skydiving activities are not cove own insurance, through your own insu	ered by <u>any</u> insurance. If you require insurance, you must furnish your urance carrier
As per public utilities code s WHILE RIDING IN THE AIRCE	section 24351: NO LIABILITY INSURANCE COVERAGE RAFT.
WARNING: Skydiving and all associated activities serious injury, and the risk of deat	s are HIGH RISK. They include the risk of sprains, broken bones, h.
I have read and understand the	above 4 paragraphs. (Sign)

In consideration for being allowed to utilize the facilities and equipment of SKYDIVE SANTA BARBARA, L.L.C., and to engage in INSTRUCTION, GROUND TRAINING, FLYING, SKYDIVING, and any and all related activities (hereinafter referred to, collectively, as skydiving activities);
l,, hereby agree as follows:
NOTE: Read and understand each provision of this agreement and so Indicate by placing your initials in the space provided at the end of each important item.
RELEASE OF LIABILITY INDEMNITY AGREEMENT ASSUMPTION OF RISK, COVENANT NOT TO SUE, HOLD HARMLESS CONTINUATION OF OBLIGATION, AND WAIVER OF RIGHTS. ()
1. I hereby forever RELEASE AND DISCHARGE SKYDIVE SANTA BARBARA, L.L.C., Santa Maria Public Airport District, land owners, aircraft owners, pilots, instructors, concessionaires, contractors, officers, agents, United States Parachute Association; employees and volunteers of any of the above named parties, and other parties as may be named by SKYDIVE SANTA BARBARA, L.L.C., (hereinafter referred to collectively as the released parties), FROM ANY AND ALL LIABILITY, CLAIMS, OR CAUSES OF ACTION, WHATSOEVER, ARISING OUT OF ANY INJURY OR DEATH TO ME OR ANY DAMAGE OR LOSS TO MY PROPERTY WHILE PARTICIPATING IN SKYDIVING ACTIVITIES, INCLUDING, BUT NOT LIMITED TO SUCH LOSS, DAMAGE, INJURY OR DEATH, CAUSED BY THE PASSIVE OR ACTIVE NEGLIGENCE OF THE RELEASED PARTIES () OR HIDDEN, LATENT, OR OBVIOUS DEFECTS IN THE EQUIPMENT USED, OR IN OR ON ANY PART OF THE PREMISES () for the purposes of this document, "premises" shall mean and refer to any and all of the following used in the activities contemplated under this agreement: (i) Aircraft; (ii) airport; (iii) the real property where the lending from the jump occurs and the surrounding area (drop zone) whether or not it is the intended drop zone.
2. I further agree that I WILL NOT SUE OR MAKE A CLAIM AGAINST THE RELEASED PARTIES FOR LOSS OR DAMAGE SUSTAINED AS A RESULT OF MY PARTICIPATION IN SKYDIVING ACTIVITIES, WHETHER IT BE TO MY PROPERTY OR TO MY PERSON, INCLUDING DEATH. (
3. I understand and acknowledge that skydiving activities have inherent dangers that no amount of care, caution, instruction, or expertise can eliminate. I EXPRESSLY AND VOLUNTARILY ASSUME ALL RISKS () associated with skydiving activities. I am fully aware that skydiving activities include the possibility of SERIOUS INJURY AND/OR DEATH. Knowing this I ASSUME ALL RISKS OF INJURY OR DEATH, even though there may be PASSIVE OR ACTIVE NEGLIGENCE, HIDDEN, LATENT, OR OBVIOUS DEFECTS in or on the premises, equipment, aircraft, or instruction and training.

4. I understand that the parachutes and associated equipment I will use are provided without warranty. They are expressly not warranted that they are fit for a particular purpose, whatsoever. PARACHUTES DO NOT ALWAYS WORK THE WAY THEY ARE EXPECTED OR INTENDED. Furthermore, I

parachute. ()
5. I understand that the nature of skydiving makes it impossible for an instructor to determine, with any degree of certainty, that I have been trained properly and adequately, or that I have grasped and comprehend the instruction given to me. () Furthermore, it is impossible for an instructor to predict how I will react under the high-speed conditions and stress that are inherent in skydiving activities. () I understand that there is no warranty, expressed or implied, whatsoever, as to the adequacy of the training provided to me. () I understand that if I am not sure of any part of the training I can return and re-train with any scheduled class at no additional cost to me. () Should I elect to participate in skydiving activities, I will be deemed to have warranted to SKYDIVE SANTA BARBARA, L.L.C., that based on my own evaluation and understanding of training I have received, that I can safely perform a skydive, and cope with the high speed conditions and stress. ()
6. I specifically agree that I have been afforded the opportunity to inspect all of the equipment, aircraft and facilities provided by SKYDIVE SANTA BARBARA, L.L.C., their concessionaires, and the released parties, together with the intended drop zone and the area around the intended drop zone. () I acknowledge the landing area contains such dangerous objects such as trees, fences, power lines, hills, canals, large bodies of water, buildings, rocks, holes, uneven terrain, clods, unpredictable wind conditions, and other natural and man-made objects that can cause injury to me upon landing. () Furthermore, I understand the landing area is expected to be, or depending on the circumstances for the skydiving activities, may be, in the vicinity of an active aircraft taxi-way and runway, and If I land on or near aircraft that are running, taxiing, landing, or taking off, I assume the risk of injury or death upon landing. () Even under the best of circumstances landing can be an extremely dangerous activity in which many injuries or death occurs. () Based upon my independent evaluation of the risks involved, I REAFFIRM MY ASSUMPTION OF RISKS AND DANGERS OUTLINED IN THIS DOCUMENT. ()
7. I certify that I have made adequate provision for those persons dependent upon me, and my heirs, if any, so that in the event of my injury or death they will have suffered no financial loss. ()
8. It is specifically agreed that venue and jurisdiction for any legal action arising out of any matter, which is the subject of this document, shall be in the Superior Court of the State of California, County of Santa Barbara. ()
9. If the court should decide that any clause in this contract is unenforceable or illegal, such determination shall not effect the validity of the remaining provisions, all of which shall remain in full force and effect.
10. I hereby certify that I do not suffer from any physical infirmity, previous injury, or chronic Illness that could effect my ability to safely engage in skydiving activities. () I am under treatment for
(if none, state none) and/or taking medication for

11. SUMMARY: I recognize this agreement Is a contract pursuant to which I have released any and a parties from liability for any loss, either to my person or property, or from death, EVEN IF SUCH LOSS OF DEATH IS THE RESULT OF NEGLIGENCE, EITHER PASSIVE OR ACTIVE of any of the released parties, singly or collectively. Further, if I Institute a lawsuit or action at law against any or all of the released parties, I agree to pay reasonable attorney's fees and court costs to the prevailing party in any such action. This document will be used in court in the event of a lawsuit. I UNDERSTANT AGREEMENTS OF THIS TYPE HAVE BEEN UPHELD IN COURTS IN SIMILAR CIRCUMSTANCES ()				
CERTIFY	INDERSTAND IT	S CONTENTS AN	RACT AND RELEASE OF DISIGN IT OF MY OWN THANPOUND ()	FREE WILL !
	Skydi	ve Santa Barba	ra Refund Policy	
	CIDE NOT TO JUMF EN THERE IS NO RI		THE AIRCRAFT AND RIDE TH	E PLANE
If you decide	not to make your jump	and would like to try ag	in, you can do so at the following ad	ditional costs:
	Tandem 1	Video	AFP	
	\$99.00	\$40.00	\$90.00	
Videos and p filming of lat included free	photos will vary in contendings cannot be guarant with your video. Free!	ent due to individual phot steed. There is no refund fall video camera failures	ographer styles and your skydive. For still photos or streaming video as will be offered full refunds.	or various reasons,
I have read a	nd understand the Skyd	ive Santa Barbara refund	policy agreed to.	
		1		
		•		
SIGNATU	JRE		DATE _	
WITNES	S		DATE	

THE Uninsured Relative Workshop, Inc., D/B/A Relative Workshop TANDEM PARACHUTE JUMPER AGREEMENT

This is an important legal document. Allow yourself	be attached during my intentional parachute jump;
sufficient time to carefully read and understand the entire document, because by signing it, you are	*Initial
agreeing to give up certain legal rights.	(F) If I am making my intentional parachute jump at or near
*Initial	a parachuting/skydiving facility, the owners and operators of that
In consideration of the Uninsured Relative Workshop, Inc.	facility, as well as their officers, directors, agents, servants, employees, shareholders, and other representatives;
doing business as Relative Workshop, and	employees, shareholders, and other representatives;
Skydive Santa Barbara LLC. hereinafter referred to as	*Initial
"Corporation", allowing me the privilege of utilizing a dual-harness,	(G) The owners and lessees, if any, of land upon and from
dual container parachute pack assembly (also known as a "tandem	which the parachute jumping and related aircraft operations are
parachute system"), designed, manufactured and/or assembled by the Uninsured Relative Workshop, Inc., d/b/a Relative Workshop,	conducted; and
for the purpose of performing an intentional parachute jump, I agree	*Initial
that:	(H) The Toll-Free Skydiving Network, Inc., Uninsured (800)
*1-4:-1	Skydive Leasing Corp., Uninsured (888) Skydive Leasing Corp.,
1) Representations, Warranties, & Assumptions of Risk: I	Uninsured (877) Skydive Leasing Corp., 1-800 FREEFALL, and any and all other skydiving referral service business entities, and/
understand that parachute jumping will expose me to the risk of	or owners of fictitious name entitles which I may have used in
personal injury, property damage and/or death. I understand that	locating and/or deciding upon a parachuting/skydiving facility or
the success of my jump is dependent upon the perfect functioning	other location at which to perform an intentional parachute jump:
of the airplane from which I intend to jump and the parachute system,	*Initial
and that neither the airplane nor the parachute system can be guaranteed to function perfectly. I understand that the airplane and	(I) Any other person and/or organization which is or may
the parachute system are both subject to mechanical malfunctions	be liable for any loss or injury to me and or my property, or my
as well as operator error. I freely, voluntarily and expressly choose	death, arising out of my participation in any of the activities covered
to assume all risks inherent in parachute jumping, including, but	by this Agreement (as defined below);
not limited to, risks of equipment malfunction and/or failure to function, including those which may result from some defect in	*Initial
design, assembly, and/or manufacture as well as those risks arising	From any and all liability, claims, demands or actions or causes of
from improper an/or negligent operation and/or use of the equipment,	action whatsoever arising out of any damage, loss or injury to me
for and in consideration of the thrill of participation in this activity,	or my property, or my death, whether occurring while I am training
understanding full well that those risks may include personal injury, property damage, and/or death.	and/or preparing for my intentional parachute jump, while I am present in aircraft from which the jump is to be made, while I am
property damage, and/or death.	making my intentional parachute jump, or while I am engaged in
*Initial	related activities (hereafter referred to as "activities covered by this
2) Exemption and Release from Liability: I exempt and release the	Agreement"), whether such loss, damage, injury, or death results
following persons and organizations:	from the negligence and/or other fault, either active or passive of
*Initial	any of the persons and/or organizations described in paragraphs 2(A)-(I) above, or from any other cause.
(A) The Corporations and their officers, directors, agents,	Z(A)-(1) above, or normary units each.
servants, employees, shareholders, and other representatives;	*Initial
the Hal	3) Covenant Not to Sue: I agree never to institute any suit
(B) Manufacturers, designers, and suppliers of component	or action at law or otherwise against any of the organizations and/ or persons described in paragraph 2(A) through (I) above, or to
equipment incorporated in the dual-harness, dual-container	initiate or assist in the prosecution of any claim for damages or
parachute pack assembly to which I will be attached during my	cause of action which I may have by reason of injury to my person
intentional parachute jump;	or property, or my death, arising from the activities covered by this
*Initial	Agreement, whether caused by the negligence and/or fault, either
(C) Owners, suppliers, and operators of aircraft from which	active or passive, of any of the organizations and/or persons described in paragraph 2(A) through (I) above, or from any other
I am to make my intentional parachute jump;	cause. I further expressly agree that I will never raise any claim
	against any of the organizations and/or persons described in
*Initial	paragraph 2(A) through (I) above for product liability, failure to warn,
(D) The owner of the dual-harness, dual-container parachute pack assembly, and any of its components, to which I will be	negligence, breach of warranty, breach of contract, or strict liability, regardless of whether my claims for damages or injuries are alleged
attached during my infentional parachute jump;	to result from the fault or negligence of the parties released.
	further agree that my heirs, executors, administrators, personal
*Initial	representatives, and/or anyone else claiming on my behalf, shall
(E) The operator ("parachutist in command") of the dual-	not institute any suit or action at law or otherwise against any of
harness, dual-container parachute pack assembly to which I will	the organizations and/or persons described in paragraph 2(A)

through (I) above, nor shall they initiate or assist the prosecution of any claim for damages of cause of action which I, my heirs, executors, administrators, personal representatives, and/or anyone else claiming on my behalf may have by reason of injury to my person or property, or my death arises from the activities covered by this Agreement, whether caused by the negligence an/or fault, either active or passive, of any of the organizations and/or persons described in paragraph 2(A) through (I) above, or from any other cause, I hereby so instruct my heirs, executors, administrators, personal representatives, and/or anyone else claiming on my behalf. Should any suit or action at law or otherwise be instituted in violation of this Agreement against any of the organizations and/or persons described in paragraph 2(A) through (I) above, I agree that such organizations and/or persons shall be entitled to recover, in addition to any other damages which may be incurred, reasonable attorneys' fees and costs incurred in defense of such suit or action, including any appeals therefrom. *Initial*	of the organizations and/or persons described in paragraph 2(A) through (I) above, I wakve my right to a jury trial, and agree that Volusia County, Florida shall be the sole venue for any suit or action arising from the activities covered by this Agreement. I agree that the headings and sub-headings used throughout this Agreement are for convenience only and have no significance in the interpretation of the body of this Agreement. *Initial 8) Severability/Multiple Waivers: I agree that should one or more provisions in this Agreement be judicially determined to be unenforceable, the remaining provisions shall continue to be binding and enforceable against me. If I have executed any other agreement containing provisions relating to the exemption and/or release from liability and/or covenant not to sue in connection with the activities covered by this Agreement, I agree that the agreement which provides the most protection from liability and/or suit to the Uninsured Relative Workshop, Inc., d/b/a Relative Wor
	JUMPER: (Please Print Neatly)
infirmlty or chronic ailment or injury of any nature, and have never been treated for any other of the following: cardiac or pulmonary	Name:
conditions or diseases, diabetes, fainting spells or convulsions, nervous disorder, kidney or related diseases, high or low blood	Signature:
pressure; (b) I am not under any medication of any kind at the present time; and (c) I do/do not (strike one) wear corrective lenses.	Driver's License Number:
If I am prescribed corrective lenses, I agree to wear them during my intentional parachute jump.	Age:Birthdate:
	Address:
(list infirmities, if not, state "none")	
*Initial	
7) Waiver of Jury Trial/Applicable Law/Venue/Headings: { agree that the law of the State of Florida shall apply to Issues	Telephone #:
involving the construction, interpretation, and validity of this	Witness:
Agreement, and that Florida law shall govern any dispute between the parties arising from the activities covered by this Agreement. In	*Please read each paragraph carefully. Your Initial indicates
and because displied thought the contribution of our of a not relicitly the	you understand and agree to all of the information and terms

the event this Agreement is violated and suit is brought against any

*Please read each paragraph carefully. Your initial indicates you understand and agree to all of the information and terms contained therein.

RESOLUTION 862

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT ADOPTING THE APPROPRIATIONS
SUBJECT TO LIMITATION FOR FISCAL YEAR
2018-2019 UNDER CALIFORNIA CONSTITUTION
ARTICLE XIIIB (AS AMENDED) AND
IMPLEMENTING STATUTES

WHEREAS, Article XIIIB of the California Constitution provides that beginning with the 1980-1981 fiscal year, an appropriations limit for each local government shall be established for each fiscal year.

WHEREAS, Government Code Section 7910 provides that each year the governing body of each local jurisdiction shall by resolution establish its appropriations limit for the following fiscal year pursuant to Article XIIIB of the California Constitution at a regularly scheduled meeting or noticed special meeting; that 15 days prior to such meeting documentation used in the determination of the appropriations limit shall be available to the public.

WHEREAS, Article XIIIB of the California Constitution was amended by Proposition 111 to change the price and population factors that may be used by a local jurisdiction in setting the appropriations limit.

THEREFORE, BE IT RESOLVED, that the sum of \$6,432,530.00 is the appropriations limit of the Santa Maria Public Airport District subject to California Constitution Article XIIIB for fiscal year 2018-2019.

IT IS FURTHER RESOLVED, that the calculations establishing the foregoing appropriations subject to the limitations imposed by Article XIIIB of the California Constitution (as amended), which were made available to the public at least 15 days prior to the date of the meeting at which this resolution was adopted, are as follows:

Capita personal income pursuant to Government Code Section 7901	.1.0367
Factor for annual population percentage	
Change for County of Santa Barbara	
Determined by Department of Finance,	
State of California, pursuant to Revenue	
and Taxation Code Section 2228(a)(iii)	1.0078

Factor for percentage change in California

Ratio change in above factors: Appropriations limits of District For Fiscal year 2018-2019	1.0367 x 1.0078 = 1.0448
2017-2018 appropriations limits of Distri established by Resolution 856	ct as 6,134,245
Addition to District's appropriation limit For property tax administration fee Imposed by Senate Bill 2557	<u>22,545</u> 6,156,790
Multiplied by above factors change ratio	x 1.0448
2018 – 2019 appropriations limit	\$6,432,530
of the Santa Maria Public Airport Dis-	egular, meeting of the Board of Directors trict held on Motion by irector and carried by the
AYES: NOES: ABSENT: ABSTAINED:	
	Hugh Rafferty, President
Carl Engel, Secretary	