

**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

**Thursday
January 11, 2018**

**Administration Building
Airport Boardroom
7:00 P.M.**

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Rafferty, Adams, Engel, Brown, Baskett

- 1. MINUTES OF THE SPECIAL MEETING HELD DECEMBER 12, 2017.**
- 2. COMMITTEE REPORT(S):**
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)**
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)**
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc)**
 - d) CITY & COUNTY LIAISON**
 - e) STATE & FEDERAL LIAISON**
 - f) VANDENBERG LIAISON**
 - g) BUSINESS PARK COMMITTEE (Ad Hoc)**
- 3. GENERAL MANAGER'S REPORT**
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT**
 - a) Demand Register**
 - b) Quarterly Investment Report**
- 5. DISTRICT COUNSEL'S REPORT. (Joshua George and Natalie Frye Laacke)**

6. **PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
7. **AUTHORIZATION FOR THE PRESIDENT TO EXECUTE A MEMORANDUM OF AGREEMENT BETWEEN THE DISTRICT AND U.S. CUSTOMS AND BORDER PROTECTION TO REESTABLISH USER FEE CUSTOMS OPERATIONS AT THE SANTA MARIA AIRPORT.**
8. **DISCUSSION AND DIRECTION TO STAFF REGARDING NON-AIRWORTHY AIRCRAFT STORED IN THE TIE DOWN AREAS.**
9. **AUTHORIZATION FOR THE GENERAL MANAGER TO DISPOSE OF THE 2001 FORD EXPLORER VIN #1FMZU73E62UB25491.**
10. **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE A THREE-YEAR CONTRACT BETWEEN THE DISTRICT AND BOMAR SECURITY FOR PROFESSIONAL SECURITY SERVICES AT THE SANTA MARIA AIRPORT.**
11. **CLOSED SESSION.** The Board will hold a Closed Session to discuss the following item(s):
 - a) Conference with Real Property Negotiators (Chris Hastert, Tom Ross and District Counsel) Re: 1424 Fairway Dr. (Gov. Code Section 54956.8).
12. **DIRECTORS' COMMENTS.**
13. **ADJOURNMENT.**

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MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD DECEMBER 14, 2017

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular place at 7:00 p.m. Present were Directors Rafferty, Adams, Engel, Brown and Baskett, General Manager Hastert, Manager of Finance & Administration Reade and District Counsel George.

1. Organizational meeting of the Board of Directors-Election of Officers pursuant to Article 1, Section 5 of the Official Administrative Code of the District. President Engel called the meeting to order and introduced Agenda item 1. Director Engel proceeded with a Motion for the following slate nomination:

Director Rafferty for President, Director Adams for Vice-President, Director Engel for Secretary and Director Brown for Vice-Secretary. Director Baskett will hold the position of Director.

Director Rafferty Seconded and it was carried by a 5-0 vote.

2. Appointment of Members to Committees and Assignment to Liaison Positions.

President Rafferty announced the 2018 Board of Directors Committee and Liaison Appointments as follows:

Aviation Support & Planning: Directors Brown & Rafferty
Administration & Financial: Directors Rafferty & Adams
Marketing & Promotion: Directors Adams & Brown
Business Park: Directors Engel & Adams
City & County Liaison: Directors Engel & Rafferty
State & Federal Liaison: Directors Brown & Rafferty
Vandenberg Liaison: Directors Rafferty & Baskett

3. MINUTES OF THE SPECIAL MEETING HELD November 30, 2017. Director Brown made a Motion to approve the Special Meeting Minutes held November 30, 2017 as presented. Director Adams Seconded and it was carried by a 5-0 vote.

4. COMMITTEE REPORT(S):

a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) –No meeting scheduled.

b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) – No meeting scheduled.

c) MARKETING & PROMOTIONS (Standing or Ad Hoc) – No meeting scheduled.

d) CITY & COUNTY LIAISON – A committee meeting will be held on December 20th.

- 1 e) STATE & FEDERAL LIAISON – Director Baskett attended a meeting with the
2 FAA to discuss the ramp and taxiway project.
- 3
- 4 f) VANDENBERG LIAISON – No meeting scheduled.
- 5
- 6 g) BUSINESS PARK COMMITTEE (Ad Hoc) – No meeting scheduled.
- 7
- 8 5. GENERAL MANAGER’S REPORT. General Manager Hastert notified the Board
9 the Tanker Base has been reactivated for the Thomas Fire. He updated the
10 Board on the details for the upcoming air show and how the International Council
11 of Air Shows conference went.
- 12
- 13 6. MANAGER OF FINANCE & ADMINISTRATION REPORT.
- 14
- 15 The Manager of Finance & Administration presented the Demand Register to the
16 Board for review and approval.
- 17
- 18 a) Demand Register. The Demand Register, covering warrants 064716 through
19 064777 in the amount of \$212,077.96 was recommended for approval as
20 presented. Director Baskett made a Motion to accept the Demand Register
21 as presented. Director Engel Seconded and it was carried by a 5-0 vote.
22 Director Brown has requested that late fees be separated out if we have any.
- 23
- 24 b) Information on Credit Card Fees. Information was given to Directors.
- 25
- 26 7. DISTRICT COUNSEL’S REPORT. District Counsel George refreshed the Board
27 on the Brown Act, specifically the limitation of email communications.
- 28
- 29 8. PUBLIC SESSION: Statements from the floor will be heard during public session.
30 Request to Speak forms are provided for those wishing to address the board. After
31 completing the form, please give it to the Clerk. Requests requiring board action
32 will be referred to staff and brought on the next appropriate agenda. Members of
33 the public are cordially invited to speak on agenda items as they occur. Staff
34 reports covering agenda items are available for review in the offices of the General
35 Manager on the Tuesday prior to each meeting. The Board has established a five-
36 minute time limit for receipt of testimony. The board reserves the right to establish
37 further time limits for receipt of testimony.
- 38
- 39 No one requested to speak.
- 40
- 41 9. Discussion and direction to staff on increasing participation in Board Meetings.
42 Director Engel made a Motion to keep the Board packet off the website in an effort
43 to gain community participation. Director Adams Seconded and it was carried by
44 a 4-1 vote. Director Baskett opposed.
- 45
- 46 10. Authorization for the President and Secretary to execute the Sixteenth Amendment
47 of Land Lease between the District and CJJ Farming. Director Baskett made a
48 Motion to approve. Director Adams Seconded and it was carried by a 5-0 vote.
- 49
- 50

1 11. CLOSED SESSION. At 7:32 p.m. the Board went into Closed Session to discuss
2 the following item(s):
3

- 4 a) Conference with Legal Counsel-Pending litigation pursuant to Government
5 Code Section 54956.9(d)(4): 1 case SMPAD v. David Baskett.
6

7 At 7:55 p.m., the Board and staff reconvened to Open Public Session.
8

9 There were no reportable actions.
10

11 12. DIRECTORS' COMMENTS: Director Brown would like to see an agenda item
12 added to get the non-airworthy aircraft cleaned up.
13

14 Director Baskett has asked Director Engel for an apology regarding a comment
15 he made over the summer.
16

17 Director Adams commented on recent articles discussing Russian Aircraft and
18 the affiliation with Director Baskett. He also suggested that Director Baskett
19 resign from the Board due to conflict of interest caused by that affiliation.
20

21 Director Engel asked District Counsel George a question regarding the FedEx
22 property. He is excited for the Air Show and hopes that it is a success.
23

24 Director Rafferty thanked the board for their support in him becoming Board
25 President and wished everyone a Merry Christmas.
26

27 13. ADJOURNMENT. President Rafferty asked for a Motion to adjourn to a Regular
28 Meeting to be held on December 28, 2017 at 7:00 p.m. at the regular meeting
29 place. Director Adams made that Motion, Director Engel Seconded and the Motion
30 was carried by a 5-0 vote.
31

32 ORDER OF ADJOURNMENT

33 This Regular Meeting of the Board of Directors of the Santa Maria
34 Public Airport District is hereby adjourned at 8:03 p.m. on
35 December 14, 2017.
36

37
38 _____
39 Hugh Rafferty, President
40

41 _____
42 Carl Engel, Secretary

2017-2018

**DEMAND REGISTER
SANTA MARIA PUBLIC AIRPORT DISTRICT**

Full consideration has been received by the Santa Maria Public Airport District for each demand numbers 064778 to 064900 and Electronic Payments on Pacific Premier Bank in the amount of \$341,407.05.

CHRIS HASTERT
GENERAL MANAGER

DATE

The undersigned certifies that the attached register of audited demands of the Santa Maria Public Airport District for each demand, numbers 064778 to 064900 and Electronic Payments on Pacific Premier Bank in the total amount of \$341,407.05 has been approved as being in conformity with the budget approved by the Santa Maria Public Airport District and funds are available for their payment.

VERONEKA READE
MANAGER OF FINANCE & ADMINISTRATION

DATE

THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVED PAYMENT OF THE ATTACHED WARRANTS AT THE MEETING OF JANUARY 11, 2018.

CARL ENGEL
SECRETARY

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vender Name	Check Amount	AIP Funding	Description
064778*	12/20/2017	American Assn of Airport Exec	100.00		Renew AAAE - Affiliate Dues
064779*	12/20/2017	Advantage Answering Plus	247.00		Answering Service
064780*	12/20/2017	Bob Wonders Ford	30,118.07		Guadalupe PD - Police Car
064781*	12/20/2017	Civil Air Patrol Magazine	395.00		Airport Advertising
064782*	12/20/2017	De Lage Landen	164.16		Lease/Maint. - Copier
064783*	12/20/2017	Frontier Communications	174.28		Telephone Service
064784*	12/20/2017	Home Motors	34,548.44		OPS Truck
064785*	12/20/2017	J B Dewar, Inc	3,173.62		Fuel Expense - Gas/Diesel
064786*	12/20/2017	Keylock Security Specialists	3,433.41		Maint. - Access Control System
064787*	12/20/2017	Lee Central Coast Newspapers	414.64		Request For Proposals
064788*	12/20/2017	Mission Uniform Service	207.72		Uniform Service
064789*	12/20/2017	NEOPOST	360.98		Postage Meter
064790*	12/20/2017	McMasters and Carr	86.70		Building Maint. - Terminal
064791*	12/20/2017	Next Day Signs	79.01		Signs
064792*	12/20/2017	Office Depot	824.02		Office Supplies
064793*	12/20/2017	Pacific Gas & Electric Company	755.82		Electricity - Hangar Area
064794*	12/20/2017	Quinn Company	732.29		Pavement-Ramps & Tiedowns
064795*	12/20/2017	VERONEKA READE	435.87		Medical Reimbursement
064796*	12/20/2017	Safety-Kleen	202.00		Solvent
064797*	12/20/2017	VTC Enterprises	54.00		Trash - Paper Recycling
064798*	12/20/2017	WageWorks	100.00		Cafeteria Plan - Admin. Fee
064799*	12/20/2017	Zoom Imaging Solutions, Inc.	31.64		Copier
064800*	12/20/2017	Industrial Medical Group	334.99		First Aid
064801*	12/20/2017	PATHPOINT	1,132.32		Airport Maintenance Service
064802-064830		VOID	0.00		
064831*	1/3/2018	Adamski Moroski	2,973.00		Legal Service
064832*	1/3/2018	Aflac	615.56		Voluntary Ins. - Employee
064833*	1/3/2018	American Industrial Supply	96.12		Small Tools
064834*	1/3/2018	Architect's Consulting Service	7,425.00		Architect Services
064835*	1/3/2018	AT&T	38.72		Phone Service
064836*	1/3/2018	Dan Bass	49.00		Refund - Security Deposit
064837*	1/3/2018	Bedford Enterprises, Inc.	207.16		Trash Removal
064838*	1/3/2018	Berchtold Equipment Company	111,841.00		Tractor/Bush Hog Cutter
064839*	1/3/2018	Bickel's Heating and Air Conditioning, Ir	870.75		Maint. - Heating & Air Condit.
064840*	1/3/2018	Bomar Security & Investigation	2,394.00		Security Service
064841*	1/3/2018	California Electric Supply	1,147.13		Lighting Maintenance

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vender Name	Check Amount	AIP Funding	Description
064842*	1/3/2018	Carquest Auto Parts	262.15		Auto Maint. - Mechanical
064843*	1/3/2018	Consolidated Electrical Distributors, Inc	52.02		Lighting Maintenance
064844*	1/3/2018	City of Santa Maria	1,658.89		Law Enforcement Service
064845*	1/3/2018	City of Santa Maria-Util Div	5,776.59		Water Expense
064846*	1/3/2018	Clark Pest Control	380.00		Pest Control - Terminal & Adm.
064847*	1/3/2018	Comcast	557.10		Cable/Internet /Digital Voice
064848*	1/3/2018	Fastenal Company	163.13		Shop Supplies
064849*	1/3/2018	Fedak & Brown LLP	4,500.00		Annual Audit
064850*	1/3/2018	Frontier Communications	625.64		Telephone Service
064851*	1/3/2018	Chris Hastert	511.47		Expense - Travel/Entertainment
064852*	1/3/2018	Home Depot	160.05		Building Maintenance
064853*	1/3/2018	J B Dewar, Inc	772.55		Fuel Expense - Gas/Diesel
064854*	1/3/2018	J.D. Humann Landscape Contr.	4,155.66		Landscape Maintenance
064855*	1/3/2018	MarTeeny Designs	600.00		Web Page Maint.
064856*	1/3/2018	Mead & Hunt, Inc.	1,310.10		Air Service Consulting
064857*	1/3/2018	Mission Uniform Service	151.22		Uniform Service
064858*	1/3/2018	Napa Auto Parts	102.63		Auto parts
064859*	1/3/2018	Office Depot	35.51		Office Supplies
064860*	1/3/2018	Orchard Supply Hardware	332.36		Hardware & Supplies
064861*	1/3/2018	Pat's Automotive	57.90		Auto Maint. - Mechanical
064862*	1/3/2018	Principal Financial Group	2,961.27		Dental, Life, Disability, Visi
064863*	1/3/2018	Reasonable Radio	155.88		Radio Equipment
064864*	1/3/2018	Safety-Kleen	151.20		Solvent
064865*	1/3/2018	SB County Air Pollution	429.00		Permits
064866*	1/3/2018	S Lombardi & Assoc., Inc.	2,735.00		Airport Advertising
064867*	1/3/2018	Void			
064868*	1/3/2018	Pacific Gas & Electric Company	7,475.98		Terminal/Admin./Main Hangar
064869*	1/3/2018	City of Guadalupe	46,973.76		Security Service
064870*	1/3/2018	Master Card	9,195.08		Business Travel & Enter.
064871	1/8/2018	Chuck Adams	100.00		Directors Fees
064872	1/8/2018	AT&T	222.93		Phone Service
064873	1/8/2018	Clark Pest Control	224.00		Pest Control - Terminal & Adm.
064874	1/8/2018	Coffman Associates	1,000.00		Wildlife Hazard Assessment
064875	1/8/2018	Comcast	608.34		Cable/Internet /Digital Voice
064876	1/8/2018	Retail Services	565.38		Office Supplies & Sundries

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vender Name	Check Amount	AIP Funding	Description
064877	1/8/2018	Carl Engel, Jr.	200.00		Directors Fees
064878	1/8/2018	Fence Factory	284.64		Fencing & Gates
064879	1/8/2018	Frontier Communications	1,247.87		Telephone Service
064880	1/8/2018	The Gas Company	1,013.17		Utilities
064881	1/8/2018	Hayward Lumber Company	527.34		MHP - Maintenance
064882	1/8/2018	Ray Heath	3,575.20		Consulting Service
064883	1/8/2018	J B Dewar, Inc	85.82		Fuel Expense - Gas/Diesel
064884	1/8/2018	Letters, Inc.	22.00		Auto Maintenance
064885	1/8/2018	Limotta Internet Technologies	1,534.50		Computer Support Services
064886	1/8/2018	Los Padres Fire Protection	250.00		Fire Equipment Service
064887	1/8/2018	MarTeeny Designs	200.00		Web Page Maint.
064888	1/8/2018	McMasters and Carr	526.82		Building Maint. - Terminal
064889	1/8/2018	Mission Uniform Service	113.72		Uniform Service
064890	1/8/2018	Office Depot	282.17		Office Supplies
064891	1/8/2018	Pacific Gas & Electric Company	6,905.06		Terminal/Admin./Main Hangar
064892	1/8/2018	Hugh Rafferty	200.00		Directors Fees
064893	1/8/2018	Hugh Rafferty - Reimbursement	29.58		Expense Reimbursement
064894	1/8/2018	ReadyRefresh by Nestle	77.38		Water Delivery
064895	1/8/2018	Roberts & Connell LLP	1,879.00		Legal Service
064896	1/8/2018	Service Star	11,261.84		Janitorial Service
064897	1/8/2018	Toshiba Financial Services	548.56		Copier Lease
064898	1/8/2018	Total Compensation Systems, Inc.	1,350.00		Consulting Services
064899	1/8/2018	Verizon Wireless	842.22		Cell Phones
064900	1/8/2018	Steve Brown	100.00		Directors Fees

Total Checks Written	\$ 333,783.10	\$ -	
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*Approved by One Board Member

Electronic Payments			
12/19/2017	Mass Mutual 12/15	2,865.52	
12/26/2017	CalPERS Retirement 12/1/17	4,758.43	
Total Electronic Funds Transfer		7,623.95	\$ -
Total Funds Dispersed:		\$ 341,407.05	\$ -



MEMORANDUM

Santa Maria Public Airport District

DATE: January 11, 2018

TO: Board of Directors

FROM: Veroneka Reade, Manager of Finance and Administration

SUBJECT: Quarterly Investment Report –September 30, 2017

On April 11, 1996, the Board of Directors adopted Resolution 557 establishing an investment policy for the Santa Maria Public Airport District. Paragraph 12 of that resolution requires the District Manager of Finance and Administration to submit a quarterly investment report to the Board of Directors. This report covers the quarter ending September 30, 2017.

California Government Code Section 53646(e) specifies that if all funds of the District are placed in the Local Agency Investment Fund (LAIF), FDIC-insured accounts and/or in a county investment pool, then the quarterly investment report may consist of copies of the latest statements from such institutions.

The Local Agency Investment Fund (LAIF) is a division of the Pooled Money Investment Account of the State of California (PMIA). Statements of the District's LAIF account activity and the Pooled Money Investment Board Report as of September 30, 2017 are attached and made a part of this quarterly investment report to the District's Board of Directors.

California Government Code Section 53646(b)(1) specifies that the quarterly report shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and moneys held by the local agency, and shall additionally include a description of any of the local agency's funds, investments, or programs, that are under the management of contracted parties, including lending programs. The report shall also include a current market value as of the date of the report, and shall include the source of this same valuation. This information is included in the local agency report as of September 30, 2017. Statements of the District's Pacific Premier account activity and the Local Agency report as of September 30, 2017 are attached and made a part of this quarterly investment report to the District's Board of Directors.

I certify with the filing of this quarterly investment report for the periods ending September 30, 2017 that (1) all investment actions executed during the quarter were made in full compliance with the Investment Policy and, (2) the portfolio is in compliance with the investment policy and (3) the Santa Maria Public Airport District will meet its expenditure obligations for the next six months.



State of California
Pooled Money Investment Account
Market Valuation
9/30/2017

		Carrying Cost Plus			
Description		Accrued Interest Purch.	Amortized Cost	Fair Value	Accrued Interest
1*	United States Treasury:				
	Bills	\$ 14,674,811,264.34	\$ 14,728,634,539.67	\$ 14,723,448,000.00	NA
	Notes	\$ 18,827,121,137.72	\$ 18,825,793,811.24	\$ 18,779,355,000.00	\$ 35,404,702.50
1*	Federal Agency:				
	SBA	\$ 882,001,016.40	\$ 882,001,016.40	\$ 872,264,699.96	\$ 1,109,845.38
	MBS-REMICs	\$ 36,639,144.19	\$ 36,639,144.19	\$ 38,144,662.40	\$ 171,758.71
	Debentures	\$ 1,328,997,141.66	\$ 1,328,621,620.83	\$ 1,324,530,000.00	\$ 2,307,558.75
	Debentures FR	\$ -	\$ -	\$ -	\$ -
	Debentures CL	\$ 250,000,000.00	\$ 250,000,000.00	\$ 249,152,500.00	\$ 732,860.50
	Discount Notes	\$ 9,694,389,458.06	\$ 9,721,523,694.20	\$ 9,720,621,000.00	NA
	GNMA	\$ -	\$ -	\$ -	\$ -
1*	Supranational Debentures	\$ 450,315,184.02	\$ 450,217,961.80	\$ 448,745,000.00	\$ 1,053,298.00
1*	Supranational Debentures FR	\$ 50,000,000.00	\$ 50,000,000.00	\$ 50,075,500.00	\$ 155,944.44
2*	CDs and YCDs FR	\$ 625,000,000.00	\$ 625,000,000.00	\$ 625,000,000.00	\$ 1,539,891.61
2*	Bank Notes	\$ 700,000,000.00	\$ 700,000,000.00	\$ 699,891,966.88	\$ 3,317,666.66
2*	CDs and YCDs	\$ 12,325,000,000.00	\$ 12,325,000,000.00	\$ 12,323,151,274.56	\$ 32,191,583.30
2*	Commercial Paper	\$ 6,177,895,486.11	\$ 6,189,905,611.10	\$ 6,189,559,750.03	NA
1*	Corporate:				
	Bonds FR	\$ -	\$ -	\$ -	\$ -
	Bonds	\$ -	\$ -	\$ -	\$ -
1*	Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
1*	Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
	Time Deposits	\$ 5,636,740,000.00	\$ 5,636,740,000.00	\$ 5,636,740,000.00	NA
	AB 55 & GF Loans	\$ 695,865,000.00	\$ 695,865,000.00	\$ 695,865,000.00	NA
	TOTAL	\$ 72,354,774,832.50	\$ 72,445,942,399.43	\$ 72,376,544,353.83	\$ 77,985,109.85

Fair Value Including Accrued Interest

\$ 72,454,529,463.68

* Governmental Accounting Standards Board (GASB) Statement #72

Repurchase Agreements, Time Deposits, AB 55 & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (**0.999042071**).
As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,980,841.43 or \$20,000,000.00 x **0.999042071**.

SANTA MARIA PUBLIC AIRPORT DISTRICT

STATEMENT OF LAIF ACCOUNT ACTIVITIES

For Quarter Ending September 30, 2017

LAIF DEPOSITS	
BEGINNING BALANCE LAIF (06/30/17)	<u>\$1,306,415.02</u>
TRANSFERS OF EXCESS FUNDS TO LAIF	
PREVIOUS QUARTER'S INTEREST POSTED LAIF	<u>\$2,224.19</u>
TRANSFERS OUT FOR DISTRICT NEEDS LAIF	<u>(\$766,000.00)</u>
ENDING BALANCE LAIF	<u>\$542,639.21</u>
INTEREST EARNED DURING CURRENT QUARTER LAIF	<u>\$2,505.88</u>

Note: LAIF was earning 1.07% as of 09/30/17

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

January 10, 2018

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
 3217 TERMINAL DRIVE
 SANTA MARIA, CA 93455

PMIA Average Monthly Yields

Account Number:

80-42-001

// [Tran Type Definitions](#)

July 2017 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
7/14/2017	7/13/2017	QRD	1541652	SYSTEM	2,224.19
7/28/2017	7/27/2017	RW	1544880	VERONEKA READE	-441,000.00

Account Summary

Total Deposit:	2,224.19	Beginning Balance:	1,306,415.02
Total Withdrawal:	-441,000.00	Ending Balance:	867,639.21

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

January 10, 2018

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
 3217 TERMINAL DRIVE
 SANTA MARIA, CA 93455

PMIA Average Monthly Yields

Account Number:

80-42-001

// [Tran Type Definitions](#)

August 2017 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
8/30/2017	8/29/2017	RW	1547078	VERONEKA READE	-150,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	867,639.21
Total Withdrawal:	-150,000.00	Ending Balance:	717,639.21

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

January 10, 2018

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
 3217 TERMINAL DRIVE
 SANTA MARIA, CA 93455

PMIA Average Monthly Yields

Account Number:

80-42-001

// [Tran Type Definitions](#)

September 2017 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
9/21/2017	9/20/2017	RW	1548558	VERONEKA READE	-175,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	717,639.21
Total Withdrawal:	-175,000.00	Ending Balance:	542,639.21

SANTA MARIA PUBLIC AIRPORT DISTRICT

STATEMENT OF HERITAGE OAKS INVESTMENT ACCOUNT ACTIVITIES

For Quarter Ending September 30 2017

HERITAGE OAKS DEPOSITS	
BEGINNING BALANCE HERITAGE OAKS (06/30/17)	<u>\$3,041,775.86</u>
TRANSFERS OF EXCESS FUNDS TO HERITAGE OAKS	
PREVIOUS QUARTER'S INTEREST POSTED HERITAGE OAKS	<u>\$8,214.77</u>
ENDING BALANCE HERITAGE OAKS	<u>\$3,049,990.63</u>

Note: Pacific Premier was earning 1.07% as of 09/30/17



1825 South Broadway
Santa Maria CA 93454

(805)621-5200

SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

ACCOUNT NUMBER: 8097100
TYPE: PUBLIC MONEY MARKET

DATE: 7/16/17
ENCLOSURES: 0
PAGE: 1

ME

START THE NEW YEAR WITH A NEW PLAN!
Make life easier and plan ahead!
Open a new savings, money market or CD account.
Ask if a Health Savings Account is right for you.
Save now for retirement with an Individual Retirement Account.
Sign up today for online and mobile banking and mobile deposit.

Account Name	Account Number	Balance
PUBLIC MONEY MARKET	8097100	3,043,016.14

Account Name	Account Number	Acct	Balance
PUBLIC MONEY MARKET	SANTA MARIA PUBLIC AIRPORT DISTRICT	8097100	

Beginning Balance	7/01/17	3,041,775.86
Deposits / Misc Credits	1	1,240.28
Withdrawals / Misc Debits	0	.00
** Ending Balance	7/16/17	3,043,016.14 **
Service Charge		.00
Interest Paid Thru	7/16/17	1,240.28
Interest Paid Year To Date		14,489.16

DEPOSITS & MISC CREDITS

Date	Deposits	Withdrawals	Activity Description
7/14	1,240.28		INTEREST EARNED

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
7/14	3,043,016.14				



* Denotes Interruption in Check Number Sequence
NOTICE: See Statement Back for Additional Information



Equal
Opportunity
Lender

**PACIFIC PREMIER BANK**

P. O. Box 25171
 Santa Ana, CA 92799-9810

STATEMENT OF ACCOUNT ACTIVITY

866-353-1476
 www.ppbi.com

SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
 Branch 041
 Account Number: 4108097100
 Date 07/31/17

EM

BUSINESS MONEY MARKET**Acct 4108097100****Summary of Activity Since Your Last Statement**

Beginning Balance	7/17/17	3,043,016.14
Deposits / Misc Credits	2	1,525.39
Withdrawals / Misc Debits	0	.00
** Ending Balance	7/31/17	3,044,541.53**
Service Charge		.00
Interest Paid Thru 7/31/17		1,338.41
Interest Paid Year To Date		16,014.55
Average Collected Balance		3,043,103
Average Rate / Cycle Days		1.07000 / 15

Daily Transactions

Date	Activity Description	Deposits	Withdrawals	Balance
7/25	CREDIT YTD INTEREST	186.98		3,043,203.12
7/31	INTEREST EARNED	1,338.41		3,044,541.53

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
7/25	3,043,203.12	7/31	3,044,541.53		





PACIFIC PREMIER BANK

P. O. Box 25171
Santa Ana, CA 92799-9810

STATEMENT OF ACCOUNT ACTIVITY

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**SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836**

Page 1 of 1
Branch 041
Account Number: 4108097100
Date 08/31/17

EM

BUSINESS MONEY MARKET

Acct 4108097100

Summary of Activity Since Your Last Statement

Beginning Balance	8/01/17	3,044,541.53
Deposits / Misc Credits	1	2,768.00
Withdrawals / Misc Debits	0	.00
** Ending Balance	8/31/17	3,047,309.53**
Service Charge		.00
Interest Paid Thru 8/31/17		2,768.00
Interest Paid Year To Date		18,782.55
Average Collected Balance		3,044,541
Average Rate / Cycle Days		1.07000 / 31

Daily Transactions

Date	Activity Description	Deposits	Withdrawals	Balance
8/31	INTEREST EARNED	2,768.00		3,047,309.53

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
8/31	3,047,309.53				



**PACIFIC PREMIER BANK**

P. O. Box 25171
 Santa Ana, CA 92799-9810

STATEMENT OF ACCOUNT ACTIVITY

866-353-1476
 www.ppbi.com

SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
 Branch 041
 Account Number: 4108097100
 Date 09/29/17

EM

IMPORTANT NOTICE: Same Day ACH Debits Are Coming!
 On September 15, 2017, same day ACH debits will go into effect and all Financial Institutions will be required to receive and process same day ACH debit transactions. You should monitor your accounts closely to ensure adequate funds are available for potential same day ACH debits and other electronic debits that may post faster than they did prior to same day ACH processing. Visit PPBI.com to learn more.

BUSINESS MONEY MARKET**Acct 4108097100****Summary of Activity Since Your Last Statement**

Beginning Balance	9/01/17	3,047,309.53
Deposits / Misc Credits	1	2,681.10
Withdrawals / Misc Debits	0	.00
** Ending Balance	9/30/17	3,049,990.63**
Service Charge		.00
Interest Paid Thru 9/30/17		2,681.10
Interest Paid Year To Date		21,463.65
Average Collected Balance		3,047,309
Average Rate / Cycle Days		1.07000 / 30

Daily Transactions

Date	Activity Description	Deposits	Withdrawals	Balance
9/29	INTEREST EARNED	2,681.10		3,049,990.63

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
9/29	3,049,990.63				



**U.S. CUSTOMS AND BORDER PROTECTION
MEMORANDUM OF AGREEMENT**

USER FEE FACILITY PROGRAM

Under the provisions of Section 236 of the Trade and Tariff Act of 1984 (P.L. 98-573), as amended (19 U.S.C. 58b), the Commissioner of U.S. Customs and Border Protection is authorized to make inspectional services available at airports, seaports, and other facilities and to charge a fee for such services. The purpose of this agreement is to designate the following location and its defined adjoining facilities as eligible for such services under the conditions set forth herein.

Facility Name: Santa Maria Public Airport District
Location: 3217 Terminal Drive
Santa Maria, California 93455

The above-named facility shall be considered to be the “person” using U.S. Customs and Border Protection services, as the term is applied in Section 236 of P.L. 98-573. In accordance with the requirements of Section 236(c) of the law, a determination has been made that the volume of business anticipated at the facility, and defined adjoining facilities, is insufficient to justify the availability of unreimbursable inspectional services.

U.S. CUSTOMS AND BORDER PROTECTION OFFICE LOCATION DEFINED

For purposes of determining reimbursable travel costs, identify the physical address of the proposed U.S. Customs and Border Protection office, if different from the location named above.

Santa Maria Public Airport District
3335 Corsair Circle
Santa Maria, California 93455

U.S. CUSTOMS AND BORDER PROTECTION LOCATIONS DEFINED

Specify below any other locations (other than the facility itself) at which U.S. Customs and Border Protection services would be expected: (i.e., define all adjoining or adjacent facilities, such as Foreign Trade Zones).

GEOGRAPHIC BOUNDARIES OF SERVICE DEFINED

Service may only be provided at the mutually agreed upon location listed below. A plat highlighting the service boundaries may also be attached.

Santa Maria Public Airport District located in Santa Maria, California County of Santa Barbara

FACILITY STANDARDS

Entities requesting U.S. Customs and Border Protection services must meet and maintain U.S. Customs and Border Protection facility standards. Facilities that fail to maintain Customs and Border Protection facility standards will be subject to a 120-day notice terminating this agreement. If applicable, an Agriculture Compliance Agreement must also be maintained.

U.S. CUSTOMS AND BORDER PROTECTION RESPONSIBILITIES

U.S. Customs and Border Protection has determined that at the time of the signing of this agreement 1 full-time officer(s) will be required at this facility. U.S. Customs and Border Protection services will be provided as specified below. Any service provided outside these hours may be subject to overtime and/or premium pay. The full cost of overtime service and/or premium pay will be paid by the facility and at the rates prescribed by Section 267 of Title 19, United States Code, as amended. In the event U.S. Customs and Border Protection has to provide a Customs and Border Protection Officer(s) to replace the regularly assigned officer(s) during the established shift by a temporary replacement due to sick leave, annual leave, transfer, travel, and/or training, then the facility agrees to bear any and all costs and expenses associated with such replacement including but not limited to transportation, relocation and/or per diem costs for personnel brought from other locations. The work schedule that has been agreed to is as follows:

Weekly Work Schedule: Monday-Friday

Hours of Service: 8:00 a.m.-5:00 p.m.

In the absence of required inspectional services, U.S. Customs and Border Protection may assign other duties to the officer at another location.

ADJUSTMENT TO LEVEL OF SERVICE

During circumstances that may arise, U.S. Customs and Border Protection reserves the right to adjust the level of service provided to address high alert security situations, special events or other circumstances as needed. Permission to land may be denied if sufficient personnel are not available. Billing adjustments will be made to reflect adjustments to the level of service.

FACILITY RESPONSIBILITIES

Base Fee

The facility agrees to reimburse U.S. Customs and Border Protection for the full-year cost of each officer. The base fee for each full-time officer is currently \$140,874 for the first year and \$123,438 for succeeding years. This amount is subject to change. All base salary changes will reflect the costs of services being provided which includes all salary and benefit costs, and all administrative overhead costs.

The facility agrees to pay all cost-of-living allowances, if applicable. Fees will be increased for all adjustments and changes in the rate of pay and allowances mandated by legislative and regulatory requirements.

Additional Fees

The facility agrees to reimburse all travel, transportation, relocation, and per diem costs incurred by U.S. Customs and Border Protection in performing regular inspectional duties or for personnel to be brought to the facility from other locations for internal control verifications, special enforcement activities, training, etc., as may be necessary. If authorized by law, relocation costs may be incurred by the facility authority upon termination of the MOA by either party.

The facility agrees to reimburse all ADP costs, including equipment purchase, installation, connectivity, maintenance and the cost of upgrading and replacing equipment on a schedule determined by U.S. Customs and Border Protection.

Payment of Fees

All of the above-mentioned expenses will be determined in accordance with generally accepted accounting principles and standards. The annual fee will be billed in quarterly installments. The initial payment is due 15 days prior to the service date of this agreement. Any cost-of-living allowance, travel, per diem, transportation, relocation, and any other variable expense will be collected after it is incurred, and will be invoiced as an adjustment to the next quarterly installment.

If any amounts due U.S. Customs and Border Protection under the terms of this agreement are not paid within 90 days of billing, the agreement will be automatically terminated. In the event of termination, all costs incurred by U.S. Customs and Border Protection, which have not been reimbursed, will become immediately due and payable. Interest on unpaid fees will accrue based on current U.S. Treasury borrowing rates. The facility authority may file a protest under 19 U.S.C. §1514 for any charges it believes to be excessive or incorrectly included in the bill provided by U.S. Customs and Border Protection. Any protest must be filed within 180 days of receipt of the bill sent by U.S. Customs and Border Protection. If a protest is filed, the procedures set forth in 19 C.F.R. Part 174 must be followed.

Facilities

The facility authority requesting services must satisfy U.S. Customs and Border Protection facility standards before submission of this agreement. The standards are specified in the Airport Technical Design Standards for Passenger Processing, the Cruise Terminal Design Standards, the Physical Security policy of U.S. Customs and Border Protection and any applicable combination or revision. Prior to submission of this agreement, the U.S. Customs and Border Protection Field Office that oversees the facility will inspect the facility and verify whether the standards are met. Facilities that do not meet facility standards after initial approval will be subject to a 120-day termination notice. U.S. Customs and Border Protection reserve the right to update the facilities standards as necessary.

Secure space must be provided for the U.S. Customs and Border Protection officer to inspect baggage and store seized items. The space provided to and occupied by U.S. Customs and Border Protection personnel must remain under the control of the facility that is entering into this agreement.

IT Equipment

U.S. Customs and Border Protection have specific requirements for software, computers, printers, file servers, data cabling, and connectivity to the U.S. Customs and Border Protection National Data Center. The Office of Information and Technology will be responsible for ordering and installing a frame relay wide area network (WAN) connection from your facility to the U.S. Customs and Border Protection National Data Center, unless other method is deemed appropriate and secure. The Office of Information and Technology will develop the equipment configuration, determine the cost for this equipment, and procure and install the equipment based on the number of officers at this facility. The facility will be responsible for the procurement and installation of all data cabling components required for connectivity of the ADP equipment according to OIT provided specifications.

The facility will be billed for the purchase of the IT equipment, the one-time charges for the network installation, and the annual recurring costs for equipment maintenance and network connectivity. This equipment and network will be covered under U.S. Customs and Border Protection maintenance agreements. Equipment problems and network outages must be reported to the U.S. Customs and Border Protection Technical Service Desk by the Port Director. Upgrades to the IT equipment will be required on a schedule determined by U.S. Customs and Border Protection (every 3 years). The facility will retain ownership of this equipment.

Third Party Charges

If the facility seeks reimbursement by the individual users of the U.S. Customs and Border Protection services provided, for example air carriers, the facility agrees to set and periodically review its rates to ensure that they are in accord with the U.S. Customs and Border Protection services provided.

SERVICE DATE

Service will begin on a date determined by U.S. Customs and Border Protection. Billing will coincide with the actual start of service.

ANNUAL REVIEW OF AGREEMENT (MOA)

This agreement is subject to annual review. U.S. Customs and Border Protection will conduct an annual review of this agreement to ensure that the requirements are being met. U.S. Customs and Border Protection will issue a termination notice if the annual review indicates that the terms and requirements of this agreement are not being met.

TERMINATION OF AGREEMENT

This agreement may be terminated by either party upon 120 days written notice for any reason. If any amounts due U.S. Customs and Border Protection under the terms of this agreement are not paid within 90 days of billing, the agreement will be automatically terminated. If national security, defense, safety or other interests are at risk, as determined by the Port Director, the agreement may be terminated immediately without prejudice to the filing of a new application. Notice of termination will be provided in writing setting forth the reasons for such action. Any immediate termination may be appealed in writing within 30 days to the Director, Field Operations where the facility is located.

AUTHORIZATION (TWO COPIES WITH ORIGINAL SIGNATURES ARE REQUIRED)

Agreement to these terms is attested by the signatures below.

Santa Maria Public Airport District
Hugh Rafferty
President, Board of Directors
Santa Maria Public Airport District

Date

Commissioner
U.S. Customs and Border Protection

Date

APPROVED AS TO FORM

BY: _____

Date

District Counsel
Santa Maria Public Airport District

January 11, 2018

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Declaration and Disposal/Sale of Surplus Vehicle

Discussion

Staff recommends that the Board of Directors designate the 2001 Ford Explorer VIN #1FMZU73E62UB25491 as surplus and authorize the sale of the vehicle. The 17 year old vehicle has 97,816 miles and is no longer needed as the replacement vehicle has already been purchased and delivered.

Sale of this item would be made available through a public process for purchase; if not able to be sold would, the vehicle would either be turned in for scrap value, or properly disposed of.

Please let me know if you have any questions.

Sincerely,



Chris Hastert, CM
General Manager



Agenda Item
10
1/11/18

January 11, 2018

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Contract for Security Services

Discussion

The Santa Maria Public Airport District has received three proposals following our solicitation for a security services contractor for a three-year period.

Bomar Security and Investigation is the current contract providing security service to the airport for required TSA checks, Mobile Home Park patrols, perimeter and facility patrols and special events. They have performed professionally during the current term with no complaints or gaps in coverage.

Bomar Security and Investigation is the recommended provider to continue as our contractor based both on their past level of service and commitment to the District, as well as their ranking as lowest cost provider as shown on the following summary of proposals.

		Regular/Hr	Call Out/Hr	Mobile/Hr	First Year Total
ProTac Bid Response	Orcutt	\$ 25.00	\$ 50.00	\$ 27.00	\$ 62,534.40
Bomar Security Bid Response	Santa Maria	\$ 26.82	\$ 35.00	\$ 15.50	\$ 57,294.72
Condor Security Bid Response	Salinas	\$ 27.50	\$ 41.25	\$ 33.00	\$ 71,187.60

Fiscal Impact

Due to the reduction in air service, staff has optimized the patrol requirements resulting in a potential savings of over \$46,000 from the approved budget for security services of \$103,553. This savings is subject to change based on activity levels and potential future success in additional air service.

Recommendation

Staff recommends that the Board authorize the President and Secretary to approve the contract between the District and the Bomar Security and Investigation to provide contracted security services to the Santa Maria Public Airport District.

Please let me know if you have any questions:

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Hastert", with a long horizontal flourish extending to the right.

Chris Hastert, CM
General Manager

SERVICE AGREEMENT
(Security Services)

By this agreement dated January 11, 2018, and effective **February 1, 2018**, between SANTA MARIA PUBLIC AIRPORT DISTRICT (herein called "District") and BOMAR Security & Investigation (herein called "Contractor"), District employs Contractor to provide, and Contractor agrees to provide, security services for District at the Santa Maria Public Airport described in the Site Requirements attached hereto as Exhibit "A" and made a part hereof, subject to the following terms, conditions and provisions.

1. Term of Services. The term of this agreement shall be for a three (3) year period commencing February 1, 2018, and expiring at midnight on January 31, 2021 (hereinafter referred to as the "term") subject to termination by either party upon giving the other party ninety (90) days' prior written notice of termination except as otherwise provided in Paragraph 14.

2. Compensation. District shall compensate Contractor for all services to be provided by Contractor under this agreement, in accordance with the terms and conditions of Exhibit "B" attached hereto and made a part hereof, beginning **February 1, 2018**, payable monthly in arrears. Contractor shall provide its services as set forth in Exhibit "A" unless requested by District's Representative to perform extra services as identified in paragraph 21. Extra services in excess of \$300 within any calendar month shall not be authorized without approval of District's Board of Directors. Properly documented claims received on or before the 15th day of the month following the month for which the claim is made will be paid upon approval of the District's next demand register.

3. Supplies and Equipment. Contractor will provide and bear the cost and expense of all equipment, uniforms, materials and supplies used by Contractor in the performance of its services; including providing and issuing to the security guard on duty at the airport a hand-held transceiver radio capable of two-way communications with the Traffic Control Tower on 121.9 MHz and receive only 118.3 MHz and 121.15 MHz; and a cell phone dedicated to the security guard on duty at the airport.

4. Compliance. In performing the services under this agreement, Contractor and its employees shall comply with all applicable federal, state, and local statutes, ordinances and regulations. Contractor is and shall during performance of its services be duly licensed to perform its services hereunder by the California Department of Consumer Affairs, Bureau of Security and Investigative Affairs. Contractor certifies that all employees carrying firearms in the performance of this agreement, if requested by District, shall at all times have the requisite training, a valid and current firearms qualification card, and liability

insurance as specified in the Business & Professions Code. Contractor further certifies that all employees carrying a baton and/or any chemical agent in the performance of this agreement shall at all times have the requisite training and a certificate of proficiency as specified in the Business & Professions Code. Contractor further certifies that while on duty, each employee shall carry a badge with employee identification number, a current valid security guard registration card, and a firearm permit and valid firearm qualification card if carrying a firearm. Contractor further certifies that while on duty, each employee shall be Red Cross CPR certified and first-aid trained. Contractor shall not assign any employees with only a temporary security guard registration card (i.e., a full criminal history investigation through the Department of Justice has not yet been completed) to the Santa Maria Public Airport. Prior to assignment to the Airport, each employee assigned to the Airport shall receive a security clearance, required for access to the Security Identification Display Area ("SIDA"). Each employee shall wear the SIDA badge at all times when on duty at the Airport.

If requested by District to carry a firearm or other deadly weapon, each employee who carries a firearm or other deadly weapon shall complete a course of training in the exercise of powers of arrest prior to assignment to duty, and shall be proficient in the use of the firearm or other deadly weapon.

5. Insurance: Contractor shall at its own expense take out and maintain during the term of this agreement worker's compensation and employer's liability insurance in statutory amounts, and public liability insurance including contractual liability, bodily and personal injury liability, property damage liability and comprehensive automobile liability insurance in the following amounts:

Comprehensive Public Liability - \$1,000,000 per person per occurrence and \$2,000,000 aggregate for each category of liability specified above

Comprehensive Automobile Liability - \$500,000 per person each occurrence and \$1,000,000 aggregate

Errors and Omissions Policy - \$50,000

District is to be named as additional insured for each policy by endorsement. The contractual liability insurance for the indemnification shall also be evidenced by endorsement.

Evidence of the insurance coverages required above shall be furnished by Contractor to District prior to commencing its services by a certificate of insurance and copies of the insurance policies, which shall provide that the coverages may not be reduced or the insurance cancelled by the insurance carrier without at least 30 days' prior written notice to District.

6. Security. Contractor will be furnished a key or keys to the exterior doors of the Terminal Building and Administration Building. Such key or keys shall be returned to District after termination of this agreement. No duplicate keys shall be made.

7. Assignment. Contractor shall not assign this Agreement, the services to be provided, or any part of this Agreement or services or a controlling interest in Contractor, directly or indirectly, by operation of law or otherwise. This agreement or the services to be provided hereunder shall not be assigned.

8. Guards' Conduct. The conduct of the guards is to be determined by written standard rules to be agreed upon between the District and Contractor and by any other special instructions, oral or written, that may be issued from time to time by District's General Manager or his designee. The guard services provided for by this agreement shall be performed by qualified, efficient, and discrete employees in strict accordance with the recognized best practices and with the standards and special instructions issued by the District. If for any reason, the District believes that any employee of Contractor is not properly carrying out his or her duties, Contractor shall immediately remove that employee from the performance of the services to be provided under this agreement and simultaneously substitute another employee.

9. Employees of Contractor. All uniformed guards furnished by Contractor shall be employees of Contractor and shall at all times be subject to the direct supervision and control of Contractor. Contractor will have the sole responsibility of paying the salaries, taxes (including, but not limited to, federal social security taxes and federal and California unemployment taxes) and all other expenses relating to each employee of Contractor.

10. Reporting to and Conferring with District's Employees. The supervisory personnel of Contractor who are responsible for the direct supervision of the guards shall be available at all times to report to and confer with the designated employees of the District.

11. Independent Contractor. The parties intend that Contractor shall be an independent contractor in performing the services provided by this Agreement. District is interested only in the results to be achieved, and the conduct and control of the work will lie solely with Contractor, except as otherwise specifically provided in this Agreement. Contractor is not to be considered an agent or employee of District for any purpose, and the officers, employees and agents of Contractor are not entitled to any of the benefits that District provides for its employees, including workers' compensation insurance. It is understood that Contractor is free to contract for similar services to be provided to others while under contract with the District.

13. Contractor's Records. Full and complete records of Contractor's services and expenses and records between District and Contractor shall be kept and maintained by Contractor and shall be retained by Contractor for three (3) years.

14. Termination. This Agreement may be terminated by District upon failure by Contractor to satisfactorily perform the terms and conditions of this Agreement within ten (10) days of receipt of written notice from District specifying the manner in which Contractor has failed to satisfactorily perform. In the event of such termination, Contractor shall not be entitled to further compensation from District.

15. Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through it, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin or ancestry in the performance of this Agreement. Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

16. Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used, and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement is to be interpreted in accordance with the laws of the State of California.

17. Integration/Amendment. There are no oral agreements between the parties affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

17. Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement, which are hereby declared severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

18. Attorneys' Fees. If either party to this Agreement is required to initiate or defend or is made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorneys' fees and costs, whether or not the matter proceeds to judgment.

19. Indemnity. Contractor shall indemnify, defend (with counsel acceptable to District) and hold harmless the District and its officers, agents and employees from and against any liability, demand, claim, loss or damage arising out of Contractor's performance or attempted performance under this agreement or arising out of Contractor's presence or activities on District property.

20. District's Designated Representative. District designates its General Manager as its "Designated Representative". The Designated Representative is authorized to review and approve extra services of Contractor up to the limits set forth in paragraph 2.

21. Extra Services. There will be no payment for extra services by Contractor unless it is expressly authorized in writing by District before the services are performed. Extra services, if authorized, will be billed by Contractor according to the rates set forth in Exhibit "B".

22. Certificate of Contractor. Contractor agrees to complete, execute, and deliver to District upon execution of this agreement a certificate in the form and content of Exhibit "C" attached hereto and made a part hereof. Contractor agrees to comply with the conditions and provisions of the certificate.

23. Notices. Notices pursuant to this agreement shall be given by United States mail, postage prepaid, addressed to the parties hereto as follows:

- a. District: Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455
(805) 922-1726
(805) 922-0677 FAX
- b. Contractor: BOMAR Security & Investigation
Attn: Robert Bumann
222 W. Carmen Ln., Suite 204
Santa Maria, CA 93458
(805) 928-5222
(805) 928-1114 FAX

This agreement is duly executed, in duplicate, by the parties.

DATED: January 11, 2018

Approved as to content
for District:

General Manager

Approved as to form
for District:

District Counsel

SANTA MARIA PUBLIC AIRPORT DISTRICT

By: _____
Hugh Rafferty, President

By: _____
Carl Engel, Secretary

CONTRACTOR:

Miller Security & Investigations INC. Dba
BOMAR Security & Investigation, a California
Corporation

By: _____
Mitzi Navarro, President

SECURITY

SANTA MARIA PUBLIC AIRPORT DISTRICT

SITE REQUIREMENTS

BOMAR Security & Investigation
222 W. Carman Ln., Ste. 204
Santa Maria, CA 93455
(805) 928-5222 PHONE
(805) 928-1114 FAX

Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455
Phone: (805) 922-1726
(805) 922-0677 FAX

Revision Date: _____ N/A _____

Contractor Initials: _____

District Initials: _____

EXHIBIT "A"

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

<u>Contractor</u>	<u>District</u>
BOMAR Security & Investigation 222 W. Carman Ln., Ste. 204 Santa Maria, CA 93455 (805) 928-5222 (805) 928-1114 FAX	Santa Maria Public Airport District 3217 Terminal Drive Santa Maria, CA (805) 922-1726 (805) 922-0677 FAX

Contact Personnel for District:

- | | |
|---|--|
| 1. Chris Hastert
General Manager
Home Phone: (805) 934-1624
Work Phone: (805) 922-1726
Cellular: (805) 216-9025 | 2. Ric Tokoph
Operations Supervisor
Work Phone: (805) 922-1726
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Job-Site location:

A. Walking Patrol –

Airport Terminal Building, Airport Terminal Parking Lot, U.S. Customs Building, Power-Vault, Administration Building.

B. Mobile Patrol –

Air Operations Area (AOA), airfield lighting inspection, aircraft hangar areas, FBO buildings and ramps, lock down and opening of Passenger Terminal Building and the Airport Mobile Home Park.

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

Duty Hours – To be determined by General Manager:

- i) Average number of standing guard hours required per month shall be: 143 hours/month.
- ii) Average number of Mobile Patrol hours per month shall be: 60.6 hours/month.
- iii) Average total number of coverage hours (standing and mobile) per year shall be: 2444 hrs./year (47.0 per week).

Duty hours change with Airline schedules and are currently assigned as follows:

Friday, Sunday and Wednesday: 7 hours of coverage per day between the hours of 3:00 p.m. and 7:00 PM and 7:00 PM to 10:00 PM.

Monday, Tuesday, Thursday, and Saturday: 3 hours of coverage per day between the hours of 7:00 PM to 10:00 PM.

Holidays: Same as applicable day of week (above).

Seven (7) days per week: Nightly mobile patrols of the Airport and Mobile Home Park properties at intermittent intervals between the hours of 10:00 p.m. and 6:00 a.m. totaling two (2) hours of coverage per night. Mobile patrol shall open the terminal building at 5:30 a.m, and turn on lights unlock doors and inspect the entire first floor for irregularities (leaks, loose equipment, etc.), unless otherwise directed by District's General Manager.

Dress Code – Unarmed

The official company uniform consisting of the issue shirt and cap with the issue jacket being optional. This is to be worn with dark brown or black trousers and brown or black shoes or boots. The Security Identification Display Area ("SIDA") badge will be worn on the outermost garment above the waist. Equipment required will be a black leather belt, flashlight, cell phone, and company radio (if used).

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

To increase public safety and improve communications in an emergency, Contractor shall provide (at its own expense) a hand-held transceiver capable of two-way communication with the Federal Aviation Administration Air Traffic Control Tower. Use of this radio shall be in strict compliance with the approved operations manual identified as "FAA Radio Communications Procedures". A copy of the radio communications manual shall be kept on site always. Additionally, to increase public safety and improve communications in all situations, Contractor shall provide and maintain at its own expense, a cell phone assigned to airport security guard for contacting guard while on duty at the airport. Further, Contractor shall provide to District, at Contractor's own expense.

Certification and training

All employees while on duty shall comply with the provisions of paragraph 4 and 8 of this Service Agreement, including but not limited to:

- 1) When requested by the Airport Manager, carry mace/pepper spray and have the requisite training and a certificate of proficiency as specified in the Business & Professions Code for chemical agent.
- 2) Wear the SIDA badge always.
- 3) Carry a badge with employee identification number and a current valid security guard registration card.
- 4) Be Red Cross CPR certified and first-aid trained.
- 5) If requested by District to carry a firearm or other deadly weapon, each employee who carries a firearm or other deadly weapon shall be proficient in the use of the firearm or other deadly weapon and complete a course of training in the exercise of powers of arrest. Employee must also possess a valid and current firearms qualification card and liability insurance as specified in the Business & Professions Code.

Employee Breaks:

While on duty at a walking post, guards may take a ten-minute break per hour. Breaks should be taken out of public view. There will be no smoking on duty. While on break, guards will remain alert for fire hazards, water hazards, safety hazards, vandalism, theft, unauthorized personnel and vehicles, and any potential problems.

Contractor shall prepare the following reports and perform the duties and responsibilities outlined in the remainder of this Exhibit:

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

Incident Reports: Incident Reports will apply to any activity of a suspicious or non-routine nature that the guard witnessed or corrected. A copy of the incident report will be left in the Administration Building prior to the guard leaving the premises at the end of the duty shift (unless other arrangements have been made).

Activity Reports: Daily Activity Reports (DARs) will be maintained by the guard on duty, and shall be kept in the office of the security Contractor. These reports will be made available to the District for review at any reasonable time, and copies of such reports will be given to the District monthly or more frequently upon request. When specifically requested, the Activity Report may include any information obtainable regarding the activity of aircraft or vehicles during a time. Information such as (1) type of aircraft [jet or propeller], (2) registration number ["N" number], (3) time of landing and/or departure, and (4) number of persons on board, may be required.

Communication Log:

A communication log shall be kept in the Airport Terminal building to facilitate the dissemination of time sensitive information such as safety hazards and inoperative or malfunctioning equipment such as lights and plumbing. The log is checked daily by Airport maintenance during the daily terminal inspection.

Airport Operations Area Fenceline Inspection (Nightly):

District trained Mobile Patrol personnel shall perform the nightly fenceline inspection as required by Federal Aviation Regulation Part 139. Following completion of this inspection, a written form shall be provided to District's Operations Supervisor for immediate attention by District personnel. Vehicle shall not drive on runways.

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

Contractor's Duties and Responsibilities:

1. When requested by District attend quarterly meetings (maximum of 2 hours per attendee).
2. If a full-scale emergency plan and/or a security tabletop exercise is scheduled during the contract period, Contractor will participate fully, with a minimum of three (3) security guard patrolmen and two (2) supervisors (maximum 4 hours per attendee).
3. Comply with strict adherence to District's "FAA Radio Transceiver Procedures" for communications with Federal Aviation Administration Air Traffic Control Tower personnel and/or pilots (when necessary).
4. Become completely familiar with and trained to perform procedures required of contract security personnel as described in District's "Airport Emergency Plan".
5. Continually be on alert to properly perform "Unattended Baggage Procedures" as specified in District's written procedural guidelines.
6. Perform duties in accordance with enforcement of District's "Procedures to Enforce District's Policies Prohibiting Smoking and Pets Inside the Passenger Terminal" as specified in District's written procedural guidelines.
7. Become familiar with and enforce the "FAA Airport Ground Vehicle Operations"

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

ADMINISTRATION BUILDING

Area 1 (Diagram -1)

The Administration Building will be checked each weeknight as soon after 5:00 p.m. as possible. The office closes at 5:00 p.m. weekdays and is closed all day on weekends and District holidays. The security officer is not to touch any computer terminals or office equipment.

I. Interior:

1. All interior lights should be turned off.
2. Check Interior lights for operation and note any inoperative lights on the DAR and communication log.
3. All space heaters should be turned off.
4. Ensure no broken or leaking water pipes.
5. Ensure that interior doors are locked.
6. Ensure that any person within the building, outside of regular office hours, is an authorized District employee or contract janitorial service representative.
7. In case of rain, ensure there are no roof leaks.
8. Be alert for concentrations of gas or the presence of smoke.

II. Exterior:

1. Ensure all exterior doors are locked and secured.
2. Investigate any suspicious activity in and around the building or parking lot.
3. All exterior canopy and parking lot lights should be on. Note any inoperative lights on the DAR and communication log.

BACK-UP GENERATOR AND POWER VAULT

Area 2 (Diagram - 1)

I. Observe:

1. Back-up generator: This unit is tested on a weekly basis, usually on Wednesday mornings. If the generator is operating at any other time, contact appropriate District personnel.

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

2. Power Vault: There should not be any signs of electrical arcing, sparking, smoke or noise.
 - a. The power vault is an unauthorized area for the public. Anyone in this area should be approached by the security officer and, if not authorized, he or she should be removed.
3. Parking Lot: Observe any activity relating to automobiles parked adjacent to the power vault and control tower. Any activity other than persons observing the flying operations of the airport is unauthorized and the occupants should be instructed to leave. The control tower will close nightly at 8:00 p.m.

TRANSIENT AIRCRAFT PARKING AREA

(Between Terminal and Hotel Ramp)

This area is for overnight parking of airplanes. Aircraft may be arriving and departing 24 hours per day.

Transient aircraft personnel will use the Fixed Base Operator or Hotel for access to and from the transient aircraft parking area generally between the hours of 6 a.m. to 11:00 p.m. Ingress and egress to/from the transient aircraft parking area will be through the pedestrian gate at the Hotel pilots' access ramp door. Transient aircraft personnel shall not enter the Security Identification Display Area ("SIDA") shown on Diagram 1.

I. Observe:

1. Activities of vehicles on Transient Aircraft Parking Ramp. Vehicles are only permitted to operate within the transient aircraft parking area if they are:
 - a) operating directly between the vehicle access gate at the FBO and the privately owned aircraft of the driver and under escort by airport employee, or airport commercial tenants;
 - b) duly licensed and permitted by the District to operate commercial vehicles for air cargo operations.
 - c) District authorized fuel trucks, airline, FAA, TSA, or District vehicles.

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

2. SIDA - Persons on transient and airline service ramp. Persons on the ramp must be conducting business in conjunction with the operation, fueling, loading or unloading of passengers or cargo, or in some capacity properly associated with an aircraft parked on the ramp. All persons in the Security Identification Display Area must wear a picture identification card authorized by the District's General Manager in accordance with the Airport Security Plan.
3. Activities of vehicles on ramp. Except for authorized fuel trucks, Federal Aviation Administration, Transportation Security Administration, airline or District vehicles, no other vehicles are permitted within the "Security Identification Display Area". Any unauthorized vehicle must be stopped and the driver questioned as to his or her intentions. The driver or passenger in the vehicle must have an Airport issued ID card. The guard shall physically check the badge by comparing the photo on the badge to the person presenting the badge. The guards shall also verify the expiration date printed on the card is not past due. Check with the District office or other District personnel on a case-by-case basis if there are any questions. Authorized personally owned vehicles will display red, airport issued "Restricted Access" vehicle permit.
4. Vehicles parked in parking lot adjacent to transient aircraft parking ramp. Occupants in vehicles parked adjacent to the transient ramp should be observed for any malicious activity or conduct.

II. Performance:

1. Overdue aircraft field search. Following a request by any District employee, a field search for overdue aircraft shall be conducted and results reported to the District employee requesting the search.
2. Provisions for "ticketing" overnight transient aircraft will be discussed at the appropriate time when such operation is to be implemented.

AIRPORT TERMINAL BUILDING PARKING LOT

Area 4 (Diagram - 1)

Both sides of the street in front of the Administration Building are limited time parking. The security officer should make note of any cars that are obviously violating time limit parking and inform District that Contractor deems it necessary to issue a "Warning Notice". When authorized by District, these tickets are placed on the windshield of the violating vehicle. The security officer should also attempt to deter speeding through this area.

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

The curb in front of the main terminal building is designated as loading and unloading zone only. No parking is allowed and vehicles must be attended always.

The front areas of the public parking lot are reserved for the rental car companies and are clearly marked. Any cars parked in this area not displaying some type of rental car markings (decals etc.) and determined by the rental car agency involved that the auto is indeed in violation, will be noted in the Activity Report.

Observe activities of suspicious nature that may indicate automobile theft or vandalism.

Check parking lot lights for operation and note any inoperative lights on the DAR and communication log.

Escort employees to the parking lot on a request basis only. Such service will be conducted as guard duty permits.

AIRPORT TERMINAL BUILDING

Area 5 (Diagram – 1)

Guard Post & Operations Desk: Contractor will provide an operations desk with an identifying sign. The size and appearance of the desk and sign are subject to District's approval. The area will be designated by District's General Manager and may be utilized as an operation, communications and standing post area. The post may be used for placing any operation manuals, forms or papers. The area shall be kept clean always. Such area may be utilized by the security guard at any time during the duty shift.

Restroom facilities are available within the Terminal building.

I. Procedures: Opening and Closing of Terminal Building.

Check Interior lights for operation and note any inoperative lights on the DAR and communication log.

Guard must provide for opening and closing of the Terminal Building in three (3) separate areas. These are:

1. Airline
2. Restaurant/Car Rental/Baggage Claim
3. Terminal Building

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

CLOSING

MOBILE PATROL DUTIES

Airline - Area 5 Diagram - 1

This area should close nightly at 10:00 pm. After all official airport business in this area ceases, the area will be secured for the night. The security officer will check the area to make sure that all personnel have left. The guard will lock, all exterior and interior doors. The panel switches are coded indicating which lights are to be left on at night. All other lights are to be turned off. All rear entrance doors in the Terminal Building should then be rechecked. The security officer will then check the observation decks making certain that the doors to the upstairs offices are locked.

SUMMARY

Closing of the Airline area involves determining that no one is within Area 5, and locking all exterior doors. A walk around inspection of the rear entrances (airline leaseholds) should be conducted to ensure that they are secure. The electrically activated metal gate G-1 adjacent to the restaurant shall be lowered, and the interior lights in Area 5 determined as "non-essential", will be turned off. Guard will insure that all trash receptacles are free from any smoldering cigarette butts and there are no water or gas leaks in the building. Anything that looks broken, concerning, or out of place should be noted on the DAR.

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

CLOSING

Restaurant / Car Rental / Baggage Claim - Area 5

The car rental and baggage claim area should be locked up after the last arriving flight of the night. To secure this area, close and lock the overhead security door (G-1), and the exit doors. The restaurant and bar should close by 9:00 PM. UNLESS IN AN EMERGENCY, THE SECURITY OFFICER WILL NOT ENTER THE BAR OR RESTAURANT AT ANY TIME. After the restaurant and bar closes, the security officer will check the restrooms and common areas for personnel and make certain that all doors are locked.

SUMMARY

Closing of the restaurant area and car rental/baggage claim area involves determining that no one is within Area 5, and locking all exterior doors. Ensure the metal gates adjacent to the baggage claim belt is lowered. All interior lights in the Terminal determined as "non-essential", will be turned off. Upon closure of the restaurant, and upon determining that the restaurant employees do not require an exit from the doors facing Terminal Drive, all exterior doors will be secured.

OPENING

MOBILE PATROL DUTIES

Airline and Restaurant – Area 5

At 5:30 a.m., unless otherwise directed by District's General Manager, the security officer will open the Terminal Building. All lights must be returned to day time configuration and the public doors in diagram 2 must be unlocked.

SUMMARY

By 5:30 a.m., the security officer must ensure that the entire Terminal Building is open and ready for business. At no time will the Terminal Building remain locked past 5:30 a.m. If terminal employees report for their shift prior to opening of the Terminal Building, and access must be granted, log the time of event along with the employee's name and company in the Daily Activity Report.

MOBILE PATROL OF AIRPORT PERIMETER AND MOBILE HOME PARK

After security checks of areas shown on this Exhibit "A", the Mobile Patrol security guard shall perform a vehicular patrol of the airport perimeter conducted in accordance with the route shown on Diagram 1 and 3. The guard shall ensure

SITE REQUIREMENTS FOR CONTRACT SECURITY SERVICE

that all perimeter gates are closed and locked and that there are no holes or unauthorized access points in the perimeter fencing. Pedestrian gates and doors shall be checked by physically trying to open the door/gate. If a door/ gate is found unlocked or open the guard will close and lock or secure the door/gate by alternate means. i.e. chain and lock. A notation shall be made of any vehicles which appear to be remaining in the T-hangar complex or on the ramp overnight. Any person encountered shall be challenged and the reason for their presence on the airfield at such an hour determined, especially if the person is on any of the aircraft movement areas. Unless under escort by a valid Airport ID holder, all persons must have an Airport issued ID card and present it upon request. The guard shall physically check the badge by comparing the photo on the badge to the person presenting the badge. The guards shall also verify the expiration date printed on the card is not past due. Persons without a valid card must be escorted off the premises. If there is a question as to the validity of any person's claim, the Airport shall be notified and an incident report shall be filed.

The Airport Mobile Home Park is located adjacent to the Airport perimeter on Blosser Rd and must be patrolled during the perimeter inspection. The mobile guard shall note, on the DAR, any activity or groups within the park during the patrols. The mobile patrol shall be conducted entirely within the boundaries shown on Diagrams 1 and 3, and shall remain clear of runways and taxiways except to investigate suspicious persons and/or vehicles on runways. Mobile security personnel must be trained by District personnel prior to performing the nightly lighting inspection and have an aircraft transceiver.

The Mobile Driver should check the operation of all ramp and outside building lights on District owned buildings and verify that the Runway and Taxiway Pilot Controlled Lighting system is functioning by operating the lights via hand held airfield radio (118.3 MHz). A failure of the runway or taxiway lights shall be reported to the Airport immediately. All other lights shall be noted on the DAR and communications log located in the terminal.

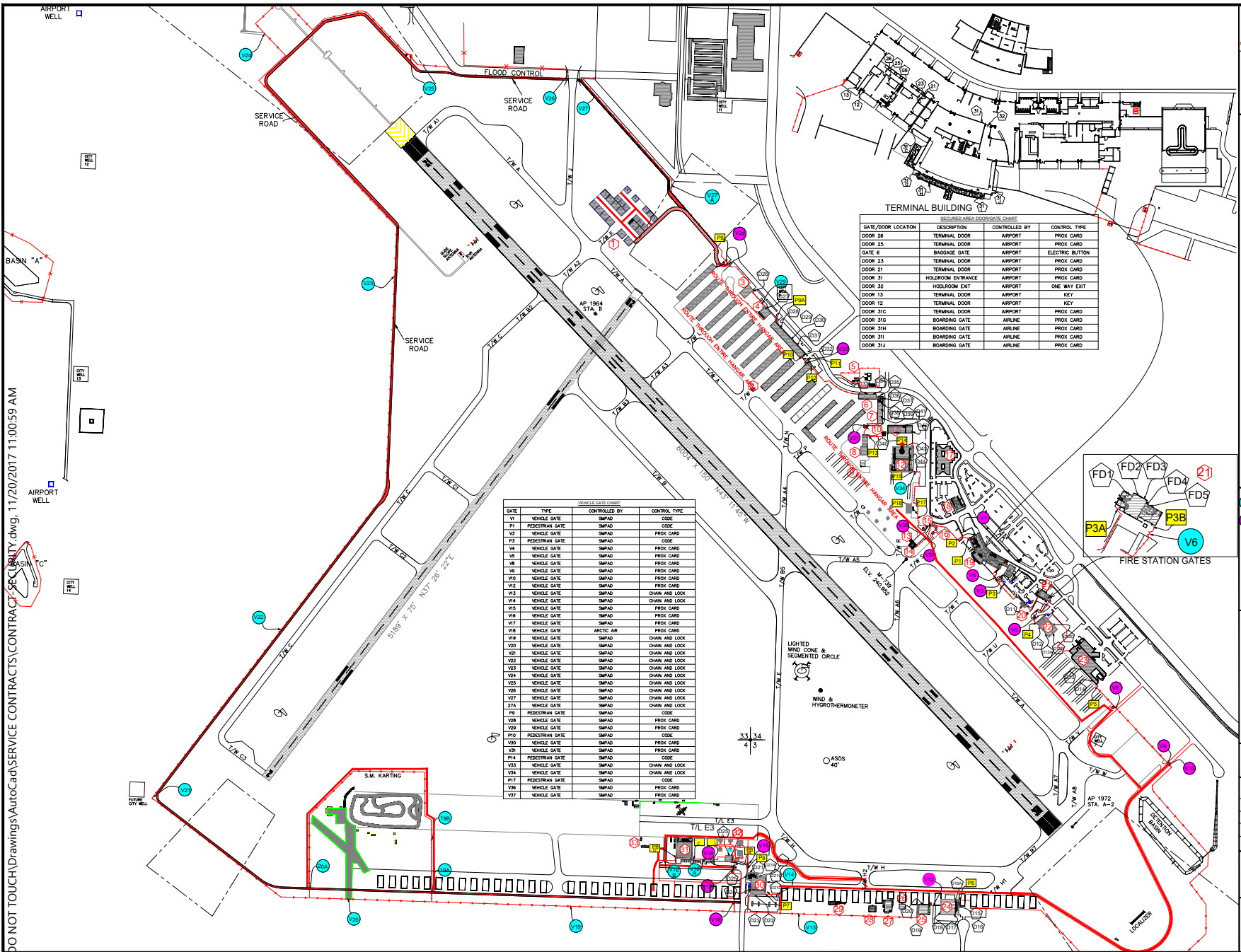
Refer to "FAA- Airport Ground Vehicle Operations" provided by the District, for guidelines in operating on the aircraft ramp if it should become necessary to investigate suspicious persons or vehicles.

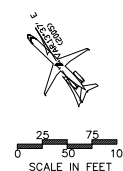
Diagram 1 – Terminal Doors & Gates, Airfield Mobile Patrol Route

Diagram 2 – Foot Patrol Areas (Terminal, Admin, Parking Lots)

Diagram 3 – Mobile Home Park Patrol

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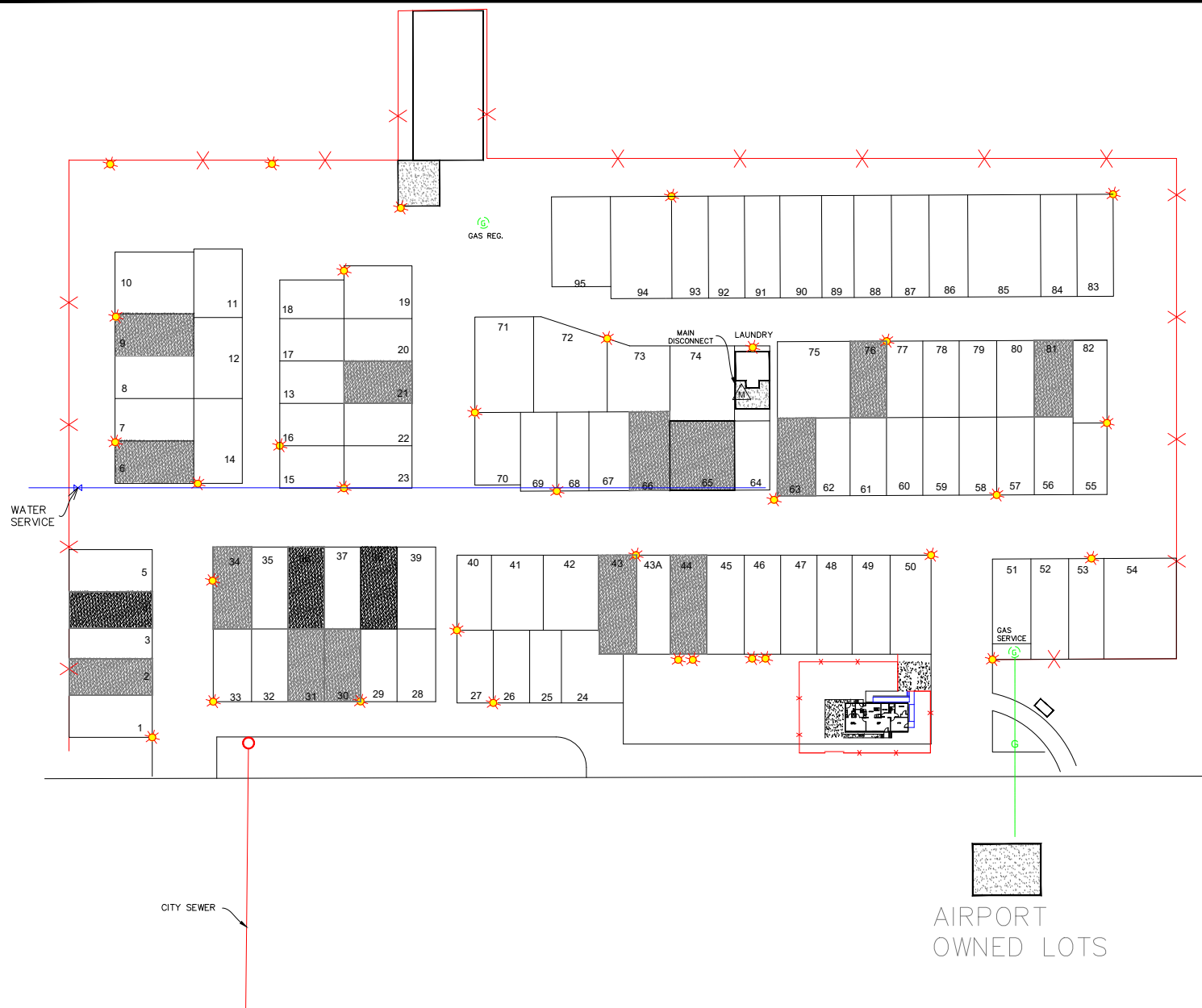


DRAWN BY:
RAYMOND L. HEATH

DATE	By:
11/9/17	RH

SECURITY CONTRACTY TERMINAL AREA	
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DRAWING NUMBER
SECURITY CONTRACT
2 OF 3



COMPENSATION OF CONTRACTOR

All figures shall be based upon Pg A3 of the Site Requirements for Contract Security (attached)

Security services for the FIRST YEAR of the Agreement.

Fifty Seven Thousand Two Hundred Ninety Four and 72/100

(Words)

\$57,294.72

(Figures)

	Regular	Holiday/Overtime
a. Regular "Standing Post":	<u>\$ 26.82 /HR</u>	<u>\$ 40.23 /HR</u>
b. Emergency Call Out:	<u>\$ 35.00 /HR</u>	<u>\$ 35.00 /HR</u>
c. Mobile Patrol:	<u>\$ 15.50 /HR</u>	<u>\$ 15.50 /HR</u>

Security services for the SECOND YEAR of the Agreement.

Fifty Seven Thousand Two Hundred Ninety Four and 72/100

(Words)

\$57,294.72

(Figures)

	Regular	Holiday/Overtime
a. Regular "Standing Post":	<u>\$ 26.82 /HR</u>	<u>\$ 40.23 /HR</u>
b. Emergency Call Out:	<u>\$ 35.00 /HR</u>	<u>\$ 35.00 /HR</u>
c. Mobile Patrol:	<u>\$ 15.50 /HR</u>	<u>\$ 15.50 /HR</u>

Security services for the THIRD YEAR of the Agreement.

Fifty Nine Thousand Three Hundred Twenty Two and 12/100

(Words)

\$59,322.12

(Figures)

	Regular	Holiday/Overtime
a. Regular "Standing Post":	<u>\$ 27.57 /HR</u>	<u>\$ 41.40 /HR</u>
b. Emergency Call Out:	<u>\$ 35.00 /HR</u>	<u>\$ 35.00 /HR</u>
c. Mobile Patrol:	<u>\$ 16.50 /HR</u>	<u>\$ 16.50 /HR</u>

CERTIFICATE OF CONTRACTOR

I hereby certify that I am the owner or principal executive officer and duly authorized representative of the firm of Miller Security & Investigations, INC., a California Corporation, whose address is 222 West Carmen Lane, Suite 204, Santa Maria, CA 93458 and that neither I nor the firm I represent has:

- A. Employed or retained for commission, percentage, brokerage contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above firm) to solicit or secure this agreement;
- B. Agreed, as an express or implied condition for obtaining this agreement, to employ or retain the services of any firm or person about carrying out the agreement; or
- C. Paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above firm) any fee, contribution, donation, or consideration of any kind for or about procuring or carrying out the agreement, except at herein expressly stated (if any): _____.

(Date)

Mitzi Navarro, President

EXHIBIT "C"