

PUBLIC AIRPORT DISTRICT

SANTA MARIA PUBLIC AIRPORT DISTRICT BOARD OF DIRECTORS

Thursday October 12, 2017 Administration Building Airport Boardroom 7:00 P.M.

REGULAR MEETING A G E N D A

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Engel, Rafferty, Adams, Baskett, Brown

- 1. MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 28, 2017.
- 2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc)
 - d) CITY & COUNTY LIAISON
 - e) STATE & FEDERAL LIAISON
 - f) VANDENBERG LIAISON
 - g) BUSINESS PARK COMMITTEE (Ad Hoc)
- 3. GENERAL MANAGER'S REPORT
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT
 - a) Demand Register
 - b) Quarterly Investment Report

- 5. DISTRICT COUNSEL'S REPORT. (Ray Biering, Joshua George and Natalie Frye Laacke)
- 6. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
- 7. AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE FOURTEENTH AMENDMENT OF SERVICE AGREEMENT BETWEEN THE DISTRICT AND RAYMOND HEATH FOR CONSULTING SERVICES.
- 8. DISCUSSION AND DIRECTION TO STAFF REGARDING ONGOING CAPITAL PROJECTS.
- 9. CLOSED SESSION. The Board will hold a Closed Session to discuss the following item(s):
 - a. Conference with Real Property Negotiators (Chris Hastert, Tom Ross and District Counsel) Re: 1424 Fairway Dr. (Gov. Code Section 54956.8)
- 10. DIRECTORS' COMMENTS.
- 11. ADJOURNMENT.

2.8

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT HELD SEPTEMBER 28, 2017

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular place at 7:00 p.m. Present were Directors Engel, Rafferty, Adams, Brown and Baskett, General Manager Hastert and District Counsel Biering. Manager of Finance & Administration Reade was absent.

1. MINUTES OF THE REGULAR MEETING HELD September 14, 2017.

Director Baskett made a Motion to approve the Regular Meeting Minutes held September 14, 2017. Director Adams Seconded and it was carried by a 5-0 vote.

- 2. COMMITTEE REPORT(S):
 - a) AVIATION SUPPORT & PLANNING (Standing or Ad Hoc) No meeting scheduled.
 - b) ADMINISTRATION & FINANCIAL (Standing or Ad Hoc) No meeting scheduled.
 - c) MARKETING & PROMOTIONS (Standing or Ad Hoc) No meeting scheduled.
 - d) CITY & COUNTY LIAISON Mr. Hastert provided updates from the quarterly City meeting.
 - e) STATE & FEDERAL LIAISON The committee met with the FAA to discuss our Capital Improvement Program.
 - f) VANDENBERG LIAISON No meeting scheduled.
 - g) BUSINESS PARK COMMITTEE (Ad Hoc) No meeting scheduled.
- 3. GENERAL MANAGER'S REPORT. General Manager Hastert updated the Board on meetings he has attended recently. This includes the Turnkey Energy Selection committee and the ACA Conference. He also spoke about the delivery of the new sweeper, TSA Precheck coming to Santa Maria, ProDIGIQ Updates and the upcoming Burbank startup for Mokulele Airlines.
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT.

The General Manager presented the Demand Register to the Board for review and approval.

a) Demand Register. The Demand Register, covering warrants 064521 through 064556 in the amount of \$102,523.57 was recommended for approval as presented. Director Rafferty made a Motion to accept the Demand Register as presented. Director Baskett Seconded and it was carried by a 5-0 vote.

- 5. DISTRICT COUNSEL'S REPORT. District Counsel Biering handed out a packet with information on the Fair Political Practices Commission for the Board members. He also announced his retirement on October 18th. Joshua George will be new District Counsel.
- 6. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board has established a five-minute time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.

No one requested to speak.

- 7. Authorization for the General Manager to execute a Hangar Space Lease for 3115 A-B Airpark Drive between the District and Lockheed Martin Company pending final review from District Counsel. Director Baskett made a Motion to approve. Director Rafferty Seconded and it was carried by a 5-0 vote.
- 8. Authorization for the General Manager to execute the Land Lease Agreement between the District and AirTouch Cellular Inc., DBA Verizon Wireless. Director Rafferty made a Motion to approve. Director Adams Seconded and it was carried by a 5-0 vote.
- 9. Discussion and direction to staff regarding parking lot revenue. Discussion was held and direction was given to staff.
- 10. Annual Report from the Santa Maria Valley Chamber of Commerce. Glenn Morris, the CEO of the Chamber of Commerce, presented on Economic Development and Tourism in the Santa Maria Valley.

RECESS: At 8:13 p.m.

Return to OPEN SESSION: At 8:24 p.m. The Board and staff reconvened to Open Session.

- 11 CLOSED SESSION. At 8:24 p.m. the Board went into Closed Session to discuss the following item(s):
 - a) Conference with Real Property Negotiators (Chris Hastert, Tom Ross and District Counsel) Re: 1424 Fairway Dr. (Gov. Code Section 54956.8)
 - b) Conference with Legal Counsel-Pending litigation pursuant to Government Code Section 54956.9(d)(4): 1 case SMPAD v. David Baskett.

At 8:37 p.m., the Board and staff reconvened to Open Public Session.

DEMAND REGISTER SANTA MARIA PUBLIC AIRPORT DISTRICT

each demand, numbers 064557 to 064574 amount of \$328,249.27.	1
CHRIS HASTERT GENERAL MANAGER	DATE
The undersigned certifies that the attack Santa Maria Public Airport District for e 064574 on Pacific Premier Bank in the approved as being in conformity with the Public Airport District and funds are ava	each demand, numbers 064557 to total amount of \$328,249.27 has been e budget approved by the Santa Maria
VERONEKA READE MANAGER OF FINANACE AND ADMI	DATE NISTRATION
THE BOARD OF DIRECTORS OF THE DISTRICT APPROVED PAYMENT OF THE MEETING OF OCTOBER 12, 2017.	THE ATTACHED WARRANTS AT
CHUCK ADAMS SECRETARY	

Santa Maria Public Airport District

Demand Register

Check	Check		Check	AIP	
Number	Date	Vendor Name	Amount	Funding	Description
1					
064557	10/11/2017	Abacus Accounting	\$607.50		Accounting Services
064558	10/11/2017	Advantage Answering Plus	\$235.00		Answering Service
064559	10/11/2017	AT&T	\$320.52		Phone Service
064560	10/11/2017	David Baskett	\$641.13		Expense Reimbursement
064561	10/11/2017	Steve Brown	\$767.21		Expense Reimbursement
064562	10/11/2017	Comcast	\$600.82		Cable/Internet /Digital Voice
064563	10/11/2017	Costco Wholesale Membership	\$180.00		Membership Renewal
064564	10/11/2017	De Lage Landen	\$74.38		Lease/Maint Copier
064565	10/11/2017	Frontier Communications	\$1,310.20		Telephone Service
064566	10/11/2017	The Gas Company	\$147.83		Utilities
064567	10/11/2017	Chris Hastert	\$133.58		Expense Reimbursement
064568	10/11/2017	Office Depot	\$1,111.02		Office Supplies
064569	10/11/2017	Pacific Gas & Electric Company	\$20,389.47		Terminal/Admin./Main Hangar
064570	10/11/2017	Hugh Rafferty - Reimbursement	\$48.00		Expense Reimbursement
064571	10/11/2017	Roberts & Connell LLP	\$3,591.00		Legal Service
064572	10/11/2017	Toshiba Financial Services	\$548.56		Copier Lease
064573	10/11/2017	TYMCO Inc.	\$296,794.80		Sweeper
064574	10/11/2017	Verizon Wireless	\$748.25		Cell Phones
		Total Checks Written:	\$328,249.27	\$0.00)



MEMORANDUM

Santa Maria Public Airport District

DATE: October 12, 2017

TO: Board of Directors

FROM: Veroneka Reade, Manager of Finance and Administration

SUBJECT: Quarterly Investment Report – June 30, 2017

On April 11, 1996, the Board of Directors adopted Resolution 557 establishing an investment policy for the Santa Maria Public Airport District. Paragraph 12 of that resolution requires the District Manager of Finance and Administration to submit a quarterly investment report to the Board of Directors. This report covers the quarter ending June 30, 2017.

California Government Code Section 53646(e) specifies that if all funds of the District are placed in the Local Agency Investment Fund (LAIF), FDIC-insured accounts and/or in a county investment pool, then the quarterly investment report may consist of copies of the latest statements from such institutions.

The Local Agency Investment Fund (LAIF) is a division of the Pooled Money Investment Account of the State of California (PMIA). Statements of the District's LAIF account activity and the Pooled Money Investment Board Report as of June 30, 2017 are attached and made a part of this quarterly investment report to the District's Board of Directors.

California Government Code Section 53646(b)(1) specifies that the quarterly report shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and moneys held by the local agency, and shall additionally include a description of any of the local agency's funds, investments, or programs, that are under the management of contracted parties, including lending programs. The report shall also include a current market value as of the date of the report, and shall include the source of this same valuation. This information is included in the local agency report as of June 30, 2017 and has been provided by Heritage Oaks. Statements of the District's Heritage Oaks account activity and the Local Agency report as of June 30, 2017 are attached and made a part of this quarterly investment report to the District's Board of Directors.

I certify with the filing of this quarterly investment report for the periods ending March 31, 2017 that (1) all investment actions executed during the quarter were made in full compliance with the Investment Policy and, (2) the portfolio is in compliance with the investment policy and (3) the Santa Maria Public Airport District will meet its expenditure obligations for the next six months.

SANTA MARIA PUBLIC AIRPORT DISTRICT

STATEMENT OF HERITAGE OAKS INVESTMENT ACCOUNT ACTIVITIES

For Quarter Ending June 30 2017

	HERITAGE OAKS DEPOSITS
BEGINNING BALANCE HERITAGE OAKS (03/31/17)	<u>\$3.034.731.36</u>
TRANSFERS OF EXCESS FUNDS TO HERITAGE OAKS	
PREVIOUS QUARTER'S INTEREST POSTED HERITAGE OAKS	<u>\$7.044.50</u>
ENDING BALANCE HERITAGE OAKS	<u>\$3.041.775.86</u>

SANTA MARIA PUBLIC AIRPORT DISTRICT

STATEMENT OF LAIF ACCOUNT ACTIVITIES

For Quarter Ending June 30, 2017

	LAIF DEPOSITS
BEGINNING BALANCE LAIF (03/31/17) TRANSFERS OF EXCESS FUNDS TO LAIF	<u>\$305.123.78</u>
PREVIOUS QUARTER'S INTEREST POSTED LAIF TRANSFERS OUT FOR DISTRICT NEEDS LAIF	\$1.291.24 \$1.000.000.00
ENDING BALANCE LAIF	<u>\$1.306.415.02</u>
INTEREST EARNED DURING CURRENT QUARTER LAIF INTEREST EARNED DURING CURRENT QUARTER LAIF	<u>\$2.224.19</u>

Note: LAIF was earning .92% as of 06/30/17

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

October 03, 2017

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER 3217 TERMINAL DRIVE SANTA MARIA, CA 93455 PMIA Average Monthly Yields

Account Number:

80-42-001

Tran Type Definitions

May 2017 Statement

Effective Transaction Tran Confirm

Date Date Type Number Authorized Caller

Amount

5/2/2017 5/1/2017 RD 1536394 VERONEKA READE

1,000,000.00

Account Summary

Total Deposit:

1,000,000.00

00.00 Beginning Balance:

306,415.02

Total Withdrawal:

0.00 Ending Balance:

1,306,415.02

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

July 26, 2017

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER 3217 TERMINAL DRIVE SANTA MARIA, CA 93455 PMIA Average Monthly Yields

Account Number:

80-42-001

Tran Type Definitions June 2017 Statement

Account Summary

Total Deposit: 0.00 Beginning Balance: 1,306,415.02

Total Withdrawal: 0.00 Ending Balance: 1,306,415.02

JUL 2 6 2017

SANTA MARIA PUBLIC AIRPORT DISTRICT

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

May 18, 2017

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER 3217 TERMINAL DRIVE SANTA MARIA, CA 93455 PMIA Average Monthly Yields

Account Number:

80-42-001

Tran Type Definitions

April 2017 Statement

Effective Transaction Tran Confirm

Date Date 4/14/2017 4/13/2017

Type Number QRD 1533242

Authorized Caller

Amount

1,291.24

Account Summary

Total Deposit:

1,291.24

SYSTEM

Beginning Balance:

305,123.78

Total Withdrawal:

Ending Balance: 0.00

306,415.02



1825 South Broadway Santa Maria CA 93454

(805) 621-5200

666

SANTA MARIA PUBLIC AIRPORT DISTRICT

3217 TERMINAL DR

SANTA MARIA CA 93455-1836

RECEIVED

MAY 08 2017

SANTA MARIA PUBLIC

SIRPORT DISTRICT

ACCOUNT NUMBER: 8097100

TYPE: PUBLIC MONEY MARKET

DATE:

4/30/17

ENCLOSURES:

0 1

PAGE:

ME

START THE NEW YEAR WITH A NEW PLAN!

Make life easier and plan ahead!

Open a new savings, money market or CD account.

Ask if a Health Savings Account is right for you.

Save now for retirement with an Individual Retirement Account.

Sign up today for online and mobile banking and mobile deposit.

Account Name	Account Number	2	Interest Pai	.d	Balance
			In 2016		
PUBLIC MONEY MA	RKET 8097100)	19,175.5	0	3,037,051.92
PUBLIC MONEY MA	RKET SANTA MARIA	PUBLIC AIRPORT	DISTRICT	Acct	8097100
	Beginning Balance	4/01/17	3,034,731.36		
	Deposits / Misc Credits	1	2,320.56	•	
	Withdrawals / Misc Debits	0	.00		
*	* Ending Balance	4/30/17	3,037,051.92	**	
	Service Charge		.00		
				N.	
	Interest Paid Thru 4/30/1	L7	2,320.56		
	Interest Paid Year To Date	e	8,524.94		



DEPOSITS & MISC CREDITS

Date	Deposits	Withdrawals	Activity Description
	_		

4/28 2,320.56 INTEREST EARNED

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
2404		2470	_4_4100	2470	

4/28 3,037,051.92





1825 South Broadway Santa Maria CA 93454

(805) 621-5200

JUN 03 2017 SANTA MARIA PUBLIC AIRPORT DISTRICT

639

SANTA MARIA PUBLIC AIRPORT DISTRICT

3217 TERMINAL DR

SANTA MARIA CA 93455-1836

ACCOUNT NUMBER:

8097100

TYPE: PUBLIC MONEY MARKET

ΜE

DATE:

5/31/17

ENCLOSURES:

0

PAGE:

1

START THE NEW YEAR WITH A NEW PLAN! Make life easier and plan ahead! Open a new savings, money market or CD account. Ask if a Health Savings Account is right for you. Save now for retirement with an Individual Retirement Account. Sign up today for online and mobile banking and mobile deposit.

Account Name

Account Number

Balance

PUBLIC MONEY MARKET

8097100

3,039,451.69

PUBLIC MONEY MARKET

SANTA MARIA PUBLIC AIRPORT DISTRICT

Acct

8097100

3,037,051.92

5/01/17 Beginning Balance Deposits / Misc Credits 1

2,399.77

.00

Withdrawals / Misc Debits 0

3,039,451.69

** Ending Balance Service Charge

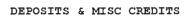
5/31/17

.00

Interest Paid Thru 5/31/17 Interest Paid Year To Date

2,399.77

10,924.71



Date

Deposits

Withdrawals

Activity Description

5/31

2,399.77

INTEREST EARNED

DAILY BALANCE SUMMARY

Date

Balance

Date

Balance

Date

Balance

5/31

3,039,451.69







(805) 621-5200

652 SANTA MARIA PUBLIC AIRPORT DISTRICT

3217 TERMINAL DR

SANTA MARIA CA 93455-1836

RECEIVED

JUL 07 2017

SANTA MARIA PUBLIC AIRPORT DISTRICT

ACCOUNT NUMBER:

8097100

TYPE: PUBLIC MONEY MARKET

DATE:

7/02/17 0

ENCLOSURES: PAGE:

1

ME

START THE NEW YEAR WITH A NEW PLAN! Make life easier and plan ahead! Open a new savings, money market or CD account. Ask if a Health Savings Account is right for you. Save now for retirement with an Individual Retirement Account. Sign up today for online and mobile banking and mobile deposit.

Account Name

Account Number

Balance

PUBLIC MONEY MARKET

8097100

3,041,775.86

PUBLIC MONEY MARKET

SANTA MARIA PUBLIC AIRPORT DISTRICT

Acct

8097100

Beginning Balance 6/01/17 1 Deposits / Misc Credits Withdrawals / Misc Debits

3,039,451.69 2,324.17

0 6/30/17 .00

** Ending Balance Service Charge

3,041,775.86

.00

Interest Paid Thru 6/30/17 Interest Paid Year To Date

2,324.17

13,248.88

DEPOSITS & MISC CREDITS

Date Deposits Withdrawals

Activity Description

6/30

2,324.17

INTEREST EARNED

DAILY BALANCE SUMMARY

Date Balance Date

Balance

Date

Balance





State of California Pooled Money Investment Account Market Valuation 6/30/2017

	Description	AND SALES OF A COMME	Carrying Cost Plus		Amortized Cost		Fair Value	Δc	crued Interest
				50 s 75		26836			J. 304 11101 091
1*	United States Treasury:	<u> </u>			****				
	Bills	\$	13,692,767,254.60	\$	13,728,751,205.31	\$	13,719,815,500.00		NA
	Notes	\$	19,630,327,075.06	\$	19,625,299,421.83	\$	19,577,358,000.00	\$	41,280,649.00
1*	Federal Agency:								
	SBA	\$	882,589,733.26	\$	882,570,192.18	\$	872,312,288.85	\$	926,565.11
	MBS-REMICs	\$	38,996,383.12	\$	38,996,383.12	\$	40,714,810.85	\$	182,997.66
	Debentures	\$	1,239,486,796.46	\$	1,239,125,268.67	\$	1,235,188,600.00	\$	2,639,104.30
	Debentures FR	\$	•	\$	-	\$	•	\$	-
	Debentures CL	\$	150,000,000.00	\$	150,000,000.00	\$	149,687,000.00	\$	77,152.50
	Discount Notes	\$	11,150,617,374.66	\$	11,169,310,958.04	\$	11,165,630,000.00		NA
	GNMA	\$	•	\$	-	\$	-	\$	-
1*	Supranational Debentures	\$	349,845,968.23	\$	349,845,968.23	\$	348,153,000.00	\$	891,562.00
1*	Supranational Debentures FR	\$	50,000,000.00	\$	50,000,000.00	\$	50,080,000.00	\$	137,713.46
2*	CDs and YCDs FR	\$	625,000,000.00	\$	625,000,000.00	\$	625,000,000.00	\$	1,178,642.35
2*	Bank Notes	\$	600,000,000.00	\$	600,000,000.00	\$	599,802,348.48	\$	1,899,500.00
2*	CDs and YCDs	\$	14,675,000,000.00	\$	14,675,000,000.00	\$	14,669,085,986.46	\$	28,253,569.48
2*	Commercial Paper	\$	8,224,098,486.16	\$	8,237,153,416.71	\$	8,235,998,611.13		NA
1*	Corporate:		, , , , , , , , , , , , , , , , , , ,						
	Bonds FR	\$	-	\$	=	\$		\$	-
	Bonds	\$		\$	_	\$	_	\$	-
1*	Repurchase Agreements	\$		\$	-	\$	-	\$	-
1*	Reverse Repurchase	\$		\$	-	\$	-	\$	
	Time Deposits	\$	5,604,740,000.00	\$	5,604,740,000.00	\$	5,604,740,000.00		NA .
	AB 55 & GF Loans	\$	645,650,000.00	\$	645,650,000.00	\$	645,650,000.00		NA
	TOTAL	\$	77,559,119,071.55	\$	77,621,442,814.09	\$	77,539,216,145.77	\$	77,467,455.86

Fair Value Including Accrued Interest

\$ 77,616,683,601.63

Repurchase Agreements, Time Deposits, AB 55 & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.998940671). As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,978,813.41 or \$20,000,000.00 x 0.998940671.

^{*} Governmental Accounting Standards Board (GASB) Statement #72

FOURTEENTH AMENDMENT TO SERVICE AGREEMENT (Airport Maintenance and Operations)

RE: Service Agreement (Airport Maintenance and Operations) dated October 23, 2000, between SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and RAYMOND L. HEATH ("Consultant")

The SANTA MARIA PUBLIC AIRPORT DISTRICT and RAYMOND L. HEATH agree to amend the above-referenced Service Agreement effective November 1, 2017 as follows:

"1. Extension of Contract. The contract is extended so that Consultant shall continue to perform service hereunder at the pleasure of the District's General Manager not to extend beyond October 31, 2019, without the approval of the District Airport Board of Directors, provided Consultant shall not work more than 960 hours per year. (Average 20 hours per week/48 weeks/year)

All other terms and conditions of the Service Agreement, as amended herein, remain in full force and effect.

Dated: October 12, 2017	SANTA MARIA PUBLIC AIRPORT DISTRICT
Approved as to content for District:	
General Manager	By:Carl Engel, President
Approved as to form for District:	By:Chuck Adams, Secretary
District Counsel	
	CONSULTANT:
	Raymond L. Heath